

16th Annual Report

(January – December 2021)

**Meghalaya State Information Commission
New Administrative Building
Lower Lachumiere
Shillong – 793 001**

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Published

By

**The Secretary
Meghalaya State Information Commission**

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Chapter I

Introduction

The right to know, one of the critical ingredients of a true democracy, is absolutely essential for the effective exercise of the right of expression. This right is embedded in the Constitution of India under Article 19 (1) (a), 'Right to freedom of speech and expression' and Article 21, 'Right to life'. In order to facilitate citizens' access to information held by Public Authorities, the Right to Information Act, 2005 was enacted by the Parliament.

The objective of the Act is to promote transparency and accountability in the working of every Public Authority by giving citizens the right to seek whatever unrestricted information they desire to obtain. The Act strikes a fine balance between what information ought to be given to the seeker and what ought to be held back. Accordingly, a set of exemptions is listed out under sections 8. Agencies/bodies which are not required to give information are listed under section 24. However, matters pertaining to corruption and violation of human rights are not exempted.

Informed citizenry is an essential requirement for an effective participatory democracy. Effective participation is possible only when a citizen has access to relevant information, especially that information which is held by various organs of the Government. The right of expression can be effectively exercised only when the right to know is safe guarded. The Right to Information Act has emerged as one of the most effective tools for the existence and growth of a vibrant democracy.

A three tier mechanism for disposal of applications and complaints is prescribed by the Act. The Public Information Officer (PIO) at the first level who is responsible for providing the requested information, the First Appellate Authority (FAA) at the second level for deciding the first appeal and the State Information Commission at the third level for deciding and giving appropriate direction to the FAA / PIO of a Public Authority concerned as and when a second appeal or complaint is filed.

During the last *sixteen years*, it is seen that implementation of the Act has been marching forward in ensuring transparency and accountability particularly in Government Departments. The number of applications received with effect from 2006 to 2021 is on the rise each successive year.

The Table below shows the *year-wise disposal of Complaints* by the Commission during the last 16 years

Year	No. of Complaints received	No. of Complaints disposed	No. of Complaints rejected	Remarks
2006	11	9	1	
2007	39	38	13	
2008	37	36	12	
2009	47	45	12	
2010	41	32	7	
2011	31	31	-	
2012	43	39	-	4 nos. carried over
2013	32	32	-	
2014	27	25	-	2 nos. carried over
2015	51	51	-	
2016	40	40	-	
2017	37	37	-	
2018	15	15	-	
2019	10	10	-	
2020	8	8	-	
2021	8	8	-	

The Table below shows the *year wise disposal of Second Appeals* by the Commission during the last 16 years

Year	Total no. of Appeals	No. of Appeals disposed	No. of Appeals rejected	Remarks
2006	6	6	0	
2007	18	18	0	
2008	23	20	0	
2009	37	34	0	3 nos. carried over
2010	17	14	1	2 nos. carried over
2011	13	8	5	
2012	8	4		4 nos. carried over
2013	17	15		2 nos. carried over
2014	14	13		1 no. carried over
2015	15	15	0	
2016	11	11	0	
2017	12	12	0	
2018	4	4	0	
2019	5	5	0	
2020	2	2	0	
2021	4	4	0	

This Annual Report has been prepared in accordance with sections 25(1) & 25(2) of RTI Act 2005. It shall be laid before the State Legislature by the State Government as soon as practicable in accordance with the provision of section 25(4).

In this report, we have reflected the total number of requests made and disposed of by the Public Information Officers (PIOs), the fees collected, the number of appeals preferred by the appellants (aggrieved with the decision of the Departmental Appellate Authority) and other relevant matters. The total number of complaints filed by those information seekers who failed to get any response from the PIOs or their applications rejected is also indicated. Some of the important decisions passed by the Commission are incorporated in the report for the benefit of the PIOs and other functionaries dealing with RTI matters. While preparing the report, an attempt has been made to focus on those items required most under various sections of the Act.

The Act empowers citizens to get access to information under the control of the Public Authorities but it also protects them from unscrupulous individuals who seek to misuse the Act by seeking frivolous information which merely serve to harass PIOs or in other cases some applicants use the Act to obtain information to settle personal scores. The RTI Act has served to unearth valuable information achieving great transparency in the functions of Public Authorities. It has considerably helped genuine information seekers who would have otherwise been deprived of their rights. The RTI Act is one of the simplest laws of the Country and the key to its success lies in its simplicity. It assists the genuine information seeker while protecting the bonafide interests of Public Authorities.

The Commission has spared no efforts to redress genuine grievances, however, awareness programmes to educate the Public authorities & citizens is felt very much necessitated in order to achieve the objective of the act, thereby ensuring transparency in the society at large.

Some of the important decisions and orders of the Commissions have been included in this report.

Implementation of *the Right to Information Act 2005* during the year 2021 in the State was by and large smooth.

The Meghalaya State Information Commission is pleased to present to the State Government of Meghalaya this **16th Annual Report** for the period from *1st January 2021 to 31st December 2021*.

Chapter 2

Powers and functions of the Meghalaya State Information Commission

- 2.1. The Meghalaya State Information Commission was constituted vide *Notification No. IPR 48/2005/Pt.11/10 dated 3rd October, 2005* read with *Notification No. IPR 48/2005/52/11 dated 7th October, 2005* with its headquarters at Shillong. The present incumbent, Shri P.B.O. Warjri IAS (Rtd.) assumed charge as Chief Information Commissioner on 4th August, 2016.

The Commission derives its powers and functions from the provisions of *The Right to Information Act, 2005*. Section 15 (4) provides that general superintendence, direction and management of the affairs of the State Information Commission shall vest in the State Chief Information Commissioner, who may exercise all such powers and do all such acts and things as may be exercised or done by the State Information Commission autonomously, without being subjected to directions by any other authority.

The Act also prescribes that the State Government shall provide the State Chief Information Commissioner with such officers and staff as may be necessary for the efficient performance of his duties and functions under the Act, and the salaries and allowances payable to and the terms and conditions of service shall be such as may be prescribed.

To enable the Commission to function effectively, the following posts have been created and filled up by the State Government.

Sl. No.	Designation	No. of posts sanctioned	No. of posts filled
1.	State Chief Information Commissioner (SCIC)	1	1
2.	Secretary	1	1 (by deputation from MCS, part time)
3.	Under Secretary	1	1 (by deputation from Secretariat Service, full time)
4.	Senior PS to the CIC	1	1 (by deputation from Secretariat Service, full time)
5.	Superintendent	1	1 (by deputation from Secretariat Service, full time)
6.	UDA	2	2 (by deputation

			from Secretariat Service, full time)
7.	PA to the CIC	1	1 (by deputation from Secretariat Service, full time)
8.	LDA	1	1 (by deputation from Secretariat Service, full time)
9.	Data Entry Operator	1	1 (Appointed by the Commission)
10.	Driver	2	2 (Appointed by the Commission)
11.	Process Server	1	1 (Appointed by the Commission)
12.	Peons	3	1 (one) Appointed by the Commission 2 (two) (by deputation from Secretariat Service, full time)
13.	Chowkidar	1	1 (Appointed by the Commission)

- 2.2. The Commission has no office building of its own. Presently it functions from the temporary accommodation allotted by the State Government on the first floor of the Administrative building located at Lower Lachumiere, Shillong.

The present *official address* of the Commission is:

Meghalaya State Information Commission

New Administrative Building

Lower Lachumiere

East Khasi Hills District

Shillong – 793001

Phone No – (0364) 2500179

Website: www.megsic.gov.in

2.3. Nodal Department

The Personnel & Administrative Reforms Department is the nodal department for the Commission. All matters, administrative and financial are taken up and routed through the nodal department. The Annual Report prepared by the Commission is sent

through the nodal department for laying it before the Meghalaya Legislative Assembly as soon as practicable.

2.4. Duties

The Commission functions as a statutory body – to hear and adjudicate the complaints and appeals from citizens and to monitor and ensure implementation of the Act at various levels in accordance with the provisions of *The Right to Information Act, 2005* read with *The Meghalaya Right to Information Rules 2005*.

2.5. Powers and duties of the officers and employees of The Meghalaya State Information Commission

Sl. no.	Designation	Powers and duties
1.	State Chief Information Commissioner (SCIC), Meghalaya	General superintendence, direction and management of affairs of the Meghalaya State Information Commission, adjudication of Complaints and Second Appeals from citizens and monitoring to ensure proper implementation of the Act at various levels
2.	Secretary	Administrative matters of the State Information Commission and overall charge of the office of the Commission. To function as FAA under the RTI Act
3.	Deputy / Under Secretary	Receipt and registration of appeals/complaints and communication of Commission's Orders and jobs assigned by the State Chief Information Commissioner from time to time. To function as PIO under the RTI Act.
4.	Senior PS to the SCIC	Secretarial assistance and any other works assigned by the State Chief Information Commissioner
5.	Superintendent	General superintendence and discipline of office work, to provide assistance to the Secretary
6.	UDA/LDA	To provide secretarial assistance to the Superintendent
7.	Data Entry Operator	To operate and provide computer assistance
8.	Grade IV & Drivers	To perform duties as assigned to them by the Secretary in routine course

2.6. Name, designation and particulars of the Information Officers

Sl. No.	Name of Public Authority	Name & Designation etc. of the Designated Appellate Authority	Name & designation of the PIO
1.	Meghalaya State Information Commission	Smti A.L. Mawlong, MCS Secretary, Meghalaya State Information Commission Phone – 2500179 (Office) Address : Lower Lachaumiere East Khasi Hills District Shillong - 793 001 Meghalaya	Smti. Bellina M. Sangma, Under Secretary, Meghalaya State Information Commission Phone – 2500179 (O) Address : Lower Lachaumiere East Khasi Hills District Shillong – 793 001 Meghalaya

2.7. Budget & Accounts of the Commission

The budget for the Commission is published in the *Annual Budget Book* of the Government of Meghalaya under *Grant No: 13*, Budget Head of Account “2251-Secretariat Social Services-Non-Plan and State Plan 090-Secretariat (12) Meghalaya Information Commission (RTI Act)-General Area Non-Plan”.

During the financial year 2021-2022 the budget and actual expenditure is as indicated below:

Detailed Head	Budget Head description “2251-Secretariat Social Services- State Schemes 090-Secretariat (12) Meghalaya Information Commission (RTI Act)- General Area “	(In Rupees)		Balance
		Budget Provision for 2021 - 2022	Expenditure up to 31/03/2022	
01	Salaries	1,80,00,000/-	97,96,752/-	82,03,248/-

02	Wages	12,00,000/-	8,94,600/-	3,05,400/-
06	Medical Treatment	4,00,000/-	2,15,975/-	1,84,025/-
11	Domestic Travel Expenses	5,00,000/-	54,000/-	4,46,000/-
13	Office Expenses	6,00,000/-	2,37,353/-	3,62,647/-
16	Publications	1,60,000/-	1,00,000/-	60,000/-
50	Other Charges	2,00,000/-	NIL	2,00,000/-
51	Motor Vehicles	10,00,000/-	1,56,080/-	8,43,920/-
Total		2,20,60,000/-	1,14,54,760/-	1,06,05,240/-
(13) Strengthening Capacity building and Awareness Generation for the Effectiveness Implementation of RTI Act		-	-	-

2.8. Activities undertaken by the Commission during the year

- (i) The main functions of the Commission are to *hear appeals* and to *enquire into the complaints* filed by the aggrieved parties. During the year, the Commission received 8 Complaints and 4 Appeals. All the 12 cases were disposed of. The details of receipt and disposal of Complaints and Appeals are given in Chapter 3 and Chapter 4 respectively.
- (ii) Preparation and publication of the *sixteen Annual Performance Report* of the Commission.

Chapter 3

Disposal of Complaints by the State Information Commission

3.1. Section 18(1) empowers the State Information Commission to receive and inquire into a complaint from any person:

- (a) Who has been unable to submit a request to any Public Information Officer, either by reason that no such officer has been appointed under this Act or because the State Assistant Public Information Officer has refused to accept his or her application for information or appeal under this Act for forwarding the same to the State Public Information Officer or a Senior Officer specified in Sub-Section (1) of section 19 of the Act.
- (b) Who has been refused access to any information requested under this Act.
- (c) Who has not been given a response to a request for information or access to information within the time limit specified under this Act.
- (d) Who has been required to pay an amount of fee which he or she considers unreasonable.
- (e) Who believes that he or she has been given incomplete, misleading or false information under this Act; and
- (f) In respect of any other matter relating to requesting or obtaining access to records under this Act.

While inquiring into such complaints under the above section, the State Information Commission shall have the same powers as that of the Civil Court under the *Code of Civil procedure 1908* in respect of the following matters namely:

- (a) Summoning and enforcing attendance of Persons to give evidence or produce documents;
- (b) Requiring the discovery and inspection of documents;
- (c) Receiving evidence on affidavit;
- (d) Requisitioning any public record or copies thereof from any court or office;
- (e) Issuing summons for examination of witnesses or documents and
- (f) Any other matter which may be prescribed.

During 2021, a total of 8 complaints were received by the Commission and all the 8 cases were disposed off. The department-wise break up is as given in Table 3.1.1 below.

Table 3.1.1

Department wise receipt and disposal of complaints by the Commission during 2021

Sl. No.	Name of Department / Public Authority	No. of Complaints pending with Information Commission at the end of Last Year	No. of Complaints preferred during the year	No. of Complaints disposed and acted upon	No. of Complaints Disposed and Rejected
(1)	(2)	(3)	(4)	(5)	(6)
1	Syiem Hima Moharam, Mawkyrwat	0	1	1	0
2	Printing & Stationery Deptt.	0	1	1	0
3	MCAB, Mahendraganj Branch, South West Garo Hills District	0	1	1	0
4	Jowai Municipal Board	0	1	1	0
5	Jaintia Hills Autonomous District Council	0	1	1	0
6	Education Department	0	1	1	0
7	Deputy Commissioner (Supply) East Jaintia Hills District, Khliehriat	0	1	1	0
8	Meghalaya State Pollution Board, Shillong	0	1	1	0
	Total	0	8	8	0

Table 3.1.2**Details of the complaints disposed off by the Commission during 2021**

Sl. No.	Case No.	Name of Complainant	Name of PIO/Public Authority
1	MIC/Complaint/6/2021/	Mr.Ialamlin Lyngdoh, Madanrating (Block – C), Shillong - 793021	PIO, Syiem Hima Moharam, Mawkyrwat.
2	MIC/Complaint/9/2021/	Shri Shri Adelbert Nongrum, MLA, 17 North Shillong (ST) Constituency, Meghalaya	Public Information Officer, Printing and Stationery Department, Meghalaya, Shillong.
3	MIC/Complaint22/2021/	Smti Christilla M. Marak, Dakkopgre, Tura, P.O. Dakkopgre, West Garo Hills, Meghalaya - 794001	PIO, MCAB, Mahendraganj Branch, South West Garo Hills District, Meghalaya.
4.	MIC/Complaint/25/2021/	Shri Khroo L. Pariat, Iawmusiang Main Road Jowai, West Jaintia Hills District, Meghalaya	P.I.O., Jowai Municipal Board, Jowai, West Jaintia Hills District, Meghalaya.
5	MIC/Complaint/27/2021/	Mr. Dimimemon Tariang, 136/1, Thanbuli Village, Sub P.O. – Amlarem, West Jaintia Hills District,	PIO & Administrative Officer, Jaintia Hills Autonomous

		Meghalaya - 793161	District Council, West Jaintia Hills District Council, Jowai
6	MIC/Complaint/29/2021/	Shri Donbok Dkhar, Madanrating Mawblei Block B, East Jaintia Hills District, Meghalaya - 793021	Public Information Officer, Education Department, Meghalaya, Shillong.
7.	MIC/Complaint/33/2021/	Shri Request Pakma, Mawlai Nonglum, Shillong.	Public Information Officer, O/o the Deputy Commissioner (Supply) East Jaintia Hills District, Khliehriat.
8	MIC/Complaint/36/2021/	Shri Shaiphar Rani Jaiaw Laitdom (Mihngi) East Khasi Hills District, Shillong - 793002	Public Information Officer, Meghalaya State Pollution Board, Shillong.

3.2. Reasons for filing of complaints to the State Information Commission

Most of the Complaints lodged with the Commission are due to violation of Section 18 (1) (b).

Table 3.2.1 below gives a picture of the number of complaints filed under different clauses of Section 18 of the Right to Information Act.

Table 3.2.1

Section, Sub-sections and Clauses	No. of Complaints carried over from last year	No. of Complaints filed during the year	Total Nos. of Complaints with the Commission	No. of Complaints disposed	No. of Complaints rejected
.	0	0	0	0	0
18 (1) b)	0	8	8	8	0
18 (1) (c)	0	0	0	0	0
18 (1) (d)	0	0	0	0	0
18 (1) (e)	0	0	0	0	0
18 (1) (f)	0	0	0	0	0
Total		8	8	8	0

Chapter 4

Hearing and disposal of Second Appeals by the Commission

4.1. The most important function of the Commission is to receive and hear appeals preferred by the information seekers against the PIOs and decisions of the First Appellate Authorities (FAA).

Section 19 of the RTI Act 2005 provides -

(1) Any person who, does not receive a decision within the time specified in sub-section (1) or clause (a) of sub-section (3) of section 7 or is aggrieved by a decision of the Central Public Information Officer or State Public Information Officer, as the case may be, may within thirty days from the expiry of such period or from the receipt of such a decision prefer an appeal to such officer who is senior in rank to the Central Public Information Officer or State Public Information Officer as the case may be, in each public authority:

Provided that such officer may admit the appeal after the expiry of the period of thirty days if he or she is satisfied that the appellant was prevented by sufficient cause from filing the appeal in time.

(2) Where an appeal is preferred against an order made by the Central Public Information Officer or a State Public Information Officer, as the case may be, under Section 11 to disclose third party information, the appeal by the concerned third party shall be made within thirty days from the date of the order.

(3) A second appeal against the decision under sub-section (1) shall lie within ninety days from the date on which the decision should have been made or was actually received, with the Central Information Commission or the State Information Commission.

Provided that the Central Information Commission or the State Information Commission, as the case may be, may admit the appeal after the expiry of the period of ninety days if it is satisfied that the appellant was prevented by sufficient cause from filing the appeal in time.

(4) If the decision of the Central Public Information Officer or State Public Information Officer, as the case may be, against which an appeal is preferred relates to information of a third party, the Central Information Commission or State Information

Commission, as the case may be, shall give a reasonable opportunity of being heard to that third party.

- (5) In any appeal proceedings, the onus to prove that a denial of a request was justified shall be on the Central Public Information Officer or State Public Information Officer, as the case may be, who denied the request.
- (6) An appeal under sub-section (1) or sub-section (2) shall be disposed of within thirty days of the receipt of the appeal or within such extended period not exceeding a total of forty-five days from the date of filing thereof, as the case may be, for reasons to be recorded in writing.
- (7) The decision of the Central Information Commission or State Information Commission, as the case may be, shall be binding.
- (8) In its decision, the Central Information Commission or State Information Commission, as the case may be, has the power to –
 - (a) Require the public authority to take any such steps as may be necessary to secure compliance with the provisions of this Act, including –
 - (i) By providing access to information, if so requested, in a particular form;
 - (ii) By appointing a Central Public Information Officer or State Public Information Officer, as the case may be;
 - (iii) By publishing certain information or categories of information.
 - (iv) By making necessary changes to its practices in relation to the maintenance, management and destruction of records;
 - (v) By enhancing the provision of training on the right to information for its officials;
 - (vi) By providing it with an annual report in compliance with clause (b) of Sub-section (1) of Section 4.
 - (b) Require the public authority to compensate the complainant for any loss or other detriment suffered.
 - (c) Impose any of the penalties provided under this Act.
 - (d) Reject the application.

During the year, 4 (*four*) Appeals were received.

The department-wise details of Second Appeals are given in Table 4.1.1 below.

Table 4.1.1

Department-wise receipt and disposal of Appeals by the Commission

Sl. No.	Name of the Department	No. of Appeals pending with the Commission at the end of last year	No. of Appeals preferred during the year	Total No. of Appeals with the Commission	No. of Appeals Disposed	No. of Appeals Rejected
1	Health & Family Welfare Department, Meghalaya, Shillong	0	1	1	1	0
2	State Institute of Rural Development (SIRD) Meghalaya	0	1	1	1	0
3	Commissioner of Transport, Meghalaya, Shillong.	0	1	1	1	0
4	Meghalaya Public Service Commission, Shillong	0	1	1	1	0
	Total	0	4	4	4	0

Table 4.2.1

Details and particulars of Second Appeals disposed of by the Commission during the year

Sl. No.	Case No.	Name of Appellant	Name of PIO/Public Authority
1	MIC/Appeal/15/2020/118 Dated 18-2-2021 (Recd Dec 2020)	Rajat Sharma, C-1/606,96 quarter, 25 th Battalion SAF, infront of M.P. Tourism Office, Bhadbhada Road Bhopal, Pin – 462003, Phone 9131029540	F.A.A., & Director Health Services (MI), Shillong. Public Information Officer & Deputy Director (Administration), Directorate of Health Services, Shillong, O/o the Directorate of Health Services, Shillong.
2	MIC/Appeal/14/2021/	Shri Sanjiv Kumar Sinha, 202 Surya Enclave East Lohanipur Patna Bihar Patna - 800003	First Appellate Authority State Institute of Rural Development (SIRD) Meghalaya, DDUGKY Cell, 3 rd Floor, Directorate of Fisheries, Dhankheti, Shillong, Meghalaya - 793014
3	MIC/S.Appeal/20/2021/	Shri Simon Dhar, R/o Behkhla Nangbah, West Jaintia Hills, Meghalaya.	Commissioner, Department of Transport, Meghalaya, Shillong.
4	MIC/Appeal/21/2021/	Shri Lamonte Syiem, O/o the Superintendent of Taxes, Dhanketi, Shillong.	First Appellate Authority, Meghalaya Public Service Commission, Shillong.

Chapter - 5

Penalties/Compensation and Disciplinary Action:

(Section 20 (1) of the R.T.I. Act, 2005)

5.1. Penalties imposed by the State Information Commission:

The State Information Commission under Section 19 (8) is empowered to impose penalties in accordance with the provisions laid down under the Act. Section 20 (1) of the Act, provides that, “where the Central Information Commission or State Information Commission” as the case may be, at the time of deciding any complaint or appeal is of the opinion that the Central Information Officer or State Information Officer, as the case may be, has without any reasonable cause refused to receive an application for information or has not furnished the information within the time specified under sub-section (1) of Section 7 malafidely denied the request for information or knowingly given incorrect incomplete or misleading information or destroyed information which was the subject of the request or obstructed in any manner in furnishing the information it shall impose a penalty of two hundred and fifty rupees each day till application is received or information is furnished so however the total amount of such penalty shall not exceed twenty five thousand rupees.

Provided that the Central Information Officer or the State Information Officer, as the case may, shall be given a reasonable opportunity of being heard before any penalty is imposed on him.

Provided further that the burden of proving that he acted reasonably and diligently shall be on the Central Public Information Officer or the State Public Information Officer as the case may be.

While exercising the above Power, in every case, the Commission gave an opportunity to the PIO, by issuing a show-cause notice to him/her, asking to explain as to why penalty under Section 20 (1) should not be imposed against him/her for violation of the Provisions of the R.T.I. Act, 2005. After giving them an opportunity of hearing and after detailed examination and consideration of all the papers and documents available and produced before the Commission on record and only when

the Commission is convinced and satisfied that the PIO has contravened the law, that the Commission imposed penalty on them.

Chapter 6

Highlights of some of the important decisions of the Commission

(Orders passed by the Commission during 2021)

MEGHALAYA INFORMATION COMMISSION, SHILLONG

...

No.MIC/Appeal/15/2020/48

Rajat Sharma, Bhopal - Appellant

- Vrs -

P.I.O., Directorate of Health Services, Shillong - Respondents

FAA., Directorate of Health Services, Shillong

28-1-2021

ORDER

Seen and perused reply received from the FAA & Director of Health Services (MI), Meghalaya, Shillong, vide letter No.HSM/Gen/RTI/6/19/35493 dated 22-01-2021.

The Commission after going through the reply of the PIO Civil Hospital, Shillong has a phrase “**but she did only the work experience**” the PIO will have to clarify on this. Fix 4-2-2021 for hearing at 12:30 PM.

The PIO will submit written submission if any, by 3-02-2021.

The reply to the Commission shall be sent by electronic means and the PIO shall also give a telephonic confirmation of the reply having been sent.

Contact no. 0364-2500160 WhatsApp no. 9485447780

Email: msiccishillong@gmail.com

Sd/-
(P.B.O Warjri)
C.I.C.

MEGHALAYA INFORMATION COMMISSION, SHILLONG

...

No.MIC/Appeal/15/2020/62

Rajat Sharma, Bhopal - Appellant

- Vrs -

P.I.O & Dy.Director (Admn) Directorate of Health Services, Shillong -
Respondents
FAA. (and former PIO) & Director of Health Services (MI), Shillong

Date of Hearing

4th, 5th February, 2021

Date of Order

10th February, 2021

The brief of the case is that, Shri Rajat Sharma, had filed one online RTI application to the office of the Deputy Commissioner, East Khasi Hills District, Shillong on **31-7-2020**. The RTI application was transferred to the PIO, Directorate of Health Services (MI), Shillong on **31-8-2020**. The PIO Directorate of Health Services (MI), Shillong furnished the information on **8-9-2020**. The Appellant was not satisfied with the information supplied to him. On **11-9-2020**, the Appellant filed an online First Appeal to the First Appellate Authority & Director Health Services (MI), Shillong. On **1-10-2020**, the First Appellate Authority & DHS (MI) replied to the Appellant. Not satisfied with the order passed by the FAA & DHS (MI), Shillong, the Appellant on **20-10-2020** filed a Second Appeal before the Commission.

The Commission admitted the Appeal.

The Commission directed the PIO to submit a written show cause reply. A hearing was then fixed submission and fixed on **4-2-2021 at 12:30 PM** for hearing and also directed the PIO to clarify the phrase “**but she did only the work experience**” under item No.1 with the Respondents given opportunity to give further written submissions before the date of hearing.

The issues in this case:

1. That wrong information was given to the information seeker.
2. That the PIO and FAA are the same person and similar information was provided from both levels to the Applicant/Appellant.

On **4th February, 2021**, the First Appellate Authority (who was also the PIO at the time this application was dealt with initially) viz., Director Health & Services (MI), Shillong, Dr A.Warr is present. The current PIO, Directorate of Health Services, Shillong, Dr C. D. Lyngdoh, is present. The Complainant, Shri Rajat Sharma is absent.

Earlier, on **3rd February 2021**, the current PIO had given a written submission explaining the various steps which were taken to provide the information to the appellant. The PIO further clarified that the term **work experience** is applied to any person who works in the department and who undertakes such employment in an honorary capacity without any monetary benefit.

The PIO stated that there are cases of persons who work for sometime simply for the purpose of gaining work experience. In such cases the department or the hospital does not provide any financial benefit to the concerned person. This point was also explained to the Applicant in a letter dated 23/10/2020 wherein a clarification from the Joint Director (SS) was also enclosed.

In the hearing on **4th February 2021**, the PIO stated that the records against people who had worked in this manner in the Civil Hospital, Shillong, was checked and the name of the person whose information was sought for in this case was not found. Therefore in the reply to the Applicant/Appellant details could not be given. The statement “but she did only the work experience” was made to give more clarity as it was assumed that she could possibly have worked in this category.

The Commission directed the PIO to further check all the records and explain clearly to the Commission on **5th February 2021** with necessary documents, how records were being kept. Hearing was adjourned to **5th February, 2021**.

In the hearing of **5th February 2021** the PIO and FAA informed the Commission that the name of the person for whom information was sought had been traced out and immediately apologized to the Commission for having given information which was incorrect. On more detailed checking of the records it was found that the person, Ms Evafelarisa Lyngdoh Mawphlang had actually worked in the Civil Hospital, as a **GNM, on a contractual appointment** under the National Programme for Prevention and Control of Diabetes, Cardiovascular and Stroke (NPCDCS), in the Civil Hospital, Shillong, East Khasi Hills, Meghalaya, from 23rd December 2014, until 5th September 2016, when she resigned from the post. She had not been working on an honorary basis as assumed earlier. The understanding that she had probably worked for experience only was therefore an incorrect assumption.

As it was assumed that the person had worked on an honorary basis other records had earlier not been checked. When the records for issuing certificates of employment were checked her name was found recorded as employed under contractual basis. The Director of Health Services (MI) as well as PIO expressed deep regret for being unable to locate the record earlier and unconditionally apologized for the mistake.

The Director and FAA had also come along with five other officers who were working in various capacities to explain how the correct information was not detected earlier. These officers are:

1. Dr S.S.Nongbri, Jt. Director (MCH), Shillong
2. Dr A.Dkhar, Surgeon Superintendent, Civil Hospital, Shillong.
3. Smti J.F.Balieh, Nursing Superintendent, Civil Hospital, Shillong.
4. Dr M.R. Basaiawmoit, D.M.HO., East Khasi Hills.
5. Dr Robert R Marak, Jr.Specialist, O/o DMHO. East Khasi Hills.

The team had brought along various documents and registers to show how the facts were missed out earlier.

The Commission heard the depositions of Dr. A. Dkhar, Surgeon Superintendent, Civil Hospital, Shillong; Dr. S. S. Nongbri, Jt. Director, (MCH), who was then Joint Director (SS) and responsible for reporting to the Director, Smti J. F. Balieh, Nursing

Superintendent, Civil Hospital, Shillong, in addition to the depositions of the current PIO and FAA.

The Commission makes the following interim order:

1. The decision of the First Appellate Authority is set aside.
2. The PIO & Deputy Director (Administration) office of the Directorate of Health Services, Shillong shall send a reply to the applicant giving all the information asked for. This shall be given clearly and completely **by 15th February 2021**, with a copy to the Commission.

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Sd/-
(**P.B.O Warjri**)
C.I.C.

MEGHALAYA INFORMATION COMMISSION, SHILLONG

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No.MIC/Appeal/15/2020/118

Rajat Sharma, Bhopal - Appellant

- Vrs -

P.I.O & Dy.Director (Admn) Directorate of Health Services, Shillong -
Respondents

FAA. (and former PIO) & Director of Health Services (MI), Shillong

18-02-2021

ORDER

Case records put up today.

The brief of the case is that, Shri Rajat Sharma, had filed one online RTI application to the office of the Deputy Commissioner, East Khasi Hills District, Shillong on **31-7-2020**. The RTI application was transferred to the PIO, Directorate of Health Services (MI), Shillong on **31-8-2020**. The PIO Directorate of Health Services (MI), Shillong furnished the information on **8-9-2020**. The Appellant was not satisfied with the information supplied to him. On **11-9-2020**, the Appellant filed an online First Appeal to the First Appellate Authority & Director Health Services (MI), Shillong. On **1-10-2020**, the First Appellate Authority & DHS (MI) replied to the Appellant. Not satisfied with the order passed by the FAA & DHS (MI), Shillong, the Appellant on **30-10-2020** filed a Second Appeal before the Commission (the Appellant has however recorded this appeal as 20/10/2020 in his list) and this was received in the Commission on 09/12/2020.

The Commission admitted the Appeal.

The Commission directed the PIO to submit a written show cause submission and fixed **4-2-2021 at 12:30 PM** for hearing and also directed the PIO to clarify the phrase **“but she did only the work experience”** under item No.1.

The issues in this case:

3. That wrong information was given to the information seeker.
4. That the PIO and FAA are the same person and similar information was provided from both levels to the Applicant/Appellant.

The Commission had passed an interim order on 10th February 2020, directing the PIO to send a clear and complete reply to the Appellant by the 15th February 2020. On 15th February 2020, the Commission received a report from the PIO that she had complied with the Commission's orders and that the reply was sent on 12/02/2020.

It was noted that in the reply to item no. 1 the PIO had stated the date of appointment of the person under query was shown as dated 08/12/2011. This is different from the statements and other records which show the date of appointment as 08/12/2014. **The PIO shall confirm and correct dates and also inform the Appellant accordingly.**

The PIO has given detailed information under item 3 and 4 clarifying how the person under query was appointed under a specific programme and posted in the Civil Hospital, Shillong.

Under item 5 the PIO has given information on facts. The Appellant had asked if the Civil Hospital has the right to issue a work experience certificate of a 200 bedded hospital to the person under query. The PIO is not bound to answer the question on whether the Hospital has any right to do anything. The PIO simply has to state the facts. The facts have been stated. PIOs are not bound to give any reason or justification for any action but to state the facts. The PIO has nevertheless given more details even enclosing copies of the certificates issued which is more than required under the RTI Act.

The second issue, that is, of the same officer replying as PIO and then considering the first appeal as the FAA was examined. It was shown, with records, that at the time the information was sought Dr. C. D. Lyngdoh had been appointed as the Deputy Director (Admin) Health Services. However the RTI application was dealt by Dr. Aman Warr as PIO even though he was then Director Health

Services (MI) and was therefore the FAA. The Director explained that he continued to function as PIO as he was functioning as PIO when he was Joint Director and at the same time holding charge of the post of Dy. Dir. (Admin). While Joint Director he was also given charge of the post of Director Health Services (MI) – or DHS (MI). When another officer was posted as Dy. Dir. (Admin) he continued to function as PIO as there was no order yet appointing Dr. C. D. Lyngdoh, the new Deputy Director (Admin) as the PIO. Dr C. D. Lyngdoh was appointed, as PIO by name, only vide Government order no. Health.197/2017/122, dated 20th October 2020.

Without going into further details which are unnecessary, what has emerged is that PIO also dealt with the RTI application in his capacity as the Director Health Services (MI) and as First Appellate Authority. This has resulted in an obvious conflict of interest situation which occurred as a result of these actions. The website of the Public Authority here clearly shows that The PIO is the Deputy Director (Admin) – also referred to as Deputy Director (MI). It was therefore wrong on the part of the Dr. Aman Warr, now DHS (MI) to have exercised the functions of PIO even after handing over the charge of Dy. Dir. (Admin). His reason that he the PIO needs to be appointed by name is contradictory to the list of PIOs published on the website of the Public Authority where the PIO is shown against the substantive designation and not by the name of any individual officer.

In order to prevent a conflict of interest situation the Director should have referred this matter to his higher authority and requested another official to be appointed as the Appellate Authority, even if it was for this single case, as no one person can objectively judge his own actions. This action would however not be required in future as it is clear that the Director has not been correct in his belief that PIOs were to be appointed by name. It is clear that PIOs exercise their responsibility under the RTI Act according to the substantive post they are appointed to, as stated on the website.

The Commission further examined if this was done with any intention to manipulate the facts. There was no indication of any attempt to suppress information. Questioning of the officers who had also appeared before the

Commission along with the FAA and the PIO was carried out. The explanation showed that there was a lack of proper coordination and that there was a fault in the system followed in maintaining records in the Civil Hospital, Shillong. Further examination of the circumstances however, do not reveal any evidence to any attempt to suppress information or any reason towards any such possible suppression. The records show that he carried out this work all with the intention to comply with the RTI Act.

The fact that the Director and FAA brought all the documents on this matter and laid them before the Commission for examination displayed his willingness to cooperate and not to withhold any evidence.

The Commission however has noted negligence on the part of the DHS (MI) and FAA and other officials in the maintenance of records and in a lack of a more concerted attempt to track out the information when it was first requested by the Appellant. The Commission therefore reprimands Dr. Aman Warr, Director Health Services (MI) and FAA.

The Commission also noted that there was a delay in transferring the application from the office of the Deputy Commissioner, East Khasi Hills to the PIO, Directorate of Health Services. It was transferred only after a month, in contravention of Section 6 of the RTI Act.

The Commission makes the following decisions in addition to the interim order issued on 10th February, 2021:

3. The then PIO, now currently FAA & Director Health Services is cautioned and directed to ensure that wrong information is not given again in a similar manner.
4. The Director Health Services (MI) shall take action to streamline the method of maintaining and accessing records so that any information sought by applicants in future is available without any avoidable delays. He shall inform the Commission of the steps taken and the decisions taken to streamline the method of obtaining and giving out information.

5. The Director Health Services (MI) shall ensure that all information which can be placed on the website of the Department shall be done accordingly, as specified under Section 4 of the RTI Act, so that information seekers can obtain permissible information straightaway from the website without going through the route of seeking specific information under the Act.
6. The PIO & Deputy Director (Administration) office of the Directorate of Health Services, Shillong shall immediately send corrections to the reply to the applicant, with a copy to the Commission.
7. The Director Health Services (MI) and FAA shall send a compliance report to the Commission on 25th February 2021.

Let a copy of this order be sent to the **Principal Secretary Health & Family Welfare Department, Shillong** so that he issues a clarification which **shall make it clear that the appointment of PIOs is made by designation** and not by name, as the information on the website indeed states. He may also direct that all information, which is general and which is not prevented from being disclosed, **may be placed on the website of the Department of Health** for easy access, as prescribed in Section 4 of the RTI Act.

Let a copy of this order also be sent to the **Deputy Commissioner, East Khasi Hills, to enable her to issue instructions for strict compliance of Section 6 of the RTI Act.**

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Sd/-
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C.I.C.

Chapter 7

Implementation of the Right to Information Act, 2005 in the State during 2021

7.1 The Right to Information Act 2005 requires all the Government Departments to collect the relevant information from all the Public Authorities under their control and to furnish the same to the State Information Commission for preparation of the Annual Report for the year. The data contained in the Tables are compiled from the reports provided by the public authorities of the Government Departments. The data indicated in the Tables may not reflect the complete picture, due to the fact that some Departments did not submit the relevant information called for by the Commission. The list of defaulters is given in Table 7.6.1.

According to Section 25 (2) of the R.T.I. Act 2005, each Ministry or Department shall in relation to the public authorities within their Jurisdiction collect and provide such information to the Central Information or State Information Commission as the case may be, as is required to prepare the report under the section and comply with the requirements concerning the furnishing of that information and keeping of records for the purpose of this Section.

The Commission observes that inspite of the above legal provisions there are many Government Departments which are hesitant to comply with the direction of the Commission.

7.2 Disposal of information requests by the Public Information Officers {Section 25 (3) (a)}

During the year 2021 a total number of 2303 requests were received by the Public Information Officers of those public authorities who have so far furnished their reports. 25 numbers of requests were carried over from the previous year; hence the total number of requests available with the PIOs for disposal is 2328. Out of these, 2305 requests were disposed of by the PIOs during the year which is about 96.91 %.The remaining requests have been carried over to the next year for disposal. The total number of requests rejected and deemed to have refused by the PIOs were

23 which is approximately about 2.58 % from the total number of requests received in the year 2021 by the PIOs.

7.2.1 Disposal of information requests by Public Information Officers/Public Authorities

Reporting Year: 2021

Sl. No	Name of Departmental Public Authorities	No. of requests pending at end of last year	No. of requests received during the year	Total No. of requests	No. of requests disposed	No. of requests rejected	No. of requests deemed to be refused: Sec. 7(2)	% of cases access to information denied
1	2	3	4	5	6	7	8	9
1	Agriculture							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Agriculture	0	10	10	10	0	0	0
	Directorate of Horticulture	0	6	6	6	0	0	0
	Meghalaya State Agricultural Marketing Board	0	2	2	2	0	0	0
2	Arts & Culture							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Arts & Culture	0	0	0	0	0	0	0
3	AH&Vety.							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of AH&Vety.	0	13	13	13	0	0	0
	Directorate of Dairy Development	0	5	5	5	0	0	0
4	Border Areas Development							
	Secretariat Deptt	0	3	3	3	0	0	0
	Directorate of BAD	0	3	3	3	0	0	0
5	CM Secretariat							
	Secretariat	0	33	33	33	0	0	0

	Dept.							
6	Cabinet Affairs							
	Secretariat Deptt.	0	0	0	0	0	0	0
7	C & R D							
	Secretariat Deptt.	0	6	6	6	0	0	0
	Directorate of C & R D	0	1	1	1	0	0	0
	Project Director, East Khasi Hills, Shillong	0	1	1	1	0	0	0
	Project Director, West Khasi Hills, Nongstoin	0	2	2	2	0	0	0
	Project Director, Ribhoi District, Nongpoh	0	4	4	4	0	0	0
	Project Director, West Jaintia Hills, Jowai	0	3	3	3	0	0	0
	Project Director, East Garo Hills, Williamnagar	0	2	2	2	0	0	0
	Project Director, South Garo Hills, Bagmara	0	0	0	0	0	0	0
	Project Director, West Garo Hills, Tura	0	10	10	10	0	0	0
	Project Director South West Khasi Hills, Mawkyrwat	0	1	1	1	0	0	0
Project Director North Garo Hills, Resubelpara	0	2	2	2	0	0	0	
Project Director South West Garo Hills, Ampati	0	0	0	0	0	0	0	

Project Director East Jaintia Hills, Khliehriat	0	0	0	0	0	0	0
Block Development Officer, Mawpat	0	0	0	0	0	0	0
Block Development Officer, Mawkynrew	0	0	0	0	0	0	0
Block Development Officer, Shella- Bholaganj	0	2	2	2	0	0	0
Block Development Officer, Mylliem	0	2	2	2	0	0	0
Block Development Officer, Mawlai	0	1	1	1	0	0	0
Block Development Officer, Mawryngkneng	0	3	3	3	0	0	0
Block Development Officer, Mawphlang	0	6	6	6	0	0	0
Block Development Officer, Khatarshnong Laitkhroh	0	1	1	1	0	0	0
Block Development Officer, Mawsynram	0	9	9	9	0	0	0
Block Development Officer, Sohiong	0	6	6	6	0	0	0
Block Development Officer, Pynursla	0	2	2	2	0	0	0
Block Development Officer,	0	11	11	11	0	0	0

Thadlaskein								
Block Development Officer, Mawthadraishan	0	2	2	2	0	0	0	0
Block Development Officer, Mairang	0	1	1	1	0	0	0	0
Block Development Officer, Mawshynrut	0	1	1	1	0	0	0	0
Block Development Officer, Dambo-Rongjeng	0	0	0	0	0	0	0	0
Block Development Officer, Songsak	0	1	1	1	0	0	0	0
Block Development Officer, Chokpot	0	0	0	0	0	0	0	0
Block Development Officer, Nongstoin	0	2	2	2	0	0	0	0
Block Development Officer, Mawkyrwat	0	3	3	3	0	0	0	0
Block Development Officer, Jirang	0	3	3	3	0	0	0	0
Block Development Officer, Umsning	0	11	11	11	0	0	0	0
Block Development Officer, Amlarem	0	2	2	2	0	0	0	0
Block Development Officer,	0	0	0	0	0	0	0	0

	Bajengdoba							
	Block Development Officer, Ranikor	0	2	2	1	1	0	0
	Block Development Officer, Dalu	0	0	0	0	0	0	0
	Block Development Officer, Khliehriat							
	Block Development Officer, Saipung	0	0	0	0	0	0	0
	Block Development Officer, Ampati							
	Block Development Officer, Umling	0	1	1	1	0	0	0
	Block Development Officer, Sohra	0	2	2	2	0	0	0
	Block Development Officer, Wapung	0	5	5	5	0	0	0
	Block Development Officer, Laskein	0	3	3	3	0	0	0
	Block Development Officer, Dadengre	0	1	1	1	0	0	0
	Block Development Officer, Gambegre	0	2	2	2	0	0	0
	Block Development Officer, Resubelpara	0	0	0	0	0	0	0
	Block Development Officer, Samanda	0	2	2	2	0	0	0
8	Cooperation							

	Secretariat Deptt.	0	0	0	0	0	0	0
	Registrar of Cooperative Societies	0	1	1	1	0	0	0
	Meghalaya State Warehousing Corporation	0	0	0	0	0	0	0
	MECOFED Ltd.	0	1	1	1	0	0	0
	MSHF Cooperative Society Ltd.	0	0	0	0	0	0	0
	MSCU Ltd.	0	0	0	0	0	0	0
	The Meghalaya Cooperative Apex Bank Ltd.	0	1	1	1	0	0	0
	MEGHALOO M Ltd.	0	0	0	0	0	0	0
	Meghalaya Village Development & Promotion Tourism Cooperative Society Ltd.	0	0	0	0	0	0	0
9	District Council Affairs							
	Secretariat Deptt.	0	0	0	0	0	0	0
	KHADC	0	0	0	0	0	0	0
	JHADC	3	64	67	67	0	0	0
	GHADC	0	2	2	0	0	0	0
10	Education							
	Secretariat Deptt.	0	35	35	35	0	0	0
	DHTE	0	17	17	17	0	0	0
	DETT	0	20	20	20	0	0	0
	MBOSE	0	12	12	12	0	0	0
	DSEL	0	38	38	38	0	0	0
11	Elections							
	Secretariat Deptt.	0	25	25	25	0	0	0
	Deputy Commissioners	0	9	9	9	0	0	0
	SDO (Election)	0	3	3	3	0	0	0
12	ERTS							

	Secretariat. Dept.	0	8	8	8	0	0	0
	Commissioner of Taxes	0	12	12	11	1	0	0
	Commissioner of Excise	0	6	6	6	0	0	0
	Inspector General of Registration & Superintendent of Stamps	0	10	10	10	0	0	0
	Directorate of Meghalaya State Lottery	0	2	2	2	0	0	0
	Meghalaya Commission of Resource Mobilization	0	3	3	3	0	0	0
13	Finance							
	Directorate of Accounts & Treasuries	0	2	2	2	0	0	0
	Directorate of Small Savings	0	0	0	0	0	0	0
	Directorate of Institutional Finance	0	0	0	0	0	0	0
	Finance (EC 1) Deptt.	0	0	0	0	0	0	0
	Finance (Economic Affairs) Deptt.	0	11	11	11	0	0	0
	Finance (PR) Department	0	0	0	0	0	0	0
	Finance (Establishment) Department	0	4	4	4	0	0	0
	Finance (AF)	0	4	4	4	0	0	0
	Finance (PC)	0	0	0	0	0	0	0
	Directorate of Local Fund Audit	0	2	2	2	0	0	0
	Finance (Budget)	0	0	0	0	0	0	0
	Finance (EC II)	0	0	0	0	0	0	0
14	Food & Civil Supplies							
	Sectt. Deptt.	0	2	2	2	0	0	0
	Directorate of	0	54	54	54	0	0	0

	Food & Civil Supplies							
	Meghalaya State Consumer Disputes Redressal Commission	0	0	0	0	0	0	0
15	Forest & Envir.							
	Secretariat Deptt.	0	7	7	7	0	0	0
	O/o PCCF & HoFF	0	26	26	26	0	0	0
	O/o Addl. PCCF (Social Forestry & Env.)	0	21	21	21	0	0	0
	O/o PCCF (CC, Research & Training)	0	6	6	6	0	0	0
	O/o PCCF (Territorial)	1	60	61	61	0	0	0
	O/o PCCF (WL & CWLW)	3	43	46	46	0	0	0
16	Fisheries							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Fisheries	0	7	7	7	0	0	0
17	GAD							
	Office Estate Officer	0	0	0	0	0	0	0
	Directorate of Sainik Welfare	0	3	3	3	0	0	0
	Zila Sainik Welfare	0	0	0	0	0	0	0
	GAD (B)	0	6	6	6	0	0	0
	GAD (A)	0	3	3	3	0	0	0
18	Home (Police)							
	Secretariat Deptt.	0	1	1	1	0	0	0
	Director General of Police	11	354	365	365	0	0	0
19	Home Guards & Civil Defence							
	Secretariat Deptt.	0	3	3	3	0	0	0

	Directorate of Civil Defence & Home Guards	0	6	6	6	0	0	0
20	Deptt. of Prisons and Correctional Services							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Inspector General of Prisons	1	15	16	16	0	0	0
21	Home (Passport)							
	Secretariat Deptt.	0	0	0	0	0	0	0
22	Health & F.W.							
	Secretariat Deptt.	0	17	17	17	0	0	0
	DHS (MI)	0	67	67	67	0	0	0
	DHS (MCH & FW)	0	38	38	38	0	0	0
	DHS (R)	0	3	3	3	0	0	0
	Chief Engineer, Health Engineering Wing	0	3	3	3	0	0	0
	Jt. Commissioner of Food Safety	0	0	0	0	0	0	0
23	Housing							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Housing	0	4	4	4	0	0	0
	Meghalaya State Housing Board	0	0	0	0	0	0	0
	D.C. Housing	0	0	0	0	0	0	0
24	Commerce & Industries							
	Secretariat Deptt.							
	Directorate of Commerce & Industries	0	33	33	33	0	0	0
25	Information & Public							

	Relations							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of IPR	0	1	1	1	0	0	0
26	Information Technology & Communication							
	Secretariat Deptt.	0	9	9	9	0	0	0
27	Law							
	Law (A)							
	Law (B)	0	10	10	10	0	0	0
28	Labour							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Employment & Craftsmen Training	0	3	3	3	0	0	0
	Office of the Administrative Medical Officer, Employees' State Insurance Scheme	0	0	0	0	0	0	0
	Chief Inspector of Boilers and Factories	0	7	7	7	0	0	0
	Labour Commissioner	0	9	9	9	0	0	0
	Commandant Meghalaya Civil Task Force	0	0	0	0	0	0	0
29	Mining & Geology							
	Secretariat Deptt.	0	11	11	11	0	0	0
	Directorate of Mineral Resources	0	17	17	17	0	0	0
30	Planning							
	Secretariat Deptt.	0	1	1	1	0	0	0
	Directorate of Programme	0	2	2	2	0	0	0

	Implementation & Evaluation Department							
	Directorate.of Economics & Statistics	0	0	0	0	0	0	0
	MEDC	0	0	0	0	0	0	0
	Bio - Resource Development Centre, Shillong	0	0	0	0	0	0	0
	State Council of Science & Technology & Environment, Shillong	0	0	0	0	0	0	0
	Shillong Science Centre, Shillong	0	0	0	0	0	0	0
	Meghalaya State Planning Board	0	0	0	0	0	0	0
	Meghalaya Resource & Employment Generation Council, Shillong	0	0	0	0	0	0	0
	Meghalaya Basin Development Authority	0	1	1	1	0	0	0
	Meghalaya Institute of Governance	0	0	0	0	0	0	0
	Meghalaya Institute of Entrepreneurship	0	0	0	0	0	0	0
	Science & Technology Cell	0	0	0	0	0	0	0
	District Planning Officer	0	0	0	0	0	0	0
	Planning (Research)	0	1	1	1	0	0	0
31	Personnel							
	Personnel &	0	7	7	7	0	0	0

AR (A)								
Personnel & AR (B)	0	0	0	0	0	0	0	0
DC EK Hills, Shillong	0	66	66	65	1	0	0	0
DC Ribhoi District	0	18	18	18	0	0	0	0
DC West Jaintia Hills District, Jowai	0	22	22	22	0	0	0	0
DC West Khasi Hills	0	7	7	7	0	0	0	0
DC West Garo Hills, Tura	0	99	99	99	0	0	0	0
DC East Garo Hills	0	7	7	7	0	0	0	0
DC South Garo Hills	0	8	8	8	0	0	0	0
MPSC	0	134	134	123	11	0	0.28	
Commissioner of Divisions Shillong	0	0	0	0	0	0	0	0
Personnel AR (ARC) Deptt.	0	0	0	0	0	0	0	0
MATI	0	3	3	3	0	0	0	0
DC South West Khasi Hills District	0	21	21	21	0	0	0	0
DC East Jaintia Hills District, Khliehriat	0	3	3	3	0	0	0	0
DC North Garo Hills	0	0	0	0	0	0	0	0
DC South West Garo Hills, Ampati	1	7	8	8	0	0	0	0
Commissioner of Division, Tura	0	0	0	0	0	0	0	0
SDO (C) Sohra	0	0	0	0	0	0	0	0
SDO (C) Mairang	0	0	0	0	0	0	0	0
SDO (C) Amlarem	0	7	7	7	0	0	0	0
SDO (C) Dadenggre	0	0	0	0	0	0	0	0
SDO (C) Raksamgre	0	0	0	0	0	0	0	0

	SDO (C) Mawshynrut	0	1	1	1	0	0	0
	SDO (C) Pynursla	0	2	2	2	0	0	0
	SDO (C) Chokpot	0	0	0	0	0	0	0
	SDO (C) Ranikor	0	3	3	3	0	0	0
	All India Service Pre- Examination Training Centre	0	0	0	0	0	0	0
	DC Eastern West Khasi Hills District, Mairang	0	0	0	0	0	0	0
32	Political							
	Secretariat Deptt.	0	10	10	10	0	0	0
33	PHE							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Chief Engineer	0	48	48	48	0	0	0
34	Power							
	Secretariat Deptt.	0	0	0	0	0	0	0
	MSERC	0	3	3	3	0	0	0
	MNREDA	0	0	0	0	0	0	0
	Senior Electrical Inspector, Inspectorate of Electricity, Shillong	0	4	4	4	0	0	0
	Meghalaya Power Distribution Corporation Limited	1	15	16	16	0	0	0
	Meghalaya Power Transmission Corporation Limited	0	0	0	0	0	0	0
	Meghalaya Power Generation Corporation Limited	0	5	5	5	0	0	0

	Meghalaya Energy Corporation Limited	0	21	21	21	0	0	0
35	Printing & Stationery							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Printing & Stationery	0	4	4	4	0	0	0
36	P.W.D.							
	Secretariat Deptt.	0	4	4	4	0	0	0
	CE PWD(R)	0	25	25	25	0	0	0
	CE PWD (NH)	0	25	25	25	0	0	0
	CE PWD (B)	0	2	2	2	0	0	0
	Meghalaya Govt. Construction Corporation Ltd.	0	4	4	4	0	0	0
	EE PWD (R)	0	12	12	12	0	0	0
37	Parliamentary Affairs							
	Secretariat Deptt.	0	4	4	4	0	0	0
38	Meghalaya Bharat Scouts & Guides							
39	Revenue & Disaster Management							
	Secretariat Deptt.	0	1	1	1	0	0	0
	Meghalaya Board of Revenue	0	0	0	0	0	0	0
	Directorate of Land Records & Survey	0	6	6	6	0	0	0
40	SAD							
	SAD (A)	0	0	0	0	0	0	0
	SAD (E)	0	3	3	3	0	0	0
	SAD (N)	0	7	7	7	0	0	0
	SAD (R)	0	3	3	3	0	0	0
41	Sports & Youth Affairs							
	Secretariat	0	5	5	5	0	0	0

	Deptt.							
	Directorate of Sports & YA	0	5	5	5	0	0	0
42	Social Welfare							
	Secretariat Deptt.	3	8	11	11	0	0	0
	Directorate of Social Welfare	0	26	26	26	0	0	0
	Meghalaya State Social Welfare Board	0	0	0	0	0	0	0
	State Commission for Women	0	2	2	2	0	0	0
	Commissioner for Person with Disabilities	0	3	3	3	0	0	0
	State Commission for Protection of Child Rights	0	0	0	0	0	0	0
	District Social Welfare Officer	0	2	2	2	0	0	0
	District Programme Officer ICDS Cell	0	1	1	1	0	0	0
	Child Welfare & Probation Officer I/c Observation Home (Boys)	0	0	0	0	0	0	0
	Superintendent Training for Self Employment of Women in need of Care & Protection	0	0	0	0	0	0	0
	Superintendent Observation Home (G) Shillong	0	0	0	0	0	0	0
43	Soil & Water Conservation							
	Secretariat Deptt.	0	4	4	4	0	0	0

	Directorate of Soil & Water	0	11	11	11	0	0	0
44	Department of Textiles							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Sericulture & Weaving, Department of Textiles	0	1	1	1	0	0	0
	District Sericulture Officer, Nongpoh	0	0	0	0	0	0	0
	District Sericulture Officer, Jowai	0	0	0	0	0	0	0
	District Sericulture Officer, Baghmara	0	0	0	0	0	0	0
	District Sericulture Officer, Resubelpara	0	0	0	0	0	0	0
	District Sericulture Officer, Tura	0	0	0	0	0	0	0
45	Transport							
	Secretariat Deptt.	0	3	3	3	0	0	0
	Commissioner of Transport	0	6	6	6	0	0	0
	MTC	0	1	1	1	0	0	0
	Secretary State Transport Authority	0	3	3	3	0	0	0
	District Transport Officer & Regional Transport Authority	1	80	81	81	0	0	0
46	Tourism							
	Secretariat Deptt.	0	2	2	2	0	0	0
	Directorate of Tourism	0	14	14	14	0	0	0

	MTDC Ltd.	0	16	16	16	0	0	0
47	Urban Affairs							
	Secretariat Deptt.	0	3	3	3	0	0	0
	Directorate of Urban Affairs	0	18	18	18	0	0	0
	Shillong Municipal Board	0	21	21	21	0	0	0
	Jowai Municipal Board	0	7	7	7	0	0	0
	MUDA	0	7	7	7	0	0	0
	Tura Municipal Board	0	5	5	5	0	0	0
	Williamnagar Municipal Board	0	0	0	0	0	0	0
	Resubelpara Municipal Board	0	0	0	0	0	0	0
	Meghalaya Urban Development Agency, Shillong	0	1	1	1	0	0	0
		Baghmara Municipal Board	0	0	0	0	0	0
48	Legal Metrology Department							
	Controller of Legal Metrology	0	8	8	8	0	0	0
49	Meghalaya Legislative Assembly	0	6	6	6	0	0	0
50	Meghalaya High Court	0	50	50	42	8	0	0
	Chief Judicial Magistrate	0	0	0	0	0	0	0
51	Governor's Secretariat, Raj Bhavan,	0	9	9	9	0	0	0
52	Meghalaya State Information	0	5	5	5	0	0	0

	Commission							
53	Water Resources Department	0	9	9	8	1	0	0
	Total:	25	2303	2328	2305	23	0	0

Nota Bene : NA = (Information) Not Available

Table 7.2.2 below indicates *the year wise disposal of requests* during the last sixteen years

Table 7.2.2

Year	Total no. of requests	No. of requests disposed	No. of requests rejected
2006	310	291	28
2007	537	492	10
2008	360	335	2
2009	676	652	4
2010	836	816	4
2011	1074	1051	7
2012	1289	1231	16
2013	1625	1546	30
2014	1816	1770	23
2015	2663	2601	6
2016	2132	2049	1
2017	5231	5150	81
2018	2611	2531	69
2019	3357	3225	67
2020	2644	2529	115
2021	2328	2305	23

7.3. Disposal of First Appeals by the Departmental Appellate Authority (DAA)

Section 19 (1) provides “Any person who does not receive a decision within the time specified in Sub Section 11 (1) or Clause (a) of Sub-section (3) of Section 7, or is aggrieved by a decision of the Central Public Information Officer, or State Public Information Officer as the case may be, may within 30 days from the expiry of such period or from the receipt of such a decision prefer an appeal (First appeal) to such officer who is senior in rank to the Central Public Information Officer or State Public Information Officer as the case may be in each public authority.”

During the year, 131 appeals were preferred before the Departmental Appellate Authority (FAA) in the form of First Appeals under Section 19 (1) of the Act.

The disposal of the appeals by the First Appellate Authorities is given in Table 7.3.1

Table 7.3.1 Disposal of First Appeals by the First Appellate Authorities
(Reporting Year: 2021)

Sl. No	Name of Departmental Public Authorities	No. of First Appeals pending with Appellate Officers	No. of First Appeals preferred during the year	Total No. of appeals with Appellate Officers	No. of First Appeals disposed	No. of First Appeals rejected	% of First Appeals rejected	No. of First Appeals pending for more than 45 Days
1	2	3	4	5	6	7	8	9
1	Agriculture							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Agriculture	0	0	0	0	0	0	0
	Directorate of Horticulture	0	0	0	0	0	0	0
	Meghalaya State Agricultural Marketing Board, Shillong	0	0	0	0	0	0	0
2	Arts & Culture							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Arts & Culture	0	0	0	0	0	0	0
3	A.H.&Vety.							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of AH&Vety	0	0	0	0	0	0	0
	Directorate of Dairy Development	0	0	0	0	0	0	0
4	Border Areas Development							
	Secretariat Deptt.	0	0	0	0	0	0	0

	Directorate of BAD	0	0	0	0	0	0	0
5	CM Secretariat							
	Secretariat Deptt.	0	1	1	1	0	0	0
6	Cabinet Affairs							
	Secretariat Deptt.	0	0	0	0	0	0	0
7	C&RD							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of C&RD	0	0	0	0	0	0	0
	Project Director, East Khasi Hills, Shillong	0	0	0	0	0	0	0
	Project Director, West Khasi Hills, Nongstoin	0	0	0	0	0	0	0
	Project Director, Ribhoi District, Nongpoh	0	0	0	0	0	0	0
	Project Director, West Jaintia Hills, Jowai	0	0	0	0	0	0	0
	Project Director, East Garo Hills, Williamnagar	0	2	2	2	0	0	0
	Project Director, South Garo Hills, Baghmara	0	0	0	0	0	0	0
	Project Director, West Garo Hills, Tura	0	0	0	0	0	0	0
	Project Director, South West Khasi Hills, Mawkyrwat	0	3	3	3	0	0	0
Project Director, North Garo Hills, Resubelpara	0	0	0	0	0	0	0	
Project Director, South West Garo Hills, Ampati	0	0	0	0	0	0	0	
Project Director, East Jaintia Hills, Khliehriat	0	0	0	0	0	0	0	
Block	0	0	0	0	0	0	0	

Development Officer, Mawpat								
Block Development Officer, Mawkynew	0	0	0	0	0	0	0	0
Block Development Officer, Shella-Bholaganj	0	2	2	2	0	0	0	0
Block Development Officer, Myllem	0	0	0	0	0	0	0	0
Block Development Officer, Mawlai	0	0	0	0	0	0	0	0
Block Development Officer, Mawryngkneng	0	3	3	3	0	0	0	0
Block Development Officer, Mawphlang	0	0	0	0	0	0	0	0
Block Development Officer, Khatarshnong Laitkhroh	0	0	0	0	0	0	0	0
Block Development Officer, Mawsynram	0	0	0	0	0	0	0	0
Block Development Officer, Sohiong	0	0	0	0	0	0	0	0
Block Development Officer, Pynursla	0	2	2	2	0	0	0	0
Block Development Officer, Thadlaskein	0	0	0	0	0	0	0	0
Block Development Officer, Mawthadraishan	0	0	0	0	0	0	0	0
Block Development Officer, Mairang	0	1	1	1	0	0	0	0

Block Development Officer, Mawshynrut	0	0	0	0	0	0	0
Block Development Officer, Dambo-Rongjeng	0	0	0	0	0	0	0
Block Development Officer, Songsak	0	0	0	0	0	0	0
Block Development Officer, Chokpot	0	0	0	0	0	0	0
Block Development Officer, Nongstoin	0	0	0	0	0	0	0
Block Development Officer, Mawkyrwat	0	3	3	3	0	0	0
Block Development Officer, Jirang	0	3	3	3	0	0	0
Block Development Officer, Umsning	0	2	2	2	0	0	0
Block Development Officer, Amlarem	0	0	0	0	0	0	0
Block Development Officer, Bajengdoba	0	0	0	0	0	0	0
Block Development Officer, Ranikor	0	0	0	0	0	0	0
Block Development Officer, Dalu	0	0	0	0	0	0	0
Block Development Officer, Khliehriat							
Block Development Officer, Saipung	0	0	0	0	0	0	0

	Block Development Officer, Ampati							
	Block Development Officer, Umling	0	0	0	0	0	0	0
	Block Development Officer, Sohra	0	2	2	2	0	0	0
	Block Development Officer, Wapung	0	0	0	0	0	0	0
	Block Development Officer, Laskein	0	3	3	3	0	0	0
	Block Development Officer, Dadengre	0	0	0	0	0	0	0
	Block Development Officer, Gambegre	0	0	0	0	0	0	0
	Block Development Officer, Resubelpara	0	0	0	0	0	0	0
	Block Development Officer, Samanda	0	0	0	0	0	0	0
8	Cooperation							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Registrar of Cooperative Societies	0	0	0	0	0	0	0
	Meghalaya State Warehousing Corporation	0	0	0	0	0	0	0
	MECOFED Ltd.	0	0	0	0	0	0	0
	MSHF Cooperative Society Ltd.	0	0	0	0	0	0	0
	MSCU Ltd.	0	0	0	0	0	0	0
	The Meghalaya Cooperative Apex Bank Ltd.	0	2	2	2	0	0	0

	MEGHALOOM Ltd.	0	0	0	0	0	0	0
	Meghalaya Village Development & Promotion Tourism Cooperative Society Ltd.	0	0	0	0	0	0	0
9	District Council Affairs							
	Secretariat Deptt.	0	0	0	0	0	0	0
	KHADC	0	1	1	1	0	0	0
	JHADC	0	5	5	5	0	0	0
	GHADC	0	2	2	2	0	0	0
10	Education							
	Secretariat Deptt.	0	3	3	3	0	0	0
	DHTE	0	8	8	8	0	0	0
	DEPT	0	1	1	1	0	0	0
	MBOSE	0	0	0	0	0	0	0
	DSEL	0	8	8	8	0	0	0
11	Elections							
	Secretariat Dept.	0	0	0	0	0	0	0
	Deputy Commissioners	0	0	0	0	0	0	0
	SDO (Election)	0	0	0	0	0	0	0
12	ERTS							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Commissioner of Taxes	0	0	0	0	0	0	0
	Commissioner of Excise	0	0	0	0	0	0	0
	Inspector General of Registration & Superintendent of Stamps	0	3	3	3	0	0	0
	Directorate of Meghalaya State Lottery	0	0	0	0	0	0	0
	Meghalaya Commission of Resource Mobilization	0	0	0	0	0	0	0
13	Finance							
	Directorate of	0	0	0	0	0	0	0

	Accounts & Treasuries							
	Directorate of Small Savings	0	0	0	0	0	0	0
	Directorate of Institutional Finance	0	0	0	0	0	0	0
	Finance (EC 1) Deptt.	0	0	0	0	0	0	0
	Finance (Economic Affairs) Deptt.	0	0	0	0	0	0	0
	Finance (PR) Deptt.	0	0	0	0	0	0	0
	Finance (Establishment) Deptt.	0	0	0	0	0	0	0
	Finance (AF)	0	0	0	0	0	0	0
	Finance (PC)	0	0	0	0	0	0	0
	Directorate of Local Fund Audit	0	0	0	0	0	0	0
	Finance (Budget)	0	0	0	0	0	0	0
	Finance (EC II)	0	0	0	0	0	0	0
14	Food & Civil Supplies							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Food & Civil Supplies	0	0	0	0	0	0	0
	Meghalaya State Consumer Disputes Redressal Commission	0	0	0	0	0	0	0
15	Forests & Envir.							
	Secretariat Deptt.	0	0	0	0	0	0	0
	O/o PCCF & HoFF	0	0	0	0	0	0	0
	O/o Addl. PCCF (Social Forestry & Environment)	0	4	4	4	0	0	0
	O/o PCCF (CC, Research & Training)	0	0	0	0	0	0	0
	O/o PCCF	0	0	0	0	0	0	0

	(Territorial)							
	O/o PCCF (WL & CWLW)	0	0	0	0	0	0	0
16	Fisheries							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Fisheries	0	1	1	1	0	0	0
17	GAD							
	Office Estate Officer	0	0	0	0	0	0	0
	Directorate of Sainik Welfare	0	0	0	0	0	0	0
	Zila Sainik Welfare	0	0	0	0	0	0	0
	GAD (B)	0	0	0	0	0	0	0
	GAD (A)	0	0	0	0	0	0	0
18	Home (Police)							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Director General of Police	0	7	7	7	0	0	0
19	Home Guards & Civil Defence							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Civil Defence & Home Guards	0	0	0	0	0	0	0
20	Deptt. of Prisons and Correctional Services							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Inspector General of Prisons	0	0	0	0	0	0	0
21	Home (Passport)							
	Secretariat Deptt.	0	0	0	0	0	0	0
22	Health & FW							
	Secretariat Deptt.	0	0	0	0	0	0	0
	DHS (MI)	0	0	0	0	0	0	0
	DHS (MCH & FW)	0	2	2	2	0	0	0
	DHS (R)	0	0	0	0	0	0	0

	Chief Engineer, Health Engineering Wing	0	3	3	3	0	0	0
	Jt. Commissioner of Food Safety	0	0	0	0	0	0	0
23	Housing							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Housing	0	0	0	0	0	0	0
	Meghalaya State Housing Board	0	0	0	0	0	0	0
	D.C. Housing	0	0	0	0	0	0	0
24	Commerce & Industries							
	Secretariat Deptt.							
	Directorate of Commerce & Industries	0	0	0	0	0	0	0
25	Information & Public Relations							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of IPR	0	0	0	0	0	0	0
26	Information Technology & Communication							
	Secretariat Deptt.	0	0	0	0	0	0	0
27	Law							
	Law (A)							
	Law (B)	0	0	0	0	0	0	0
28	Labour							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Employment & Craftsmen Training	0	0	0	0	0	0	0
	O/o Administrative Medical Officer, Employees' State Insurance Scheme	0	0	0	0	0	0	0

	Chief Inspector of Boilers and Factories	0	0	0	0	0	0	0
	Labour Commissioner	0	0	0	0	0	0	0
	Commandant Meghalaya Civil Task Force	0	0	0	0	0	0	0
29	Mining & Geology							
	Secretariat Dept	0	0	0	0	0	0	0
	Directorate of Mineral Resources	0	0	0	0	0	0	0
30	Planning							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Programme Implementation & Evaluation Dept.	0	0	0	0	0	0	0
	Directorate of Economics & Statistics	0	0	0	0	0	0	0
	MEDC	0	0	0	0	0	0	0
	Bio - Resource Development Centre, Shillong	0	0	0	0	0	0	0
	State Council of Science & Technology & Environment	0	0	0	0	0	0	0
	Shillong Science Centre, Shillong	0	0	0	0	0	0	0
	Meghalaya State Planning Board	0	0	0	0	0	0	0
	Meghalaya Resource & Employment Generation Council, Shillong	0	0	0	0	0	0	0
	Meghalaya Basin Development Authority	0	0	0	0	0	0	0
	Meghalaya Institute of	0	0	0	0	0	0	0

	Governance							
	Meghalaya Institute of Entrepreneurship	0	0	0	0	0	0	0
	Science & Technology Cell	0	0	0	0	0	0	0
	District Planning Officer	0	0	0	0	0	0	0
	Planning (Research)	0	0	0	0	0	0	0
31	Personnel							
	Personnel & AR (A)	0	0	0	0	0	0	0
	Personnel & AR (B)	0	0	0	0	0	0	0
	DC EK Hills, Shillong	0	4	4	4	0	0	0
	DC Ribhoi District	0	0	0	0	0	0	0
	DC West Jaintia Hills District, Jowai	0	5	5	5	0	0	0
	DC West Khasi Hills	0	0	0	0	0	0	0
	DC West Garo Hills, Tura	0	5	5	5	0	0	0
	DC East Garo Hills	0	0	0	0	0	0	0
	DC South Garo Hills	0	0	0	0	0	0	0
	MPSC	2	0	2	0	0	0	2
	Commissioner of Divisions Shillong	0	0	0	0	0	0	0
	Personnel AR (ARC) Deptt.	0	0	0	0	0	0	0
	MATI	0	0	0	0	0	0	0
	DC South West Khasi Hills District	0	0	0	0	0	0	0
	DC East Jaintia Hills District, Khliehriat	0	0	0	0	0	0	0
	DC North Garo Hills	0	0	0	0	0	0	0
	DC South West Garo Hills, Ampati	1	0	1	0	0	0	1
	Commissioner of	0	0	0	0	0	0	0

	Division Tura							
	SDO (C) Sohra	0	0	0	0	0	0	0
	SDO (C) Mairang	0	0	0	0	0	0	0
	SDO (C) Amlarem	0	7	7	7	0	0	0
	SDO (C) Dadenggre	0	0	0	0	0	0	0
	SDO (C) Raksamgre	0	0	0	0	0	0	0
	SDO (C) Mawshynrut	0	0	0	0	0	0	0
	SDO (C) Pynursla	0	0	0	0	0	0	0
	SDO (C) Chokpot	0	0	0	0	0	0	0
	SDO (C) Ranikor	0	0	0	0	0	0	0
	All India Service Pre-Examination Training Centre	0	0	0	0	0	0	0
	DC Eastern West Khasi Hills District, Mairang	0	0	0	0	0	0	0
32	Political							
	Secretariat Deptt.	0	0	0	0	0	0	0
33	PHE							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Chief Engineer	0	10	10	10	0	0	0
34	Power							
	Secretariat Deptt.	0	0	0	0	0	0	0
	MSERC	0	0	0	0	0	0	0
	MNREDA	0	0	0	0	0	0	0
	Senior Electrical Inspector, Inspectorate of Electricity	0	0	0	0	0	0	0
	Meghalaya Power Distribution Corporation Limited	0	0	0	0	0	0	0
	Meghalaya Power Transmission Corporation	0	0	0	0	0	0	0

	Limited							
	Meghalaya Power Generation Corporation Limited	0	5	5	5	0	0	0
	Meghalaya Energy Corporation Limited	0	2	2	2	0	0	0
35	Printing & Stationery							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Printing & Stationery	0	0	0	0	0	0	0
36	PWD							
	Secretariat Deptt.	0	0	0	0	0	0	0
	CE PWD(R)	0	0	0	0	0	0	0
	CE PWD (NH)	0	0	0	0	0	0	0
	CE PWD (B)	0	0	0	0	0	0	0
	Meghalaya Govt. Construction Corporation Ltd.	0	0	0	0	0	0	0
	EE PWD (R)	0	0	0	0	0	0	0
37	Parliamentary Affairs							
	Secretariat Deptt.	0	0	0	0	0	0	0
38	Meghalaya Bharat Scouts & Guides							
39	Revenue & Disaster Management							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Meghalaya Board of Revenue	0	0	0	0	0	0	0
	Directorate of Land Records & Survey	0	6	6	6	0	0	0
40	SAD							
	SAD (A)	0	0	0	0	0	0	0
	SAD (E)	0	0	0	0	0	0	0
	SAD (N)	0	0	0	0	0	0	0

	SAD (R)	0	0	0	0	0	0	0
41	Sports & Youth Affairs							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Sports & Y.A.	0	0	0	0	0	0	0
42	Social Welfare							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Social Welfare	0	0	0	0	0	0	0
	Meghalaya State Social Welfare Board	0	0	0	0	0	0	0
	State Commission for Women	0	0	0	0	0	0	0
	Commissioner for Person with Disabilities	0	0	0	0	0	0	0
	State Commission for Protection of Child Rights	0	0	0	0	0	0	0
	District Social Welfare Officer	0	0	0	0	0	0	0
	District Programme Officer ICDS Cell	0	0	0	0	0	0	0
	Child Welfare & Probation Officer I/c Observation Home (Boys)	0	0	0	0	0	0	0
	Superintendent Training for Self Employment of Women in need of Care & Protection	0	0	0	0	0	0	0
	Superintendent Observation Home (G) Shillong	0	0	0	0	0	0	0
43	Soil & Water Conservation							
	Secretariat	0	0	0	0	0	0	0

	Deptt.							
	Directorate of Soil & Water Conservation	0	1	1	1	0	0	0
44	Department of Textiles							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Sericulture and Weaving, Department of Textiles	0	0	0	0	0	0	0
	District Sericulture Officer, Nongpoh	0	0	0	0	0	0	0
	District Sericulture Officer, Jowai	0	0	0	0	0	0	0
	District Sericulture Officer, Baghmara	0	0	0	0	0	0	0
	District Sericulture Officer, Resubelpara	0	0	0	0	0	0	0
	District Sericulture Officer, Tura	0	0	0	0	0	0	0
45	Transport							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Commissioner of Transport	0	0	0	0	0	0	0
	MTC	0	0	0	0	0	0	0
	Secretary State Transport Authority	0	0	0	0	0	0	0
	District Transport Officer & Regional Transport Authority	0	1	1	1	0	0	0
46	Tourism							
	Secretariat Deptt.	0	0	0	0	0	0	0

	Directorate of Tourism	0	0	0	0	0	0	0
	MTDC Ltd.	0	1	1	1	0	0	0
47	Urban Affairs							
	Secretariat Deptt.	0	0	0	0	0	0	0
	Directorate of Urban Affairs	0	4	4	4	0	0	0
	Shillong Municipal Board	0	0	0	0	0	0	0
	Jowai Municipal Board	0	0	0	0	0	0	0
	MUDA	0	0	0	0	0	0	0
	Tura Municipal Board	0	0	0	0	0	0	0
	Williamnagar Municipal Board	0	0	0	0	0	0	0
	Resubelpara Municipal Board	0	0	0	0	0	0	0
	Meghalaya Urban Development Agency, Shillong	0	0	0	0	0	0	0
	Baghmara Municipal Board	0	0	0	0	0	0	0
48	Legal Metrology Department							
	Controller of Legal Metrology	0	0	0	0	0	0	0
49	Meghalaya Legislative Assembly	0	0	0	0	0	0	0
50	Meghalaya High Court	0	0	0	0	0	0	0
	Chief Judicial Magistrate	0	0	0	0	0	0	0
51	Governor's Secretariat, Raj Bhavan, Shillong	0	0	0	0	0	0	0
52	Meghalaya State Information Commission	0	0	0	0	0	0	0
53	Water Resources Department	0	0	0	0	0	0	0

	Total	3	128	131	128	0	0	3
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Nota Bene: NA = (Information) Not Available

Table 7.3.2 below indicates *the year wise disposal of first appeals* by the Departmental Appellate Authorities during the last sixteen years

Table 7.3.2

Year	No. of First Appeals received	No. of First Appeals disposed	No. of First Appeals rejected
2006	21	20	1
2007	108	106	2
2008	23	23	0
2009	39	39	0
2010	42	36	6
2011	94	94	Nil
2012	118	117	1 no. carried over
2013	78	66	No. of disposals include pending ones of the previous year
2014	123	120	
2015	122	131	
2016	112	154	
2017	239	237	2
2018	77	71	6
2019	138	125	21
2020	191	164	27
2021	131	128	3

7.4 Information requests rejected by the Public Information Officers/Public Authorities

Section 7 (1) empowers the Public Information Officer to reject the request for information for any of the reasons specified under sections 8 and 9 of the Right to Information Act, 2005.

The number of requests rejected by the PIOs/Public Authorities is indicated in the Table 7.4.1 below.

Table 7.4.1

Reporting Year: 2021

Sl. No	Name of Department/ Public Authorities	Total No. of requests rejected	No. of requests rejected Section 8	No. of requests rejected Section 9	No. of requests rejected Section 11	No. of requests rejected Section 24	No. of requests rejected Other Sections
1	2	3	4	5	6	7	8
1	Agriculture						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Agriculture	0	0	0	0	0	0
	Directorate of Horticulture	0	0	0	0	0	0
	Meghalaya State Agricultural Marketing Board, Shillong	0	0	0	0	0	0
2	Arts & Culture						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Arts & Culture	0	0	0	0	0	0
3	AH&Vety.						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of AH&Vety.	0	0	0	0	0	0
	Directorate of Dairy Development	0	0	0	0	0	0
4	Border Areas Development						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of BAD	0	0	0	0	0	0
5	CM Secretariat						
	Secretariat Deptt.	0	0	0	0	0	0
6	Cabinet Affairs						
	Secretariat Deptt.	0	0	0	0	0	0
7	C&RD						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of C&RD	0	0	0	0	0	0
	Project Director,	0	0	0	0	0	0

East Khasi Hills, Shillong							
Project Director, West Khasi Hills, Nongstoin	0	0	0	0	0	0	0
Project Director, Ribhoi District, Nongpoh	0	0	0	0	0	0	0
Project Director, West Jaintia Hills, Jowai	0	0	0	0	0	0	0
Project Director, East Garo Hills, Williamnagar	0	0	0	0	0	0	0
Project Director, South Garo Hills, Bagmara	0	0	0	0	0	0	0
Project Director, West Garo Hills, Tura	10	0	0	0	0	0	0
Project Director South West Khasi Hills, Mawkyrwat	0	0	0	0	0	0	0
Project Director North Garo Hills, Resubelpara	0	0	0	0	0	0	0
Project Director South West Garo Hills, Ampati	0	0	0	0	0	0	0
Project Director East Jaintia Hills, Khliehriat	0	0	0	0	0	0	0
Block Development Officer, Mawpat	0	0	0	0	0	0	0
Block Development Officer, Mawkynrew	0	0	0	0	0	0	0
Block Development Officer, Shella- Bholaganj	0	0	0	0	0	0	0
Block Development Officer,	0	0	0	0	0	0	0

Mylliem						
Block Development Officer, Mawlai	0	0	0	0	0	0
Block Development Officer, Mawryngkneng	0	0	0	0	0	0
Block Development Officer, Mawphlang	0	0	0	0	0	0
Block Development Officer, Khatarshnong Laitkhroh	0	0	0	0	0	0
Block Development Officer, Mawsynram	0	0	0	0	0	0
Block Development Officer, Sohiong	0	0	0	0	0	0
Block Development Officer, Pynursla	0	0	0	0	0	0
Block Development Officer, Thadlaskein	0	0	0	0	0	0
Block Development Officer, Mawthadraishan	0	0	0	0	0	0
Block Development Officer, Mairang	0	0	0	0	0	0
Block Development Officer, Mawshynrut	0	0	0	0	0	0
Block Development Officer, Dambo-Rongjeng	0	0	0	0	0	0
Block Development	0	0	0	0	0	0

	Officer, Songsak						
	Block Development Officer, Chokpot	0	0	0	0	0	0
	Block Development Officer, Nongstoin	0	0	0	0	0	0
	Block Development Officer, Mawkyrwat	0	0	0	0	0	0
	Block Development Officer, Jirang	0	0	0	0	0	0
	Block Development Officer, Umsning	0	0	0	0	0	0
	Block Development Officer, Amlarem	0	0	0	0	0	0
	Block Development Officer, Bajengdoba	0	0	0	0	0	0
	Block Development Officer, Ranikor	0	0	0	0	0	0
	Block Development Officer, Dalu	0	0	0	0	0	0
	Block Development Officer, Khliehriat						
	Block Development Officer, Saipung	0	0	0	0	0	0
	Block Development Officer, Ampati						
	Block Development Officer, Umling	0	0	0	0	0	0
	Block	0	0	0	0	0	0

	Development Officer, Sohra						
	Block Development Officer, Wapung	0	0	0	0	0	0
	Block Development Officer, Laskein	0	0	0	0	0	0
	Block Development Officer, Dadengre	0	0	0	0	0	0
	Block Development Officer, Gambegre	0	0	0	0	0	0
	Block Development Officer, Resubelpara	0	0	0	0	0	0
	Block Development Officer, Samanda	0	0	0	0	0	0
8	Cooperation						
	Secretariat Deptt.	0	0	0	0	0	0
	Registrar of Cooperative Societies	0	0	0	0	0	0
	Meghalaya State Warehousing Corporation	0	0	0	0	0	0
	MECOFED Ltd.	0	0	0	0	0	0
	MSHF Coop.Society Ltd.	0	0	0	0	0	0
	MSCU Ltd.	0	0	0	0	0	0
	The Meghalaya Cooperarive Apex Bank Ltd.	0	3	0	0	0	0
	MEGHALOOM Ltd.	0	0	0	0	0	0
	Meghalaya Village Development & Promotion Tourism	0	0	0	0	0	0

	Cooperative Society Ltd.						
9	District Council Affairs						
	Secretariat Deptt.	0	0	0	0	0	0
	KHADC	0	0	0	0	0	0
	JHADC	0	0	0	0	0	0
	GHADC	0	0	0	0	0	0
10	Education						
	Secretariat Deptt.	0	0	0	0	0	0
	DHTE	0	0	0	0	0	0
	DERT	5	5	0	0	0	0
	MBOSE	0	0	0	0	0	0
	DSEL	0	0	0	0	0	0
11	Election						
	Secretariat Deptt.	0	0	0	0	0	0
	Deputy Commissioners	0	0	0	0	0	0
	SDO (Election)	0	0	0	0	0	0
12	ERTS						
	Secretariat Deptt.	0	0	0	0	0	0
	Commissioner of Taxes	0	0	0	0	0	0
	Commissioner of Excise	0	0	0	0	0	0
	Inspector General of Registration & Superintendent of Stamps	0	0	0	0	0	0
	Directorate of Meghalaya State Lottery	0	0	0	0	0	0
	Meghalaya Commission of Resource Mobilization	0	0	0	0	0	0
13	Finance						
	Directorate of Accounts & Treasuries	0	0	0	0	0	0
	Directorate of Small Savings	0	0	0	0	0	0
	Directorate of Institutional	0	0	0	0	0	0

	Finance						
	Finance (EC1) Department	0	0	0	0	0	0
	Finance (Economic Affairs) Deptt.	0	0	0	0	0	0
	Finance (PR) Department	0	0	0	0	0	0
	Finance (Establishment) Department	0	0	0	0	0	0
	Finance (AF)	0	0	0	0	0	0
	Finance (PC)	0	0	0	0	0	0
	Directorate of Local Fund Audit	0	0	0	0	0	0
	Finance (Budget)	0	0	0	0	0	0
	Finance (EC II)	0	0	0	0	0	0
14	Food & Civil Supplies						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Food & Civil Supplies	0	0	0	0	0	0
	Meghalaya State Consumer Disputes Redressal Commission	0	0	0	0	0	0
15	Forest & Envir.						
	Secretariat Deptt.	0	0	0	0	0	0
	O/o PCCF & HoFF	0	0	0	0	0	0
	O/o Addl. PCCF (Social Forestry & Environment)	0	0	0	0	0	0
	O/o PCCF (CC, Research & Training)	0	0	0	0	0	0
	O/o PCCF (Territorial)	0	0	0	0	0	0
	O/o PCCF (WL & CWLW)	0	0	0	0	0	0
16	Fisheries						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of	0	0	0	0	0	0

	Fisheries						
17	GAD						
	Office Estate Officer	0	0	0	0	0	0
	Directorate of Sainik Welfare	0	0	0	0	0	0
	Zila Sainik Welfare	0	0	0	0	0	0
	GAD (B)	0	0	0	0	0	0
	GAD (A)	0	0	0	0	0	0
18	Home (Police)						
	Secretariat Deptt.	0	0	0	0	0	0
	Director General of Police	3	0	0	0	3	0
19	Home Guards & Civil Defence						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Civil Defence & Home Guards	0	0	0	0	0	0
20	Deptt. of Prisons and Correctional Services)						
	Secretariat Deptt.	0	0	0	0	0	0
	Inspector General of Prisons	0	0	0	0	0	0
21	Home (Passport)						
	Secretariat Deptt.	0	0	0	0	0	0
22	Health & FW						
	Secretariat Deptt.	0	0	0	0	0	0
	DHS (MI)	0	0	0	0	0	0
	DHS (MCH& FW)	0	0	0	0	0	0
	DHS (R)	0	0	0	0	0	0
	Chief Engineer, Health Engineering Wing	0	0	0	0	0	0
	Jt. Commissioner of Food Safety	0	0	0	0	0	0

23	Housing						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Housing	0	0	0	0	0	0
	Meghalaya State Housing Board	0	0	0	0	0	0
	D.C. Housing	0	0	0	0	0	0
24	Commerce & Industries						
	Secretariat Deptt.						
	Directorate of Commerce & Industries	0	0	0	0	0	0
25	Information & Public Relations						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of IPR	0	0	0	0	0	0
26	Information Technology & Communication						
	Secretariat Deptt.	0	0	0	0	0	0
27	Law						
	Law (A)						
	Law (B)	0	0	0	0	0	0
28	Labour						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Employment & Craftsmen Training	0	0	0	0	0	0
	O/o Administrative Medical Officer, Employees' State Insurance Scheme	0	0	0	0	0	0
	Chief Inspector of Boilers and Factories	0	0	0	0	0	0
	Labour Commissioner	0	0	0	0	0	0
	Commandant	0	0	0	0	0	0

	Meghalaya Civil Task Force						
29	Mining & Geology						
	Secretariat Dept	0	0	0	0	0	0
	Directorate of Mineral Resources	0	0	0	0	0	0
30	Planning						
	Secretariat Dept.	0	0	0	0	0	0
	Directorate of Programme Implementation & Evaluation Deptt.	0	0	0	0	0	0
	Directorate of Economics & Statistics	0	0	0	0	0	0
	MEDC	0	0	0	0	0	0
	Bio - Resource Development Centre, Shillong	0	0	0	0	0	0
	State Council of Science & Technology & Environment,	0	0	0	0	0	0
	Shillong Science Centre, Shillong	0	0	0	0	0	0
	Meghalaya State Planning Board	0	0	0	0	0	0
	Meghalaya Resource & Employment Generation Council,	0	0	0	0	0	0
	Meghalaya Basin Development Authority	0	0	0	0	0	0
	Meghalaya Institute of Governance	0	0	0	0	0	0
	Meghalaya Institute of Entrepreneurship	0	0	0	0	0	0
	Science & Technology Cell	0	0	0	0	0	0

	District Planning Officer	0	0	0	0	0	0
	Planning (Research)	0	0	0	0	0	0
31	Personnel						
	Personnel & AR(A)	0	0	0	0	0	0
	Personnel & AR (B)	0	0	0	0	0	0
	DC EK Hills, Shillong	0	0	0	0	0	0
	DC Ribhoi District	0	0	0	0	0	0
	DC West Jaintia Hills District, Jowai	0	0	0	0	0	0
	DC West Khasi Hills	0	0	0	0	0	0
	DC West Garo Hills Tura	0	0	0	0	0	0
	DC East Garo Hills	0	0	0	0	0	0
	DC South Garo Hills	0	0	0	0	0	0
	MPSC	11	10	0	1	0	0
	Commissioner of Divisions Shillong	0	0	0	0	0	0
	Personnel & AR (ARC) Deptt.	0	0	0	0	0	0
	MATI	0	0	0	0	0	0
	DC South West Khasi Hills District	0	0	0	0	0	0
	DC East Jaintia Hills District, Khliehriat	0	0	0	0	0	0
	DC North Garo Hills	0	0	0	0	0	0
	DC South West Garo Hills, Ampati	0	0	0	0	0	0
	Commissioner of Division, Tura	0	0	0	0	0	0
	SDO (C) Sohra	0	0	0	0	0	0
	SDO (C) Mairang	0	0	0	0	0	0
	SDO (C)	0	0	0	0	0	0

	Amlarem						
	SDO (C) Dadenggre	0	0	0	0	0	0
	SDO (C) Raksamgre	0	0	0	0	0	0
	SDO (C) Mawshynrut	0	0	0	0	0	0
	SDO (C) Pynursla	0	0	0	0	0	0
	SDO (C) Chokpot	0	0	0	0	0	0
	SDO (C) Ranikor	0	0	0	0	0	0
	All India Service Pre- Examination Training Centre	0	0	0	0	0	0
	DC Eastern West Khasi Hills District, Mairang	0	0	0	0	0	0
32	Political						
	Secretariat Dept.	0	0	0	0	0	0
33	PHE						
	Secretariat Dept.	0	0	0	0	0	0
	Chief Engineer	0	0	0	0	0	0
34	Power						
	Secretariat Dept.	0	0	0	0	0	0
	MSERC	0	0	0	0	0	0
	MNREDA	0	0	0	0	0	0
	Senior Electrical Inspector Inspectorate of Electricity, Shillong	0	0	0	0	0	0
	Meghalaya Power Distribution Corporation Limited	0	0	0	0	0	0
	Meghalaya Power Transmission Corporation Limited	0	0	0	0	0	0
	Meghalaya Power Generation Corporation	0	0	0	0	0	0

	Limited						
	Meghalaya Energy Corporation Limited	0	0	0	0	0	0
35	Printing & Stationery						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Printing & Stationery	0	0	0	0	0	0
36	PWD						
	Secretariat.Deptt.	0	0	0	0	0	0
	CEPWD(R)	0	0	0	0	0	0
	CEPWD (NH)	0	0	0	0	0	0
	CEPWD (B)	0	0	0	0	0	0
	Meghalaya Govt. Construction Corporation Ltd.	0	0	0	0	0	0
	EE PWD (R)	0	0	0	0	0	0
37	Parliamentary Affairs						
	Secretariat Dett.	0	0	0	0	0	0
38	Meghalaya Bharat Scouts & Guides						
39	Revenue & Disaster Management						
	SecretariatDeptt.	0	0	0	0	0	0
	Meghalaya Board of Revenue	0	0	0	0	0	0
	Dte.Land Records & Survey	0	0	0	0	0	0
40	SAD						
	SAD (A)	0	0	0	0	0	0
	SAD (E)	0	0	0	0	0	0
	SAD (N)	0	0	0	0	0	0
	SAD (R)	0	0	0	0	0	0
41	Sports & Youth Affairs						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Sports & YA	0	0	0	0	0	0

42	Social Welfare						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Social Welfare	0	0	0	0	0	0
	Meghalaya State Social Welfare Board	0	0	0	0	0	0
	State Commission for Women	0	0	0	0	0	0
	Commissioner for Person with Disabilities	0	0	0	0	0	0
	State Commission for Protection of Child Rights	0	0	0	0	0	0
	District Social Welfare Officer	0	0	0	0	0	0
	District Programme Officer ICDS Cell	0	0	0	0	0	0
	Child Welfare & Probation Officer I/c Observation Home (Boys)	0	0	0	0	0	0
	Superintendent Training for Self Employment of Women in need of Care & Protection	0	0	0	0	0	0
	Superintendent Observation Home (G) Shillong	0	0	0	0	0	0
43	Soil & Water Conservation						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Soil & Water	0	0	0	0	0	0
44	Department of Textiles						
	Secretariat Deptt.	0	0	0	0	0	0

	Directorate of Sericulture & Weaving, Department of Textiles	0	0	0	0	0	0
	District Sericulture Officer, Nongpoh	0	0	0	0	0	0
	District Sericulture Officer, Jowai	0	0	0	0	0	0
	District Sericulture Officer, Baghmara	0	0	0	0	0	0
	District Sericulture Officer, Resubelpara	0	0	0	0	0	0
	District Sericulture Officer, Tura	0	0	0	0	0	0
45	Transport						
	Secretariat Deptt.	0	0	0	0	0	0
	Commissioner of Transport	0	0	0	0	0	0
	MTC	0	0	0	0	0	0
	Secretary, State Transport Authority	0	0	0	0	0	0
	District Transport Officer & Regional Transport Authority	0	0	0	0	0	0
46	Tourism						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Tourism	0	0	0	0	0	0
	MTDC Ltd.	0	0	0	0	0	0
47	Urban Affairs						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Urban Affairs	0	0	0	0	0	0

	Shillong Municipal Board	0	0	0	0	0	0
	Jowai Municipal Board	0	0	0	0	0	0
	MUDA	0	0	0	0	0	0
	Tura Municipal Board	0	0	0	0	0	0
	Williamnagar Municipal Board	0	0	0	0	0	0
	Resubelpara Municipal Board	0	0	0	0	0	0
	Meghalaya Urban Development Agency, Shillong	0	0	0	0	0	0
	Baghmara Municipal Board	0	0	0	0	0	0
48	Legal Metrology Department						
	Controller of Legal Metrology	0	0	0	0	0	0
49	Meghalaya Legislative Assembly	0	0	0	0	0	0
50	Meghalaya High Court	8	0	0	0	0	8
	Chief Judicial Magistrate	0	0	0	0	0	0
51	Governor's Secretariat Raj Bhavan, Shillong	0	0	0	0	0	0
52	Meghalaya State Information Commission	0	0	0	0	0	0
53	Water Resources Department	0	0	0	0	0	0
	Total	29	18	0	1	3	0

Nota Bene : NA = (Information) Not Available

7.5. Amount of fees & other charges collected by each Public authority

A total amount of Rs.73,040.00 was collected by the Public Information Officers/Public Authorities in the form of fees and charges during 2021. Out of which an amount of Rs.16,050.00 was collected under Section 4(4), being the cost of the printed materials in which form the information was provided; an amount of Rs.15,324.00 is collected being the application fees collected under Section 6(1); an amount of Rs.29,678.00 was collected under Section 7(1) being the cost of the photo copies made; an amount of Rs. 6,120.00 was collected under section 7(5) being the cost of information provided in electronic format and an amount of Rs.5,868.00 collected as miscellaneous charges by Public Information Officers and Public Authorities.

The details of fees and other charges collected department-wise during the year are indicated in Table 7.5.1 below.

Table 7.5.1

Summary of Costs, Fees & Charges collected by Public Authorities

Reporting Year : 2021

Sl. No.	Name of Departments/ Public Authorities	Cost Collected Section 4(4)	Fee Collected Section 6(1)	Fee Collected Section 7(1)	Fee Collected Section 7(5)	Other charges collected (specify)	Total Collection
1	2	3	4	5	6	7	8
1	Agriculture						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Agriculture	0	90	2520	0	0	2610
	Directorate of Horticulture	0	50	879	0	0	929
	Meghalaya State Agricultural Marketing Board, Shillong	0	0	0	0	0	0
2	Arts & Culture						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Arts & Culture	0	0	0	0	0	0
3	AH&Vety.						

	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of AH&Vety	0	170	44	0	0	214
	Directorate of Dairy Development	0	0	0	0	0	0
4	Border Areas Development						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of BAD	0	30	0	0	0	30
5	C.M.Secretariat						
	Secretariat Deptt.	0	106	0	0	0	106
6	Cabinet Affairs						
	Secretariat Deptt.	0	0	0	0	0	0
7	C&RD						
	Secretariat Deptt.	60	60	60	0	0	180
	Directorate of C&RD	0	10	0	0	0	10
	Project Director, East Khasi Hills, Shillong	0	10	0	0	0	10
	Project Director, West Khasi Hills, Nongstoin	0	10	0	0	0	10
	Project Director, Ribhoi District, Nongpoh	20	0	0	0	0	20
	Project Director, West Jaintia Hills, Jowai	0	0	0	0	0	0
	Project Director, East Garo Hills, Williamnagar	0	20	0	0	174	194
	Project Director, South Garo Hills, Baghmara	0	0	0	0	0	0
	Project Director, West Garo Hills, Tura	0	100	0	0	0	100
	Project Director, South West Khasi Hills, Mawkyrwat	0	0	0	0	0	0

Project Director, North Garo Hills, Resubelpara	0	10	0	0	0	10
Project Director, South West Garo Hills, Ampati	0	0	0	0	0	0
Project Director, East Jaintia Hills, Khliehriat	0	0	0	0	0	0
Block Development Officer, Mawpat	0	0	0	0	0	0
Block Development Officer, Mawkynrew	0	0	0	0	0	0
Block Development Officer, Shella- Bholaganj	20	44	0	0	0	64
Block Development Officer, Myllem	0	20	1282	0	0	1302
Block Development Officer, Mawlai	0	0	0	0	0	0
Block Development Officer, Mawryngkneng	0	30	0	0	0	30
Block Development Officer, Mawphlang	0	0	1642	0	0	1642
Block Development Officer, Khatarshnong Laitkhroh	0	0	0	0	0	0
Block Development Officer, Mawsynram	0	60	4319	0	0	4379
Block Development Officer, Sohiong	0	60	0	232	0	292
Block Development Officer, Pynursla	20	124	0	0	0	144

Block Development Officer, Thadlaskein	10	110	0	0	0	120
Block Development Officer, Mawthadraishan	0	10	0	0	0	10
Block Development Officer, Mairang	0	10	0	0	0	10
Block Development Officer, Mawshynrut	0	0	0	0	0	0
Block Development Officer, Dambo-Rongjeng	0	0	0	0	0	0
Block Development Officer, Songsak	4	10	0	0	0	14
Block Development Officer, Chokpot	0	0	0	0	0	0
Block Development Officer, Nongstoin	0	20	0	0	22	42
Block Development Officer, Mawkyrwat	30	0	0	0	404	434
Block Development Officer, Jirang	0	0	474	0	0	474
Block Development Officer, Umsning	0	100	10	0	0	110
Block Development Officer, Amlarem	0	20	0	0	0	20
Block Development Officer, Bajengdoba	0	0	0	0	0	0
Block Development	0	20	0	0	570	590

	Officer, Ranikor						
	Block Development Officer, Dalu	0	0	0	0	0	0
	Block Development Officer, Khliehriat						
	Block Development Officer, Saipung	0	0	0	0	0	0
	Block Development Officer, Ampati						
	Block Development Officer, Umling	0	0	0	0	0	0
	Block Development Officer, Sohra	20	44	0	0	0	64
	Block Development Officer, Wapung	4261	50	0	0	0	4311
	Block Development Officer, Laskein	0	30	0	0	0	30
	Block Development Officer, Dadengre	50	10	10	10	0	80
	Block Development Officer, Gambegre	0	10	10	0	0	20
	Block Development Officer, Resubelpara	0	0	0	0	0	0
	Block Development Officer, Samanda	284	0	0	0	0	284
8	Cooperation						
	Secretariat Deptt.	0	0	0	0	0	0
	Registrar of Cooperative Societies	0	10	0	0	0	10

	Meghalaya State Warehousing Corporation	0	0	0	0	0	0
	MECOFED Ltd.	0	10	0	0	0	10
	MSHF Coop:Society Ltd.	0	0	0	0	0	0
	MSCU Ltd.	0	0	0	0	0	0
	The Meghalaya Cooperative Apex Bank Ltd.	0	10	0	0	0	10
	MEGHALOOM Ltd.	0	0	0	0	0	0
	Meghalaya Village Development & Promotion Tourism Cooperative Society Ltd.	0	0	0	0	0	0
9	District Council Affairs						
	Secretariat Deptt.	0	0	0	0	0	0
	KHADC	0	70	484	0	0	554
	JHADC	0	630	5820	0	0	6450
	GHADC	0	0	0	0	0	0
10	Education						
	Secretariat Deptt.	0	50	0	0	0	50
	DHTE	0	850	2302	0	0	3152
	DEPT	0	0	10	0	0	10
	MBOSE	0	100	0	0	0	100
	DSEL	30	90	50	1858	44	2072
11	Election						
	Secretariat Deptt.	0	162	0	0	0	162
	Deputy Commissioners	0	40	0	0	0	40
	SDO (Election)	0	30	32	0	0	62
12	ERTS						
	Secretariat Deptt.	0	0	0	0	0	0
	Commissioner of Taxes	0	100	228	0	0	328
	Commissioner of Excise	56	100	0	0	0	156
	Inspector	82	90	20	12	0	204

	General of Registration & Superintendent of Stamps						
	Directorate of Meghalaya State Lottery	0	20	0	0	0	20
	Meghalaya Commission of Resource Mobilization	0	0	0	0	0	0
13	Finance						
	Directorate of Accounts & Treasuries	0	10	0	0	26	36
	Directorate of Small Savings	0	0	0	0	0	0
	Directorate of Institutional Finance	0	0	0	0	0	0
	Finance (EC1) Deptt.	0	0	0	0	0	0
	Finance (Economic Affairs) Deptt.	0	20	60	0	0	80
	Finance (PR) Department	0	0	0	0	0	0
	Finance (Establishment) Department	0	10	0	0	0	10
	Finance (AF)	0	10	32	0	0	42
	Finance (PC)	0	0	0	0	0	0
	Directorate of Local Fund Audit	0	0	0	0	0	0
	Finance (Budget)	0	0	0	0	0	0
	Finance (EC II)	0	0	0	0	0	0
14	Food & Civil Supplies						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Food & Civil Supplies	0	120	52	60	60	292
	Meghalaya State Consumer Disputes Redressal Commission	0	0	0	0	0	0

15	Forest & Envir.						
	Secretariat Deptt.	0	10	278	0	0	288
	O/o PCCF & HoFF	0	100	45	0	0	145
	O/o Addl. PCCF (Social Forestry & Environment)	0	20	0	0	0	20
	O/o PCCF (CC, Research & Training)	0	0	0	0	0	0
	O/o PCCF (Territorial)	0	500	326	422	0	1248
	O/o PCCF (WL & CWLW)	0	40	0	0	0	40
16	Fisheries						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Fisheries	10	140	0	0	50	200
17	GAD						
	Office Estate Officer	0	0	0	0	0	0
	Directorate of Sainik Welfare	0	0	0	0	0	0
	Zila Sainik Welfare	0	0	0	0	0	0
	GAD (B)	0	0	0	0	0	0
	GAD (A)	0	0	0	0	0	0
18	Home (Police)						
	Secretariat Deptt.	0	10	0	0	0	10
	Director General of Police	10	4886	0	0	452	5348
19	Home Guards & Civil Defence						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Civil Defence & Home Guards	0	10	20	0	0	30
20	Deptt. of Prisons and Correctional Services						
	Secretariat Deptt.	0	0	0	0	0	0
	Inspector General of	0	150	0	0	1108	1258

	Prisons						
21	Home (Passport)						
	Secretariat Deptt.	0	0	0	0	0	0
22	Health & FW						
	Secretariat Deptt.	0	0	0	0	0	0
	DHS (MI)	110	2	0	0	0	112
	DHS (MCH& FW)	0	200	40	0	0	240
	DHS (R)	0	0	0	0	0	0
	Chief Engineer, Health Engineering Wing	0	30	0	0	0	30
	Jt. Commissioner of Food Safety	0	0	0	0	0	0
23	Housing						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Housing	0	0	0	0	0	0
	Meghalaya State Housing Board	0	0	0	0	0	0
	D.C. Housing	0	0	0	0	0	0
24	Commerce & Industries						
	Secretariat Deptt.						
	Directorate of Commerce & Industries	1688	200	0	0	0	1888
25	Information & Public Relations						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of IPR	0	10	0	0	0	10
26	Information Technology & Communication						
	Secretariat Deptt.	20	0	0	0	0	20
27	Law						
	Law (A)						
	Law (B)	0	30	50	0	0	80
28	Labour						
	Secretariat Deptt.	0	0	0	0	0	0

	Directorate of Employment & Craftsmen Training	0	30	0	0	0	30
	O/o Administrative Medical Officer, Employees State Insurance Scheme	0	0	0	0	0	0
	Chief Inspector of Boilers and Factories	0	10	0	0	0	10
	Labour Commissioner	90	0	0	0	0	90
	Commandant Meghalaya Civil Task Force	0	0	0	0	0	0
29	Mining & Geology						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Mineral Resources	0	370	0	0	126	496
30	Planning						
	Secretariat Deptt.	0	40	40	40	0	120
	Directorate of Programme Implementation & Evaluation Deptt.	0	0	0	0	0	0
	Directorate of Economics & Statistics	0	0	0	0	0	0
	MEDC	0	0	0	0	0	0
	Bio - Resource Development Centre, Shillong	0	0	0	0	0	0
	State Council of Science & Technology & Environment	0	0	0	0	0	0
	Shillong Science Centre, Shillong	0	0	0	0	0	0
	Meghalaya State Planning Board	0	0	0	0	0	0
	Meghalaya	0	0	0	0	0	0

	Resource & Employment Generation Council, Shillong						
	Meghalaya Basin Development Authority	0	0	0	0	0	0
	Meghalaya Institute of Governance	0	0	0	0	0	0
	Meghalaya Institute of Entrepreneurship	0	0	0	0	0	0
	Science & Technology Cell	0	0	0	0	0	0
	District Planning Officer	0	0	0	0	0	0
	Planning (Research)	0	10	10	10	0	30
31	Personnel						
	Personnel & AR(A)	0	0	0	70	0	70
	Personnel & AR (B)	0	0	0	0	0	0
	DC EK Hills, Shillong	232	884	1266	0	104	2486
	DC Ribhoi District	0	150	404	0	0	554
	DC West Jaintia Hills District, Jowai	0	40	10	0	0	50
	DC West Khasi Hills	0	60	288	0	6	354
	DC West Garo Hills, Tura	2882	270	722	0	10	3884
	DC East Garo Hills	0	70	0	0	0	70
	DC South Garo Hills	0	204	0	0	0	204
	MPSC	0	180	0	2240	0	2420
	Commissioner of Divisions Shillong	0	0	0	0	0	0
	Personnel AR (ARC) Deptt.	0	0	0	0	0	0
	MATI	0	0	0	0	0	0
	DC South West Khasi Hills	0	40	114	80	60	294

	District						
	DC East Jaintia Hills District, Khliehriat	0	0	0	0	0	0
	DC North Garo Hills	0	0	0	0	0	0
	DC South West Garo Hills, Ampati	0	20	0	0	0	20
	Commissioner of Division, Tura	0	0	0	0	0	0
	SDO (C) Sohra	0	0	0	0	0	0
	SDO (C) Mairang	0	0	0	0	0	0
	SDO (C) Amlarem	0	20	0	0	0	20
	SDO (C) Dadenggre	0	0	0	0	0	0
	SDO (C) Raksamgre	0	0	0	0	0	0
	SDO (C) Mawshynrut	0	0	0	0	0	0
	SDO (C) Pynursla	0	10	0	0	0	10
	SDO (C) Chokpot	0	0	0	0	0	0
	SDO (C) Ranikor	110	0	0	0	0	110
	All India Service Pre-Examination Training Centre	0	0	0	0	0	0
	DC Eastern West Khasi Hills District, Mairang	0	0	0	0	0	0
32	Political						
	Secretariat Deptt.	0	100	0	12	0	112
33	PHE						
	Secretariat Deptt.	0	0	0	0	0	0
	Chief Engineer	146	140	172	372	0	830
34	Power						
	Secretariat Deptt.	0	0	0	0	0	0
	MSERC	0	0	0	0	0	0
	MNREDA	0	0	0	0	0	0
	Senior Electrical Inspector, Inspectorate of	0	0	0	0	0	0

	Electricity						
	Meghalaya Power Distribution Corporation Limited	5600	0	0	0	0	5600
	Meghalaya Power Transmission Corporation Limited	0	0	0	0	0	0
	Meghalaya Power Generation Corporation Limited	0	0	0	0	0	0
	Meghalaya Energy Corporation Limited	0	160	240	0	0	400
35	Printing & Stationery						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Printing & Stationery	0	20	0	0	0	20
36	PWD						
	Secretariat Deptt.	0	0	0	0	0	0
	CEPWD(R)	0	0	0	0	148	148
	CEPWD (NH)	0	0	0	0	148	148
	CEPWD (B)	0	20	0	0	0	20
	Meghalaya Govt. Construction Corporation Ltd.	0	10	264	0	0	274
	EE PWD (R)	0	80	0	0	0	80
37	Parliamentary Affairs						
	Secretariat Deptt.	0	0	0	0	0	0
38	Meghalaya Bharat Scouts & Guides						
39	Revenue & Disaster Management						
	Secretariat	0	10	0	0	0	10

	Deptt.						
	Meghalaya Board of Revenue	0	0	0	0	0	0
	Directorate of Land Records & Survey	0	0	0	0	0	0
40	SAD						
	SAD (A)	0	0	0	0	0	0
	SAD (E)	0	10	0	0	522	532
	SAD (N)	0	0	0	0	0	0
	SAD (R)	0	0	0	0	0	0
41	Sports & Youth Affairs						
	Secretariat Deptt.	0	60	0	0	0	60
	Directorate of Sports & YA	0	60	0	0	0	60
42	Social Welfare						
	Secretariat Deptt.	0	0	0	50	0	50
	Directorate of Social Welfare	0	130	2182	0	0	2312
	Meghalaya State Social Welfare Board	0	0	0	0	0	0
	State Commission for Women	10	0	0	0	0	10
	Commissioner for Person with Disabilities	0	0	10	0	0	10
	State Commission for Protection of Child Rights	0	0	0	0	0	0
	District Social Welfare Officer	10	0	0	0	0	10
	District Programme Officer ICDS Cell	0	10	0	0	0	10
	Child Welfare & Probation Officer I/c Observation Home (Boys)	0	0	0	0	0	0
	Superintendent Training for Self	0	0	0	0	0	0

	Employment of Women in need of Care & Protection						
	Superintendent Observation Home (G) Shillong	0	0	0	0	0	0
43	Soil & Water Conservation						
	Secretariat Deptt.	0	0	6	0	0	6
	Directorate of Soil & Water Conservation	0	90	1038	0	0	1128
44	Department of Textiles						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Sericulture & Weaving, Department of Textiles	0	10	0	0	0	10
	District Sericulture Officer, Nongpoh	0	0	0	0	0	0
	District Sericulture Officer, Jowai	0	0	0	0	0	0
	District Sericulture Officer, Baghmara	0	0	0	0	0	0
	District Sericulture Officer, Resubelpara	0	0	0	0	0	0
	District Sericulture Officer, Tura	0	0	0	0	0	0
45	Transport						
	Secretariat Deptt.	0	30	0	0	0	30
	Commissioner of Transport	0	60	68	0	0	128
	MTC	0	10	0	0	0	10
	Secretary, State Transport	0	30	0	0	0	30

	Authority						
	District Transport Officer & Regional Transport Authority	175	610	0	0	0	785
46	Tourism						
	Secretariat Deptt.	0	0	0	0	0	0
	Directorate of Tourism	0	30	0	0	400	430
	MTDC Ltd.	0	30	530	0	0	560
47	Urban Affairs						
	Secretariat Deptt.	0	30	540	0	0	570
	Directorate of Urban Affairs	0	50	0	0	0	50
	Shillong Municipal Board	0	388	0	0	0	388
	Jowai Municipal Board	10	0	0	0	0	10
	MUDA	0	70	635	0	0	705
	Tura Municipal Board	0	50	0	0	0	50
	Williamnagar Municipal Board	0	0	0	0	0	0
	Resubelpara Municipal Board	0	0	0	0	0	0
	Meghalaya Urban Development Agency, Shillong	0	0	0	0	0	0
	Baghmara Municipal Board	0	0	0	0	0	0
48	Legal Metrology Department						
	Controller of Legal Metrology	0	10	40	0	0	50
49	Meghalaya Legislative Assembly	0	0	0	0	1434	1434
50	Meghalaya High Court	0	150	0	0	0	150
	Chief Judicial Magistrate	0	0	0	0	0	0

51	Governor's Secretariat, Raj Bhavan, Shillong	0	10	0	0	0	10
52	Meghalaya State Information Commission	0	50	0	0	0	50
53	Water Resources Department	0	80	0	652	0	732
	Total	16050	15324	29678	6120	5868	73040

Nota Bene: NA = (Information) Not Available

7.6. The data presented in Tables 7.2.1, 7.3.1 and 7.4.1 may not reflect the complete picture of the RTI activities that had taken place during the year as some Public Authorities have failed to comply with the legal requirement to furnish the relevant information for the Annual Report. Table 7.6.1 below indicates the names of such defaulting Public Authorities.

Table 7.6.1 below shows the names of the Departments and Public Authorities who failed to furnish the requisite information for incorporating the same in the Annual Report 2021.

Sl.No.	Name of the Department	Name of the defaulter Public Authority
1	Commerce & Industries Deptt.	Secretariat Deptt.
2	Law Deptt.	Law (A) Deptt.
3	Meghalaya Bharat Scouts & Guides	

Chapter 8

Key initiatives undertaken by some Government Departments and Public Authorities in implementing the RTI Act, 2005

(Record management, computerization & networking, suo moto disclosures, etc.)

Reporting Year 2021

Sl. No.	Name of Departments/ Public Authorities	Key initiatives undertaken during the year / Remarks
1	2	3
1	Arts & Culture	
	Secretariat Department	1. Separate Register being maintained for all RTI related records. 2. Computerized.
	Directorate of Arts & Culture	1. Separate Register being maintained for all RTI related records. 2. Computerized.
2	AH&Vety.	
	Directorate of AH&Vety	All efforts are made to provide the information under RTI (Right to Information) Act within the stipulated time period.
3	Border Areas Development	
	Secretariat Deptt.	1. Detail records on the implementation of Schemes, office expenditure and other official related matters is maintained in an organized manner.
		2. As far as practicable, official records are computerized.
		3. Pro-active disclosure is made in the form of displaying the list of schemes implemented in the Notice Board of the office for public information and separate office file is being maintained.
		4. Files and records pertaining to implementation of schemes under BADP and ISBADP are available and maintained in office.
		5. Suo moto disclosed by displaying various schemes undertaken by the Department in the Notice Board for public information.
		6. Feed back is given and will always be ready to support Appellate Authorities on any matter concerning the Department with regard to implementation of the RTI Act.
		7. Voluntary organizations and NGOs are encouraged to use the RTI Act, 2005 for any matter or grievance with regard to schemes implemented by the Department.
		8. Informations are displayed on the office notice board for public awareness. Records from office are being made readily available to general public and social audit is conducted annually.
		9. Implemented schemes displayed in notice board are readily available for inspection.
10. The office has put up the list of schemes along with the		

		amount sanctioned in the notice board and has also been uploaded in the website for public scrutiny.
	Directorate of Border Areas Development	<ol style="list-style-type: none"> 1. Detail records on the implementation of Schemes, office expenditure and other official related matters is maintained in an organized manner. 2. As far as practicable, official records are computerized. 3. Pro-active disclosure is made in the form of displaying the list of schemes implemented in the Notice Board of the office for public information and separate office file is being maintained. 4. Files and records pertaining to implementation of schemes under BADP and ISBADP are available and maintained in office. 5. Suo muto disclosed by displaying various schemes undertaken by the Department in the Notice Board for public information. 6. Feed back is given and will always be ready to support Appellate Authorities on any matter concerning the Department with regard to implementation of the RTI Act. 7. Voluntary organizations and NGOs are encouraged to use the RTI Act, 2005 for any matter or grievance with regard to schemes implemented by the Department. 8. Informations are displayed on the office notice board for public awareness. Records from office are being made readily available to general public and social audit is conducted annually. 9. Implemented schemes displayed in notice board are readily available for inspection. 10. The office has put up the list of schemes along with the amount sanctioned in the notice board and has also been uploaded in the website for public scrutiny.
4	C&RD	
	Project Director, East Khasi Hills, Shillong	Record Management
	Project Director, Ribhoi District, Nongpoh	All RTI applied by the applicants were disposed of within 30 days.
	Project Director, East Garo Hills, Williamnagar	Applicant applied by giving fees seeking information and relevant information given within 30 days.
	Project Director, South West Khasi Hills, Mawkyrwat	Timely disposed of RTI.
	Project Director, North Garo Hills, Resubelpara	Applicants applied by giving fees for seeking information and relevant information given within 30 days.
	Block Development	Record Management.

	Officer, Myllem	
	Block Development Officer, Mawryngkneng	Record management register maintained accordingly in the office of BDO.
	Block Development Officer, Mawphlang	Record management, computerization of office records and correspondences.
	Block Development Officer, Mawsynram	Record Management.
	Block Development Officer, Pynursla	Record Management Register maintained in the office of PIO/BDO.
	Block Development Officer, Mawkyrwat	Uploading of key benefit implemented through the department in the Portal of South West Khasi Hills District (Disclosure of information)
	Block Development Officer, Jirang	Record Management, Computerization.
	Block Development Officer, Umsning	Key initiatives undertaken during the year-Most of the key central schemes are uploaded online through respective portal.
	Block Development Officer, Ranikor	Public Awareness.
	Block Development Officer, Dalu	Most of the information generally sought are put on the Official website or the notice board which generally reduces the RTI applications.
	Block Development Officer, Gambegre	Record of all request filed and copies given to petitioner and also to District Administration, West Garo Hills, Tura.
5	Cooperation	
	Registrar of Cooperative Societies	Pro-active mechanism has been put in place for dissemination of information as and when applications are obtained.
	Meghalaya State Warehousing Corporation	Proper record management process in place. The accounts of the Corporation etc. are computerized.
	The Meghalaya Cooperative Apex Bank Ltd.	Necessary steps for prompt disclosure of information have been taken.
6	Education	
	DHTE	Separate register for receiving and disposing of RTI application was

	<p>maintained, fees collection register is being maintained separately.</p> <p>One application received through DHTE by PIO, Shillong College satisfactory information furnished.</p> <p>The management of the College encourage all stake holders which include teaching and non-teaching staff, students and parents to come forward and put any queries or seek any clarification about their own college. But such action should be constructive in nature.</p> <p>All information has been published in the College Notice Board, College Website, Prospectus.</p> <p>Records are maintained in filed, register and website. The duration of maintaining the record depends on the nature of the records. Some are disposed off after 5 years which other are kept for a longer duration.</p> <p>The College has taken steps to computerize the work done in the College.</p> <p>Information about the College, Academic Calendar, information about the staff, major activities of the College, AQAR are placed in the College website.</p> <p>The RTI has been already established in the College as one of the mandatory bodies, The College has introduced RTI & Grievance Redressal Cell headed by the Principal as designated Appellate Authority, Vice Principal as Information Officer and one Lecturer (Shri Habul Chandra Das – Dept. of Mathematics) as member.</p> <p>We are having Record Management, Computerization & Networking, Suo muto disclosures, etc.</p> <p>The main aim & objective of the RTI is to address the grievances of the students, staff and other stakeholders.</p> <p>College has a website www.donboscollege.ac.in and important information disseminated through notice boards, assemblies, meeting of staff, students, parents, etc.</p> <p>Students can avail of this opportunity for various purposes like admission, scoring of marks in the tests, practicals or Universities exam marks. Teachers, staff or any stakeholders also can file RTI through proper channel without any restriction.</p> <p>Some RTIs have already been filed by stakeholders like staff and NGOs. Earlier cases are already disposed off.</p> <p>Letter received register, fees maintenance register and printing papers have been purchased for smooth functioning but so far the applications have not yet been received.</p> <p>Record Maintenance.</p>
DERT	Updated content with regards to Directorate on Sou muto disclosures on.
MBOSE	<p>Records are maintained in the RTI File.</p> <p>Rapid and prompt response to any information/Queries under RTI Act, 2005.</p> <p>Quality information to be provided to RTI applicants.</p> <p>Receiving RTI applications through electronic means via email.</p>
DSEL	<ol style="list-style-type: none"> 1. RTI application duly received during the reporting year have been looked into and information are provided as per the rules and conditions laid down. Records such as office copies of the

		<p>same are maintained by the office.</p> <p>2. Computerization by the office has been done and networking is also under process.</p> <p>3. Does not arise as the application has disposed off by our office.</p>
7	Elections	
	Deputy Commissioners	<p>Replied to Mr.I.Sumer, Advocate High Court of Meghalaya Bar Association Shillong vide Letter No.SHEL.V/63/2016/26 dated 30.11.2021.</p> <p>All important matters relating to Electoral Rolls etc. being uploaded on EC CEO's websites.</p>
	SDO (Election)	<p>As per Scheduled of Summary Revision received from Election Commission of India Form 6,7,8,8A filed are being maintained. Manuscript pertaining to Revision Programme from time to time.</p> <p>Maintenance of Register pertaining to issue of EPIC.</p> <p>Stock Register of EVMs maintained.</p> <p>Hard & Soft copy of Electoral Roll (Photo & Normal) are being maintained in respect to Revision Programme as announced by Election Commission of India.</p>
8	Finance	
	Finance (Establishment) Department	Necessary steps have been taken to provide the information within the stipulated time as per provision of the Act.
	Directorate of Local Fund Audit	Necessary step has been taken to provide within the information with the stipulated time as per provision of the act.
9	Food & Civil Supplies	
	Secretariat Deptt.	RTI applications are disposed off in time.
	Directorate of Food & Civil Supplies	RTI applications are disposed off in time.
10	Forest & Envir.	
	O/o PCCF & HoFF	Maintained and Record in the register.
	O/o Addl. PCCF (Social Forestry & Environment)	Register maintenance is done for record keeping of applicant.
	O/o PCCF (CC, Research & Training)	Register of records of application received/disposed 7 application fee is being maintained both in hard & soft copy for quick reference.
	O/o PCCF (Territorial)	Maintained and Record in the register.
	O/o PCCF (WL & CWLW)	Office records are properly kept (maintained & computerized)
11	GAD	
	GAD (A)	1. Necessary steps has been taken to supply the information to the public in time as per provision of the Act.

		2. Maintenance of Record management of RTI Register for quick disposal of information.
12	Home (Police)	
	Director General of Police	Prompt action and disposal of RTI queries were being replied and addressed to the applicant within the stipulated time frame. As mandated Section 4 of the Act, various information has been uploaded in the official website for the benefit of the general public.
		The RTI application received during the year 2021 is being disposed accordingly.
		Efforts was made to improve record keeping and to start Suo Motu disclosure of information like displacing of some information on the offices Notice Boards, Facebook Page, Twitter and Instagram so that information was properly pressure and general public can have access to information display.
		All information sought has been replied accordingly.
		All efforts being made to ensure that all queries under the Act are addressed to within the stipulated time without unnecessary delay(s).
		All informations were promptly replied and addressed to.
		Effort is on fully implement the RTI Act.
13	Deptt. of Prisons and Correctional Services	
	Inspector General of Prisons	Record maintained and entered in the Register.
14	Health & FW	
	Chief Engineer, Health Engineering Wing	The PIO has received three numbers of RTI seeker through application during the year 2021. Initiative has been take to provide all necessary information to the RTI seeker within the stipulated time.
15	Housing	
	Directorate of Housing	Care has been taken for Proper Record Management and Networking has improved the smooth and transparent disclosure of information.
16	Commerce & Industries	
	Directorate of Commerce & Industries	Latest information has been updated on Suo Moto Disclosure under the Section 4(1)(b)/Information Handbook on the portak http://megrti.gov.in
17	Labour	
	Directorate of Employment & Craftsmen Training	1) Framing and uploading of Citizens' Charter in the Directorate's Web Portal.
		2) Framing of Result Frame Work Document.
	Chief Inspector of Boilers and Factories	Material, required info have been supplied to NIC Department for creation of Department website to comply with Section 4 of the RTI Act, 2005 in which the same is under process.
	Labour Commissioner	Nil

	Commandant Meghalaya Civil Task Force	The Directorate/Office has already procured a computer and printer and this will help in providing information on any matter required by the public.
18	Mining & Geology	
	Secretariat Deptt.	Records, Management are maintained in a register.
	Directorate of Mineral Resources	Record, Management, Computerizing and networking is still going on.
19	Planning	
	Secretariat Deptt.	Any matter relating to RTI are given top most priority.
	Bio. Resource Development Centre, Shillong	The Centre has complied to obligations of Public Authorities in Section 4(1)(b).
	State Council of Science & Technology & Environment	RTI Act implemented as per rule, Record management-maintained, Computerization & Networking Sou Muto disclosure etc.
	Shillong Science Centre, Shillong	1. Construction of Digital Planetarium at NEHU Tura.
		2. Several online workshops were conducted during the year.
	3. Development of Maths Kits.	
		4. Participation in programmes conducted by other Institutions.
	Meghalaya Basin Development Authority	On going.
	Science & Technology Cell	RTI Act implemented as per rule. Record Management – Maintained. Computerization & Networking Sou Muto disclosure etc.
	District Planning Officer	Any matter relating to RTI are given top most priority and are disposed off immediately. Regarding basic information (under Sou Muto disclosures) are updated from time to time in the official website of the District through the DIO of the District.
		Brief introduction in respect of this office was uploaded in the district's website by NIC, Jowai such as: a) Aims and objectives b) Functions c) Details of First Appellate Authority, PIO & APIO d) Schemes & programmes implementing by this office
		All schemes implemented by the office were published through District Website, Newspaper, DIPR, AIR & BDO's.
		Nothing in particular worth mentioning.
20	Personnel	
	Deputy Commissioner, East Khasi Hills, Shillong	The process of scanning of old records is continuing in the Branch to make the process of retrieval of information hassle free. Replied to Mr.I.Sumer, Advocate High Court of Meghalaya Bar Association, Shillong vide letter No:SHEL.V/63/2016/26, dated

	30.11.2021. Result declared for the posts of LDA-cum-Typist and Soil & Water Conservation Demonstrator Jr.I (PET) by DSC and the names of selected candidates were disclosed in the Notice Board as well as through the Office website.
DC West Jaintia Hills District, Jowai	Brief introduction in respect of this office is being upload in the District's website by NIC, Jowai such as: (a) Aims and Objectives (b) Functions (c) Details of FAA/PIO/APIO (d) Scheme & Programmes implementing by this Office.
	Files & records pertaining to implementation under SCA are available and maintained in the Office.
	Sou moto disclosed by displaying various Schemes undertaken by the Department in the Notice Board for public information.
	Feedback is given and will always be ready to support Appellate Authorities on any matter concerning the Department with regards to implementation of the RTI Act.
	Voluntary Organisations and other NGOs are encouraged to use RTI Act, 2005 for any matter or grievance with regard to Schemes or Department.
	1. List of beneficiaries generated online. 2. Grievances can be lodged online. 3. Allotment of food grains to wholesaler/Fair Price Shop dealer.
Deputy Commissioner, West Khasi Hills	All application filed under RTI Act, 2005 have already been disposed off in time.
	Sou moto disclosure will be sent to DIO, Nongstoin to display in the District Website for document registered by this Office for the reporting year 2021.
DC West Garo Hills, Tura	The statement sought by the applicant were provided. The Information are disposed timely.
Personnel AR (ARC) Deptt.	All information related to the Department can be traced at http://megrti.gov.in
MATI	1. No training on RTI Act, 2005 at District, Civil Sub-Division and Block level has been conducted during the year 2021 due to the pandemic. 2. Training of RTI Act was conducted for newly recruited MCS Officers during the Induction Training Programme for MCS (P) batch of 2021 held with effect from 1 st July 2021 to 21 st December 2021.
DC South West Khasi Hills District	Sou Moto disclosure have been uploaded in the District Website. No Officer initiatives undertaken during the year 2021. Records are being properly maintained, however computerization of Judicial Branch is yet to undertake. Records being maintained and updated as required.
DC East Jaintia Hills District, Khliehriat	All information relating to the general public are put up and displayed in the District website.
DC South West Garo Hills,	Computerize recording of RTI were maintained by the respective branch, PIO/APIO. Office of the Deputy Commissioner, South West

	Ampati	Garo Hills, Ampati.
	SDO (C) Dadenggre	Information generally sought for is put on the official website or the Notice Board.
21	Political	
	Secretariat Deptt.	All information requested by applicants have been provided.
22	PHE	
	Chief Engineer	Transparency
		Necessary information have been displayed in the office notice board
		Information regarding implementation of scheme/projects have been fed online.
		Information were provided to RTI activist as per the requirement.
23	Power	
	MNREDA	No RTI application received during the financial year 2021 except information detail relating to the Right to Information under Section 4 of the RTI Act 2005.
	Meghalaya Power Distribution Corporation Limited	Online reply to applicants where ever accessible.
	Meghalaya Power Generation Corporation Limited	Record Management.
	Meghalaya Energy Corporation Limited	RTI replies have taken up in top priority with urgency to dispose off the cases within the stipulated dates either by email or by hand.
		Name of Appellate Authority and PIOs are uploaded/updated in the MeECL website from time to time.
24	Printing & Stationery	
	Directorate of Printing & Stationery	1. The Directorate have procured machines like High speed Digital Printers, Variable Data Printers, heavy duty lamination machines etc. to improve the printing activities in terms of speed, production, quality and also in security printing of Barcode to prevent duplication.
		2. Printing of academic SSA text book for Class V to VI in Braille format for the benefit of blind students.
		3. Printing to voters slip and dummy ballot in Braille format during election for the differently abled blind electorates of the state.
25	PWD	
	CEPWD (B)	PWD (R&B), Secretariat is the Public Authority of PWD Buildings. Hence it does not arise.
26	Parliamentary Affairs	
	Secretariat Deptt.	The Department concerned updated the report in the State RTI Portal (megrti.gov.in).

27	Revenue & Disaster Management	
	Directorate Land Records & Survey	Land Record Management.
28	SAD	
	SAD (A)	Updation of information of RTI Manual under Section 4(2) of the Right to Information Act, 2005 on behalf of the Branches of SAD.
	SAD (E)	Updation of information of RTI Manual under Section 4(2) of the Right to Information Act, 2005 on behalf of the Branches of SAD.
	SAD (N)	Updation of information of RTI Manual under Section 4(2) of the Right to Information Act, 2005 on behalf of the Branches of SAD.
	SAD (R)	Updation of information of RTI Manual under Section 4(2) of the Right to Information Act, 2005 on behalf of the Branches of SAD.
29	Social Welfare	
	Directorate of Social Welfare	1. Record of requests for information and disposal of requests are being maintained in the Registers.
		2. Maintenance of Appropriate Register under RTI Act, 2005 by the Public Authorities in Accordance with the Proforma.
		3. Office Staff were orientated to facilitate collection of information by anybody interested/desired on to maintain transparency.
		4. All request received during the year 2021 has been disposed during the same year.
District Social Welfare Officer	1. Record of requests for information and disposal of requests are being maintained in the Registers.	
	2. Maintenance of Appropriate Register under RTI Act, 2005 by the Public Authorities in Accordance with the Proforma.	
	3. Office Staff were orientated to facilitate collection of information by anybody interested/desired on to maintain transparency.	
	4. All request received during the year 2021 has been disposed during the same year.	
District Programme Officer ICDS Cell	1. Record of requests for information and disposal of requests are being maintained in the Registers.	
	2. Maintenance of Appropriate Register under RTI Act, 2005 by the Public Authorities in Accordance with the Proforma.	
	3. Office Staff were orientated to facilitate collection of information by anybody interested/desired on to maintain transparency.	
	4. All request received during the year 2021 has been disposed during the same year.	
Child Welfare & Probation Officer I/c Observation Home (Boys)	1. Record of requests for information and disposal of requests are being maintained in the Registers.	
	2. Maintenance of Appropriate Register under RTI Act, 2005 by the Public Authorities in Accordance with the Proforma.	
	3. Office Staff were orientated to facilitate collection of	

		information by anybody interested/desired on to maintain transparency.
		4. All request received during the year 2021 has been disposed during the same year.
	Superintendent Training for Self Employment of Women in need of Care & Protection	1. Record of requests for information and disposal of requests are being maintained in the Registers.
		2. Maintenance of Appropriate Register under RTI Act, 2005 by the Public Authorities in Accordance with the Proforma.
		3. Office Staff were orientated to facilitate collection of information by anybody interested/desired on to maintain transparency.
		4. All request received during the year 2021 has been disposed during the same year.
	Superintendent Observation Home (G) Shillong	1. Record of requests for information and disposal of requests are being maintained in the Registers.
		2. Maintenance of Appropriate Register under RTI Act, 2005 by the Public Authorities in Accordance with the Proforma.
		3. Office Staff were orientated to facilitate collection of information by anybody interested/desired on to maintain transparency.
		4. All request received during the year 2021 has been disposed during the same year.
30	Soil & Water Conservation	
	Directorate of Soil & Water	All relevant records are kept properly in document. Further information sought by applicants under R.T.I. Act, 2005 could be disposed accordingly. Prompt action taken on all queries.
31	Transport	
	Secretariat Deptt.	No key initiatives were undertaken.
	Commissioner of Transport	Notification etc of the Right to Information Act duly published and displayed in Notice Board.
	MTC	No key initiatives were undertaken.
	District Transport Officer & Regional Transport Authority	Notification etc of the Right to Information Act duly published and displayed in Notice Board. Immediate response and action taken on information sought, Post office delaying the letter in delivery directing the office staffs to take immediate action on the information sought.
32	Tourism	
	Directorate of Tourism	Sou Muto Public proactive disclosure Sec-4 of RTI Act, 2005. Sec – 4 (1) (b) (i) Sec – 4 (1) (b) (xvi) Sec – 4 (1) (c) Sec – 4 (1) (b) (vi)
33	Urban Affairs	
	Jowai Municipal	Records manage through Register & File.

	Board	
34	Water Resources Department	Information was furnished to all the applicants within the stipulated time during the year 2021 and records are also maintained by the Department. Manual under RTI Act has also been uploaded in the Govt's website.
		During the year 2021, no application was received.
		Information has been provided to the applicant within the prescribed time limit.

“Sir, it has been found that it is not enough that Governments should go to the people once in five years. It is necessary to find other means of empowering our citizens to feel that processes of governance truly serve the public purpose. The right to information is a quest for that sort of mechanism, which will empower our citizens with information, which enables them to judge for themselves whether or not Governments are functioning in accordance with what can be considered as public interest in the widest possible sense of the term. Sir, it goes without saying that all information can be misused also. Therefore, much will depend upon how information seekers approach their tasks. I do recognize the dangers that are inherent in such a situation because in our society information is power. But, one way of ensuring that this power is as widely distributed as possible is to ensure that access to information is not a monopoly of the few. Therefore, I do feel that there is not going to be that much danger of the misuse of the powers that the right to information confers on our citizens. Therefore, I feel, with the passage of this Bill, we see the dawn of a new era in governance processes – an era which will ensure that benefits of growth flow to all sections of society, an era which will eliminate the scourge of corruption, an era which will bring the common man's concerns to the heart of all the process of governance, an era which will truly fulfill the hope of the founding fathers of our Republic” [*Address of Dr. Manmohan Singh, Hon'ble Prime Minister, in the Rajya Sabha during the debate on the RTI Bill on 12.05.2005*].

Important provisions of the Right to Information Act, 2005

- The Act was enacted with a view to set out a practical regime for the citizens to secure information as a matter of right.
- A citizen has the right to seek from a public authority such information which is held by it or which is under its control. This right includes inspection of work, documents and records; taking notes, extracts or certified copies of documents or records; and taking certified samples of information held by the public authority. A citizen has the right to obtain information from a public authority in the form of diskettes, floppies, tapes, video cassettes or in any other electronic medium or through print-outs, provided such information is already stored in a computer or in any other electronic device.
- In the normal course, information to an applicant shall be supplied within 30 days from the receipt of application by the public authority. If information sought concerns the life or liberty of a person, it shall be supplied within 48 hours. If an applicant is not supplied information within the prescribed time or is not satisfied with the information furnished to him, he may prefer an appeal to the Department Appellate Authority (DAA) or First Appellate Authority (FAA) who is an officer senior in rank to the Public Information Officer (PIO). Such an appeal should be filed within a period of thirty days from the date on which the information or decision of the PIO is received. The FAA shall dispose of the appeal within a period of 30 days or in exceptional cases within 45 days of the receipt of the appeal. If the FAA fails to pass an order on the appeal within the prescribed period or if the appellant is not satisfied with the order of the FAA, he may prefer a second appeal with the Information Commission within 90 days from the date on which the decision should have been made by the FAA or was actually received by the appellant.
- A citizen who desires to seek some information from a public authority is required to send, along with the application, a demand draft or a banker's cheque or an Indian Postal Order of Rs. 10/- (Rupees ten), payable to the Accounts Officer of the public authority as fee prescribed for seeking information. The payment of fee can also be made by way of cash to the public authority or to the Assistant Public Information Officer (APIO), against a proper receipt. The applicant may also be required to pay further fee towards the cost of providing the information, details of which shall be intimated to the applicant by the PIO as prescribed by the RTI Rules 2012. Rates of fee as prescribed in the Rules are given below: (a) rupees two (Rs. 2/-) for each page (in A-3 or smaller size paper); (b) actual cost or price of a photocopy in larger size paper; (c) actual cost or price for samples or models; (d) rupees fifty (Rs. 50/-) per diskette or floppy; (e) price fixed for a publication or rupees two per page of photocopy for extracts from the publication and (f) so much of postal charges involved in supply of information that exceeds fifty rupees. For inspection of records, the public authority shall charge no fee for the first hour. But a fee of rupees five (Rs. 5/-) for each subsequent hour (or fraction thereof) shall be charged. A below poverty line (BPL) applicant, having proper documentary proof, is not required to pay any fee.

- The decisions of the Commission are binding. The public authority should ensure that the orders passed by the Commission are implemented. If any public authority or a PIO is of the view that an order of the Commission is not in consonance with the provisions of the Act, it may approach the High Court by way of a Writ Petition.
- If the PIO has, without any reasonable cause, refused to receive an application for information or has not furnished information within the time specified under subsection (1) of section 7 or malafidely denied the request for information or knowingly given incorrect, incomplete or misleading information or destroyed information which was the subject of the request or, obstructed in any manner in furnishing the information, the State Information Commission shall impose a penalty of Rs. 250/- each day till application is received or information is furnished, however, the total amount of such penalty shall not exceed Rs. 25000/-; provided that the PIO shall be given a reasonable opportunity of being heard before any penalty is imposed on him: provided further that the burden of proving that he acted reasonably and diligently shall be on the PIO. The State Information Commission shall recommend for disciplinary action against the PIO under the service rules applicable to him, besides pecuniary penalty {Section 20 (1) & (2)}.