

A N N U A L R E P O R T

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**Meghalaya State Information Commission,
Shillong, Meghalaya**

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Meghalaya State Information Commission
Annual Report – 2009

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CHAPTER – 1

INTRODUCTION

- 1.1 The Right to Information Act, 2005 came into existence on 21st June, 2005 and covers the whole of India except the state of Jammu & Kashmir. Therefore, the Right to Information Act has completed its fourth year of operation in Meghalaya. The propose and objective of the Act as spelt out in its preamble is to provide for setting out the practical regime of right to information for citizens to secure access to information under the control of public authorities, in order to promote transparency and accountability in the working of every public authority, the constitution of a Central Information Commission and State Information Commissions and for matters connected therewith or incidental thereto.
- 1.2 Section 25 of the Right to Information Act, 2005 requires the State Information Commission to prepare a Report on implementation of the provisions of the Act during that year, as soon as practicable, after the end of each year and forward a copy thereof to the appropriate Govt. The Act also enjoins upon all Departments of the State Govt. to collect all relevant information from the public authorities within their jurisdiction and provide the same to the State Information Commission to prepare the Annual Report for the year. The Commission, however, regrets to note that some Departments of the State Govt. have failed to comply with the statutory requirement. A list of such Departments has been indicated at Statement of this report.
- 1.3 The Law requires that the Annual Report should contain following information among other things, viz.,
- (i) the number of requests made to each public authority.
 - (ii) the number of decisions where applicants were not entitled to access to the documents pursuant to the requests, the provisions of this Act under which these decisions were made and the number of times such provisions were invoked.
 - (iii) the number of appeals referred to the State Information Commission for review, the nature of the appeals and complaints and the outcomes.

- (iv) particulars of any disciplinary action taken against any officer in respect of the administration of the Act.
 - (v) The amount of charges collected by each public authority under this Act.
 - (vi) Any facts which indicate an effort by the public authorities to administer and implemented the spirit and intention of this Act.
 - (vii) Recommendation for reform, including recommendations in respect of the particular public authorities, for the development, improvement, modernization, reform or amendment to this Act or other legislation or common laws or any other matter relevant for operationalising the right to access information.
- 1.4 The State Govt. may as soon as practicable at the end of each year cause a copy of the Annual Report of the State Information Commission to be laid before the State Legislature.
- 1.5 The Act also empowers the State Information Commission to make a recommendation to any public authorities specifying the steps which ought, in its opinion to be taken, for exercising its function under this Act in conformity with the provisions or spirit of the Act.
- 1.6 The present Report is the Fourth Annual Report prepared by the Meghalaya State Information Commission in pursuance of the above provisions of the Act. While preparing the report, focusing is made on the items required under relevant provisions of the Act. However, certain information have also been included in the Report which are considered useful to the stakeholders in general.
- 1.7 The Meghalaya State Information Commission is pleased to present to the State Govt. of Meghalaya its Fourth Annual Report for the period from 1st January, 2009 to 31st December, 2009.

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CHAPTER - 2

HIGHLIGHTS OF IMPORTANT ACTIVITIES OF THE MEGHALAYA STATE INFORMATION COMMISSION

2.1 Constitution:

The Right to Information Act, 2005 enjoins upon every State Govt. to constitute the State Information Commission under section 15 of the Act. The Act also requires appointment of the State Information Commissioner and Information Commissioners under section 15(3). In pursuance of the above provision of the Act the Meghalaya State Information Commission has been constituted vide Govt. of Meghalaya Notification No. IPR.48/2005/Pt.II/10 dated 3-10-2005 read with Notification No. IPR.48/2005/52/11 dated 7-10-2005, with Headquarter at Shillong. The Meghalaya State Information Commission is a single Member-Commission. The State Chief Information Commissioner (SCIC), Shri G.P.Wahlang, IAS (Retd.) was appointed by the Govt. of Meghalaya vide Notification No. PER.42/2005/PT/48 dated 28-2-2006 and assumed charge of the office of the State Chief Information Commission on 3-3-2006.

The State Information Commission mandate is to exercise the powers conferred on, and to perform the functions assigned to, it under the RTI Act, 2005. Section 15(4) of the Act stipulates that general superintendence, direction and management of the affairs of the State Information Commission shall vest in the State Chief Information Commissioner: and may exercise all such powers and does all such acts and things as may be exercised or done by the State Information Commission autonomously, without being subjected to the directions by any other authority under the Act.

The Act enjoins upon the State Govt. to provide the State Chief Information Commissioner with such officers and employees as may be necessary for the efficient performance of his functions under this Act and the salaries payable to

and the terms and conditions of service of the officers and other employees appointed for the purpose of this Act shall be such as may be prescribed.

The following posts have so far been created by the State Govt. namely:

Sl. No.	Designation of the posts	No. of posts sanctioned	No. of posts filled
1.	State Chief Information Commissioner	1	1
2.	Secretary	1	1
3.	Under Secretary	1	1
4.	Sr. P.S. to C.I.C.	1	1
5.	Jr. P.S. to C.I.C.	1	-
6.	Superintendent	1	1
7.	U.D.A	1	1
8.	Computer Assistant	1	1
9.	L.D.A	1	1
10.	Driver	1	1
11.	Peons	2	2

2.2 OFFICE ACCOMMODATION:

The State Govt. vide office Order No. GAA.116/69/1319 dated 29-5-2007 had allotted 6(six) rooms on the first floor of the New Administrative Building at Lower Lachumiere, Shillong. The present official address of the Commission is, therefore, as follows:

**Meghalaya State Information Commission,
Lower Lachumiere,
Shillong – 793001,
Meghalaya,
Phone – (0364) 2500179
Website – www.megsic.gov.in**

2.3 NODAL GOVERNMENT DEPARTMENT:

The budget for the State Commission is published in the budget book pertaining to the Personnel and Administrative Reforms Department, Govt. of Meghalaya. The Budget Head is “**2251-Secretariat Social Services –Non-Plan and State Plan 090-Secretariat (12) Meghalaya Information Commission (Right to Information Act)-General Area Non-Plan**”.

2.4 REPORTING TO WHICH AUTHORITY:

Though the budget for the State Information Commission is published in the budget book pertaining to Personnel and Administrative Reforms Department, Govt. of Meghalaya, the State Commission enjoys operational autonomy except budgetary processes. It also forwards its Annual Report under Section 25 (1) of the Act to the Meghalaya Govt. through the Nodal Department for laying the same before the Meghalaya Legislative Assembly.

2.5 JURISDICTION:

All Public Authorities as defined under the law functioning all over the State of Meghalaya and their offices outside the State are legally obliged to implement the provisions of the Act and are therefore under the legal jurisdiction of the State Information Commission, Meghalaya.

2.6 MISSION:

Ensure the citizens their rights to information from Public Authorities in accordance with the provisions of the Act.

2.7 VISION:

Transparent functioning of Public Authorities, accountability in their working, and containing corruption.

2.8 OBJECTIVES:

The objective of the Meghalaya State Information Commission is to fulfill the statutory mandate under the Right to Information Act, 2005.

2.9 DUTIES:

The State Information Commission functions as quasi-judicial body, to hear and adjudicate the complaints and appeals from citizens and to monitor and ensure implementation of the Act at various levels, in accordance with the provision of the Right to Information Act, 2005 read with Meghalaya Right to Information Rules framed by State Govt.

2.10 POWERS AND DUTIES OF OFFICERS AND EMPLOYEES OF THE MEGHALAYA STATE INFORMATION COMMISSION

Sl. No.	Designation	Powers and Duties
1.	State Chief Information Commissioner (SCIC), Meghalaya	General superintendence, direction and management of affairs of the Meghalaya State Information Commission, adjudication of complaints and second appeals from citizens and monitoring to ensure proper implementation of the Act at various levels.
2.	Secretary	Administrative matters of the State Information Commission and overall charge of the office of the Commission. To function as F.A.A. under the R.T.I. Act.
3.	Under Secretary	Receipt and registration of appeals/complaints and communication of Commission's Orders and jobs assigned by the State Chief Information Commissioner from time to time. To function as P.I.O. under the R.T.I. Act.
4.	Sr. P.S. to S.C.I.C.	Secretarial assistance and any other works assigned by the State Chief Information Commissioner.
5.	Jr. P.S. to S.C.I.C.	- do -
6.	Superintendent	General superintendence and discipline of office work, to provide assistance to the Secretary
7.	UDA/LDA	To provide secretarial assistance to the Superintendent
8.	Computer Assistant	To provide computer assistance.
9.	Grade IV including Drivers	To perform duties as assigned to them by the Secretary in routine course.

2.11 PROCEDURE FOLLOWED IN DISPOSAL OF APPEALS AND COMPLAINTS UNDER RTI ACT, 2005

The procedure followed by the Commission in disposal of appeals and complaints has been laid down at Chapter – IV of the Meghalaya State Information Commission (Superintendence, Direction and Management) Regulation, 2009. An extract of the relevant portion is reproduced below:

1. Appeal or complaint etc. to be in writing :- Every appeal, complaint, application, statement, rejoinder, reply or any other document filed before the Commission shall be typed, printed or written neatly and legibly and in double line spacing and the language used therein shall be decent. The appeal, complaint or an application shall be presented in at least two sets.

2. Content of appeal or complaint:-
 - (i) An appeal or a complaint to the Commission shall contain the following information, namely:
 - (ii) name, address and other particulars of the appellant or complainant, as the case may be;
 - (iii) name and address of the Public Information officer (PIO), Assistant Public Information Officer (APIO) against whom a complainant is made under Section 18 of the Act, and the name and address of the First Appellate Authority before whom the first appeal was preferred under Section 19(1) of the Act.
 - (iv) particulars of the decision or order, if any, including its number and the date it was pronounced against which the appeal is preferred;
 - (v) brief facts leading to the appeal or the complaint;
 - (vi) if the appeal or complaint is against refusal or deemed refusal of the information, the particular of the application, including number and date and name and address of the Public Information Officer to whom the

application was made and name and address of the First Appellate Authority before whom the appeal was filed;

(vii) prayer or relief sought with grounds;

(viii) Verification by the appellant or the complainant, as the case may be.

3. Documents to accompany appeal or complaint: - Every appeal or complaint made to the Commission shall be accompanied by self attested copies/photos copies of the following documents namely:-

(i) The RTI application submitted before the PIO along with documentary proof as regards payment of fee under the RTI Act;

(ii) The order or decision or response, if any, from the PIO to whom the application under the RTI Act was submitted.

(iii) The First appeal submitted before the first Appellate Authority with documentary proof of filing the First Appeal.

(iv) The orders or decisions or response, if any, from the First Appellate Authority against which the appeal has been preferred.

(v) The documents relied upon and referred to is the appeal or complaint.

(vi) A list of dates in chronological order indicating the progress of the matter up to the date of filing the appeal or complaint to be placed at the top of all the documents filed.

4. Service of copies of Appeal/Complaint:-Before submitting an appeal or a complaint to the Commission, the appellant or the complainant shall cause a copy of the appeal or complaint, as the case may be, to be served on the PIO and/or Appellate Authority and shall submit a proof of such services to the Commission. Provided that if a complainant does not know the name, address and other particulars of the PIO or of the First Appellate Authority and if he approaches the Commission under Section 18 of the Act, he shall cause a copy of his complaint petition to be served on the concerned Public Authority or the Head of the Office and proof of such service shall be annexed along with the complaint petition.

5. Presentation and Scrutiny of Appeal or Complaint:

- (i) The Registrar shall receive any appeal or complaint petition addressed to the Commission and ensure that:
 - (a) the appeal or the complaint as the case may be, is submitted in prescribed format;
 - (b) that all its contents are duly verified by the appellant or the complainant as the case may be;
 - (c) that the appeal or the complaint is in accordance with the regulations.
 - (d) that the appeal or the complaint petition contains copies of all required documents at para 9 of the Regulation as,
- (ii) The Registrar shall scrutinize every complaint/appeal received. If any appeal or complaint is found to be defective and the defect(s) noticed is formal in nature, the registrar may allow the appellant or the complainant to rectify the same in his presence or may allow two weeks time to specify the defect(s). If the appeal or complaint has been received by posts and found to be defective, the registrar may communicate the defect(s) to the appellant or complainant and allow him two weeks time from the date of receipt of communication from the Registrar, to rectify the defect(s).
- (iii) If the appellant or complainant fails to rectify the defects within the time allowed and for any other infirmities in the appeal or complaint found on scrutiny, the Registrar shall place the same before the Commission for a decision/order.

6. Filing of counter-statement by the Public Information Officer or the First Appellate Authority: - After receipt of a copy of the appeal or complaint, the Public Information Officer (PIO) or the First Appellate Authority or the Public Authority shall file counter-statement along with documents, if any, pertaining to the case. A copy of the counter-statement(s) so filed shall be served to the appellant or complainant by the PIO, the First Appellate Authority or the Public Authority as the case may be.

7. Amendment or withdrawal of an Appeal or a Complaint:- The Commission may in its discretion allow a prayer for any amendment or withdrawal of an appeal or a complaint during the course of its hearing if such a prayer is made by the appellant or complainant on an application made in writing. However, no such prayer may be entertained by the Commission after the matter has been finally heard and a decision or order has been pronounced by the Commission.
8. Personal presence of the Appellant or Complainant:
 - (i) The appellant or complainant, as the case may be, shall be informed of the date of hearing at least seven days before that date.
 - (ii) The appellant or the complainant, as the case may be, may at his discretion be present in persons or by his duly authorized representative at the time of hearing of the appeal or complaint by the Commission or may opt not to be present.
 - (iii) Where the Commission is satisfied that circumstances exist due to which the appellant or the complainant is being prevented from attending the hearing of the Commission, the Commission may allow the appellant or the complainant, as the case may be, another opportunity of being heard before a final decision is taken or take any other appropriate action as it may deemed fit.
 - (iv) If an appellant or a complaint at his discretion decides not to be present either personally or through his duly authorized representative during the hearing of an appeal or complaint before the; Commission, the Commission may pronounce its decision or order in the matter *ex parte*.
9. Date of hearing to be notified: The Commission shall notify the parties the date and place of hearing of the appeal or complaint in such manner as the Chief Information Commissioner may by a general or special order direct.
10. Adjournment of Hearing: The appellant or the Complainant or any of the respondents may, for just and sufficient reasons, make an application, for

adjournment of the hearing. The Commission may consider such applications and pass such orders as it deems fit.

11. Evidence before the Commission: In deciding an appeal or a complaint, the Commission may:
 - (i) receive oral or written evidence on oath or on affidavit from concerned person or persons.
 - (ii) peruse or inspect documents, public records or copies thereof;
 - (iii) enquire through authorized officers further details or facts;
 - (iv) examine or hear in person or receive evidence on affidavit from the PIO or APIO or First Appellate Authority or such person or persons against whom the complaint is made as the case may be; or
 - (v) examine or hear or receive evidence on affidavit from a third party, or any other person or persons, whose evidence is considered necessary or relevant.

12. Issue of Summons: Summons to the parties or to the witnesses for appearance or for production of documents or records or things shall be issued by the Registrar under the authority of the Commission, and it shall be in such form as may be prescribed by the Commission.

13. Conduct of an enquiry: The Commission may conduct an enquiry in connection with any complaint or may entrust it to the Registrar or any other officer for the purpose and such an enquiry conducted by the Registrar or such other officer shall be deemed to be the enquiry conducted by the Commission and shall have all the necessary powers as provided under section 18 (b) of the Act.

14. Award of Cost by the Commission: The Commission may award such costs or compensation to the parties as it deems fit having regard to the facts and circumstances of the case.

15. Communication of decisions and orders:

- (i) Every decision/order of the Commission may either be pronounced in one of the sittings of the Commission, or may be placed on its website, or may be communicated to the parties duly signed by the Commission and under authentication by the Registrar or any other officer authorized by the Commission in this regard.

16. Finality of Decision:

- (i) A decision or an order once pronounced by the Commission shall be final.
- (ii) An appellant or a complainant or a respondent may, however, make application to the Chief Information Commissioner for special leave to review a decision or order of the case and mention the grounds for such a request;
- The Chief Information Commissioner, on receipt of such a request, may consider and decide the matter as he thinks fit.

17. Abatement of an Appeal/complaint: The proceedings pending before the Commission shall abate on the death of the appellant or complainant.

2.12 Names and designation and particulars of the Information Officers

Sl.No.	Name of Public Authority	Name & Designation etc. of the Designated Appellate Authority	Name & Designation of the PIO
1.	Meghalaya State Information Commission.	Shri S.F. Khongwir, IAS (Retd.) Secretary, Meghalaya State Information Commission, Phone – 2500179 (Office) 2 (Res) Address: Lower Lachumiere, Shillong – 793001, Meghalaya.	Shri P.T.Rani, Under Secretary, Meghalaya State Information Commission, Phone – 2500179 (Office) 222025(Res) Address: Lower Lachumiere, Shillong – 793001, Meghalaya.

2.13 Annual Accounts of the Commission:

During the Financial year 2009-2010 the provisions made in the budget and the actual expenditures are as under:

Detailed Head	Budget Head description	(In lakhs)	
		Budget Provision for the year 2009 – 2010 Rs.	Expenditure upto 31-3-2010 Rs.
01	Salaries	50,00,000/-	39,83,432/-
02	Wages	5,50,000/-	1,80,000/-
06	Medical Treatment	5,00,000/-	4,489/-
11	Domestic Travel expenses	3,50,000/-	27,856/-
13	Office expenses	5,00,000/-	4,38,269/-
16	Publications	4,50,000/-	30,580/-
21	Supplies & Materials	5,00,000/-	Nil
28	Professional Services	5,50,000/-	Nil
50	Other Charges	50,000/-	30,000/-
51	Motor vehicles	1,50,000/-	Nil
52	Machinery & Equipments	50,000/-	Nil
Total		86,50,000/-	46,22,626/-

In addition to the budget provision as indicated above, the Govt. of India has also been kind enough to provide certain financial assistance under the centrally sponsored scheme for strengthening, capacity building and awareness generation for effective implementation of the Right to Information Act. During the year a total grant-in-aids amounting to Rs.15,00,000 were received by the Commission during the year out of which amounting to Rs.12,86,046 has also been utilized and the remaining amount of Rs.2,13,954 is under process of being utilized. While most of the above amount has been spent on computerization of the Commission a substantial portion of it has also been spent on awareness campaigns in the districts and sub-divisional headquarters

and small amount of it has also been utilized in giving recognition to certain NGOs in the State who have been playing a very active role in propagating the Right to Information activities in the State.

2.14 Activities under taken by the Commission during the year:

- (i) As already stated in the foregoing paragraphs, the main functions of the Commission are hearing and disposal of complaints and appeals received by it. During the year 2009, the Commission received 75 numbers of complaints and appeals. In addition, there were 5 number of cases spilled over from the previous year i.e 2008. There were all together 80 complaints and appeals for disposal by the Commission during the year. Out of these 80 cases, 77 were disposed of during the year and 3 cases only were carried over to the year 2010. A detail of receipt and disposal of complaints and appeals by the State Information Commission has been given in Chapter – 3 and Chapter – 4 of this Report.
- (ii) Besides the above statutory activities, the Commission had also devoted much of its time and attention towards streamlining the administration of new office in the newly acquired accommodation.
- (iii) During the year, the Commission had also attended review meetings, discussions and awareness campaigns etc in and outside the State. Some of the programmes attended by the State Chief Information Commissioner are as follows:

Date	Place	Nature of Programme attended
9-4-2009	Jowai, Jaintia Hills District	District Awareness Campaign on R.T.I. organized by Deputy Commissioner, Jaintia Hills, Jowai.
21-4-2009	Nongpoh, Ri Bhoi District	District Awareness Campaign on R.T.I. organized by Deputy Commissioner, Ri Bhoi District, Nongpoh.
24-4-2009	M.A.T.I. Shillong	RTI Training for DAAs & PIOs on R.T.I. organized by Meghalaya Administrative Training Institute.

6-5-2009	Pinewood Hotel, Shillong.	Regional Workshop on 'Access To Information' organized by Meghalaya Administrative Training Institute.
7-5-2009	Sohra Civil Sub-Division, East Khasi Hills	Awareness Campaign Programme organized by the Deputy Commissioner, East Khasi Hills.
8-5-2009	Jowai, Jaintia Hills District	Awareness Campaign Programme organized by the Deputy Commissioner, Jaintia Hills.
27-5-2009	Williamnagar, East Garo Hills District	R.T.I. Awareness Campaign Programme organized by the Deputy Commissioner, East Garo Hills.
28-5-2009	Tura, West Garo Hills District	R.T.I. Awareness Campaign Programme organized by the Deputy Commissioner, West Garo Hills.
29-5-2009	M.A.T.I. Shillong	RTI Training for DAAs & PIOs on R.T.I. organized by Meghalaya Administrative Training Institute.
11-6-2009	M.A.T.I. Shillong	RTI Training for DAAs & PIOs on R.T.I. organized by Meghalaya Administrative Training Institute.
9-7-2009	M.A.T.I. Shillong	RTI Training for DAAs & PIOs on R.T.I. organized by Meghalaya Administrative Training Institute.
24-7-2009	M.A.T.I. Shillong	RTI Training for DAAs & PIOs on R.T.I. organized by Meghalaya Administrative Training Institute.
24-9-2009	M.A.T.I. Shillong	RTI Training for DAAs & PIOs on R.T.I. organized by Meghalaya Administrative Training Institute.
10-10-2009	Power Grid, Shillong	A seminar on Right to Information organized by Power Grid Corporation of India Limited at Shillong.
12-10-2009 & 13-10-2009	New Delhi	The '4 th Annual Convention on Right to Information' at D.R.D.O., Bhavan, New Delhi organized by the Central Information Commission.

6-11-2009	NEEPCO, Shillong.	“Vigilance Awareness” organized by N.E.E.P.C.O., Shillong.
17-11-2009	M.A.T.I. Shillong	RTI Training for DAAs & PIOs on R.T.I. organized by Meghalaya Administrative Training Institute.

- (iv) Preparation and publication of the fourth Annual Report of the Commission for the year 2009.

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CHAPTER – 3

3.1 Disposal of Complaints by the State Information Commission: (Section 18(1))

Under the provision of Section 18 of the R.T.I. Act, the State Information Commission is duty bound to receive and inquire into a complaint from any person, -

- (a) who has been unable to submit a request to a Central Public Information Officer or State Public Information Officer, as the case may be, either by reason that no such officer has been appointed under this Act, or because the Central Assistant Public Information Officer or State Assistant Public Officer, as the case may be, has refused to accept his or her application for information or appeal under this Act for forwarding the same to the Central Public Information Officer or State Public Information Officer or senior specified in sub-section (l) of section 19 or the Central Information Commission or the State Information Commission, as the case may be;
- (b) who has been refused access to any information requested under this Act;
- (c) who has not been given a response to a request for information or access to information within the time limit specified under this Act;
- (d) who has been required to pay an amount of fee which he or she considers unreasonable;
- (e) who believes that he or she has been given incomplete, misleading or false information under this Act; and
- (f) in respect of any other matter relating to requesting or obtaining access to records under this Act.

During the year 2009, a total number of 45 petitions of complaints were received in the Commission. With 2(two) complaints pending from the previous years i.e. 2008 they were all together 47 complaints cases available for disposal during the year. Out of these 45 number of cases or 96% were disposed of during the year.

Table 3.1.1
Departmental-wise receipt and Disposal of Complaints by Information Commission:

Sl. No.	Name of Department	No. of Complaints pending with Information Commission at end of Last Year	No. of Complaints preferred during the Year	Total No. of Complaints with Information Commission	No. of Complaints Disposed and acted upon	No. of Complaints Disposed and Rejected
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	C&RD		6	6	5	3
2.	<u>District Councils</u>					
	G.H.A.D.C.		2	2	2	
	J.H.A.D.C.		2	2	2	
3.	Education		11	11	10	2
4.	Food & Civil Supply		1	1	1	
5.	Forest & Env't.	1	2	3	3	1
6.	Home (Police)		1	1	1	
7.	Home (Jails)		1	1	1	
8.	Health & F.W.		2	2	2	1
9.	Mining & Geology		3	3	3	
10.	M.P.S.C.		1	1	1	
11.	P.H.E.		1	1	1	
12.	Power		2	2	2	2
13.	P.W.D.	1	2	3	3	
14.	Revenue & Disaster		5	5	5	2
15.	Sports & Youth		1	1	1	1
16.	Soil & Water Con.		1	1	1	
17.	Tourism		1	1	1	
	Total	2	45	47	45	12

3.2 **Reasons of Complaints to State Information Commission:**

Out of 47 Complaints available with the State Information Commission for disposal during the year, 19% falls under Section 18(1)(b) for refusal or deemed refusal by the PIOs of various Public Authorities of access to information requested by citizens. Another 43% of the Complaints falls under Section 18(1)(c) of the Right to Information Act namely failure on the part of the PIO to response to requests for information or to access to information within the period prescribed by Law. Another major reason for Complaint falls under Section 18(1)(e) namely furnishing of incomplete or misleading or false information by the PIOs which accounts for 27% of the total number of Complaints.

Table 3.2.1 below gives a distribution of Complaints under the Sub-Sections of Section 18 of the Right to Information Act:

Table 3.2.1 Reasons of Complaints to the State Information Commission:

Reasons for complaint	No. of Complaints pending with Information Commission as on end of last year	No. of Complaints preferred during the Year	Total No. of Complaints with Information Commission	No. of Complaints Disposed	No. of Complaints Rejected
(1)	(2)	(3)	(4)	(5)	(6)
18(1) (a)		2	2	2	2
18(1) (b)		9	9	8	2
18(1) (c)	1	19	20	19	3
18(1) (d)		1	1	1	1
18 (1) (e)	1	12	13	13	3
18(1) (f)	2	2	2	2	1

In addition to the regular complaints, the Commission also received certain Review Petitions from the complainants which the Commission disposed of after due examination.

CHAPTER – 4

4. Disposal of Second Appeals by the State Information Commission: (Section 19)

Under the provision of Section 19 of the R.T.I. Act, provides that; -

(1) Any person who, does not receive a decision within the time specified in sub-section (1) or clause (a) of sub-section (3) of section 7, or is aggrieved by a decision of the Central Public Information Officer or State Public Information Officer, as the case may be, may within thirty days from the expiry of such period or from the receipt of such a decision prefer an appeal to such officer who is senior in rank to the Central Public Information Officer or State Public Information Officer as the case may be, in each public authority:

Provided that such officer may admit the appeal after the expiry of the period of thirty days if he or she is satisfied that the appellant was prevented by sufficient cause from filing the appeal in time.

(2) Where an appeal is preferred against an order made by the Central Public Information Officer or a State Public Information Officer, as the case may be, under section 11 to disclose third party information, the appeal by the concerned third party shall be made within thirty days from the date of the order.

(3) A second appeal against the decision under sub-section (1) shall lie within ninety days from the date on which the decision should have been made or was actually received, with the Central Information Commission or the State Information Commission.

Provided that the Central Information Commission or the State Information Commission, as the case may be, may admit the appeal after the expiry of the period of ninety days if it is satisfied that the appellant was prevented by sufficient cause from filing the appeal in time.

(4) If the decision of the Central Public Information Officer or State Public Information Officer, as the case may be, against which an appeal is preferred

relates to information of a third party, the Central Information Commission or State Information Commission, as the case may be, shall give a reasonable opportunity of being heard to that third party.

(5) In any appeal proceedings, the onus to prove that a denial of a request was justified shall be on the Central Public Information Officer or State Public Information Officer, as the case may be, who denied the request.

(6) An appeal under sub-section (1) or sub-section (2) shall be disposed of within thirty days of the receipt of the appeal or within such extended period not exceeding a total of forty-five days from the date of filing thereof, as the case may be, for reasons to be recorded in writing.

(7) The decision of the Central Information Commission or State Information Commission, as the case may be, shall be binding.

(8) In its decision, the Central Information Commission or State Information Commission, as the case may be, has the power to –

(a) require the public authority to take any such steps as may be necessary to secure compliance with the provisions of this Act, including –

(i) by providing access to information, if so requested, in a particular form;

(ii) by appointing a Central Public Information Officer or State Public Information Officer, as the case may be;

(iii) by publishing certain information or categories of information.

(iv) by making necessary changes to its practices in relation to the maintenance, management and destruction of records;

(v) by enhancing the provision of training on the right to information for its officials;

(vi) by providing it with an annual report in compliance with clause (b) of sub-section (1) of section 4.

(b) require the public authority to compensate the complainant for any loss or other detriment suffered.

(c) impose any of the penalties provided under this Act;

(d) reject the application.

During the year a total number of 34 appeals were received by the State Information Commission with 3(three) appeals which were carried over from the previous year they were all together 37 appeals available with the Commission for disposal.

Out of these 34 cases or 92% were disposed of during the year. A total number of cases rejected and disposed of are 7 or hardly 19%.

Most of the appeals which had come up before the Commission are due to failure on the part of the PIOs and the First Appellate Authorities to dispose of in time or give a decision required by Law in time.

The Departmental-wise receipt and disposal of second appeals by the State Information Commission is given in Table 3.2.3.

Table 4.1
Departmental-wise receipt and disposal of Second Appeals by the State Information Commission:

Sl. No.	Name of Department	No. of Second Appeals pending with Information Commission at end of Last Year	No. of Second Appeals preferred during the Year	Total No. of Second Appeals with Information Commission	No. of Second Appeals Disposed	No. of Second Appeals Rejected
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	<u>Cooperation</u> M.C.A.B.		2	2	2	
2.	<u>District Councils</u> K.H.A.D.C.	1	2	3	2	
3.	Education	2	15	17	15	3
4.	Election		1	1	1	
5.	Forests & Env.		1	1	1	1
6.	Housing		1	1	1	1
7.	Home (Police)		3	3	3	1
8.	M.P.S.C.		3	3	3	0
9.	P.W.D.		1	1	1	0
10.	P.H.E.		1	1	1	0

11.	Power MeSEB		3	3	3	0
12.	Revenue & Disaster		1	1	1	0
	Total	3	34	37	34	6

4.2 The Commission afforded an opportunity of hearing to the Respondents who are normally the PIOs and the First Appellate Authorities also the appellants during the enquiry/examination of the issues raised in the appeals/complaints petitions, besides, relevant records were also called and examined at the time of hearing before deciding the cases. It has been desired by the Commission to dispose of the appeals and complaints during the period of 60 days. Few cases have however pro-longed beyond the anticipated period of time due to further follow up action to secure compliance of the order of the Commission by the public authorities.

Only 15 cases of appeals have been received by the State Information Commission during the year. With 3 cases pending from the previous year, a total of 18 Second Appeals were available for disposal by the Commission during the year. All these 18 Second Appeals have been disposed off during the year with 4 rejections. Only 2 Second Appeals were disposed off after a period exceeding 90 days.

Most of the appeals which had come up before the Commission are due to failure on the part of the PIOs and the Designated Appellate Authorities to dispose off or give decision to requests/First Appeals in time. Only about 30% of the cases of appeals came up before the Commission against the decisions of the First Appellate Authorities.

The Departmental-wise receipt and Disposal of Second Appeals by State Information Commission is given in table 4.3 below:

Table 4.3**Departmental-wise receipt and disposal of Second Appeals by the State Information Commission:**

Sl. No.	Name of Department	No. of Second Appeals pending with Information Commission at end of Last Year	No. of Second Appeals preferred during the Year	Total No. of Second Appeals with Information Commission	No. of Second Appeals Disposed	No. of Second Appeals Rejected	No. of Second Appeals pending for more than 90 days
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	Cooperation M.C.A.B.		2	2	2		
2.	District Councils K.H.A.D.C.	1	2	3	3		
3.	Education	2	15	17	12	3	
4.	Election		1	1	1		
5.	Forests & Env.		1	1	0	1	
6.	Housing		1	1	0	1	
7.	Home (Police)		3	3	2	1	
8.	M.P.S.C.		3	3	3	0	
9.	P.W.D.		1	1	1	0	
10.	P.H.E.		1	1	1	0	
11.	Power MeSEB		3	3	3	0	
12.	Revenue & Disaster		1	1	1	0	
	Total	3	34	37	29	6	

CHAPTER – 5

Penalties/Compensations and Disciplinary Action:

(Section 20(1) of the R.T.I. Act)

5.1. Penalties awarded by the State Information Commission:

Section 19(8)(c) empowers the Commission to impose any penalties provided under the Act. Section 20(1) of the Act has laid down specific grounds and the amount of penalty to be awarded by the Commission this provision of Law is re-produced below: Section 20(1) where the Central Information Commission or the State Information Commission, as the case may be, at the time of deciding any complaint or appeal is of the opinion that the Central Public Information Officer or the State Public Information Officer, as the case may be, has, without any reasonable cause, refused to receive an application for information or has not furnished information within the time specified under sub-section (1) of section 7 or malafidely denied the request for information or knowingly given incorrect, incomplete or misleading information or destroyed information which was the subject of the request or obstructed in any manner in furnishing the information, it shall impose a penalty of two hundred and fifty rupees each day till application is received or information is furnished, so however, the total amount of such penalty shall not exceed twenty five thousand rupees.

Provided that the Central Public Information Officer or the State Public Information Officer, as the case may be, shall be given a reasonable opportunity of being heard before any penalty is imposed on him.

Provided further that the burden of proving that he acted reasonably and diligently shall be on the Central Public Information Officer or the State Information Officer, as the case may be.

In accordance with the above provisions of Law, the Commission awarded the following penalties during the year:

Table 5.1.1. Penalties awarded during 2009 by the Commission:

Sl. No.	Case No.	Name of Complainants/ Appellants	Name of PIO against whom penalty awarded	Amount of Penalty
1.	MIC/Appeal/5/2009	Shri Lamsalanki Pariat, Jowai	Shri P.E.War, PIO, MPSC, Shillong.	Rs.6250/- which was reduced to Rs.3000/- by the Hon'ble Guahati High Court.
2.	MIC/Complaint/32/2009	Shri Julius Nongtdu, Khliehriat, Jaintia Hills	Shri B.Pachiang, PIO, JHADC, Jowai	Rs.2250/- (Penalty)
3.	MIC/Complaint/21/2009	Shri Edward K. Sangma, Kusimkolgre, Williamnagar	Shri B.G.Momin, PIO, SSA, & D.I. of Schools, Williamnagar	Rs.22,000/- (Penalty)
4.	MIC/Appeal/37/2009	Shri M.Kharmynthong, & Smti L.Marbianang, of Shillong.	Shri P.E.War, PIO, MPSC, Shillong.	Rs.6250/- (Penalty)
5	MIC/Complaint/36/2009	Shri Mosterling Lyngdoh, Nongspung Village, East Khasi Hills	Shri P.B.Warlaithma, PIO & Headmaster, Nongspung Higher Secondary School, East Khasi Hills.	Rs.3600/- (Penalty)
6	MIC/Appeal/65/2009	Shri S.K.Singh, Barapathar, Shillong	Shri D.Pohshna, PIO & Assistant Inspector of Schools, EKH, Shillong	Rs.23,750/- (Penalty)
7	MIC/Complaint/86/2009	Shri S.K.Sharma, Guwahati.	Shri C.K.Marak, PIO, Mining & Geology, Govt. of Meghalaya	Rs.3125/- (Penalty)
8.	MIC/Complaint/107/2009	Peterlawford Marak, Asananggre, Rongram, West Garo Hills, Tura	Shri S.N.Sangma, PIO & BDO, Rongram, C.D. Block, West Garo Hills, Tura.	Rs.3750/- (Penalty)

Sufficient time has been given to the concerned PIOs for payment of penalties amount and all penalties awarded by the Commission during the year had been deposited in appropriate Govt. Accounts through State Treasuries.

5.2 Compensation awarded by the State Information Commission during the year:

Section 19(8)(b) of the R.T.I. Act empowers the Commission to require the public authority to compensate the complainant for any loss or other detriment suffered in the process of accessing information. The relevant provisions of the Law state as follows:

(1) Any person who, does not receive a decision within the time specified in sub-section (1) or clause (a) of sub-section (3) of section 7, or is aggrieved by a decision of the Central Public Information Officer or State Public Information Officer, as the case may be, may within thirty days from the expiry of such period or from the receipt of such a decision prefer an appeal to such officer who is senior in rank to the Central Public Information Officer or State Public Information Officer as the case may be, in each public authority:

Provided that such officer may admit the appeal after the expiry of the period of thirty days if he or she is satisfied that the appellant was prevented by sufficient cause from filing the appeal in time.

(2) Where an appeal is preferred against an order made by the Central Public Information Officer or a State Public Information Officer, as the case may be, under section 11 to disclose third party information, the appeal by the concerned third party shall be made within thirty days from the date of the order.

(3) A second appeal against the decision under sub-section (1) shall lie within ninety days from the date on which the decision should have been made or was actually received, with the Central Information Commission or the State Information Commission.

Provided that the Central Information Commission or the State Information Commission, as the case may be, may admit the appeal after the expiry of the period of ninety days if it is satisfied that the appellant was prevented by sufficient cause from filing the appeal in time.

(4) If the decision of the Central Public Information Officer or State Public Information Officer, as the case may be, against which an appeal is preferred relates to information of a third party, the Central Information Commission or State

Information Commission, as the case may be, shall give a reasonable opportunity of being heard to that third party.

(5) In any appeal proceedings, the onus to prove that a denial of a request was justified shall be on the Central Public Information Officer or State Public Information Officer, as the case may be, who denied the request.

(6) An appeal under sub-section (1) or sub-section (2) shall be disposed of within thirty days of the receipt of the appeal or within such extended period not exceeding a total of forty-five days from the date of filing thereof, as the case may be, for reasons to be recorded in writing.

(7) The decision of the Central Information Commission or State Information Commission, as the case may be, shall be binding.

(8) In its decision, the Central Information Commission or State Information Commission, as the case may be, has the power to –

(b) require the public authority to compensate the complainant for any loss or other detriment suffered.

(c) impose any of the penalties provided under this Act;

(d) reject the application.

5.2.1 In accordance with the above provisions of Law, the following cases of compensation had been awarded by the Commission during the year:

Compensations awarded during 2009

Sl. No.	Case No.	Name of Complainants/ Appellants	Name Public Authorities on whom compensation awarded	Amount of Compensation
1.	MIC/Complaint/14/2009	Shri Bisonroy Iano of Raliang, Jaintia Hills.	Jaintia Hills Autonomous District Council, Jowai	Rs.2500/-
2.	MIC/Complaint/75/2009	Shri Phillip D. Sangma, Williamnagar	Director, Supply, East Garo Hills, Williamnagar	Rs.3000/-
3.	MIC/Complaint/86/2009	Shri S.K.Sharma, Guwahati.	Mining & Geology Department, Govt. of Meghalaya	Rs.1000/-

5.3.1. Disciplinary Proceedings Awarded by the Commission during the year:

No Disciplinary Proceedings have been recommended by the Commission during the year.

CHAPTER – 6

Highlights of some land mark decisions of the Commission and subsequent Order of the Hon'ble High Court:

During the year there are few decisions made by the Commission against which WRIT Petitions

had been preferred before the Hon'ble High Court by some public authorities some of these cases have been disposed of and are re-produced below:

Order of the Commission

GOVERNMENT OF MEGHALAYA

OFFICE OF THE STATE INFORMATION COMMISSION,

MEGHALAYA::::SHILLONG

...

No.MIC/Appeal/40/2007/

Dated Shillong, the 23rd July, 2007

O R D E R

23-7-2007 The instant appeal has been filed by Smti. Binoya Dutta of Guwahati against the decision of the first appellate authority viz., the Secretary, Govt. of Meghalaya, Law Department vide Order dated 6-3-2007.

The fact of the case, which has been brought before the Commission, is that the appellant vide her application dated 10-12-2006, requested the PIO, Law Department Govt. of Meghalaya to furnish the following information viz.,

(1) Her letter dated 24-1-2006 addressed to the Deputy Chief Minister-in-charge-Law Department, Govt. of Meghalaya.

(2) Department's letter dated 10-2-2006 addressed to Mr A.Sarma, Advocate General, Meghalaya and reply made thereto by Mr A.Sarma, Advocate General.

(3) Letter dated 19-8-2006 issued by Mr A.Sarma, Advocate General, addressed to the Chief Secretary, Govt. of Meghalaya.

(4) Relevant Note sheets processing her case prior to issuance of the Notification dated 21-9-2006.

The PIO viz., the Under Secretary, Law Department, Govt. of Meghalaya vide reply dated 20-9-2006 made available to the appellant only the information at Serial No. (1) above, viz., letter dated 24-1-2006 addressed by her to the Deputy Chief Minister, Meghalaya. The PIO in his reply informed the appellant that the advice of the Advocate General to the Govt. of Meghalaya is confidential and no public purpose will be served by revealing the same. Consequent upon denial by the PIO to supply full information, the appellant made the first appeal under the Right to Information Act to the Designated Appellate Authority viz., the Secretary, Law Department, Govt. of Meghalaya vide her appeal dated 29-1-2007. The Appellate Authority denied the information requested for on the ground that **“the document sought for are information available in fiduciary relationship i.e. , a thing held in trust covered under section 8(1)(e) of the Right to Information Act, 2005 and which cannot be furnished”**. Not satisfied with the decision of the first Appellate Authority the appellant has preferred the instant appeal before the Commission.

The Commission heard the appeal on 15-6-2007 in presence of the DAA and the Appellant along with their respective advocates. Having heard the parties, the Commission also called for the relevant files on the subject and other relevant records from the public authority viz., the Law Department of Govt. of Meghalaya for examination.

The main contention of the DAA is that the documents requested for by the appellant are in the form of advice made by the Advocate-General of the State to the State Govt. and hence held in trust by it. Citing the functions of the Advocate-General of the State as stated in Article 165(2) of the Constitution of India, the DAA contended that the relationship between the Advocate-General and the State Govt. of Meghalaya is essentially that of an Advocate and Client. He also cited the ruling of the Hon'ble Supreme Court of India in Civil Appeal No. 3202 of 1979 – Joginder Singh Wasu -vrs- State of Punjab (decided in October 29th 1993) wherein the Hon'ble Supreme Court had clearly stated that the relationship between the Advocate-General and the State Govt. is that an Advocate – Client relation which is, therefore, basically a fiduciary relation.

While refuting the contention of the DAA, the appellant contended that the relationship between the Advocate-General and the State Govt. is not of the nature of Advocate – Client relationship and hence has no fiduciary relation. No ruling or instances have been cited in support of the contention.

Having heard both the parties and having examined the documents in question, the Commission decided as follows:

(i) Information/documents at Sl. (2) & (3) viz., communication by means of letter dated 10-2-2006 addressed to Mr A.Sarma, Advocate-General by the Govt. of Meghalaya and the reply thereto made by Mr A.Sarma and the letter dated 19-8-2006 issued by Mr A.Sarma , Advocate-General addressed to the Chief Secretary, Govt. of Meghalaya are fiduciary in nature and therefore, covered under the exemption clause (e) of Section 8(1) of the Right to Information Act, 2005.

(ii) Information at Sl. (4) viz., relevant note sheets relating to processing of the case by the Law Department, Govt. of Meghalaya prior to the issuance

of Notification dated 21- 9-2006; the Commission find it hard to accept that it is covered under exemption clause 8(1)(e) of the Right to Information Act. Having examined the content of the relevant records, the Commission is satisfied that this information should be in the public domain and must be supplied to the appellant immediately, not later than 7 (seven) days' time.

Case disposed of.

Sd/-

(G.P.Wahlang)

C.I.C.

Memo. No. MIC/Appeal/40/2007/

Dated Shillong, the 23rd July, 2007

Copy forwarded to:-

1. The DAA, Law Department, Govt. of Meghalaya, Shillong.
2. The PIO, Law Department, Govt. of Meghalaya, Shillong.
3. Smti. Binoya Dutta, 31, Amar Path, Geeta Nagar, Mother Teresa Road, Guwahati – 781024.

Sd/-

(L.Kharkongor, IAS)

Secretary,

State Information Commission,

Meghalaya, Shillong.

Order of the Hon'ble High Court

THE GAUHATI HIGH COURT

(The High Court of Assam, Nagaland, Meghalaya, Manipur, Tripura, Mizoram & Arunachal Pradesh)

WP(C)No. 301 of 2008

Smti Bonoya Dutta,
31, Amar Path, Geeta Nagarm
Guwahati – 781024

.....**Petitioner**

- **Versus-**

1. The Stae Of Meghalaya, represented by the Chief Secretary to the Govt. of Meghalaya, Shillong.
2. G.P.Wahlang, Chief Information Commissioner, Govt. of Meghalaya, Shillong.
3. S.Dykes, Secretary to the Govt. of Meghalaya and Appellate Authority under the Right to Information Act, 2005, Law Department, Shillong.
4. L.M.Sangma, the then Deputy Secretary to the Govt. of Meghalaya in the Law (A) Department-cum-Public Information Officer, Shillong.
5. A.K.Sangma, Deputy Secretary to the Govt. of Meghalaya, Law (A) Department-cum-Public Information Officer, w.e.f. 20-10-2006.

.....**Respondents**

Advocate for the Petitioner :

Mr M.Z. Ahmed (Sr Adv)
Mr A.M.Dutta,
Mr R.Chetia, Advocate.

Advocate for the Respondents:

G.A, Meghalaya,
Mrs N.S.A. Islam,
Mr R.KD.Choudhury,
Advocates

BEFORE
THE HON'BLE MR JUSTICE B.P.KATAKEY

Date of Hearing : 26-11-2009

Date of Judgment & Other : 22-12-2009

JUDGMENT AND OTHER (CAV)

The petitioner, who is a practicing advocate and formerly a Govt. Advocate of the State of Meghalaya, by the present petition has challenged the notification dated 21-09-2006 (Annexure-5) issued by the Under Secretary to the Govt. of Meghalaya-cum-Public Information Officer refusing to furnish certain documents sought for by the petitioner under the Right to information Act, 2005; order dated 06-03-2007 (Annexure -6) passed by the Appellate Authority cum the Secretary to the Govt. of Meghalaya, Law Department under the Right to Information Act rejecting the appeal preferred by the petitioner against the decision of the Public Information Officer refusing to furnish certain documents as well as the order dated 23-07-2007 (Annexure-8) passed by the Chief Information Commission (CIC) in the appeal preferred by the petitioner against the decision of the Appellate Authority in so far as the prayer for furnishing certain documents made by the petitioner.

2. The facts leading to the filing of the writ petition may be noticed as under:

The petitioner, who is a practicing advocate, was initially appointed as Government panel advocate for the State of Meghalaya on 25-11-1982, then as Addl. Govt. Advocate on 16-03-1987 and thereafter as Govt. Advocate on 14-06-2002. While the petitioner was discharging her duties in the said capacity, another advocate was appointed as Sr.Govt. Advocate for the State of Meghalaya against which the petitioner submitted a representation dated 24-01-2006 before the Deputy Chief Minister, Govt. of Meghalaya, which was sent to the then Advocate General for comment and accordingly comment was given, upon consideration of which the same has been rejected on 17-03-2006. According to the petitioner the then Advocate General, Meghalaya on 19-08-2006 wrote to the Govt. of Meghalaya, leveling certain allegations against her, which culminated to the issuance of the notification dated 21-09-2006 (Annexure-3) by the Joint Secretary to the Government of Meghalaya, Law (A) Department discontinuing her services as Govt. Advocate with immediate effect. The petitioner thereafter on 12-10-2006 filed an application before the Public Information Officer, Law Department, Govt. of Meghalaya, requesting him to furnish (i) a copy of her letter dated 24-01-2006

addressed to the Deputy Chief Minister, in-charge Law Department, Meghalaya; (ii) letter dated 10-02-2006 issued by the Law Department to the then Advocate General, Meghalaya seeking comment on the said representation; (iii) the comment of the then Advocate General thereto; (iv) letter dated 19-08-2006 issued by the then Advocate General to the Chief Secretary to the Govt. of Meghalaya, as well as (v) relevant note sheet processing her case prior to issuance of the notification dated 21-09-2006 discontinuing her service as Govt. Advocate. The Public Information Officer vide communication dated 20-12-2006 (Annexure-5) while furnishing the copy of the representation filed by the petitioner dated 24-01-2006 addressed to the Deputy Chief Minister, rejected her request to furnish the other documents on the ground that those are confidential and no public purpose would be served by revealing the same. The said order had been challenged by the petitioner before the Appellate Authority under Section 19(1) of the Right to Information Act, 2005 (in short the Act), which was however dismissed vide order dated 06-03-2007 by holding that the documents sought for are information available in fiduciary relationship and as such cannot be disclosed in view of the provisions contained in Section 8(1)(e) of the Act. A further appeal under Section 19(3) of the Act was filed by the petitioner before the State Information Commission, which was disposed of vide order dated 23-07-2007, partly allowing the same, directing the Law Department of Govt. of Meghalaya to furnish the petitioner the relevant note sheet processing her case prior to issuance of the notification dated 21-09-2006, while rejecting the prayer of the petitioner for furnishing the copies of the letter dated 10-02-2006 addressed to the then Advocate General, reply made by him and the communication dated 19-08-2006 issued by the then Advocate General to the Chief Secretary to the Govt. of Meghalaya, on the ground that disclosure of the same is exempted under Section 8(1)(e) of the Act, such communication being made in fiduciary capacity. Hence the present writ petition.

3. I have heard Mr M.Z. Ahmed, the learned Sr. counsel for the petitioner and Mr R.K.Deb Choudhury, the learned counsel appearing on behalf of respondent No.1, 3, 4 and 5. None appears for the respondent No.2.

4. The learned Sr. counsel for the petitioner at the outset has submitted that the petitioner is aggrieved by the refusal to supply the documents sought for by her under

the provisions of the Act, and the petitioner does not press the prayer made in the writ petition challenging the notification dated 21-09-2006 (Annexure -3). Referring to the object of framing the Act, it has been submitted by the learned Sr. counsel that since the Act has been framed recognizing the right of a citizen to get the information so as to maintain transparency in functioning of the Govt. and their instrumentalities, the request for furnishing information can only be withheld provided it comes within any of the clauses of Section 8(1) of the Act. According to the learned Sr. counsel, the duties of the Advocate General of a State being to advise the Government upon the legal matters, which are referred or assigned to him by the Governor, under Article 165 of the Constitution of India, the communications issued by the Law Department and the reply submitted by the then learned Advocate General thereto as well the communication issued by the then Advocate General to the Chief Secretary cannot be termed as information available to the Government in fiduciary relationship with the Advocate General, so as to debar disclosure within the meaning of Section 8(1)(e) of the Act, those communications having not been issued pursuant to any reference or assignment by the Governor of the State. It has further been submitted that the relation between the Advocate General and the State is not like an advocate and a client and as such any communication issued to the Advocate General as well as the communication issued by the Advocate General to the State cannot be termed as the information received in fiduciary relationship. The learned Sr. counsel, therefore, submits that the necessary directions may be issued to supply the copies of the documents sought for, by setting aside the orders passed by the Public Information Officer as well as the Appellate Authorities constituted under the Act.

5. The learned counsel appearing for the respondents on the other hand supporting the order passed by the Chief Information Commissioner (CIC), dated 23-07-2007 has submitted that the Government of Meghalaya has already supplied the note sheet as directed by the CIC in his aforesaid order, while refusing to furnish the other documents, those being the information available to the State in fiduciary relationship with the Advocate General and hence cannot be disclosed, in view of the provisions contained in Section 8(1)(e) of the Act. It has been submitted that the Advocate General of a State may require to furnish certain informations to the State relating to the functioning of the

office of the Sr. Govt. Advocate as well as the conduct of the Government Advocate for smooth functioning. Such communications/information furnished by the Advocate General to the Law Department of the State or to the Chief Secretary being in fiduciary capacity the same cannot be disclosed in view of Section 8(1)(e) of the Act. According to the learned counsel, the information furnished by the Advocate General was for the benefit of the State, with whom he stands in a relation implying and necessitating great confidence and trust on the one part and the high degree of good faith on the other and as such any communication between a department of the State Govt. and the Advocate General is exempted from disclosure under Section 8(1)(e) of the Act.

6. I have considered the submissions of the learned counsel for the parties and also perused the pleadings as well as the records produced by the State respondents.

7. The question which requires determination in the present case is – whether the relationship between the Advocate General and the State Government is fiduciary within the meaning of Section 8(1)(e) of the Act. The said Act has been enacted to provide for setting out the practical regime of right to information for citizens to secure access to information under the control of public authorities, in order to promote transparency and accountability in the working of every public authority. It is an attempt to promote the democratic norms and principles. The Act, however, envisaged harmonizing the conflicting interests, i.e. the requirement of informing the citizens and transparency of information relating to the Governmental functioning and the conflict with other public interest as well as preservation of confidentiality of sensitive information, while preserving the paramountcy of the democratic ideal. The object of the Act, therefore, is to enable the citizens to scrutinize all Government acts, except the exempted matters, as provided in the Act, so as to ensure greater accountability and transparency in Governmental functioning.

8. The right to information though a facet of the fundamental right of speech and expression guaranteed under Article 19(1)(a) of the Constitution such fundamental right is subject to reasonable restrictions under Article 19(2) of the Constitution. The Act though recognizes such right; it imposes certain reasonable restrictions in Section 8. The authority is not obliged to furnish information to any citizen, which comes within the purview of clauses (a) to (j) of sub-section (1) of Section 8 of the Act. Sub-section (2) of

Section 8, however, provides that a public authority may allow access to information, if public interest in disclosure outweighs the harm to the protected interests, notwithstanding anything in the Official Secrets Act, 1923 nor any of the exemptions as enumerated in sub-section (1) of Section 8 of the Act. Sub-section (3) of Section 8 further stipulates that subject to the provisions of clauses (a), (c) and (i) of sub-section (1), any information relating to any occurrence, event or matter, which has taken place, occurred or happened 20 years before the date on which any request is made under Section 6 shall be provided to any person making a request under that Section. Section 10 of the Act mandates the authority to furnish the information relating to that part of the record, which does not contain any information which is exempted from disclosure and which can reasonably be severed from any part that contains exempted information.

9. Having noticed the broad features of the Act, I shall now proceed to deal with the core issue involved in the present writ petition. The informations i.e. the communications between the Advocate General and the Law Department as well as the Chief Secretary of the State are withheld from the petitioner on the ground that those are available to the State in fiduciary relationship with the Advocate General and disclosure of the same is exempted under Section 8(1)(e) of the Act and it would not serve any public purpose. For better appreciation, Section 8(1)(e) of the Act, is reproduced below:

“8.(1) Notwithstanding anything contained in this Act, there shall be no obligation to give any citizen-

.....

(e) information available to a person in his fiduciary relationship, unless the competent authority is satisfied that the larger public interest warrants the disclosure of such information,

.....”

10. The word “fiduciary” has been defined in Black’s Law Dictionary (Seventh Edition) as:-

“1. One who owes to another the duties of good faith, trust, confidence and candor <the corporate officer is a fiduciary to the shareholders>.

2. One who must exercise a high standard of care in managing another’s money or property <the beneficiary sued the fiduciary for investing in speculative securities>”

According to the Black's Law Dictionary (Seventh Edition) "fiduciary duty" is a duty of utmost good faith, trust, confidence and candor owed by a fiduciary, such as a lawyer or corporate officer, to beneficiary, such as a lawyer's client or a shareholder; a duty to act with the highest degree of honesty of the other person.

Expression the "fiduciary relationship" has been defined in the said dictionary as under:-
"A relationship in which one person is under a duty to act for the benefit of the other on matters within the scope of the relationship. Fiduciary relationships – such as trustee-beneficiary, guardian-ward, agent-principal, and attorney-client-require the highest duty of care. Fiduciary relationship use, arise in one of four situations: (1) when one person places trust in the faithful integrity of another, who as a result gains superiority or influence over the first, (2) when one person assumes control and responsibility over another, (3) when one person has a duty to act for or give advice to another on matters falling the scope of the relationship, or (4) when there is a specific relationship that has traditionally been recognized as involving fiduciary duties, as with a lawyer and a client or a stockbroker and a customer".

11. The term 'fiduciary relation' connotes a relation of trust as the basis of obligation of one and of security for the other and involves the idea of trust and confidence. Such relation may exist under a great variety of circumstances; it exists in all cases where there has been a special confidence reposed in one who in equity and good conscience is bound to act in good faith, and with due regard to the interest of the one reposing the confidence; or whenever trust and confidence are reposed by one person in the integrity and fidelity of another; or where one person reposes special confidence on another; or where special duty exists on the part of one person to protect the interests of another; or when there is a reposing of faith, confidence, and trust, and the placing of reliance by one person on the judgment and advise of another. A person in a fiduciary relation to another is under a duty to act for the benefit of the other as to the matters within the scope of the relation. (Corpus Juris Secundum).

12. Article 165 of the Constitution of India provides for appointment of the Advocate General of the State. It also imposes a duty on the Advocate General to give advice to the Government of the State upon such legal matters, and to perform such other duties of legal character, as may from time to time be referred or assigned to him by the

Governor, a to discharge the functions conferred on him by or under the Constitution or any other law for the time being in force. The Constitution imposes a duty on the Advocate General to advise the Government of a State on the legal matters referred or assigned to him by the Governor. The Advocate General can also express his opinion or issue a communication to a department in the legal matters and also relating to the functioning of this office or the office of the Sr. Govt. Advocate, even in the absence of reference or assignment made to him by the Governor in that respect. While Article 165(2) of the Constitution of India imposes the duty on the Advocate General to advise the Governor, it has not taken away the right of the Advocate General; to inform the State Government or its departments about the functioning of either of this office or in the office of the Sr. Govt. Advocate of the State, which naturally amounts to performance of duties of a legal character and not for his interest or for his own benefit but for the benefit of the State Government. The Advocate General being the Chief Law Advisor to the Government of a State is to act for the benefit of the State. He, whenever necessary, has to keep the Government informed about the functioning of the Govt. Advocates. Such communication between the Advocate General and the State are privileged communication and in discharging his duties of a legal character.

13. The relationship between the Advocate General and the State Government as well as with the departments of the State Government is fiduciary in nature, as it is based on trust and confidence, The State Government reposes special confidence on the Advocate General, who is bound to act in good faith with due regard to the interest of the State Government and who is to protect the interest of the State Government. Any communication issued by the Advocate General to protect the interest of the State Government, and which is not for his own interest or benefit but for the benefit of the State Government as to whom he stands in a relation implying and necessitating great confidence and trust on the one part and the high degree of good faith on the other, are the information available to the State Government or its departments in fiduciary relationship with the Advocate General. The Advocate General owes to the State Government the duties of good faith, trust and confidence and has a duty to act for and give advice to the Government on the matters falls within their relationship. Any communication between the Advocate General and the State or its instrumentalities

issued in order to perform the duties of a legal character cannot therefore be disclosed , in view of the exemption enumerated IN Section 8(1)(e) of the Act, unless larger public interest warrants the disclosure of such informations. It is not the case of the petitioner that the communications between the Advocate General and the department of the State Government as well as the Chief Secretary of the State though are exempted from disclosure under Section 8(1)(e) of the Act, since disclosure of such informations are required in larger public interest, such disclosure is required to be made. It is also not the case or the petitioner that part of such informations can be disclosed by invoking the provisions of Section 10 of the Act. Perusal of the communications, which have been furnished to the petitioner, reveals that those were issued for the benefit of the State Government and not for personal benefit or interest of any one. There is also no overriding public interest involved for disclosure of such information.

14. In view of the aforesaid discussions, I am of the view that the CIC has rightly passed the order dated 23-07-2007, which requires no interference by this Court.

15. The writ petition is, therefore, dismissed being devoid of any merit. No cost.

Sd/-
B.P.KATAKEY,
JUDGE

Order of the Commission

MEGHALAYA INFORMATION COMMISSION, SHILLONG

...

No.MIC/Appeal/5/2009/17,

Shri Lamsalanki Pariat of lawmusiang Main Road,
Tympang Club, Jowai

- Appellant

-Vrs-

(1)D.A.A., Meghalaya Public Service Commission, Shillong }
(2)Shri P.E.War, P.I.O., M.P.S.C., Shillong }

Respondents

5-3-2009

ORDER

The Appellant and the Respondents are both present in the Commission today. The case of the Appellant is that he had applied for information from the Respondent No. 2 viz., the PIO, office of the Meghalaya Public Service Commission, Shillong vide his application dated 1-10-2008 duly addressed to him along with the application fees of Rs.10/- duly received by the PIO on 1-10-2008.

The information includes the following:

- (i) copy of the question papers of Political Science and General Studies
- (ii) copy of his answer scripts
- (iii) copy of model answers for the above subjects
- (iv) The cut off marks for the above subjects
- (v) The process and procedure followed in the evaluation of the answer scripts.
- (vi) Inspection of the original copies before taking copies of the answer scripts and the model answers.

Failing to receive any response from the PIO within a period of 30 days as required by Law he had preferred the First Appeal before the DAA viz., the Secretary, Meghalaya Public Service Commission, Shillong on 24-11-2008.

Meanwhile the PIO vide his letter dated 26-11-2008 responded to his application as follows:

- “(i) copy of question papers of Political Science and General Studies were allowed to take by the candidates when examination is over.
- (ii) & (iii) it is exempted as per clause (j) of Section 8 of the RTI Act.
- (iv) The cut off marks desired cannot be applied in view of Section 8(1)(j) of the RTI Act, however, marks obtained by him:

General Studies	-	45
Political Science	-	<u>117.50</u>

Total = 162.50

- (vi) Evaluation has been processed by Optical Scanner by reputed & Trustworthy Consultancy Agency.
- (vii) – OMR Sheets were generated and evaluated through computerization process”.

In response to the Appeal dated 24-11-2008, the DAA vide letter dated 15-12-2008 disposed of the Appeal as follows:

“(a) There is no Law of penalizing the PIO for the delay.

(b) & (c) Commission’s stands with the reply already furnished by the PIO vide letter No. MPSC/RTI/3/08-09/2 dated 26-11-2008.

However, the PIO is directed to supply the question paper of General Studies and Political Science”.

Not satisfied with the decision of the DAA, the Appellant preferred the instant appeal before this Commission.

The above information has been sought by the Appellant from the PIO, who is the Under Secretary to the Meghalaya Public Service Commission, Shillong in connection with the Preliminary Examination, 2007 conducted by the Meghalaya Public Service Commission on 26th July, 2008. The main objective of the Preliminary Examination is to reduce the number of candidates who would be called to participate in the Final Written Examination in the combined Civil Services Examination for filling up vacancies in the Meghalaya cadre of the Meghalaya Civil Service and the Meghalaya Police Service. Therefore, by its very nature this examination is a qualifying examination which qualifies candidates securing above certain total marks known as the cut off marks for appearing at the Main Written Examination. The Appellant is one of the candidates who incidentally did not qualify for the Main Written Examination. Though the Appellant/ candidate never disclosed before this Commission his academic performances at the various examinations, it is presumed that he is a bright student and failure to qualify for the Main Written Examination might have therefore come as a shock to him. This has prompted him to make the request

for the information before the Respondents and subsequently through the instant appeal before this Commission.

The Appellant vide his original application presented before the PIO requested 6(six) items of information. Out of these, it appears that the PIO has made a positive response only on item No. 5 viz., "how were the answer script evaluated and what procedure followed up during evaluation". Subsequently while disposing the appeal, the DAA had directed the PIO to furnish the reply on item No. 1 of the original application for information viz., "copy of question papers of Political Science and General Studies". Therefore what has not been furnished to the Appellant which the DAA claimed exemption under section 8(1)(j) are the following:

- (i) Copy of his answer scripts of the indicated subjects.
- (ii) Copy of model answers for the indicated subjects.
- (iii) The cut off marks for the indicated subjects.
- (iv) Inspection of original copies of answer scripts and the model answers of indicated subjects.

The DAA has been asked to file a report giving details of consideration in deciding that the above information are exempted under section 8(1)(j) of the RTI Act, 2005. The extract from letter No. MPSC//RTI/3/08-09/ dated 7-2-2009 of the DAA is produced below:

"If the information 2 & 3 (copy of my answer scripts and copy of model answers for the above subjects) as sought for by the Applicant/Appellant are furnished I am afraid that it will open a flood gate to other candidates to resort to the same course of action as done by the Applicant/Appellant and in the process may make the Commission unworkable. In this regard the Commission may be pleased to refer to paragraph 5 of the appeal petition. In the instant case, the disclosure of the answers sheet of an individual/applicant/candidate if permitted would result in rendering a flood gate of applications of such information under the Right to Information Act, 2005".

“That with regard to the information sought in paras 4 & 5 of the application dated 01-01-2008, I beg to state that the Commission has no objection to furnish the cut off marks as sought for by the Applicant/ Appellant”.

“Mention may be made herein that the answer script and the evaluation has been processed by trustworthy examination consultant agency consisting of the experts in the field. As stated the answer scripts were evaluated by an expert examination consultant agency and as such the information sought for the by Applicant comes under the exemption specified under the provision of section 8(j) of the RTI Act, 2005 and as such the Commission has not committed any irregularity or illegality in not disclosing the information as sought for. Disclosure of the information as sought for at No. 5 in the application dated 01-01-2008 may compel the Commission to disclose the identity of the examiner and other persons involved in the process of evaluation and correction of the answer scripts and as such if the Commission is compelled to disclose such information the public examination may be at jeopardy which may make the system unworkable in practice”.

What emerges from the above extract of the written statement made by the DAA is as follows:

- (i) Copies of question papers on Political Science and General Studies have been furnished.
- (ii) There is no objection to furnish the information on cut off marks to the appellant.
- (iii) The process and procedure for evaluation of answer scripts.

Has been briefly mentioned in the reply furnished by the PIO.

It is not understood whether the RTI information on the question of how were the answer scripts evaluated and what is the procedure followed during evaluation? - is existing or not? What has been furnished by the PIO appears to be an explanation rather than an R.T.I. information. Therefore, the issues for decision by the Commission are –

- (i) Whether copies of the answer scripts be made available to the appellant

- (ii) Whether copy of the model answers for the subjects on Political Science and General Studies be made available to the appellant.
- (iii) Whether the process and procedure for evaluation of the answer scripts be disclosed in details.
- (iv) Whether the right of inspection of original copies of information at (i) and (iii) above should be made accessible to the appellant.

The appellant has been denied the above information both by the PIO and the First Appellate Authority citing the provisions of Section 8 (1) (j) of the RTI Act as the ground for such denial. This particular clause of the Act states:

“Notwithstanding anything contained in this Act, there shall be no obligation to give any citizens”:-

“information which relates to personal information disclosure of which has no relationship to public activity or interest, or which would cause unwarranted invasion of the privacy of the individual unless the Central Public Information Officer or the State Public Information Officer or the appellate authority, as the case may be, is satisfied that the larger public interest justifies the disclosure of such information:

Provided that the information, which cannot be denied to the Parliament or a State Legislature, shall not be denied to any person”

The Meghalaya Public Service Commission has been constituted under the provisions of Article 315 of the Constitution of India. Article 320 states that it shall be the duty of the Union and the State Service Commission to conduct the examination for appointment to the services of the Union and the services of the State respectively. Hence, the main function of the Meghalaya Public Service Commission is to conduct examination for appointment to the services of the State of Meghalaya. It is in exercise of such function of the Meghalaya Public Service Commission conducted the Preliminary Examination on 26th July, 2008. As has been mentioned, the main objective of the Preliminary Examination is to reduce the number of candidates which would be called to participate in the Final Written Examination in the combined Civil Service Examination for filling up of vacancies in the Meghalaya Cadre of the Meghalaya Civil Service and the

Meghalaya Police Service. As already mentioned, the present appellant is one of the candidates who appeared at the Preliminary Examination but could not qualify himself for the Main Written Examination.

The Meghalaya Public Service Commission in exercise of its function conducted many such public examinations from time to time in the public interest. In fact, most of the educated unemployed youths who are academically qualified persons for appearing in such examination are eagerly looking forward for an opportunity to appear in such examination. The fact that thousands and thousands of them appeared in such examination when conducted by the Meghalaya Public Service Commission is a clear indication of the larger public interest involved in it.

Once an examination is held by the Meghalaya Public Service Commission, be it, a Preliminary Examination or the Main Written Examination, every examinee or candidate are eagerly waiting for the result with a high expectation. Once the result of assessment by the examining body or authority falls short of their expectation, everyone becomes interested to know how the assessment is made? Whether the answer scripts have been duly evaluated and marks duly allotted to each answer. Many of them take it as a learning experience and therefore required such information to learn from their mistakes and deficiencies to improve themselves. This might have happened with most of the candidates, who appeared for the Preliminary Examination conducted by the Meghalaya Public Service Commission on 26th July, 2008 and the appellant is one of them.

Therefore, to say that the information sought for by the appellant on matters which are related to such public examinations is a personal information, the disclosure of which has no relationship to any public activity or interest is contrary to facts and therefore, not acceptable to this Commission.

In this connection, this Commission refers to the decision of the Hon'ble High Court of Delhi in WP(C)No. 17583/2006; U.P.S.C. –Vrs- Central Information Commission and Ors regarding accessibility of the copy of model answers to the appellant. A relevant portion of the judgment of the Hon'ble High Court in the above case is reproduced below:

“With respect to the disclosure of the model answer to the question, I am of the view that though the UPSC had some rights over them, the disclosure would be in larger public interest. Candidates have the rights to know where they went wrong. One sure way of informing them in this regard is by disclosing the model answer”. Such decision of the High Court is also in line with the decision of the Central Information Commission in the same matter.

The Commission also refers to the decision of the Hon’ble High Court of Kolkata in WP No. 22176 of 2007, Pritam Roj –Vrs- University of Kolkata regarding questions on whether answer scripts should be furnished to the examinee/candidates; in which case, the Hon’ble High Court of Kolkata clearly decided that the examinees/candidate has accessed to the evaluated answer scripts under the Act and is not exempted under any of the exceptions from disclosure of section 8 of the Act.

The Commission observed that the DAA in her written statement has expressed an apprehension that making available the answer scripts or the model answers to the appellant will open the flood gate to other candidates to come forward and make same demand through the RTI Act rendering the Commission unworkable. While appreciating the arguments of possible hardships which the Public Authority may be facing if the information is made accessible, this Commission would like to make it clear that hardship factor is not the ground for denial of information under section 8 or section 9 of the RTI Act.

In view of what has already been discussed above and in conformity with the decisions arrived at by the Hon’ble Delhi High Court and the Hon’ble Kolkata High Court in the above cited cases, this Commission allowed the instant appeal and decides as follows:

- (1) The MPSC shall within a period of 15 days from the date of this Order disclose the cut off marks to the appellant.
- (2) The MPSC shall within a period of 15 days made available the facilities for inspection of the original answer scripts and the model answers to the appellant and furnish the relevant copies to him.

- (3) Regarding the process of evaluation and assessment of answer scripts, the MPSC shall consider disclosing the detail information if it exists in such form as defined under section 2(f) of the RTI Act, without disclosing names of the persons involved in such process.
- (4) This Commission noted that the PIO received the original application from the appellant on 1-10-2008 but did not response to the appellant within the statutory period of 30 days. It was only on 26-11-2008 that Shri P.E.War, P.I.O., Meghalaya Public Service Commission stated vide No. MPSC/RTI-3/2008-09/2 stated that he is **directed** to furnish the information. Shri P.E.War is the P.I.O. designated by the public authority under the Law. He is, therefore, an officer of the Law and is not subject to any direction to furnish the information. It is his duty as an officer of the Law to apply his mind and to act independently. Besides, the response which the PIO indicated through the above letter is the denial of the information and not furnishing it per se, which adds insult to injury.

The PIO has been asked to show cause under section 20 of the RTI Act why penalty should not be imposed upon him for the delay of 25 days from 1-11-2008 to 25-11-2008 in furnishing the information to the appellant. The PIO vide his letter No. MPSC/RTI-3/2008-09/38 dated 7-2-2009 stated that the delay was not intentional or deliberate but put the blame on the official movement of files in his public authority. The Act does not provide any extension of time beyond the statutory period of 30 days to make up for any delay in providing information, therefore, the ground put forward for delay is not at all justifiable. Therefore, in accordance with the provisions of section 20 of the RTI Act, Shri P.E.War, PIO, Meghalaya Public Service Commission is hereby imposed a penalty of Rs.6250/- (25 days x Rs.250/-) he shall deposit the above amount to the Treasury under the Head of Account “**0070-Other Administrative Services etc., 60-Other Services, 118-Receipt under the Right to Information Act, 2005 Volume – I as under:- (02) Fees & Fines for the Penalty Amount Imposed by the**

Commission” with intimation to this Commission within a period of 30 days from the date of this Order.

Before parting with this case, the Commission in exercise of the power conferred under section 19(8)(a)(iii) recommends that the public authority of the Meghalaya Public Service Commission publish suo motu the cut of marks and the marks secured by all candidates in such Preliminary Examinations or other qualifying examinations conducted by it, to serve a larger public interest.

Under the provision of section 19(7) and (9) of the RTI Act the decision of this Commission is binding and nothing can change it except by a Writ jurisdiction of the High Court or the Supreme Court of India.

Case disposed of.

Sd/-
(**G.P.Wahlang**)
C.I.C.

Memo.No.MIC/Appeal/5/2009/17-A Dated Shillong, the 5th March, 2009

Copy to:-

- (1) D.A.A., Meghalaya Public Service Commission, Shillong.
- (2) Shri P.War, P.I.O., Meghalaya Public Service Commission, Shillong.
- (3) Shri Shri Lamsalanki Pariat of lawmusiang Main Road, Tympang Club, Jowai, Jaintia Hills District, Meghalaya, Phone – 9862336584.

Sd/-
(**P.T.Rani**)
Under Secretary,
Meghalaya Information Commission, Shillong.

Order by the Hon'ble High Court

BEFORE

THE HON'BLE MR JUSTICE T. VAIPHEI

SHILLONG BENCH
WP(C)74(SH)2009

22-7-2009

Heard Mr ND Chullai, the learned counsel for the petitioner also heard Mr HS Thangkhiew, the learned counsel for the respondent.

2. This writ petition is directed against the order dated 5-3-2009 passed by the Chief Information Commissioner, Meghalaya, Shillong directing the petitioner, among others, make available the facilities for inspection of the original answer scripts and model answers to the respondent and furnish the relevant copies to him, to consider disclosing the detailed information regarding the process of evaluation and assessment of answer scripts without disclosing the names of the persons involved in such process, etc.

3. The facts of the case briefly stated are that the respondent was one of the candidates who appeared in the Preliminary Examination of the Combined Civil Service Examination conducted by the petitioner herein but could not qualify for the Main Written Examination. Having failed in the Preliminary Examination, which was held on 26-7-2008, he filed an application on 1-10-2008 to the Public Information Officer, Meghalaya requesting him to furnish the following information:

(i) copy of the question papers of Political Science and General Studies.

(ii) copy of his answer scripts

(iii) copy of the model answers for the above subjects.

(iv) the cut off marks for the various subjects.

(v) the manner in which the answer scripts were followed and the procedure followed in connection therewith.

4. It happened that there was a delay of 25 days in furnishing some of the information by the petitioner to the respondent. It also happened that some of the information applied for by the respondent such as copies of this answer scripts, model answers and cut off marks were not supplied. This prompted him to approach the Departmental Appellate Authority on 24-11-2008 and thereafter filed a first appeal under the Right to Information Act, 2005. The Departmental Appellate Authority of the Commission, by the order dated 15-12-2008 disposed of the appeal and information the respondent accordingly. The Departmental Appellate Authority directed the Public Information Officer of the petitioner to supply the question papers of General Studies and Political

Science which was promptly complied with by the Public Information Officer. As the respondent was not satisfied with this information and also of the delay in obtaining the information sought for by him, he filed a second appeal before the Chief Information Commissioner to penalize the Public Information Officer and to provide him the information sought by him. The petitioner contested the appeal filed by the respondent. The Chief Information Commissioner of the Meghalaya State Information Commission, by the impugned order allowed the appeal and passed a direction which has already been indicated in the foregoing.

5. The writ petition is contested by the respondent by filing his affidavit-in-opposition. A number of contentions have been advanced by the respondent in his affidavit-in-opposition, but in view of the order being passed by me, it is not necessary to refer to it. Mr H.S. Thangkhiew, the learned counsel for the respondent refers to the decision of this Court in *State of Manipur and Ors v. Chief Information Commissioner and Anr*, (200*) 4 GLT 94; *Pritam Rooj v. University of Kolkatta*, (2008) 2 ID 267 and *Union Public Service Commission v. Shiv Shambu & Ors.* passed by the Division Bench of the Delhi High Court in LPA No. 313 of 2007, and submits that the Chief Information Commissioner, in allowing the second appeal of the respondent has correctly passed the impugned order, for which no interference is called for by this Court. On the other hand, Mr ND Chullai, the learned counsel for the petitioner submits that the judgments in question cited by the learned counsel for the respondent are clearly distinguished in the case.

6. Before deciding the case on merit, having found the necessity to peruse the original answer scripts of the respondent, this Court by the order dated 8-7-2009 had directed the learned counsel for the petition to produce the original answer scripts of the respondent. The original answer scripts have been placed before me by the learned counsel for the petitioner today. The respondent himself, who is present in Court today, is allowed to inspect those answer scripts. After inspecting his answer scripts, the respondent informs this Court that there is no manipulation in the answer scripts, but he prays that he may be allowed to get those answer scripts xeroxed. The prayer is refused. Having found that there was no manipulation in the answer scripts, in my opinion, it is not necessary to examine the merit of the contention of the learned counsel

for the respondent or for that matter, of the learned counsel for the respondent or for that matter, of the learned counsel for the petitioner nor is it necessary for this Court to uphold the directions of the Chief Information Commissioner contained in the impugned order except as modified hereunder. In my judgment, the penalty of Rs.6250/- (Rupees six thousand two hundred and fifty) only imposed by the Chief Information Commissioner appears to be on the high side considering the facts and circumstances of the case. Nevertheless, one cannot lose sight of the fact that some of the information sought for by the respondent and which were subsequently made available to the respondent were not furnished to him with promptitude. The delay, deliberate or otherwise, ought to have been avoided. I do not think that it would be humanly impossible to attend to the application of the respondent and furnish those information already made available to the respondent within a week or so. In this view of the matter, it will be unfair to entirely exonerate the petitioner from the liability to pay some penalty. Consequently, the penalty imposed upon the petitioner shall stand reduced to a sum of Rs.3000/- (Rupees three thousand) only which shall be deposited by the petitioner with the Meghalaya Public Service Commission within 30 (thirty) from today in the manner laid down in the impugned order.

7. The writ petition is disposed of as indicated above. The impugned order shall be read down accordingly.

Sd/-
T.Vaiphei,
JUDGE

Order by the Commission

**MEGHALAYA STATE INFORMATION COMMISSION,
SHILLONG**

...

No.MIC/Complaint/61/2009/30,

Smti A. Kharshiing, President, C.S.W.O., Shillong - Complainant

-Vrs-

Shri O. Passi, MPS, A.I.G.P., (E), Meghalaya, (PIO) - Respondent

7-8-2009

ORDER

Perused petition dated 6-8-2009 received from the Respondent-PIO, Shri O.Passi, MPS, AIGP (E), Meghalaya.

In his petition the Respondent-PIO requested for extension of time to furnish the information. He also prayed the Commission to indicate the right of appeal as provided under section 19(9) of the R.T.I. Act.

This Commission, vide Order dated 30-7-2009 while considering a complaint filed by the complainant under the proviso (urgency clause) of sub-section (1) of Section 7 of the R.T.I. Act, 2005 admitted the complaint petition and directed the Respondent-PIO to furnish the information within 7(seven) days of the date of the Order. The above decision was pronounced in open hearing of the Commission on 30-7-2009 in which both the Respondent and the complainant were present. The period of 7(seven) days expired on 6-8-2009 and the Respondent-PIO has to furnish a report of compliance by 11-8-2009.

Though the Law requires that the information be furnished within 48 hours, the Commission allowed the Respondent-PIO to furnish the information within 7(seven) days considering the fact that he does not hold all the information and that some information had to be collected from outlying districts of the State and the volume of information required.

The Commission also observed that the Respondent-PIO vide letter No. MG/XXX-66/2009/3 dated 6-7-2009 had informed the complainant that the information will be processed as per time frame provided in the R.T.I. Act, 2005. It is further, observed that the original R.T.I. application was received by the Respondent-PIO from the complainant on 2-7-2009. Given the general time schedule provided by Law, the period of 30 days expires on 1-8-2009. By his own commitment, vide letter dated 6-7-2009 addressed to the complainant, the P.I.O. should have been made ready for furnishing the information on or before 1-8-2009. However, today that is 6(six) days after expiry of the statutory period,

the P.I.O. is still coming up with the instant petition praying for time which does not reflect the sincerity to furnish the information as expeditiously as possible as required under Section 7(1) of the R.T.I. Act.

Such being the case, the Commission rejected the petition for allowing more time to furnish the information. The P.I.O. should take note that this being a complaint case, delay in furnishing information will render him liability for penalty @ Rs.250/- per day w.e.f. 7-8-2009, till the information is furnished subject to maximum of Rs.25,000/- which ever is less.

As regards the right of appeal under the R.T.I. Act, section 19 deals with Appeals and Section 19(9) is therefore relevant when decisions on appeals are made by the Commission. The instant case is a complaint case under Section 18 of the R.T.I. Act. Though no such obligation is placed upon the Commission for giving the notice of the right of appeal under Section 18, the parties concerned are informed that the decision of this Commission is binding and nothing can change it except by a Writ jurisdiction of the High Court or of the Supreme Court of India. Date for compliance is as before.

Sd/-
(G.P.Wahlang)
C.I.C.

**Memo. No. MIC/Complaint/61/2009/30-A
2009**

Dated Shillong, the 7th August,

Copy to:-

1. Shri O.Passi, MPS, Assistant Inspector General of Police (E), Meghalaya, (PIO).
2. Smti A.Kharshiing, President, Civil Society Women Organization, Bomfyle Road, Laitumkhrah, Shillong (Phone – 94361-18164).

Sd/-
(P.T.Rani)
Under Secretary,
Meghalaya State Information Commission,
Shillong.

Order by the Hon'ble High Court

IN THE GAUHATI HIGH COURT
(THE HIGH COURT OF ASSAM, NAGALAND, MEGHALAYA, MANIPUR AND
TRIPURA)

SHILLONG BENCH
CIVIL APPELLATE SIDE
W.P.(C) No. 222(SH)/09

BEFORE
THE HON'BLE MR JUSTICE H.N.SARMA

9-12-09

The subject matter of challenge in this writ petition is a proceeding registered as Case No. MIC/Complaint/61/2009/4 before the Meghalaya State Information Commission, Shillong, on the basis of complaint lodged by the respondent No.1 alleging non-furnishing of certain information preyed to the complainant under the R.T.I. Act, by the petitioner.

Heard Mr K.S.Kynjing, learned Advocate General for the petitioner as well as Mrs P.Yadav appearing for the complainant/respondent.

Bare minimal facts necessary for disposal of this writ petition are as follows:

The respondent who is stated to be the President of the Civil Society Women's Organization, Laitumkhrah, Shillong, made an application under the R.T.I. Act, 2005, before the Public Information Officer, Police Headquarter, Shillong, Meghalaya, seeking certain information and copies of some orders/statements. The aforesaid information relates to the jail breaking by seven under trial prisoners from Shillong District Jail on 31-5-09. In the said application dated 2-7-09 the petitioner listed twenty documents/statements requesting to furnish copies thereof under the R.T.I. Act, 2005. In the said application, it is also stated that as the incident referred to in the petition relates to life and liberty of those under trial prisoners, information sought for be furnished within 48 hours, in terms of Section 7(1) of the R.T.I. Act, 2005.

Upon receipt of the said application, the Assistant Inspector General of Police (E), Meghalaya, the present petitioner, who is the P.I.O. furnished a reply to the respondent/complainant to the effect that the under trial prisoners are currently lodged in the Shillong District Jail as per the provisions of law and as such the question of their life and liberty does not arise. It is further stated that the replies to the queries under the R.T.I. Act shall be processed as per the time specified under the R.T.I. Act, 2005.

Upon receipt of the aforesaid replies, the complainant filed a complaint before the Meghalaya State Information Commission under the provisions of Section 18 of the Act alleging that although the information related to the life and liberty of the under trial prisoners, the information as sought for were refused to be provided, as required under Section 7(1) of the Act.

On the basis of the said complaint, the Commission registered the case and vide order dated 15-7-09 issued notice to the petitioner to show cause by way of an affidavit as to why the information requested by the complainant under the urgency provisions of Section 7(1) of the Act should not be furnished and why the penalty as reflected therein should not be warded to him for not furnishing the information within the time specified by law. Upon receipt of the notice, the petitioner who is the Public Information Officer of the Department furnished his reply in the form of an affidavit. The plea raised by the petitioner/PIO in the affidavit inter alia is that since the information sought for relates to information regarding certain serious criminal offences and most of the information sought for are covered under Sections 8(1)(h) of the R.T.I. Act involving different police stations of the State including the matters which are subjudiced in the court and as the concerned under trial prisoners are currently lodged in the Shillong District jail under the order of competent court, he considered the case not to be covered under Section 7(1) of the R.T.I. Act requiring furnishing of information within 48 hours. It is also stated in the reply that the delay in communicating the same to the complainant was due to intervening holidays and was not intentional. The petitioner also prayed that the complaint filed does not attract Section 7(1) of the R.T.I. Act and as such the reply and the information may be allowed to be communicated within the stipulated period of 30 days as provided under the Act. In the aforesaid background the petitioner prayed for not to impose any penalty.

On 23-7-09 when the case was fixed, the Commission directed the petitioner to submit a written statement. Accordingly, the petitioner submitted his written statement and on 30-7-09 the Commission passed a detailed order on the complaint after hearing both sides.

By the aforesaid order dated 30-7-09, the Commission directed the petitioner to furnish the information within seven days from the date of the order. On 6-8-09 the petitioner filed an application stating that the information sought for pertains to several police stations of different districts, and besides the court procedures and records are maintained by the court which are in session of the matter and as such the same could not be collected by the petitioner during the short time and accordingly the petitioner prayed for extension of the period for furnishing the information. The Commission vide order dated 7-8-09 rejected the prayer for extension of time and also indicated the penalty for violation of the order.

At this stage, the petitioner has approached this court by filing this writ petition challenging the proceeding. A counter affidavit has also been filed on behalf of the respondent/complainant reiterating the stand taken before the Commission and supported the orders so passed by the Commission.

Learned Advocate General submits that a statutory appeal lies under Section 19 of the Act against the order of the P.I.O. and the respondent not having preferred any such appeal the complaint under Section 18 before the Commission is not maintainable and the Commission has not jurisdiction to entertain the complaint petition. It is further contented that some of the information sought for are covered by Clauses (g) and (h) of Section 8 of the Act and the order directing to furnish the information that have been sought for is an illegal one. Further submission of the learned Advocate General is that although Sub-Section 2 of Section 19 requires that the Commission is to be satisfied as regards the existence of reasonable grounds to make an enquiry into the matter and upon such satisfaction only it can exercise the power conferred under Section 19 and in the instant case it discloses that no such satisfaction of existence of reasonable grounds were arrived at by the Commission and accordingly the entire proceeding is void ab initio. Since the under trial prisoners are in judicial custody and currently lodged in the Shillong District Jail, the question of their life and liberty requiring to furnish

information with 48 hours in terms of Section 7 of the Act is not attracted in the instant case, submits the learned Advocate General. The learned counsel for the complainant-respondent however referring to the statements made in the counter affidavit refutes the aforesaid submissions made by the learned Advocate General.

The submissions made on behalf of the respective parties received due attention of the court.

From the facts as eluded hereinabove, it is an undisputed fact that the respondent-complainant applied for certain information under the R.T.I. Act vide application dated 2-7-2009 before the petitioner/PIO under Section 7(1) of the RTI Act requesting to furnish information within 48 hours. The petitioner/PIO replied to the said request on 6-7-09 indicating that there is no involvement of life and liberty of the under trial prisoners as sought to be projected and accordingly the information would be provided within the time frame specified under the Act. The Commission while passing the order dated 30-7-09 framed the following issues –

- (1) Whether the information requested which relates to Jailbreak of the UTPs, the subsequent Police operation resulting to the killing of the UTP(L) Fullmoon Dhar, and the alleged involvement of other people including Ms Ibatiplang Kharkongor in the above Jailbreak can be regarded as information concerning the life or liberty of the person concerned, obligating the public authority to supply it within 48 hours as per the requirement of the proviso of Section 7(1) of the RTI Act?
- (2) Whether the information is covered under the exemption clauses of the RTI?
- (3) Whether the PIO has caused any delay in response to the application? And if so, whether he is liable to penalty and the amount thereof?

While deciding the issue No.1 the Commission did not accept the contention of the complainant that the information as sought for does not concerns to the liberty and it concerns the life of the UTPs and Ms Ibatiplang Kharkongor, and as such the Commission held it to be covered under the proviso of Section 7(1) of the RTI Act. Issue No. 2 was decided holding that though information sought for might come under the exemption umbrella but as the public interest is involved in this case, it attracts the provision of Section 8(2) of the Act and the protection of exemption was rejected. In

deciding issue No.3 the Commission accepted the delay in furnishing the reply to the complainant by the petitioner accepting the reply to the show cause notice filed by the petitioner/PIO and discharged him from liability of penalty. Finally the Commission directed the petitioner/PIO to furnish the information to the complainant within a period of seven days from the date of passing of the order.

Section 18 of the Act is an independent one and it is not regulated or controlled by Section 19 i.e. the appellate provisions Section 18 of the Act empowers the Commission to enquire on certain laws which can be exercised upon satisfaction of reasonable grounds therefore.

Section 18 of the Act empowers the Commission to make an enquiry as regards certain allegations and for that performance. The Commission is also provided with certain powers under the CPC. Section 18 is not a penal provision and it does not empower the Commission to inflict any punishment, but no doubt the Commission has the power to pass certain effective orders to provide remedy to the affected parties, in consonance with the object of the Act.

From the perusal of different orders referred to above passed by the Commission it can be found that the Commission duly applied its mind and on being satisfied entertained the complaint for necessary enquiry. The objection as regards want of jurisdiction to entertain the petition made by the Id. Counsel is not acceptable.

Although the petitioner has raised an issue as regards the impermissibility to furnish such information under the protective umbrella of Section 8(1)(h), no specific plea was taken before the Commission as to which document/information listed in the application dated 2-7-09 attracted the aforesaid Clauses.

It is submitted at the Bar that investigation in connection with the related criminal case relating to which the information as sought for is already complete and the charge-sheet has been submitted before the court under section 173 Cr.P.C. In such a situation the apprehensions of the petitioner about causing prejudice to the investigation and/or prosecution of the offenders do not arise. Nothing has been produced before the court or before the Commission that the information sought for relates to any cabinet papers including the records and deliberations of the court officers, secretaries and other officers attracting Clause (I) of Section 8. The Commission vide order dated 30-7-09

granted seven days time to the petitioner to furnish the information. Although the Commission held the case to be covered under Section 7(1) of the Act but the rigor of that Section has not been implemented requiring the information to be submitted within 48 hours and in fact the said period is already over. The application for information was filed on 2-7-09 and it is by now more than 5 months over, and the information have not been furnished. In that view of the matter, although the Commission ha hold it to be a case covered under section 7(1) of the Act but no consequential directions under Section 7(1) of the Act contained therein have been made and as such the petitioner is not entitled to make grievance on that count.

Turning to the list of information as sought for, particularly those papers/information which apparently do not cover the provisions under Section 8(1) of the Act though the petitioner has taken time aftertime to furnish the information on the ground that the case is related to different police stations; but the same could not be substantiated by the petitioner at the time of hearing, inasmuch as, the petitioner relates to only one criminal case pending at Shillong and most of the information can be collected for the record of the investigation, i.e. case diary which must have been filed along with the charge-sheet. The information have not been furnished even though more than 5 months have elapsed from the date of the application, in spite of taking time to do so. From the reading of the order dated 7-8009 passed by the Commission, I do not find that the Commission passed an order imposing punishment upon the petitioner which power is conferred u0on it under section 18 of the Act and in that view of the matter the Commission is well within its jurisdictional authority conferred under Section 18 of the Act, in passing the impugned order.

In view of the aforesaid discussions, no ground sustainable in law could be shown to quash the proceeding pending before the Commission or any order passed by it.

The petitioner has not only failed to furnish the information within 7(seven) days as directed by the Commission, but till date it has not been able to furnish in spite of taking time to do so. However looking into the nature of the dispute and stand of the petitioner, the time granted by the Commission is modified to the extent that the petitioner shall furnish the information within a period of 15 (fifteen) days from today.

Subject to the modification of the order passed by the Commission dated 11-8-09 the writ petition stands disposed of.

Registry shall transmit the LCR forthwith.

Sd/-
H.N.SARMA
JUDGE

Order by the Commission

MEGHALAYA INFORMATION COMMISSION, SHILLONG

....

No. MIC/Appeal/67/2009/43,

Shri John F.Kharshiing, Dum Dum, Nongthymmai, Shillong - Appellant

-Vrs-

1. Shri P.Naik, IAS, C.E.O., (DAA)

2. Shri S.Kharlyngdoh, MCS, Jt. C.E.O., (P/O)

- Respondents

ORDER

14-9-2009: The Respondent-PIO is present in the Commission today, the appellant is however absent.

The Respondent-PIO filed documents to justify the delay in furnishing the partial information to the appellant.

The appellant in this case is Shri John F. Kharshiing of Dum Dum, Nongthymmai, Shillong. He is one of the candidates in the just concluded M.P. Election to the Lok Sabha – 2009 from 1-Shillong Parliamentary Constituency. The case of the appellant is that he filed an R.T.I. application before Respondent No.2, Shri S.Kharlyngdoh, MCS, Joint C.E.O., Meghalaya on 5-6-2009 who is the P.I.O., of the Election Department, Govt. of Meghalaya requesting the following information viz:

- (1) Zerox copy of Form -17 A (Voters Registers) utilized during the Lok Sabha, M.P., Election – 2009 for 96 Polling Stations in Jaintia Hills District as per list attached in Annexures.
- (2) List of Polling Agents of contesting candidates for the 1-Shillong Parliamentary Constituency during the M.P., Election – 2009.

The P.I.O., vide letter No. EL/87/2006/459 dated 15th July, 2009 furnished partial information to the appellant, providing him with information relating to list of Polling Agents appointed by the contesting candidates in respect of 1-Shillong Parliamentary Constituency for the Lok Sabha Election – 2009. He however, he denied the information relating to Form – 17 A (Voters Registers) claiming that the Election Commission of India vide letter No. 30/MEG/2009/4043 dated 6th July, 2009 had informed him that under Rule 93 of the Conduct of Election Rules, 1961, Form – 17 A cannot be opened except under the order of a competent Court.

Failing to receive the full information from the P.I.O., the appellant has approached the First Appellate Authority, Shri P.Naik, IAS, Chief Electoral Officer, Govt. of Meghalaya, vide his appeal dated 20th July, 2009. The First Appellate Authority vide order No. EL/87/2006/471 dated 28-7-2009 upheld the decision of the P.I.O.

Not satisfied with the decision of the First Appellate Authority, the appellant has approached this Commission with the Second Appeal under R.T.I. dated 11-8-2009 challenging the decision of the P.I.O. and the First Appellate Authority which contravened the provision of Section 22 of the R.T.I. Act.

The public authority have been asked by this Commission vide its Orders dated 18-8-2009 to furnish their written statement on denial of information which has not been exempted under the R.T.I. Act, but also in contravention of the provision of Section 22 of the Act. The P.I.O. has also been asked to show cause why penalty @ Rs.250/- per day should not be imposed upon him for the delay of 10 days in providing even the partial information to the appellant.

In response to the Commission's Order, the Respondent-PIO submitted that as the Joint Chief Electoral Officer, he functions under the control, superintendence and discipline of the Election Commission of India. In the instant case, the views and clearance of the Election Commission of India was sought with regard to providing the information to the appellant. However, the Election Commission of India has not given him the clearance in view of the provisions of Rule 93 of the Conduct of Election Rules 1961. Hence, he could not furnish the information relating to Form - 17 A (Voters Registers) as requested by the appellant. He further explained that the delay in furnishing part of information was due to the fact that he was sick from 4th July 2009 to 14th July, 2009 and had availed leave on medical ground for 11 days. Since he was not function officially as P.I.O. during those days he could not furnish the partial reply to the appellant.

The issues before the Commission for decision are, therefore, as follows:

- (1) Whether information relating to Form – 17 A (Voters Registers) of the M.P., Lok Sabha Election should be furnished to the appellant as requested by him?
- (2) Whether the P.I.O. is liable for penalty? if so, the amount thereof?

Regarding issue No.(1), the P.I.O. did not deny the existence of information and also the fact that he holds it. His only ground for denial of the information is the existence of Rule 93 of the Conduct of Election Rules 1961, which clearly states that Form -17 A cannot be opened except under the Order of a competent Court and also the fact that the Election Commission of India vide letter No. 30/MEG/2009/4043 dated 6th July, 2009 reiterated the operation of the said Rule.

The information contained in Form – 17 A (Voters Registers) of the M.P. Lok Sabha Election does not form part of the exemptions specified under section 8 and 9 of the R.T.I. Act and prima facie, the information cannot be denied to the appellant. The Law makers in their wisdom recognized the possibility of existence of provisions in other laws or rules framed under

them including the 'Official Secrets Act, 1923,' which may hinder smooth operation of the R.T.I. Act, 2005 and therefore, mandated section 22 of the Act which states that;

"The provisions of this Act shall have effect notwithstanding anything inconsistent therewith contained in the Official Secrets Act, 1923 (A of 1923), and any other law for the time being in force or any instrument having effect by virtue of any law other than this Act".

A plain reading of the above provision of the Law gives a clear indication of the intention of the Law givers that in the event of any other Law including the Official Secrets Act, or Rules, or Orders, or procedures standing on the way of operation of the R.T.I. Act, 2005, the R.T.I. Act shall have over-riding effect.

The election process is a public process with over-riding public interests. Therefore, any activities under taken under that process lies within the public domain. The information which has been denied viz., Form -17 A (Voters Registers) is part of the electoral process. The Form contains an information on the names and signatures of the citizens who cast their votes during the concerned election. This Form has been mandated by the Election Commission of India with a view to ensure transparency and integrity of the electoral process. Withholding information of the same from the public and more so from the candidate who contested the election can only be viewed as an act of obsolescence under the R.T.I. regime. Hence, existence of such rules as quoted by the Respondent-PIO and confirmed by the First Appellate Authority, cannot be a valid ground for denial of information to the appellant.

In view of the above, the Commission hereby decided that the information sought by the appellant viz., Zerox copy of Form -17 A (Voters Registers) utilized during Lok Sabha Elections – 2009 for 96 Polling Stations in Jaintia Hills District as per list furnished by him shall be furnished to the appellant in full within 20 days from the date of this Order, with intimation to this Commission.

Regarding issue No.2, the original R.T.I. application was received by the P.I.O. from the appellant on 5-6-2009. Partial information was furnished to the appellant only on 15-7-2009 i.e, after a period of 40 days. Apparently there was a delay of 10 days in furnishing partial information to the appellant. The P.I.O. vide his show cause submitted that he had applied for Earned Leave on medical ground for 11 days from 4th July, 2009 to 14th July, 2009 to the Govt. of Meghalaya and therefore he was not performing his official duties during that period which accounts for delay of 10 days in furnishing the partial information to the appellant. Immediately on resuming his duties on 15th July, 2009 he had furnished the information whatever he could and hence the delay of 10 days is not deliberate or intentional but due to unavoidable circumstances.

The Commission accepted the show cause of the P.I.O. and do not hold him liable for any penalty for above delay.

Case disposed of.

Sd/-

(G.P.Wahlang)

Chief Information Commissioner,
Meghalaya, Shillong.

Memo. No. MIC/Appeal/67/2009/43-A Dated Shillong, the 14th September, 2009
Copy forwarded to:-

- (1) Shri P.Naik, IAS, Chief Electoral Officer, Meghalaya, Shillong (DAA).
- (2) Shri S.Kharlyngdoh, MCS, Joint Electoral Officer, Meghalaya, Shillong (PIO).
- (3) Shri John F.Kharshiing, Dum Dum, Nongthymmai, Shillong – 793014, Phone – 94361-02663.

Sd/-

(P.T.Rani,)

Under Secretary,
Meghalaya Information Commission,
Shillong.

Order of the Hon'ble High Court

**BEFORE
THE HON'BLE MR JUSTICE T. VAIPHEI**

**MISC.CASE NO.435(SH)2009
WP(C)272(SH)2009**

30-9-2009

Heard Mr H.S.Thangkhiew, the learned counsel for the petitioner.

On going through the impugned order dated 14-9-2009 at Annexure - & and the provisions of Section 22 of the R.T.I. Act and Rule 93 of the Conduct of Election Rules, 1961 in juxtaposition, I am of the view that the question raised in the writ petition needs deeper examination. The question involved appears to be of public importance. Consequently, the operation of the impugned order dated 14-9-2009 shall remain suspended pending final disposal of the connected writ petition.

As this interim order is passed ex parte, liberty is given to the respondent to apply for modification or cancellation thereof.

Sd/-
**T.Vaiphei,
JUDGE**

CHAPTER – 7

7.1 Implementation of the R.T.I. Act in Meghalaya:

Various activities under taken by the State Information Commission in implementing the Right to Information Act during the year has been highlighted in Chapters 2, 3, 4, 5 & 6 of the report. In the present Chapter the activities under taken by the public authorities during the year have been highlighted.

The Commission regrets to report that various public authorities established by the Government under the Act do not readily comply with the requirement of the Law. In fact, the Commission had to remind them through their respective departments to furnish the relevant information/report for compilation of the Annual Report while some of the public authorities responded positively and a number of them have not responded till the date of finalisation of this Report. The list of such public authorities are given in separate statement of this Chapter.

7.2 Disposal of information requests by Public Information Officers/Public Authorities: **(Section 25(3)(a))**

A total number of 669 requests were received by the Public Information Officers of these public authorities who have so far furnished the report, during the year. With 9 requests pending from the previous years i.e. the year 2008, there were a total number of 676 R.T.I. requests to be disposed of by the PIOs etc. During the year, 2009. Out of these, 652 requests were disposed of by the PIOs which accounts for 96.4%. The remaining requests of 24 (or 4.35%) were at various stages of processing at the end of Calendar year, 2009. A total number of requests rejected by the PIOs is 4 only which is negligible compared to the total number of requests disposed of. This shows that the public authorities have been providing the information in most cases. Regarding number of requests deemed to have been refused, the number appears to be on the lower side due to inaccurate reporting by the Reporting Officers, in as much as, a larger number of

complaints have been received in the Commission against deemed refusals of information by the PIOs.

The requests for information so far received from various public authorities and their state of disposal, etc are presented in Table 7.2.1 below:

7.2.1

Disposal of Information Requests by Public Information officers/Public Authorities:

Reporting Year: 2009

Sl. No.	Name of Departments Public Authorities	No. of Requests Pending at end of Last Year	No. of Requests Received during the Year	Total No. of Requests	No. of Requests Disposed	No. of Requests Rejected	No. of Requests deemed to be Refused: 7 (2)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	<u>Agriculture</u>						
	Dte. of Agri.	0	11	11	11	0	0
	Dte. of Hort	0	3	3	3	0	0
	C.E.Irrigation	0	11	11	11	0	0
2.	<u>Arts & Culture</u>						
	Dte. of Arts & Culture	0	4	4	4	0	0
3.	<u>A.H.& Vety.</u>						
	Sectt. Deptt.	0	10	10	10	0	0
4.	<u>Border Areas Dev.</u>						
	Dte. of BAD	0	5	5	5	0	0
5.	<u>C.M.Secretariat</u>						
	Sectt. Deptt.	0	1	1	1	0	0
6.	<u>Cabinet Affairs</u>						
	Sectt. Deptt.	0	4	4	4	0	0
7.	<u>C&RD</u>						
	Dte. of C&RD	0	44	44	44	0	0
8.	<u>Cooperation</u>						
	Sectt. Deptt.	0	1	1	1	0	0
	Registrar of Cooperative Societies	0	7	7	7	3	0
9	<u>District Council Affairs</u>						
	Sectt. Deptt.	0	9	9	9	0	0
	KHADC	0	9	9	9	0	0
	JHADC	0	22	22	22	0	0
	GHADC	0	7	7	7	0	0
10	<u>C & R D</u>						
	Dte. of C&RD	0	7	7	7	0	0

11	<u>Elections</u>						
	Sectt. Deptt.	0	16	16	16	0	0
12	<u>E.R.T.S.</u>						
	Sectt. Deptt.	0	2	2	2	0	0
	Com. Tax	0	14	14	14	0	0
	Com. Excise	0	18	18	0	0	0
	Inspector General of Registration	0	3	3	3	0	0
	Dte. of Lottery	0	1	1	1	0	0
	Meghalaya Commission on Resource Mobilization	0	0	0	0	0	0
13	<u>Finance</u>						
	Sectt. Deptt.	0	0	0	0	0	0
	Dte. of Local Accounts	1	1	2	2	0	0
	Dte. of Small Savings	0	0	0	0	0	0
14	<u>Forest & Env.</u>						
	o/o PCCF	0	18	18	18	0	0
	o/o CCF(Social Forestry)	0	18	18	18	0	0
	o/o CCF(Research/Tr aining & Wildlife)	0	20	20	20	0	0
	o/o CCF(Territorial)	0	27	27	27	0	0
15	<u>Fisheries</u>						
	Dte. Fisheries	0	4	4	4	0	0
16	<u>G.A.D.</u>						
	Sectt. Deptt.	0	1	1	1	0	0
17	<u>Home(Jails)</u>						
	Inspector General of Prisons	0	7	7	7	0	0
18	<u>Home(Passport)</u>						
	Sectt. Deptt.	0	0	0	0	0	0
19	<u>Health & F.W.</u>						
	Sectt. Deptt.	0	18	18	18	0	0
	DHS (MI)	0	40	41	40	0	0
	DHS(MCH)	0	2	2	2	0	0
	DHS(R)	0	1	1	1	0	0
20	<u>Industries</u>						
	Sectt. Deptt.	0	2	2	2	0	0
	Dte. of Industries	2	5	7	7	0	0
21	<u>Information & Public Relations</u>						
	Dte.I.P.R.	0	1	1	1	0	0
22	<u>Law</u>						

	Sectt. Deptt.	0	3	3	3	0	0
23	Labour						
	Sectt. Deptt.	0	9	9	9	0	0
	Dte. of Employment & Craftsmen Training	0	5	5	5	0	0
	Chief Inspector of Boilers	0	1	1	1	0	0
	Labour Commissioner	0	3	3	3	0	0
24	Planning						
	Sectt. Deptt.	0	1	1	1	0	0
	P.I.D.	0	0	0	0	0	0
	Dte. of Economics & Statistics.	0	2	2	2	0	0
	M.E.D.C.	0	1	1	1	0	0
25	Personnel Personnel & A.R.(A) & (B) & SRC	0	9	9	9	0	0
	M.P.S.C.	0	9	9	9	0	0
26	Political						
	Sectt. Deptt.	0	5	5	5	0	0
27	P.H.E.						
	Chief Engineer	0	25	25	25	0	0
	Pollution Control Board	0	4	4	4	0	0
28	POWER						
	Sectt. Deptt.	0	4	4	4	0	0
	M.E.C.Ltd.	1	11	12	12	0	0
	MSERC	0	3	3	3	0	0
29	Printing & Stationery						
	Sectt. Deptt.	0	0	0	0	0	0
30	P.W.D.						
	C.E.PWD(R&B)	2	78	80	79	0	0
	C.E. PWD (NH)	0	1	1	1	0	0
31	Parliamentary Affairs						
	Sectt. Deptt.	0	0	0	0	0	0
32	Revenue & Disaster Management						
	Dte. Land Records & Survey	0	0	0	0	0	0
	DC,EK Hills.	0	34	34	33	1	0

33	S.A.D.						
	SAD (A)	0	1	1	1	0	0
	SAD (E)	0	1	1	1	0	0
34	Sports & Youth Affairs						
	Dte. of S.Y.A.	0	7	7	7	0	0
35	Social Welfare						
	Dte. of Social Welfare	2	8	8	8	0	0
	State Commission for Women	0	2	2	2	0	0
	Commissioner for Person with Disabilities	0	1	1	1	0	0
36	Soil & Water Conservation						
	Sectt. Deptt.	0	1	1	1	0	0
	Dte. of Soil & Water	0	11	11	11	0	0
37	Sericulture & Weaving						
	Dte. of Sericulture	0	4	4	4	0	0
38	Transport						
	Sectt. Deptt.	0	1	1	1	0	0
	Comnr. of Transport	0	16	16	16	0	0
39	Tourism						
	Dte. of Tourism	0	1	1	1	0	0
	MTDC	0	8	8	5	0	0
40	Urban Affairs						
	Sectt. Deptt.	0	4	4	4	0	0
	Dte. of Urban Affairs	0	1	1	1	0	0
	Shillong Municipal Board	0	13	13	13	0	0
	Jowai Municipal Board	0	1	1	1	0	0
	MUDA	0	5	5	5	0	0
41	Metrology Department						
	Controller of Legal Metrology	0	2	2	2	0	0
42	Meghalaya Legislative Assembly	0	6	6	6	0	0
43	Shillong Bench Gauhati High Court	0	0	0	0	0	0
	Total	9	669	676	652	4	3

7.3 Information requests rejected by public authorities: (Section 25(3)(b))

From the report received in the Commission, there were only 4 (four) rejections of information requests rejected by the public authorities during the year. 3 (three) of the rejections of information were from the Meghalaya Tourism Development Corporation (MTDC) of Tourism Department and 1 (one) from the Deputy Commissioner, East Khasi Hills, Shillong, Revenue & Disaster Management Department.

7.4 Disposal of First Appeals by Designated Appellate Authorities:

39 Appeals were received by the Designated Appellate Authorities in the form of First Appeal during the year 2009. Most of the appeals except 5 (five) were disposed of by the concerned public authorities during the year. The number of First Appeals received by various public authorities and the state of disposal etc. are given in Table 7.4.1 below:

7.4.1 Disposal of First Appeals by Designated Appellate Authorities:

Sl. No	Name of Department Public Authorities	No. of First Appeals pending with Appellate Officers	No. of First Appeals preferred during the Year	Total No. of Appeals with Appellate Officers	No. of First Appeals Disposed	No. of First Appeals Rejected	No. of First Appeals pending for more than 45 Days
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	Agriculture						
	Dte. of Agri.	0	6	6	6	0	0
2.	Cooperation						
	Registrar of Cooperative Societies	0	3	3	3	0	0
3	District Council Affairs						
	KHADC	0	1	1	0	0	0
4	Communication						
	Sectt. Deptt.	0	0	0	0	0	0

5	<u>C & R D</u>						
	Sectt. Deptt.	0	0	0	0	0	0
	Dte. of C&RD	0	4	4	4	0	0
6	<u>Forest & Env.</u>						
	o/o PCCF	0	1	1	0	0	0
	o/o CCF(Social Forestry)	0	1	1	1	0	0
	o/o CCF(Research/Training & Wildlife)	0	6	6	6	0	0
7	<u>G.A.D.</u>						
	Sectt. Deptt.	0	1	1	1	0	0
8	<u>Health & F.W.</u>						
	Sectt. Deptt.	0	1	1	1	0	0
	DHS (MI)	0	0	0	0	0	0
	DHS(MCH)	0	2	2	2	0	0
	DHS(R)	0	0	0	0	0	0
9	<u>Labour</u>						
	Dte. of Employment & Craftsmen Training	0	0	0	0	0	0
10	<u>Planning</u>						
	Sectt. Deptt.	0	1	1	1	0	0
	P.I.D.	0	0	0	0	0	0
	Dte. of Economics & Statistics.	0	0	0	0	0	0
11	<u>Personnel</u> Personnel & A.R.(A) & (B) & SRC	0	0	0	0	0	0
12	<u>P.H.E.</u>						
	Pollution Control Board	0	1	1	1	0	0
13	<u>POWER</u>						
	M.E.C. Ltd	0	3	3	3	0	0
14	<u>Social Welfare</u>						
	Sectt. Deptt.	0	0	0	0	0	0
	Dte. of Social Welfare	0	2	2	2	0	0
15	<u>Soil & Water Conservation</u>						
	Sectt. Deptt.	0	0	0	0	0	0
	Dte. of Soil & Water	0	2	2	2	0	0
16	<u>Sericulture & Weaving</u>						
	Dte. of Sericulture	0	0	0	0	0	0

17	Tourism						
	MTDC	0	3	3	0	0	0
18	Urban Affairs						
	Sectt. Deptt.	0	1	1	1	0	0
	Total	0	39	39	34	0	0

7.5 Amounts of charges collected by each public authorities:
(Section 25(3)(e))

An amount of Rs.21,374/- was collected by the PIOs/public authorities in the form of various fees during the year. Out of this total amount, Rs.710/- only was collected under Section 4(4) of the Act, being the cost of the medium or printed cost price in which form the information was provided; Rs. 5024/- is the application fee under Section 6(1) of the Act. A sum of Rs.12,212/- was collected under Section 7(1) against making of photo copies etc. And Rs.2287/- was collected under Section 7(5) for providing the information in printed or electronic format. A sum of Rs.1141/- was collected in the form of other charges by the public authorities. The rates of various fees collected are as prescribed under the rule framed by the State Govt. for this purpose. Table 7.5.1 below give a summary of cost, fees and charges collected by public authorities during the year 2009.

Table 7.5.1.

Summary of Costs, Fees & Charges Collected by Public Authorities:

Sl. No	Name of Department Public Authority	Cost collected Sec 4(4)	Fee collected Sec 6(1)	Fee collected Sec 7(1)	Fee Collected Sec 7(5)	Other charges collected (specify)	Total Collection
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	Agriculture						
	Dte. of Agri.	0	40	78	0	0	118
	Dte. of Hort	0	20	16	0	0	36
	C.E.Irrigation	0	110	2	0	0	112
2.	Arts & Culture						
	Dte. of Arts & Culture	16	50	0	0	0	66
3.	A.H.& Vety.						

4.	Sectt. Deptt.	0	110	18	0	0	128
	<u>Border Areas Dev.</u>						
	Dte. of BAD	50	50	0	0	0	100
5.	<u>C.M.Secretariat</u>						
	Sectt. Deptt.	0	10	0	0	0	10
6.	<u>Cabinet Affairs</u>						
	Sectt. Deptt.	0	20	0	0	0	20
7	<u>Communication</u>						
8.	<u>C & R D</u>						
	Dte. of C&RD	30	270	510	1495	88	2393
9.	<u>Cooperation</u>						
	Sectt. Deptt.	0	0	10	0	0	10
10	<u>District Council Affairs</u>						
	Sectt. Deptt.	0	20	0	0	0	20
	KHADC	38	30	72	0	0	140
	JHADC	0	210	8208	0	0	8418
	GHADC	0	70	0	0	0	70
11	<u>Elections</u>						
	Sectt. Deptt.	0	0	0	0	0	0
12	<u>E.R.T.S.</u>						
	Sectt. Deptt.	0	20	204	0	0	224
	Com. Tax	0	140	0	0	0	140
	Com. Excise	0	50	32	0	0	82
	Inspector General of Registration	0	10	0	0	0	10
	Dte. of Lottery	0	0	0	0	0	0
13	<u>Finance</u>						
	Sectt. Deptt.	0	0	0	0	0	0
	Dte. of Local Accounts	40	238	0	0	0	278
	Dte. of Small Savings	0	0	0	0	0	0
14	<u>Forest & Env.</u>						
	o/o PCCF	0	140	0	46	0	186
	o/o CCF(Social Forestry)	222	0	0	0	0	222
	o/o CCF(Research/Training & Wildlife)	10	82	0	0	0	92
	o/o CCF(Territorial)	18	120	0	0	0	138
15	<u>Fisheries</u>						
	Dte. Fisheries	0	40	12	0	0	52
16	<u>G.A.D.</u>						
	Sectt. Deptt.	0	0	0	0	0	0
17	<u>Home Guards & Civil Defence</u>						

18	Sectt. Deptt.	0	0	0	0	0	0
	Home(Jails)						
19	Inspector General of Prisons	20	0	0	0	0	20
	Home(Passport)						
20	Sectt. Deptt.	0	0	0	0	0	0
	Health & F.W.						
	Sectt. Deptt.	0	180	0	0	0	180
	DHS (MI)	0	310	0	227	0	537
	DHS(MCH)	0	20	0	0	0	20
21	DHS(R)	0	10	0	0	0	10
	Information & Public Relations						
22	Dte.I.P.R.	0	10	0	0	0	10
	Law						
23	Sectt. Deptt.	0	30	8	0	0	38
	Labour						
	Sectt. Deptt.	0	90	0	0	0	90
	Dte. of Employment & Craftsmen Training	0	50	0	0	-	50
	Chief Inspector of Boilers	0	10	0	0	0	10
24	Labour Commissioner	0	30	0	0	0	30
	Planning						
	Sectt. Deptt.	0	10	0	0	0	10
	P.I.D.	0	0	0	0	0	0
	M.E.D.C.	0	20	4	0	0	24
25	Dte. of Economics & Statistics.	0	20	4	0	0	24
	Personnel						
	Personnel & A.R.(A) & (B) & SRC	0	80	24	0	0	104
26	M.P.S.C.	90	0	0	0	0	90
	Political						
27	Sectt. Deptt.	0	50	0	12	0	62
	P.H.E.						
	Chief Engineer	0	250	0	0	0	340
28	Pollution Control Board	0	30	0	0	0	30
	POWER						
	Sectt. Deptt.	0	110	0	0	213	323
29	M.E.C. Ltd.	54	70	40	0	0	164
	Printing & Stationery						

	Sectt. Deptt.	0	0	0	0	0	0
30	<u>P.W.D.</u>						
	C.E.PWD(R&B)	72	770	2170	417	0	3429
	C.E. PWD (NH)	0	10	0	0	0	10
31	<u>Revenue & Disaster Management</u>						
	D.C. E.K.Hills	0	290	0	0	764	1054
	Dte. Land Records & Survey	0	0	0	0	0	0
32	<u>S.A.D.</u>						
	SAD(E)	0	10	0	0	0	10
	SAD(A)	0	10	0	0	0	10
33	<u>Sports & Youth Affairs</u>						
	Dte. of S.Y.A.	0	70	0	0	0	70
34	<u>Social Welfare</u>						
	Dte. of Social Welfare	30	40	32	0	0	102
	State Commission for Women	20	0	0	0	0	20
	Commissioner for Person with Disabilities	0	10	0	0	0	10
35	<u>Soil & Water Conservation</u>						
	Sectt. Deptt.	0	10	128	0	0	138
	Dte. of Soil & Water	0	110	74	0	0	184
36	<u>Sericulture & Weaving</u>						
	Dte. of Sericulture	0	40	0	0	0	40
37	<u>Transport</u>						
	Sectt. Deptt.	0	160	0	0	16	176
38	<u>Tourism</u>						
	Dte. of Tourism	0	0	10	0	0	10
	MTDC	0	70	0	0	0	70
39	<u>Urban Affairs</u>						
	Sectt. Deptt.	0	10	0	0	0	10
	Dte. of Urban Affairs	0	44	0	0	0	44
	Shillong Municipal Board	0	0	474	0	0	474
	Jowai Municipal Board	0	10	0	0	60	70
	MUDA	0	50	82	0	0	132
40	<u>Legal Metrology</u>						

	Department						
	Controller of Legal Metrology	0	20	0	0	0	20
41	Meghalaya Legislative Assembly	0	60	0	0	0	60
	Total	710	5024	12212	2287	1141	21374

7.6. Omission on the part of the public authorities/departments to furnish the requisite information/reports prescribed by Law for the Annual Report - 2009:

As mentioned in the earlier pages of this Chapter, the data presented in Tables 7.2.1, 7.4.1 and 7.5.1 may not correctly reflect the full picture of the R.T.I. activities that had taken place during the year in the State as a large number of Public Authorities had failed to comply with the legal requirement to furnish the relevant information for the Annual Report. Table 7.6.1 below gives the list of such public authorities/departments

viz.,

Table 7.6.1

Names of Public Authorities (with Departments) who failed to furnish requisite information for the Annual Report – 2009:

Sl.No.	Name of Department	Name of the Public Authorities
1.	Agriculture	Secretariat
2.	Arts & Culture	Secretariat
3.	A.H. & Veterinary	Directorate of A.H. & Vety.
4.	Border Areas Development	Secretariat
5.	Communication	Secretariat
6.	C & R D	Secretariat
7.		Meghalaya State Warehousing Corporation
		Meghalaya Apex Handloom Weavers &

	Cooperation	Handicrafts Cooperative Federation Ltd. Meghalaya Cooperative Apex Bank
8.	Education	Secretariat DHTE DERT DEME MBOSE
9.	Elections	C.E.O.
10.	E.R.T.S.	Superintendent of Stamps Registrar of Societies
11.	Finance	Dte. of Accounts & Treasuries Dte. of Small Savings Dte. of Institutional Finance
12.	Food & Civil Supplies	Secretariat Dte. of Food & Civil Supplies Meghalaya State Consumer Disputes Redressal Commission
13.	Forests & Environment	Secretariat
14.	Fisheries	Secretariat
15.	G.A.D.	Office Estate Officer Sainik Welfare Zila Sainik Welfare
16.	Home (Police)	Secretariat o/o DG & IG o/o ADG(CID) o/o ADG(R/PR) o/o IGP(L&O) Western Range o/o IGP(Trg.&Armed Police) o/o DIG (Eastern Range) o/o DIG, Western Range P.T.S. Shillong S.P. MPRO, Shillong S.P.(F&ES), Shillong S.P.(SCRB) S.P.(Infil) Commandant 3 rd MLP Commandant 4 th MLP S.P. EK Hills S.P. WK Hills S.P. Jaintia Hill S.P. Ri Bhoi S.P. EG Hills

		S.P. WG Hills
		S.P. SG Hills
17.	Home Guards & Civil Defence	Secretariat
18.	Home (Jails)	Secretariat
19.	Housing	Sectt. Deptt.
		Dte. of Housing
		Meghalaya State Housing Board.
20.	Industries	MIDC
		MCCL
		MKVIB
		Meghalaya Handloom
		MHHDC
		MBCL
21.	Information & Public Relations	Secretariat
22.	Information Technology	Secretariat
23.	Labour	O/o the Administrative Medical Officer
		Commandant Civil Task Force
24.	Legal Metrology	Secretariat
25.	Mining & Geology	Sectt. Deptt.
		Dte. of Mining & Geology.
26.	Personnel	Commissioner of Divisions
27.	P.H.E.	Secretariat
28.	Power	MNREDA
29.	Printing & Stationary	Dte. of Printing & Stationary
30.	P.W.D.	Secretariat
31.	Sports & Youth Affairs	Secretariat
32.	Social Welfare	Secretariat
		State Social Welfare Board
33.	Sericulture & Weaving	Secretariat
34.	Transport	RTA Shillong
		RTA Nonstoin
		RTA Williamnagar
		M.T.C.
35.	Tourism	Secretariat

CHAPTER – 8

Initiatives taken by public authorities/departments to implement the R.T.I. Act

CHAPTER – 9

Observations and recommendations of the State Information Commission

9.1 Recommendations made in previous reports:

Observations:

In pursuance of Section 25(g) of the R.T.I. Act, the State Information Commission had made recommendations in its Annual Reports for the year 2006, 2007, 2008. The purpose of the recommendations is for the development, improvement, modernization, reform or amendment of the Act or other legislation or common Law or any other matter relevant for operationalising the right to access information.

Some of the recommendations made by the Commission earlier had been acted upon by the State Government. Some of them are, however, yet to be considered or acted upon by the Government. Among them are the following:

Year/ Sl. No.	Recommendations
2006 (1)	The Govt. in the Administrative Reforms Department to engage a competent consultant to study the existing system of Record Management and Record Computerization and to devise necessary reforms in the existing system.
(2)	The Govt. to make obligatory for the agencies implementing the MLA Schemes and MPLADS to publish the list of all such schemes (physical & financial) implemented during the year, constituency-wise.
(3)	Observance of 15 th October each year as Right to Information Day of the State.

2007 (1)	Adequate budget provision should be earmarked for organizing short duration of training programme for PIOs/APIOs/DAAAs all over the State every year.
(2)	Providing supports to the PIOs in the form of enhance budgetary provisions for contingencies expenses and adequate facilities to make copies of documents to enable the PIOs to adhere to the time schedule required by Law.
(3)	Providing token honorarium to the PIOs for the extra amount of works performed under RTI at the scale commensurate with the quantum of applications received and disposed off by them.
(4)	To include specific item in the prescribed ACR form or assessment report of all Govt. officers with reference to officers' attitude towards implementation of the RTI Act.
(5)	The decisions on all departmental proceedings against officers recommended by the Commission be entered into the service books/records of the officers concerned.
(6)	To review designation of PIOs/APIOs by certain Public Authorities like Home(Police) Department, Education Department, Health & F.W. Department etc.

Recommendations:

It is recommended that the State Govt. take a serious view of the above recommendations of the Commission to secure better operationalisation of the right to access information.

9.2 **Sou Motu information through the Websites:**

Observations:

Many departments of the Govt. have already prepared their manuals as required under section 4(1) (b) of the R.T.I. Act. Most of them had prepared those manuals in hard copies and might be available only with the departments concerned. The purpose of Sou Motu information is to cater to the requirement of

the public at large as stated under section 4(2) of the Act. Only few departments have placed such manuals in the electronic medium for information of the general public.

Recommendations:

It is recommended that all Govt. departments should place the updated manuals under section 4(1)(b) of the R.T.I. Act on their Websites. Departments who have not created their Websites may place the information with the Govt. Website immediately.

9.3 Lack of response of public authorities to training facilities offered by M.A.T.I.

Observations:

The Commission has been informed that the response of the departments of the Govt. for deputing their PIOs/APIOs/DAAs to training programmes organized by M.A.T.I. has not been satisfactory. As a matter of fact, it has been observed that response to R.T.I. requests has not been up to the mark, leading to complaints due to delay and non-response, against the public authorities.

Recommendations:

Since the officials identified as PIOs/APIOs keep changing from time to time with the process of posting and transfer of officials, Govt. departments should take serious view of the training facilities offered by M.A.T.I. in their own interest. The Nodal Department on R.T.I. should take up with all the departments to ensure good response of public authorities on training facilities offered.

9.4 Lack of public/citizens education on R.T.I. :

Observations:

Success of implementation of public oriented or citizens' oriented Law like the R.T.I. Act depends on the existence of enlightened citizens in the State brought about through the process of awareness and continuing education. It has been observed that the present level of public participation in the R.T.I. Act, is still very poor compared to other States in the country. On the average, the present participation is about 1(one) R.T.I. request per 3000 population of the State and

this participation has come mostly from the Urban Centres of the State. During the year, 2009 public awareness campaigns have been organized at six district headquarters and two sub-divisional headquarters, by the Commission through the respective Deputy Commissioners and S.D.O.(C) with financial assistance received from the Govt. of India. There is no information of any other activities for public awareness or education undertaken by any other authorities in the State during the year.

Recommendations:

The Govt. in the Nodal Department should take serious note of this responsibility required of them under section 26(1) of the R.T.I.

There should be adequate benefit provision for public awareness and education on Right to Information.

The Commission also recommended that Right to Information should form a part of the core curriculum of school education.

9.3 Non-fulfillment of legal requirement by the public authorities/departments:

Observations:

Under section 25(2) of the R.T.I. Act, each Govt. department is required to collect information from all public authorities under it and to furnish the information in time to this State Information Commission as required by it, to prepare the Annual Report. It has been observed that many Govt. Departments are in the habit of neglecting this very provision of the Law. This has prompted this Commission to publish a list of such defaulting departments etc as may be seen at statement 7.6.1 of this report.

Recommendations:

State Govt. is required to take a serious view of such regular failure or negligence on the part of the various incumbent-heads of administrative departments and reflecting such under performance of their legal responsibilities, in the Annual Confidential Records of such officers.

Annexure - I

Updated directory of PA's/FAA's/PIOs/APIOs

Name of Department:

A.H. & VETERINARY DEPARTMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Department of A.H. & Veterinary, Government of Meghalaya, Shillong	Principal Secretary, A.H. & Veterinary, Room No.412 Myntdu Building, Shillong, Phone No.2225935 (O)	Under Secretary to the Govt. of Meghalaya, A.H. & Veterinary Department Room No.501 (D), Myntdu Building, Shillong, Phone No.2224201 – 2518 (PABX)	Superintendent, A.H.& Veterinary Department, Meghalaya, Shillong. Phone No.2224201-2532 (PABX)
Directorate of A.H. & Veterinary, Meghalaya, Shillong	Director	Joint Director (Hqr), A.H. & Veterinary, Meghalaya, Shillong	Veterinary Information Officer
Public Authority in East Khasi Hills District	align="center">Director	1. District A.H. & Veterinary Officer, Shillong	(i) Assistant Dairy Development Officer, Mawiong, Shillong
			(ii) Deputy Director, Indo-Danish Project, Upper Shillong
			(iii) Disease Investigation Officer, Shillong
			(iv) Principal, Veterinary Field Assistant, Training Institute, Upper Shillong

			(v) Project Officer, Intensive Cattle Development
			(vi) Sub-Divisional A.H. & Veterinary Officer, Sohra
			(vii) Manager, Pig and Poultry Farm, Mawryngkneng
			(viii) Assistant Research Officer, Cross Breeding Scheme, Upper Shillong
			(ix) Assistant Project Officer (AHP), Shillong
			(x) Rinderpest Eradication Officer, Shillong
		2. Executive Engineer (CEW), A.H. & Veterinary, Shillong	(i) Junior Engineer Grade-1, A.H & Veterinary, Shillong
Public Authority in West Khasi Hills District	Director	District A.H. & Veterinary Officer, Nongstoin	(i) Sub-Divisional A.H. & Veterinary Officer, Mairang
			(ii) Sub-Divisional A.H. & Veterinary Officer, Mawkyrwat
			(iii) Assistant Poultry Development Officer

Public Authority in Jaintia Hills District	Director	(1) District A.H. & Veterinary Officer, Jowai	(i) Sub-Divisional A.H. & Veterinary Officer, Amlarem
			(ii) Sub-Divisional A.H. & Veterinary Officer, Khliehriat
			(iii) Manager, Cattle farm, Khliehtyrshi
			(iv) Assistant Project Officer (AHP), Jowai
			(v) Assistant Piggery Development Officer
		(2) Executive Engineer (CEW), A.H. & Veterinary, Jowai	(i) Junior Engineer, Grade-1, A.H. & Veterinary, Jowai
Public Authority in Ri-Bhoi District	Director	District A.H. & Veterinary, Nongpoh	(i) Deputy Director, Regional Piggery Breeding Farm, Kyrdemkulai
			(ii) Manager, Cross Bred Cattle Breeding Project, Kyrdemkulai
			(iii) Senior Manager, Regional Poultry Breeding Farm, Kyrdemkulai
			(iv) Manager, Poultry Farm, Bhoi, Umsning

			(v) Manager Feed Mill, Bhoi, Umsniang
			(vi) Feed Analytical Officer, F.A.L., Kyrdemkulai
			(vii) Instructor, Vocational Training Centre, Kyrdemkulai
			(viii) Assistant Piggery Development Officer
			(ix) Assistant Poultry Development Officer
Public Authority in East Garo Hills District	Director	District A.H. & Veterinary Officer, Williamnagar	(i) Sub-Divisional A.H. & Veterinary Officer, Resubelpara
			(ii) Assistant Poultry Development Officer
Public Authority in West Garo Hills District	Director	District A.H. & Veterinary Officer, Tura	(i) Sub-Divisional A.H. & Veterinary Officer, Ampati
			(ii) Sub-Divisional A.H. & Veterinary Officer, Dadengiri
			(iii) Manager, Pig Farm, Rongkhon, Tura
			(iv) Manager, Poultry Farm, Rongkhon, Tura
			(v) Manager Govt.

			Livestock Farm, Rongkhon, Tura
			(vi) Manager, Feed Mill, Tura
			(vii) Assistant Project Officer (AHP), Tura
			(viii) Assistant Research Officer, Clinical Laboratory, Tura
			(ix) Instructor, Vocational Training Centre, Tura, Rongkhon
Public Authority in South Garo Hills District	Director	District A.H. & Veterinary Officer, Baghmara	(i) Assistant Piggery Development Officer
			(ii) Assistant Poultry Development Officer

Name of Department:

AGRICULTURE DEPARTMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Administrative Department of Agriculture Ph.No.EPABX-2281	Commissioner & Secretary (A) Ph.No.2226953 & EPABX-2652	Deputy Secretary (A)-I Ph.No.EPBX-2607	Deputy Secretary (A)-II Ph.No.EPABX-2456
Directorate of Agriculture, Meghalaya, Shillong	Director of Agriculture, Meghalaya, Shillong	Joint Director of Agriculture (A&A)	Agriculture Information Officer
<u>District Officer</u> Office of the District Agriculture Officer, East Khasi Hills, Shillong	Director of Agriculture, Meghalaya, Shillong	District Agriculture Officer, East Khasi Hills, Shillong	1. Sub-Divisional Agril.Officer, Sohra
			2. District Training Officer, Upper Shillong
			3. Principal B.A.T.C.
			4. Agril. Engineering (Mech) Lapalang
Office of the District Agriculture Officer, West Khasi Hills, Nongstoin	Director of Agriculture, Meghalaya, Shillong	District Agriculture Officer, West Khasi Hills, Nongstoin	1. Sub-Divisional Agril. Officer, Mairang
			2. Sub-Divisional Agril. Officer, Mawkyrwat
Office of the District Agriculture Officer, Ri-Bhoi District, Nongpoh	Director of Agriculture, Meghalaya, Shillong	District Agriculture Officer, Ri-Bhoi District, Nongpoh	1. Sub-Divisional Agril. Officer, (Hdq)
Office of the District Agriculture Officer, Jaintia Hills District, Jowai	Director of Agriculture, Meghalaya, Shillong	District Agriculture Officer, Jaintia Hills District, Jowai	1. Sub-Divisional Agril.Officer, Amlaren
			2. Sub-Divisional Agril.Officer, Khliehriat
Office of the District Agriculture Officer, East Garo Hills, Williamnagar	Joint Director of Agriculture, Garo Hills	District Agriculture Officer, East Garo Hills, Williamnagar	1. Sub-Divisional Agril.Officer, Resubelpara
Office of the District Agriculture Officer, West Garo Hills, Tura	Joint Director of Agriculture, Garo Hills	District Agriculture Officer, West Garo Hills, Tura	1. Sub-Divisional Agril.Officer, Ampati
			2. Sub-Divisional Agril.Officer, Dadenggeri
			3. Research Officer, Tura
			4. District Training Officer, Tura

			5. Agril. Engineering Tura
Office of the District Agriculture Officer, South Garo Hills, Bagmara	Joint Director of Agriculture, Garo Hills	District Agriculture Officer, South Garo Hills, Bagmara	1. Sub-Divisional Agril. Officer, (Hdq)
Office of the Joint Director of Agriculture	Joint Director of Agriculture	Joint Director of Agriculture	
Directorate of Horticulture, Meghalaya, Shillong	Director of Horticulture Meghalaya, Shillong	Joint Director of Horticulture Meghalaya, Shillong Ph- 0364-2227462	Horticulture Officer (FP), Directorate of Horticulture Ph-0364-2227460
		District Horticulture Officer, East Khasi Hills, Shillong Ph-0364-2520279	Assistant Horticulturist, District Horticulture Office, East Khasi Hills, Shillong Ph-0364-2520279
		District Horticulture Officer, West Khasi Hills, Nongstoin. Ph-03654-222564	Assistant Horticulturist, District Horticulture Office, West Khasi Hills, Nongstoin Ph-03654-222564
		District Horticulture Officer, Jaintia Hills, Jowai Ph-03652-2223249	Assistant Horticulturist, District Horticulture Office, Jaintia Hills, Jowai Ph-03652-2223249
		District Horticulture Officer, Ri-Bhoi, Nongpoh Ph-03638-232715	Assistant Horticulturist, District Horticulture Office, Ri-Bhoi, Nongpoh Ph-03638-232715
		District Horticulture Officer, West Garo Hills, Tura Ph-03651-220849	Assistant Horticulturist, District Horticulture Office, West Garo Hills, Tura Ph-03651-220849
		District Horticulture Officer, East Garo Hills, Williamnagar Ph-03658-220501	Assistant Horticulturist, District Horticulture Office, East Garo Hills, Williamnagar Ph-03658-220501

		South Garo Hills, Baghmara Ph-03639-222137	District Horticulture Office, South Garo Hills, Baghmara Ph-03639-222137
Chief Engineer (I), Cleve Colony, Shillong	Chief Engineer (I), Cleve Colony, Shillong, Phone – 2211363.	Executive Engineer (I), Cleve Colony, Shillong, Phone - 2227123	Asstt. ,Executive Engineer (I), Cleve Colony, Shillong, Phone – 2227123
		Superintending Engineer (I), Cleve Colony, Shillong, Phone - 2506330	Sub-Divisional Officer (T/C), Office of the Superintending Engineer (I), Cleve Colony, Shillong.
		Executive Engineer (I), Shillong Division, Phone – 2339.	SDO (I) Shillong SDO (I) Balat
		Executive Engineer (I), Jaintia Hills Division, Jowai, Phone – 03652-2223876	(1)SDO (I) Jowai (2) SDO(I) Sutnga
		Executive Engineer (I), West Khasi Hills Div.,Nongstoin Phone – 03654-280291	(1) SDO (I) Nongstoin (2) SDO(I) Mairang Ph. 03657- 282228
		Executive Engineer (I), Saiden, Nongpoh, Ri Bhoi District, Phone – 03638-232040	Sub-Divisional Officer (I) Office Saiden, Nongpoh Ri Bhoi Dist., Phone- 03638- 232042
	Superintending Engineer (I) Garo Hills Circle, Tura, Phone - 03651- 232068	Superintending Engineer (I) Garo Hills Circle, Tura, Phone - 03651-232068	Sub-Divisional Officer(T/C) Office of the Superintending Engineer (I), Tura
		Executive Engineer (I) West Garo Division, Dakopgre, Tura, Phone - 03651-232243	(1) SDO(I)Tura, Irri., Sub-Div., Phone- 03651-232243 (2) SDO(I), Phulbari Irri., Sub-Div., Phone- 03650-223243 (3) SDO(I)

			Barengapara Irri., Sub-Div., Barengapara, Phone-03651-263232
		Executive Engineer (I) East Garo Division, Williamnagar, Phone - 03658-220202	1. SDO (I) Williamnagar, Irri., Sub-Div., Phone – 03658-220201 2. SDO (I) Mendipathar, Mendipathar Irri., Sub- Div.
		Executive Engineer (I) South Garo Division, Baghmara, Phone - 03639-222129	SDO(I) Baghmara Sub- Div., Baghmara, Phone - 03639-222129

Name of Department:

ARTS & CULTURE DEPARTMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Arts & Culture Department	Commissioner & Secretary, Arts & Culture Department	Under Secretary Arts & Culture, Department	Superintendent Arts & Culture Department
Directorate of Arts & Culture, Meghalaya, Shillong	Director Arts & Culture, Meghalaya, Shillong	1. Mr.R.Massar,SOHAS, Public Information Officer 2. Mrs.R.Wankhar, State Editor, Public Information Officer 3. Mrs.D.Kharjana, Archivist, Public Information Officer 4. Ms.E.R.Rumnong, Librarian, Public Information Officer 5. Ms.S.P.Marak Museologist, Public Information Officer	
District Librarian, Jaintia Hills, Jowai		6. Smti.P.Laloo, District Librarian, Public Information Officer	
District Librarian, East Garo Hills, Williamnagar		7. Shri B.C.Momin, District Librarian, Public Information Officer	
District Librarian, West Garo Hills, Tura		8. Shri Lifter Marak, District Librarian, Public Information Officer	
District Librarian, East Khasi Hills, Sohra		9. Smti A.Pathaw, District Librarian, Public Information Officer	
District Librarian, South Garo Hills, Baghmara		10. Smti H.D.Marak, District Librarian, Public Information Officer	
District Research Officer, District Research Office, Tura		11. Smti Belitha G.Momin District Research Officer, Public Information Officer	
District Librarian, Ri-Bhoi District, Nongpoh		12. Smti A.M.Kharbhih, District Librarian, Public Information Officer	

Name of Department:

BORDER AREAS DEVELOPMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Administrative Department of Border Areas Development Ph.No.PABX-2512	Secretary Ph.No.2223949	Planning Officer & Ex- Officio Under Secretary Ph.No.PABX-2263	Research Officer Ph.No.PABX-2509 Asst. Research Officer PABX-2512
Directorate of Border Areas Development	Director, Border Areas Development Ph.No.2227198 PABX-2435	Officer on Special Duty, Directorate, Border Areas Development Ph.No.PABX-2654	
Border Areas Development, Shillong	Deputy Commissioner, East Khasi Hills, Shillong Ph.No.0364 2224003	Assistant Director, BAD, Shillong Ph.No.2225646	
Border Areas Development Officer, Sohra	Deputy Commissioner, East Khasi Hills, Shillong Ph.No.0364 2224003	BADO, Sohra	
Border Areas Development Officer, Pynursla	Deputy Commissioner, East Khasi Hills, Shillong Ph.No.0364 2224003	BADO, Pynursla	
Border Areas Development Officer, Mawsynram	Deputy Commissioner, East Khasi Hills, Shillong Ph.No.0364 2224003	BADO, Mawsynram	
Border Areas Development Officer, Hqr. Nongstoin	Deputy Commissioner, West Khasi Hills, Nongstoin Ph.No.03654 280221	BADO, Head Quarter Nongstoin	
Border Areas Development Officer, Ranikor	Deputy Commissioner, West Khasi Hills, Nongstoin Ph.No.03654 280221	BADO, Ranikor	
Border Areas	Deputy	BADO, Hqr. Jowai	

Development Officer, Jowai	Commissioner, Jaintia Hills, Jowai Ph.No.03652 2220721		
Border Areas Development Officer, Khliehriat	Deputy Commissioner, Jaintia Hills, Jowai Ph.No.03652 2220721	BADO, Khliehriat	
Border Areas Development Officer, Dawki	Deputy Commissioner, Jaintia Hills, Jowai Ph.No.03652 2220721	BADO, Dawki	
Border Areas Development, Tura	Deputy Commissioner, West Garo Hills, Tura, Ph.No.03651-223835	Asst.Director, BAD, Tura Ph.No.03651 1233301	
Border Areas Development Officer, Dalu	Deputy Commissioner, West Garo Hills, Tura, Ph.No.03651-223835	BADO, Dalu	
Border Areas Development Officer, Ampati	Deputy Commissioner, West Garo Hills, Tura, Ph.No.03651-223835	BADO, Ampati	
Border Areas Development Officer, Kalaichar	Deputy Commissioner, West Garo Hills, Tura, Ph.No.03651-223835	BADO, Kalaichar	
Border Areas Development Officer, Hqr. Baghmara	Deputy Commissioner, South Garo Hills, Baghmara Ph.No.03639 222225	BADO, Head Quarter Baghmara Ph.No. 03639 222105	
Border Areas Development Officer, Gasuapara	Deputy Commissioner, South Garo Hills, Baghmara Ph.No.03639 222225	BADO, Gasuapara	

Name of Department:

COMMUNITY & RURAL DEVELOPMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Community & Rural Development	Principal Secretary C & RD Development Room No.102, Addl. Secretariat Building, Shillong Ph.No.2312/2226424	Under Secretary, C & RD Dept. Room No.407 (3) Addl. Secretariat Building, Shillong Ph.No.2263	<p><u>At the State Level</u> Superintendent, C & RD (for state level information, within the office of the Public Authority) Room No.310 Addl. Secretariat Building, Shillong Ph.No.2423</p> <p><u>At the District Level</u> 1. 1) Asst. Development Commissioner, East Khasi Hills District, Shillong O/o Deputy Commissioner East Khasi Hills District, Shillong 2) Asst. Development Commissioner, Jaintia Hills District, Jowai O/o Deputy Commissioner Jaintia Hills District, Jowai</p>

			1. 3) Asst.
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			<p>Development Commissioner, West Garo Hills District, Tura O/o Deputy Commissioner, West Garo Hills District, Tura</p>
			<p>2. 1) Sub-Divisional Planning Officer, East Khasi Hills District, Shillong O/o Deputy Commissioner East Khasi Hills District, Shillong 2) Sub-Divisional Planning Officer, Jaintia Hills District, Jowai O/o Deputy Commissioner Jaintia Hills District, Jowai 3) Sub-Divisional Planning Officer, West Garo Hills District, Tura O/o Deputy Commissioner, West Garo Hills District, Tura</p>

			<p>3. 1) Asst. Project Officer, DRDA, Shillong O/o Project Officer, Shillong 2) Asst. Project Officer, DRDA, Nongstoin O/o Project Officer, Nongstoin 3) Asst. Project Officer, DRDA, Nongpoh O/o Project Officer, Nongpoh 4) Asst. Project Officer, DRDA, Jowai O/o Project Officer, Jowai 5) Asst. Project Officer, DRDA, Williamnagar O/o Project Officer, Williamnagar 6) Asst. Project Officer, DRDA, Tura O/o Project Officer, Tura 7) Asst. Project Officer, DRDA, Baghmara O/o Project Officer, Baghmara</p>
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			<p><u>At the Sub-District Level within the East Khasi Hills</u></p> <p>1. Block Development Officer, Laitkroh O/o Block Development Officer, Laitkroh</p>
			<p>2. Block Development Officer, Mawkynrew O/o Block Development Officer, Mawkynrew</p>
			<p>3. Block Development Officer, Mawphlang O/o Block Development Officer, Mawphlang</p>
			<p>4. Block Development Officer, Mawryngkneng O/o Block Development Officer, Mawryngkneng</p>
			<p>5. Block Development Officer, Mawsynram O/o Block Development Officer, Mawsynram</p>

			6. Block Development Officer, Myllem O/o Block Development Officer, Myllem
			7. Block Development Officer, Pynursla O/o Block Development Officer, Pynursla
			8. Block Development Officer, Shella Bholaganj O/o Block Development Officer, Shella Bholaganj
			<u>Within the West Khasi Hills District</u>
			1. Block Development Officer, Mairang O/o Block Development Officer, Mairang
			2. Block Development Officer, Mawkyrwat O/o Block Development Officer, Mawkyrwat

			3. Block Development Officer, Mawsynrut O/o Block Development Officer, Mawsynrut
			4. Block Development Officer, Mawthadraishan O/o Block Development Officer, Mawthadraishan
			5. Block Development Officer, Nongstoin O/o Block Development Officer, Nongstoin
			6. Block Development Officer, Ranikor O/o Block Development Officer, Ranikor
			<u>Within the Ri-Bhoi District</u>
			1. Block Development Officer, Jirang O/o Block Development Officer, Jirang
			2. Block Development Officer, Umling O/o Block Development Officer, Umling

			<p>3. Block Development Officer, Umsning O/o Block Development Officer, Umsning</p>
			<p><u>Within the Jaintia Hills District</u></p> <p>1. Block Development Officer, Amlarem O/o Block Development Officer, Amlarem</p>
			<p>2. Block Development Officer, Khliehriat O/o Block Development Officer, Khliehriat</p>
			<p>3. Block Development Officer, Laskein O/o Block Development Officer, Laskein</p>
			<p>4. Block Development Officer, Saipung O/o Block Development Officer, Saipung</p>
			<p>5. Block Development Officer, Thadlaskein O/o Block Development Officer, Thadlaskein</p>

			<p><u>Within the East Garo Hills District</u></p> <p>1. Block Development Officer, Songsak O/o Block Development Officer, Songsak</p>
			<p>2. Block Development Officer, Samanda O/o Block Development Officer, Samanda</p>
			<p>3. Block Development Officer, Resubelpara O/o Block Development Officer, Resubelpara</p>
			<p>4. Block Development Officer, Kharkutta O/o Block Development Officer, Kharkutta</p>
			<p>5. Block Development Officer, Dambo-Rongjeng O/o Block Development Officer, Dambo-Rongjeng</p>

			<p><u>Within the West Garo Hills District</u></p> <p>1. Block Development Officer, Betasing O/o Block Development Officer, Betasing</p>
			<p>2. Block Development Officer, Dadenggiri O/o Block Development Officer, Dadenggiri</p>
			<p>3. Block Development Officer, Dalu O/o Block Development Officer, Barengapara</p>
			<p>4. Block Development Officer, Gambegre O/o Block Development Officer, Gambegre</p>
			<p>5. Block Development Officer, Rongram O/o Block Development Officer, Asanang</p>
			<p>6. Block Development Officer, Selsella O/o Block Development Officer, Selsella</p>

			7. Block Development Officer, Tikrikilla O/o Block Development Officer, Tikrikilla
			8. Block Development Officer, Zikzak O/o Block Development Officer, Zikzak
			<u>Within the South Garo Hills District</u>
			1. Block Development Officer, Baghmara O/o Block Development Officer, Baghmara
			2. Block Development Officer, Chokpot O/o Block Development Officer, Chokpot
			3. Block Development Officer, Gasuapara O/o Block Development Officer, Gasuapara
			4. Block Development Officer, Rongara O/o Block Development Officer, Rongara

Directorate of the Community & Rural Development	Director C& RD Department Room No.101 Addl. Secretariat, Shillong	Deputy Director, C& RD Dept. Room No.22, Addl.Secretariat, Meghalaya Shillong	<u>At the State Level</u> 1. Registrar, C&RD Room No.107, Addl. Secretariat, Shillong
			<u>At the District Level</u> 1. Assistant Project Officer, DRDA O/o DRDAs of all the 7 Districts
			2. Asst. Development Commissioners of the Districts of East Khasi Hills, Jaintia Hills and West Garo Hills
			3. Sub-Divisional Planning Officers of all 3 Districts i.e. East Khasi Hills, Jaintia Hills and West Garo Hills
			<u>At the Sub-District Level within the East Khasi Hills District</u> 1. Block Development Officer, Laitkroh O/o Block Development Officer, Laitkroh
			2. Block Development Officer, Mawkynrew O/o Block Development Officer, Mawkynrew

			3. Block Development Officer, Mawphlang O/o Block Development Officer, Mawphlang
			4. Block Development Officer, Mawryngkneng O/o Block Development Officer, Mawryngkneng
			5. Block Development Officer, Mawsynram O/o Block Development Officer, Mawsynram
			6. Block Development Officer, Myllem O/o Block Development Officer, Myllem
			7. Block Development Officer, Pynursla O/o Block Development Officer, Pynursla
			8. Block Development Officer, Shella Bholaganj O/o Block Development Officer, Shella Bholaganj

			<p><u>Within the West Khasi Hills District</u></p> <p>1. Block Development Officer, Mairang O/o Block Development Officer, Mairang</p>
			<p>2. Block Development Officer, Mawkyrwat O/o Block Development Officer, Mawkyrwat</p>
			<p>3. Block Development Officer, Mawshynrut O/o Block Development Officer, Mawshynrut</p>
			<p>4. Block Development Officer, Mawthadraishan O/o Block Development Officer, Mawthadraishan</p>
			<p>5. Block Development Officer, Nongstoin O/o Block Development Officer, Nongstoin</p>

			<p>6. Block Development Officer, Ranikor O/o Block Development Officer, Ranikor</p>
			<p><u>Within the Ri-Bhoi District</u></p> <p>1. Block Development Officer, Jirang O/o Block Development Officer, Jirang</p>
			<p>2. Block Development Officer, Umling O/o Block Development Officer, Umling</p>
			<p>3. Block Development Officer, Umsning O/o Block Development Officer, Umsning</p>
			<p><u>Within the Jaintia Hills District</u></p> <p>1. Block Development Officer, Amlarem O/o Block Development Officer, Amlarem</p>
			<p>2. Block Development Officer, Khliehriet O/o Block Development Officer, Khliehriet</p>

			3. Block Development Officer, Laskein O/o Block Development Officer, Laskein
			4. Block Development Officer, Saipung O/o Block Development Officer, Saipung
			5. Block Development Officer, Thadlaskein O/o Block Development Officer, Thadlaskein
			<u>Within the East Garo Hills District</u>
			1. Block Development Officer, Songsak O/o Block Development Officer, Songsak
			2. Block Development Officer, Samanda O/o Block Development Officer, Samanda
			3. Block Development Officer, Resubelpara O/o Block Development Officer, Resubelpara

			<p>4. Block Development Officer, Kharkutta O/o Block Development Officer, Kharkutta</p>
			<p>5. Block Development Officer, Dambo-Rongjeng O/o Block Development Officer, Dambo-Rongjeng</p>
			<p><u>Within the West Garo Hills District</u></p>
			<p>1. Block Development Officer, Betasing O/o Block Development Officer, Betasing</p>
			<p>2. Block Development Officer, Dadenggiri O/o Block Development Officer, Dadenggiri</p>
			<p>3. Block Development Officer, Dalu O/o Block Development Officer, Barengapara</p>

			4. Block Development Officer, Gambegre O/o Block Development Officer, Gambegre
			5. Block Development Officer, Rongram O/o Block Development Officer, Asanang
			6. Block Development Officer, Selsella O/o Block Development Officer, Selsella
			7. Block Development Officer, Tikrikilla O/o Block Development Officer, Tikrikilla
			8. Block Development Officer, Zikzak O/o Block Development Officer, Zikzak
			<u>Within the South Garo Hills District</u>
			1. Block Development Officer, Baghmara O/o Block Development Officer, Baghmara

			<p>2. Block Development Officer, Chokpot O/o Block Development Officer, Chokpot</p>
			<p>3. Block Development Officer, Gasuapara O/o Block Development Officer, Gasuapara</p>
			<p>4. Block Development Officer, Rongara O/o Block Development Officer, Rongara</p>
State Institute of Rural Development	Director, SIRD O/o Director, SIRD, Nongster, Barapani Ph.No.0364-2570361	Senior Faculty Member, SIRD	<p>Lecturer, ETC O/o Director, SIRD, Nongster, Barapani Ph.No.0364-2570361</p> <p><u>At the District Level</u> All the Asst. Project Officers of the 7 DRDAs</p> <p><u>At the Sub-District Level within the East Khasi Hills District</u></p> <p>1. Block Development Officer, Laitkroh O/o Block Development Officer, Laitkroh</p> <p>2. Block Development Officer, Mawkynew O/o Block Development Officer, Mawkynew</p>

			3. Block Development Officer, Mawphlang O/o Block Development Officer, Mawphlang
			4. Block Development Officer, Mawryngkneng O/o Block Development Officer, Mawryngkneng
			5. Block Development Officer, Mawsynram O/o Block Development Officer, Mawsynram
			6. Block Development Officer, Myllem O/o Block Development Officer, Myllem
			7. Block Development Officer, Pynursla O/o Block Development Officer, Pynursla
			8. Block Development Officer, Shella Bholaganj O/o Block Development Officer, Shella Bholaganj

			<p><u>Within the West Khasi Hills District</u></p> <p>1. Block Development Officer, Mairang O/o Block Development Officer, Mairang</p>
			<p>2. Block Development Officer, Mawkyrwat O/o Block Development Officer, Mawkyrwat</p>
			<p>3. Block Development Officer, Mawshynrut O/o Block Development Officer, Mawshynrut</p>
			<p>4. Block Development Officer, Mawthadraishan O/o Block Development Officer, Mawthadraishan</p>
			<p>5. Block Development Officer, Nongstoin O/o Block Development Officer, Nongstoin</p>
			<p>6. Block Development Officer, Ranikor O/o Block Development Officer, Ranikor</p>

			<p><u>Within the Ri-Bhoi District</u></p> <p>1. Block Development Officer, Jirang O/o Block Development Officer, Jirang</p>
			<p>2. Block Development Officer, Umling O/o Block Development Officer, Umling</p>
			<p>3. Block Development Officer, Umsning O/o Block Development Officer, Umsning</p>
			<p><u>Within the Jaintia Hills District</u></p> <p>1. Block Development Officer, Amlarem O/o Block Development Officer, Amlarem</p>
			<p>2. Block Development Officer, Khliehriet O/o Block Development Officer, Khliehriet</p>
			<p>3. Block Development Officer, Laskein O/o Block Development Officer, Laskein</p>
			<p>4. Block Development Officer, Saipung O/o Block</p>

			Development Officer, Saipung
			5. Block Development Officer, Thadlaskein O/o Block Development Officer, Thadlaskein
			<u>Within the East Garo Hills District</u>
			1. Block Development Officer, Songsak O/o Block Development Officer, Songsak
			2. Block Development Officer, Samanda O/o Block Development Officer, Samanda
			3. Block Development Officer, Resubelpara O/o Block Development Officer, Resubelpara
			4. Block Development Officer, Kharkutta O/o Block Development Officer, Kharkutta
			5. Block Development Officer, Dambo-Rongjeng O/o Block Development

			Officer, Dambo-Rongjeng
			<u>Within the West Garo Hills District</u>
			1. Block Development Officer, Betasing O/o Block Development Officer, Betasing
			2. Block Development Officer, Dadenggiri O/o Block Development Officer, Dadenggiri
			3. Block Development Officer, Dalu O/o Block Development Officer, Barengapara
			4. Block Development Officer, Gambegre O/o Block Development Officer, Gambegre
			5. Block Development Officer, Rongram O/o Block Development Officer, Asanang
			6. Block Development Officer, Selsella O/o Block Development Officer, Selsella

			7. Block Development Officer, Tikrikilla O/o Block Development Officer, Tikrikilla
			8. Block Development Officer, Zikzak O/o Block Development Officer, Zikzak
			<u>Within the South Garo Hills District</u>
			1. Block Development Officer, Baghmara O/o Block Development Officer, Baghmara
			2. Block Development Officer, Chokpot O/o Block Development Officer, Chokpot
			3. Block Development Officer, Gasuapara O/o Block Development Officer, Gasuapara
			4. Block Development Officer, Rongara O/o Block Development Officer, Rongara

District Rural Development Agency, East Khasi Hills District	Chairman, DRDA, Shillong O/o Chairman, DRDA, Shillong	Project Director, East Khasi Hills O/o Project Director, DRDA, East Khasi Hills, Shillong	1. Asst. Project Director, DRDA, Shillong O/o Project Director, Shillong
			2. Asst. Development Commissioner, East Khasi Hills District, Shillong Upland Road, Laitumkrah, Shillong
			3. Sub-Divisional Planning Officer, East Khasi Hills District, Shillong O/o Deputy Commissioner, East Khasi Hills District, Shillong
			4. Block Development Officer, Laitkroh O/o Block Development Officer, Laitkroh
			5. Block Development Officer, Mawkynrew O/o Block Development Officer, Mawkynrew
			6. Block Development Officer, Mawphlang O/o Block Development Officer, Mawphlang

			<p>7. Block Development Officer, Mawryngkneng O/o Block Development Officer, Mawryngkneng</p>
			<p>8. Block Development Officer, Mawsynram O/o Block Development Officer, Mawsynram</p>
			<p>9. Block Development Officer, Myllem O/o Block Development Officer, Myllem</p>
			<p>10. Block Development Officer, Pynursla O/o Block Development Officer, Pynursla</p>
			<p>11. Block Development Officer, Shella-Bholaganj O/o Block Development Officer, Shella-Bholaganj</p>

District Rural Development Agency, West Khasi Hills District	Chairman, DRDA, Nongstoin O/o Chairman, DRDA, Nongstoin	Project Director, DRDA, Nongstoin O/o Project Director, DRDA, Nongstoin	1. Asst. Project Officer, DRDA, Nongstoin O/o Project Director, Nongstoin
			2. Block Development Officer, Mairang O/o Block Development Officer, Mairang
			3. Block Development Officer, Mawkyrwat O/o Block Development Officer, Mawkyrwat
			4. Block Development Officer, Mawshynrut O/o Block Development Officer, Mawshynrut
			5. Block Development Officer, Mawthadraishan O/o Block Development Officer, Mawthadraishan

			6. Block Development Officer, Nongstoin O/o Block Development Officer, Nongstoin
			7. Block Development Officer, Ranikor O/o Block Development Officer, Ranikor
District Rural Development Agency, Ri-Bhoi District	Chairman, DRDA, Nongpoh O/o Chairman DRDA, Nongpoh	Project Director, DRDA, Nongpoh O/o Project Director, Nongpoh	1. Asst. Project Officer, DRDA, Nongpoh O/o Project Director, DRDA Nongpoh
			2. Block Development Officer, Jirang O/o Block Development Officer, Jirang
			3. Block Development Officer, Umling O/o Block Development Officer, Umling
			4. Block Development Officer, Umsning O/o Block Development Officer, Umsning

District Rural Development Agency, Jaintia Hills District	Chairman, DRDA, Jaintia Hills District, Jowai O/o Chairman, DRDA, Jowai	Project Director, DRDA, Jowai O/o Project Director, Jowai	1. Asst. Project Officer, DRDA, Jowai O/o Project Director, Jowai
			2. Asst. Development Commissioner, Jowai O/o Deputy Commissioner, Jaintia Hills District
			3. Sub-Divisional Planning Officer, Jaintia Hills, Jowai O/o Deputy Commissioner, Jaintia Hills District
			4. Block Development Officer, Amlarem O/o Block Development Officer, Amlarem
			5. Block Development Officer, Khliehriet O/o Block Development Officer, Khliehriet
			6. Block Development Officer, Laskein O/o Block Development Officer, Laskein

			7. Block Development Officer, Saipung O/o Block Development Officer, Saipung
			8. Block Development Officer, Thadlaskein O/o Block Development Officer, Thadlaskein
District Rural Development Agency, East Garo Hills District	Chairman, DRDA, Williamnagar O/o Chairman DRDA, Williamnagar	Project Director, DRDA, Williamnagar O/o Project Director, DRDA, Williamnagar	1. Asst. Project Officer, DRDA, Williamnagar O/o Project Director, Williamnagar
			2. Block Development Officer, Songsak O/o Block Development Officer, Songsak
			3. Block Development Officer, Samanda O/o Block Development Officer, Samanda
			4. Block Development Officer, Resubelpara O/o Block Development Officer, Resubelpara

			5. Block Development Officer, Kharkutta O/o Block Development Officer, Kharkutta
			6. Block Development Officer, Dambo-Rongjeng O/o Block Development Officer, Dambo-Rongjeng
District Rural Development Agency, West Garo Hills District	Chairman, DRDA, Tura O/o Chairman DRDA, Tura	Project Director, DRDA, Tura O/o Project Director, DRDA, Tura	1. Asst. Development Commissioner, West Garo Hills District, Tura O/o Commissioner of Division, Dakopgre, Tura
			2. Sub-Divisional Planning Officer, West Garo Hills District, Tura O/o Deputy Commissioner, Tura
			3. Asst. Project Officer, DRDA, Tura O/o Project Director, DRDA, Tura

			4. Block Development Officer, Betasing O/o Block Development Officer, Betasing
			5. Block Development Officer, Dadengiri O/o Block Development Officer, Dadengiri
			6. Block Development Officer, Dalu O/o Block Development Officer, Barengapara
			7. Block Development Officer, Gambegre O/o Block Development Officer, Gambegre
			8. Block Development Officer, Rongram O/o Block Development Officer, Asanang
			9. Block Development Officer, Selsella O/o Block Development Officer, Selsella

			10. Block Development Officer, Tikrikilla O/o Block Development Officer, Tikrikilla
			11. Block Development Officer, Zikzak O/o Block Development Officer, Zikzak
District Rural Development Agency, South Garo Hills District	Chairman, DRDA, Baghmara O/o Chairman DRDA, Baghmara	Project Director, DRDA, Baghmara O/o Project Director, DRDA, Baghmara	1. Asst. Project Officer, DRDA, Baghmara O/o Project Director, Baghmara
			2. Block Development Officer, Baghmara O/o Block Development Officer, Baghmara
			3. Block Development Officer, Chokpot O/o Block Development Officer, Chokpot
			4. Block Development Officer, Gasuapara O/o Block Development Officer, Gasuapara
			5. Block Development Officer, Rongara O/o Block Development Officer, Rongara

Block Development Offices in East Khasi Hills	Project Director, East Khasi Hills O/o Project Director, DRDA, East Khasi Hills, Shillong	Block Development Officer, Laitkroh O/o Block Development Officer, Laitkroh	Senior Most Extension Officer, O/o Block Development Officer, Laitkroh
		Block Development Officer, Mawkynrew O/o Block Development Officer, Mawkynrew	Senior Most Extension Officer, O/o Block Development Officer, Mawkynrew
		Block Development Officer, Mawphlang O/o Block Development Officer, Mawphlang	Senior Most Extension Officer, O/o Block Development Officer, Mawphlang
		Block Development Officer, Mawryngkneng O/o Block Development Officer, Mawryngkneng	Senior Most Extension Officer, O/o Block Development Officer, Mawryngkneng
		Block Development Officer, Mawsynram O/o Block Development Officer, Mawsynram	Senior Most Extension Officer, O/o Block Development Officer, Mawsynram
		Block Development Officer, Myllem O/o Block Development Officer, Myllem	Senior Most Extension Officer, O/o Block Development Officer, Myllem
		Block Development Officer, Pynursla O/o Block Development Officer, Pynursla	Senior Most Extension Officer, O/o Block Development Officer, Pynursla
		Block Development Officer, Shella Bholaganj O/o Block Development Officer, Shella Bholaganj	Senior Most Extension Officer, O/o Block Development Officer, Shella Bholaganj
Block Development Offices in West Khasi Hills	Project Director, West Khasi Hills O/o Project Director, DRDA, West Khasi Hills, Shillong	Block Development Officer, Mairang O/o Block Development Officer, Mairang	Senior Most Extension Officer, O/o Block Development Officer, Mairang

		Block Development Officer, Mawkyrwat O/o Block Development Officer, Mawkyrwat	Senior Most Extension Officer, O/o Block Development Officer, Mawkyrwat
		Block Development Officer, Mawshynrut O/o Block Development Officer, Mawshynrut	Senior Most Extension Officer, O/o Block Development Officer, Mawshynrut
		Block Development Officer, Mawthadraishan O/o Block Development Officer, Mawthadraishan	Senior Most Extension Officer, O/o Block Development Officer, Mawthadraishan
		Block Development Officer, Nongstoin O/o Block Development Officer, Nongstoin	Senior Most Extension Officer, O/o Block Development Officer, Nongstoin
		Block Development Officer, Ranikor O/o Block Development Officer, Ranikor	Senior Most Extension Officer, O/o Block Development Officer, Ranikor
Block Development Offices in Ri- Bhoi District	Project Director, Ri-Bhoi District O/o Project Director, DRDA, Ri-Bhoi Nongpoh	Block Development Officer, Jirang O/o Block Development Officer, Jirang	Senior Most Extension Officer, O/o Block Development Officer, Jirang
		Block Development Officer, Umling O/o Block Development Officer, Umling	Senior Most Extension Officer, O/o Block Development Officer, Umling
		Block Development Officer, Umsning O/o Block Development Officer, Umsning	Senior Most Extension Officer, O/o Block Development Officer, Umsning
Block Development Offices in Jaintia Hills	Project Director, Jaintia Hills District O/o Project Director, DRDA, Jaintia Hills, Jowai	Block Development Officer, Amlarem O/o Block Development Officer, Amlarem	Senior Most Extension Officer, O/o Block Development Officer, Amlarem

		Block Development Officer, Khliehriat O/o Block Development Officer, Khliehriat	Senior Most Extension Officer, O/o Block Development Officer, Khliehriat
		Block Development Officer, Laskein O/o Block Development Officer, Laskein	Senior Most Extension Officer, O/o Block Development Officer, Laskein
		Block Development Officer, Saipung O/o Block Development Officer, Saipung	Senior Most Extension Officer, O/o Block Development Officer, Saipung
		Block Development Officer, Thadlaskein O/o Block Development Officer, Thadlaskein	Senior Most Extension Officer, O/o Block Development Officer, Thadlaskein
Block Development Offices in East Garo Hills	Project Director, East Garo Hills District O/o Project Director, DRDA, Williamnagar	Block Development Officer, Songsak O/o Block Development Officer, Songsak	Senior Most Extension Officer, O/o Block Development Officer, Songsak
		Block Development Officer, Samanda O/o Block Development Officer, Samanda	Senior Most Extension Officer, O/o Block Development Officer, Samanda
		Block Development Officer, Resubelpara O/o Block Development Officer, Resubelpara	Senior Most Extension Officer, O/o Block Development Officer, Resubelpara
		Block Development Officer, Kharkutta O/o Block Development Officer, Kharkutta	Senior Most Extension Officer, O/o Block Development Officer, Kharkutta
		Block Development Officer, Dambo-Rongjeng O/o Block Development Officer, Dambo-Rongjeng	Senior Most Extension Officer, O/o Block Development Officer, Dambo- Rongjeng

Block Development Offices in West Garo Hills	Project Director, West Garo Hills District O/o Project Director, DRDA, Tura	Block Development Officer, Betasing O/o Block Development Officer, Betasing	Senior Most Extension Officer, O/o Block Development Officer, Betasing
		Block Development Officer, Dadengiri O/o Block Development Officer, Dadengiri	Senior Most Extension Officer, O/o Block Development Officer, Dadengiri
		Block Development Officer, Dalu O/o Block Development Officer, Barengapara	Senior Most Extension Officer, O/o Block Development Officer, Dalu O/o Block Development Officer, Barengapara
		Block Development Officer, Gambegre O/o Block Development Officer, Gambegre	Senior Most Extension Officer, O/o Block Development Officer, Gambegre
		Block Development Officer, Rongram O/o Block Development Officer, Asanang	Senior Most Extension Officer, O/o Block Development Officer, Rongram O/o Block Development Officer, Asanang
		Block Development Officer, Selsella O/o Block Development Officer, Selsella	Senior Most Extension Officer, O/o Block Development Officer, Selsella
		Block Development Officer, Tikrikilla O/o Block Development Officer, Tikrikilla	Senior Most Extension Officer, O/o Block Development Officer, Tikrikilla
		Block Development Officer, Zikzak O/o Block Development Officer, Zikzak	Senior Most Extension Officer, O/o Block Development Officer, Zikzak

Block Development Offices in South Garo Hills	Project Director, South Garo Hills District O/o Project Director, DRDA, Baghmara	Block Development Officer, Baghmara O/o Block Development Officer, Baghmara	Senior Most Extension Officer, O/o Block Development Officer, Baghmara
		Block Development Officer, Chokpot O/o Block Development Officer, Chokpot	Senior Most Extension Officer, O/o Block Development Officer, Chokpot
		Block Development Officer, Gasuapara O/o Block Development Officer, Gasuapara	Senior Most Extension Officer, O/o Block Development Officer, Gasuapara
		Block Development Officer, Rongara O/o Block Development Officer, Rongara	Senior Most Extension Officer, O/o Block Development Officer, Rongara

Name of Department:

CABINET AFFAIRS DEPARTMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Cabinet Affairs Department	Commissioner & Secretary, Cabinet Affairs Department	Deputy Secretary, Cabinet Affairs Department	Nil

Name of Department:

CHIEF MINISTER'S SECRETARIAT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Chief Minister's Secretariat	Principal Secretary	Officer On Special Duty	Under Secretary

Name of Department:

COMMERCE & INDUSTRIES, MEGHALAYA, SHILLONG

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Industries	Commissioner & Secretary, Industries Phone-2222765 PABX-2667	Under Secretary, Industries PABX-2633	
Directorate of Commerce & Industries	Director of Commerce & Industries	Asstt. Director Cottage Industries, Directorate of Commerce & Industries Dept.	

Joint Director of Commerce & Industries, Tura	-do-	Joint Director of Commerce & Industries, Tura	
District Commerce & Industries Centre, Shillong	-do-	General Manager, District Commerce & Industries Centre, Shillong	Functional Manager, District Commerce & Industries Centre, Shillong
District Commerce & Industries, Jowai	-do-	General Manager, District Commerce & Industries Centre, Jowai	Functional Manager, District Commerce & Industries Centre, Jowai
District Commerce & Industries Centre	-do-	General Manager, District Commerce & Industries Centre, Nongpoh	Project Manager, District Commerce & Industries Centre, Nongpoh
District Commerce & Industries Centre, Nongstoin	-do-	General Manager, District Commerce & Industries Centre, Nongstoin	Functional Manager, District Commerce & Industries Centre, Nongstoin
District Commerce & Industries Centre, Williamnagar	-do-	General Manager, District Commerce & Industries Centre, Williamnagar	Functional Manager, District Commerce & Industries Centre, Williamnagar
District Commerce & Industries Centre, Tura	-do-	General Manager, District Commerce & Industries Centre, Tura	Functional Manager, District Commerce & Industries Centre, Tura

Managing Director, Meghalaya Industrial Development Corporation Ltd. (MIDC)	Managing Director, Meghalaya Industrial Development Corporation Ltd. (MIDC) "Kismat" Upland Road, Laitumkhras, Phone-2226893 2226941	Deputy General Manager, I.T. Department Phone-2224935	
Mawmluh Cherra Cement Ltd. (MCCL)	Managing Director, Mawmluh Cherra Cement Ltd. (MCCL), Taxation Building, Shillong	1. Accounts Officer Phone-2226757	
		2. Marketing Manager, Phone-2223244	
		3. Asstt.	

		Movement, Phone-2415939	
		4. General Manager, Factor Officer, Phone-235225	
Meghalaya Khadi & Village Industries Board (MKVIB)	Chief Executive Officer, Meghalaya Khadi & Village Industries Board (MKVIB), Temple Road, Lachumiere, Phone-2226893 2226941	Executive Officer, Phone- 2226941	
Meghalaya Handloom & Handicrafts Development Corporation Ltd. (MHHDC)	Director Incharge, Meghalaya Handloom & Handicrafts Development Corporation Ltd. (MHHDC) "Kismat" Upland Road, Laitumkhrah, Shillong Phone-2225776 2211664	Production Supervisor, Phone-2225776	
Meghalaya Watches Ltd. (MWL)	Managing Director, Meghalaya Watches Ltd. (MWL), C/o MIDC Building, Upland Road, Laitumkhrah, Shillong Phone-2590735 2224965	Manager, Finance & Administration, Phone-2590735	
Meghalaya Bamboo Chips Ltd. (MBCL)	Director Incharge, Meghalaya Bamboo Chips Ltd. (MBCL), C/o MIDC Building, Upland Road, Laitumkhrah, Shillong Phone-2220142	Asstt. General Manager, Phone-2220142	
Meghalaya Electronics Development	Director Incharge, Meghalaya	Commercial Officer,	

Corporation Ltd. (MEDC)	Electronics Development Corporation Ltd. (MEDC) C/o MIDC Building, Upland Road, Laitumkrah, Shillong Phone-2220142	Phone-2222735	
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Name of Department: **COMMUNICATION DEPARTMENT.**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Commissioner & Secretary to the Govt. of Meghalaya, Communication Department	Commissioner & Secretary to the Govt. of Meghalaya, Communication Department,	Under Secretary to the Govt. of Meghalaya, Communication Department,	All Sub-Divisional Officer (Civil/Sadar) for their respective jurisdiction.

Name of Department:

COOPERATION DEPARTMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Cooperation Department	Commissioner & Secretary	Under Secretary	Superintendent
Office of the Registrar of Cooperative Societies, Meghalaya, Shillong	Registrar of Cooperative Societies	<p>A. <u>Directorate</u> Joint Registrar of Cooperative Societies, i/c. Administration</p> <p>B. <u>Zonal Office- Garo Hills</u> <u>Region: Tura</u> Deputy Registrar of Cooperative Societies.</p> <p>C. <u>District:</u> Assistant Registrar of Cooperative Societies in District.</p> <ol style="list-style-type: none"> 1. East Khasi Hills District, Shillong 2. West Khasi Hills District, Nongstoin 3. Ri-Bhoi District, Nongpoh 4. Jaintia Hills District, Jowai 5. West Garo Hills District, Tura 6. East Garo Hills 	<p><u>Directorate</u> Deputy Registrar of Cooperative Societies, i/c. Audit Branch</p> <p><u>Zonal Office</u> Head Assistant</p> <p><u>District</u> <u>Sub-Registrar of Coop.Societies</u></p> <ol style="list-style-type: none"> 1. East Khasi Hills District, Shillong 2. West Khasi Hills District, Nongstoin 3. Ri-Bhoi District, Nongpoh 4. Jaintia Hills District, Jowai 5. West Garo Hills District, Tura 6. East Garo Hills District,

		<p>District, Williamnagar</p> <p>7. South Garo Hills District, Baghmara</p> <p>D. <u>Sub-Division:</u> Sub-Registrar of Cooperative Societies.</p> <p>1. Sohra Sub-Division, Sohra</p> <p>2. Amlaren Sub-Division, Amlaren</p> <p>3. Mawkyrwat Sub-Division, Mawkyrwat</p> <p>E. <u>Meghalaya Coop. Training Institute:</u></p> <p>1. Principal, Meghalaya Cooperative Training Institute, Shillong</p> <p>F. <u>Mecofed Ltd.</u></p> <p>1. Deputy Chief Accounts Officer, Mecofed Ltd. Shillong.</p> <p>G. <u>Meghaloom Ltd.</u></p> <p>1. General Manager, Meghaloom Ltd. Shillong</p> <p>H. <u>MSHFCS</u></p> <p>1. Chairman, MSHFCS Ltd. Shillong</p> <p>I. <u>MSCU Ltd.</u></p> <p>1. Chief Executive</p>	<p>Williamnagar</p> <p>7. South Garo Hills District, Baghmara</p> <p><u>Sub-Division:</u> Senior most Senior Coop. Officer</p> <p>1. Sohra Sub-Division, Sohra</p> <p>2. Amlaren Sub-Division, Amlaren</p> <p>3. Mawkyrwat Sub-Division, Mawkyrwat</p> <p><u>Meghalaya Coop. Training Institute:</u></p> <p>1. Course Coordinator/Instructor, Meghalaya Cooperative Training Institute, Shillong</p> <p><u>Mecofed Ltd.</u></p> <p>1. Accounts Officer, Mecofed Ltd. Shillong</p> <p><u>Meghaloom Ltd.</u></p> <p>1. Handloom Development Officer, Meghaloom Ltd. Shillong</p> <p><u>MSHFCS</u></p> <p>1. Managing Director, MSHFCS Ltd., Shillong</p> <p><u>MSCU Ltd.</u></p> <p>N.A.</p>
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<p>2. Meghalaya Cooperative Apex Bank Ltd.Shillong (MCAB)</p>	<p>Meghalaya Director, Meghalaya Cooperative Apex Bank Ltd., Shillong</p>	<p>Officer, MSCU Ltd.Shillong</p> <ol style="list-style-type: none"> 1. Deputy Managing Director, MCAB Ltd.(Admn) 2. General Manager, i/c.Area office, Garo Hills Region, MCAB Ltd. Tura 3. General Manager, i/c. Area office, Khasi Hills Region, MCAB Ltd., Shillong 4. Manager, MCAB Ltd. Shillong, i/c. Administration 	<ol style="list-style-type: none"> 1. All Branch Managers of Meghalaya Cooperative Apex Bank Ltd.
<p>3.Meghalaya State Ware-Housing Corporation (MSWC)</p>	<p>Chairman, Meghalaya State Warehousing Corporation, Shillong</p>	<ol style="list-style-type: none"> 1. Managing Director, Meghalaya State Warehousing Corporation, Shillong. 2. Manager, Meghalaya State Warehousing Corporation, Shillong. 	<p>N.A.</p>

Name of Department: **DISTRICT COUNCIL AFFAIRS**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
District Council Affairs Department	Principal Secretary	Under Secretary	Superintendent

Name of Department: **ECONOMICS AND STATISTICS, MEGHALAYA**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
1. Directorate of Economics & Statistics Meghalaya, Shillong	Shri A.Marbaniang Director, Directorate of Economics & Statistics Meghalaya, Shillong	Smti A.M.Laloo Deputy Director Ph.No.09615974428	Smti C.M.Syiem Statistical Officer Ph.No.09862005063
2. Office of the District Statistical Officer East Khasi Hills, Shillong	Shri A.Marbaniang Director, Directorate of Economics & Statistics Meghalaya, Shillong	Shri V.Swer District Statistical Officer Mobile No.09436302952	Shri A.Lamo Inspector of Statistics Mobile No.09774362119
3. Office of the District Statistical Officer West Khasi Hills, Nongstoin	Shri A.Marbaniang Director, Directorate of Economics & Statistics Meghalaya, Shillong	Shri L.Lyngdoh District Statistical Officer Ph.No.08014712074	Shri J.S.Kharpran Inspector of Statistics Ph.No.09863032490
4. Office of the	Shri A.Marbaniang	Shri B.M.Khongkhlad	Shri F.P.Wahlang

District Statistical Officer Ri-Bhoi District, Nongpoh	Director, Directorate of Economics & Statistics Meghalaya, Shillong	District Statistical Officer Ph.No.09436311826	Inspector of Statistics Ph.No.09862328138
5. Office of the District Statistical Officer Jaintia Hills District, Jowai	Shri A.Marbaniang Director, Directorate of Economics & Statistics Meghalaya, Shillong	Shri R.Sumer District Statistical Officer Ph.No.09862062438	Shri B.Mawkhiew Inspector of Statistics Ph.No.09863018143

6. Office of the District Statistical Officer South Garo Hills, Baghmara	Shri A.Marbaniang Director, Directorate of Economics & Statistics Meghalaya, Shillong	Shri S.D.Marak District Statistical Officer Ph.No.09436718816	Shri W.M.Marak Inspector of Statistics Ph.No.09436720918
7. Office of the District Statistical Officer East Garo Hills, Williamnagar	Shri A.Marbaniang Director, Directorate of Economics & Statistics Meghalaya, Shillong	Shri M.J.Sangma Incharge District Statistical Officer Ph.No.09206109238	Shri Shekar D.Sangma Inspector of Statistics Ph.No.09206103487
8. Office of the District Statistical Officer West Garo Hills, Tura	Shri A.Marbaniang Director, Directorate of Economics & Statistics Meghalaya, Shillong	Shri B.G.Momin District Statistical Officer Ph.No.09436113487	Shri S.Suting Inspector of Statistics Ph.No.03651232457

Name of Department:

EDUCATION

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Education	Commissioner & Secretary, Education Ph.No.2210132 PABX-2261, Residence -2226445	Deputy Secretary, Education Ph.No.222420 PABX-2433 Under Secretary, Education, Addl.Bldg. Ph.No.2224201, PABX-2265 Special Officer, Education, Addl.Bldg. Ph.No.2224201 PABX-2294	
Directorate of Higher & Technical Education	Directorate of Higher & Technical Education, Addl.Bldg., Ph.No.- 2226015 (O) 2544666 (R)	Jt. Director of Higher & Technical Education, Ph.No.2227667 Inspector of School, Shillong, Ph.No.2243392/ 98631-10376 Inspector of School, Nongstoin, Ph.No.280324 Inspector of School, Jowai, Ph.No.953652- 223712/94362-01812 Inspector of School, Nongpoh, Ph.No.232194 Inspector of School, Tura, Ph.No.953651-	

		242409/94363-06036	
		Inspector of School, Bagmara, Ph.No.953639- 222431/94363-06036	
		Principal, Shillong Polytechnic, Shillong Ph.No.2550549 (F) 2550413	Senior most Head of Deptt.
		Principal, Tura Polytechnic, Tura Ph.No.953651-223205 (telefax) Mobile- 94361-00780	Senior most Head of Deptt.
		Principal, Jowai Polytechnic, Jowai Ph.No.953652-223522 (telefax)	Senior most Head of Deptt.
		Secretary, Meghalaya State Council of Technical Education	
		Secretary, Meghalaya Bharat Scout & Guides, Shillong	Special Officer, Meghalaya Bharat Scout & Guides, Shillong
	Inspector of Schools of each District	All Principals/Headmasters /Headmistresses of Govt./Govt. Aided Secondary & Higher Secondary School of the district concerned	All Vice Principals/Asstt.Headma sters/Asstt.Headmistress es of Govt./Govt. Aided Secondary & Higher Secondary School of the district concerned
Tura Govt. College, Tura	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Kiang Nongbah. Govt. College, Jowai	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
B.Ed. College of Teacher Education, Rongkhon	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
St.Anthony's College	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
St.Edmund's College,	Principal of the	Vice Principal of the	Head of Deptt./Senior

Shillong	College	College	most Lecturer of the Deptt., concerned
St.Mary's College, Shillong	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Lady Keane College, Shillong	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Sankar Dev College, Shillong	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Shillong College, Shillong	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Synod College, Shillong	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
College of Teachers Education (PGT), Shillong	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Shillong Commerce College, Shillong	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Seng Khasi College, Shillong	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Union Christian College, Umiam	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Ri-Bhoi College, Nongpoh	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Nongstoin College, Nongstoin	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Don Bosco College, Tura	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Mendipathar College, Mendipathar	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Sngap Syiem Memorial College, Mawkyrwat	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Tirot Sing Memorial College, Mairang	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the

			Deptt., concerned
Acheng Rangmanpa College, Mahendraganj	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Raid Laban College, Shillong	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Tikrikilla College Tikrikilla	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Women's College, Shillong	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Sohra College, Sohra	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Nongtalang College, Nongtalang	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Capt. Williamson Sangma College, Bagmara	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
Durama College, Tura	Principal of the College	Vice Principal of the College	Head of Deptt./Senior most Lecturer of the Deptt., concerned
National Cadet Corps (NCC), Shillong	Group Commander NCC, Shillong	Commandant of the NCC Unit concerned	
Directorate of Educational Research & Training	Director, Educational Research & Training	Joint Director, Educational Research & Training	Deputy Director, Educational Research & Training
	Director, Educational Research & Training	1. Principal, DIET, Sohra, East Khasi Hills District	1. Senior Most Lecturer, DIET, Sohra, East Khasi Hills District
		2. Principal, DIET, Thadlaskein, Jaintia Hills District	2. Senior Most Lecturer, Thadlaskein, Jaintia Hills District
		3. Principal, DIET, Saiden, Nongpoh Ri-Bhoi District	3. Senior Most Lecturer, Saiden, Nongpoh Ri-Bhoi District

		4. Principal, DIET, Nongstoin, West Khasi Hills District	4. Senior Most Lecturer, DIET, Nongstoin, West Khasi Hills District
		5. Principal, DIET, Resubelpara, East Garo Hills District	5. Senior Most Lecturer, DIET, Resubelpara, East Garo Hills District
		6. Principal, DIET, Tura, West Garo Hills District	6. Senior Most Lecturer, DIET, Tura, West Garo Hills District
		7. Principal, DIET, Baghmara, South Garo Hills District	7. Senior Most Lecturer, DIET, Baghmara, South Garo Hills District
	Director, Educational Research & Training	1. Principal, Normal Training School, Sohra, East Khasi Hills District	1. Senior Most Instructor, Normal Training School, Sohra, East Khasi Hills District
		2. Principal, Normal Training School, Tura, West Garo Hills District	2. Senior Most Instructor, Normal Training School, Tura, West Garo Hills District
		3. Principal, Basic Training Centre, Shillong, East Khasi Hills District	3. Senior Most Instructor, Basic Training Centre, Shillong, East Khasi Hills District
		4. Principal, Basic Training Centre, Thadlaskein, Jaintia Hills District	4. Senior Most Instructor, Basic Training Centre, Thadlaskein, Jaintia Hills District

		5. Principal, Basic Training Centre, Resubelpara, East Garo Hills District	5. Senior Most Instructor, Basic Training Centre, Resubelpara, East Garo Hills District
		6. Principal, Basic Training Centre, Tura, West Garo Hills District	6. Senior Most Instructor, Basic Training Centre, Tura, West Garo Hills District
Meghalaya Board of School Education	Executive Chairman, Meghalaya Board of School Education, Ph.No.9532651-232874	Director of Administration Meghalaya Board of School Education, Ph.No.953651-232344 Mobile-94361-128557	Director/CAO concerned Wings of MBOSE at Tura/Shillong
Directorate of Elementary & Mass Education	Director of Elementary & Mass Education	Deputy Director of Elementary & Mass Education, Shillong	Headmaster/Headmistress of the Govt. Upper Primary Schools, Head Teacher of the respective Govt. Primary School
		Deputy Inspector of Schools under whose jurisdiction the school falls	
		Shillong	
		Tura	
		Jowai	
		Nongstoin	
		Dadenggre	
		Ampati	
		Amlarem	
		Khliehriat	
		Mawkyrwat	
		Mairang	
		Nongpoh	
		Williamnagar	
Resubelpara			
Sohra			
Baghmara			

Name of Department: **ELECTION DEPARTMENT**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Election Department Secretariat Office	Officer On Special Duty Elections, Additional Secretariat Building	Under Secretary, Elections Department, Main Secretariat Building	Superintendent, Elections Department, Main Secretariat Building
Office of the Chief Electoral Officer, Meghalaya	Chief Electoral Officer, Meghalaya, Additional Secretariat Building	Joint Chief Electoral Officer, Meghalaya, Additional Secretariat Building	Assistant Chief Electoral Officer, Meghalaya, Main Secretariat Building
District Election Officer/Deputy Commissioner (EL), East Khasi Hills District, Shillong	District Election Officer, East Khasi Hills District, Shillong	Electoral Registration Officer/Addl. Deputy Commissioner, (EL), D.C. Office, Shillong	Asst. Electoral Registration Officer/Extra Asstt. Commissioner (EL), D.C. Office, Shillong
		Electoral Registration Officer/S.D.O., (EL), Sohra Sub-Division	Asst. Electoral Registration Officer/Extra Asstt. Commissioner (EL), Sohra
District Election Officer/Deputy Commissioner (EI), West Khasi Hills District, Nongstoin	District Election Officer, West Khasi Hills District, Nongstoin	Electoral Registration Officer/Addl. Deputy Commissioner, (EL), D.C. Office, Nongstoin	Asst. Electoral Registration Officer/Extra Asstt. Commissioner (EL), D.C. Office, Nongstoin
District Election Officer/Deputy Commissioner (EL), Jaintia Hills District, Jowai	District Election Officer, Jaintia Hills District, Jowai	Electoral Registration Officer/Addl. Deputy Commissioner, (EL), Jowai	Asst. Electoral Registration Officer/Extra Asstt. Commissioner (EL), Jowai
		Electoral Registration Officer/S.D.O., (EL), Khliehriat Sub-Division	Asst. Electoral Registration Officer/Extra Asstt. Commissioner (EL), Khliehriat
		Electoral Registration Officer/S.D.O., Amlarem Sub-Division	Asst. Electoral Registration Officer/Extra Asstt. Commissioner, Amlaren

District Election Officer/Deputy Commissioner (EL), Ri-Bhoi District, Nongpoh	District Election Officer, Ri-Bhoi District, Nongpoh	Electoral Registration Officer/Addl.Deputy Commissioner, (EL), Nongpoh	Asst. Electoral Registration Officer/Extra Asstt. Commissioner (EL), D.C. Office, Nongpoh
District Election Officer/Deputy Commissioner (EL), West Garo Hills District, Tura	District Election Officer, West Garo Hills District, Tura	Electoral Registration Officer/Addl.Deputy Commissioner, (EL), D.C. Office, Tura	Asst. Electoral Registration Officer/Extra Asstt. Commissioner (EL), D.C. Office, Tura
		Electoral Registration Officer/S.D.O., (EL), Ampati Sub-Division	Asst. Electoral Registration Officer/Extra Asstt. Commissioner (EL), Ampati
		Electoral Registration Officer/S.D.O., Dadenggiri Sub-Division	Asst. Electoral Registration Officer/Extra Asstt. Commissioner, Dadenggiri
District Election Officer/Deputy Commissioner (EL), East Garo Hills District, Williamnagar	District Election Officer, East Garo Hills District, Williamnagar	Electoral Registration Officer/Addl.Deputy Commissioner, (EL), D.C. Office, Williamnagar	Asst. Electoral Registration Officer/Extra Asstt. Commissioner (EL), D.C. Office, Williamnagar
		Electoral Registration Officer/Addl.Deputy Commissioner, (EL), S.D.O. Office, Resubelpara	Asst. Electoral Registration Officer/Extra Asstt. Commissioner (EL), S.D.O. Office, Resubelpara
District Election Officer/Deputy Commissioner (EL), South Garo Hills District, Baghmara	District Election Officer, South Garo Hills District, Baghmara	Electoral Registration Officer/Addl.Deputy Commissioner, (EL), D.C. Office, Baghmara	Asst. Electoral Registration Officer/Extra Asstt. Commissioner (EL), D.C. Office, Baghmara

Name of Department:

EXCISE DEPARTMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Commissioner of Excise, Meghalaya, Shillong	Commissioner of Excise, Meghalaya, Shillong	Deputy Commissioner of Excise, Meghalaya, Shillong	Assistant Commissioner of Excise, Meghalaya, Shillong
DISTRICT HEADQUARTERS			
Deputy Commissioner (Excise) East Khasi Hills District, Shillong	Commissioner (Excise) East Khasi Hills District, Shillong	Asst. Commissioner Excise East Khasi Hills District, Shillong	Superintendent of Excise East Khasi Hills District, Shillong
Deputy Commissioner (Excise) West Khasi Hills District, Nongstoin	Deputy Commissioner (Excise) West Khasi Hills District, Nongstoin	Superintendent of Excise West Khasi Hills District, Nongstoin	Deputy Superintendent of Excise West Khasi Hills District, Nongstoin
Deputy Commissioner (Excise) Jaintia Hills District, Jowai	Deputy Commissioner (Excise) Jaintia Hills District, Jowai	Superintendent of Excise Jaintia Hills District, Jowai	Inspector of Excise, Jowai
Deputy Commissioner (Excise) Ri-Bhoi District, Nongpoh	Deputy Commissioner (Excise) Ribhoi District, Nongpoh	Superintendent of Excise Ri-Bhoi District, Nongpoh	Deputy Superintendent of Excise Ribhoi District, Nongpoh
Deputy Commissioner (Excise) West Garo Hills District, Tura	Deputy Commissioner (Excise) West Garo Hills District, Tura	Superintendent of Excise West Garo Hills District, Tura	Inspector of Excise, West Garo Hills District, Tura
Deputy	Deputy Commissioner	Superintendent of Excise	Deputy

Commissioner (Excise) East Garo Hills District, Williamnagar	(Excise) East Garo Hills District, Williamnagar	East Garo Hills District, Williamnagar	Superintendent of Excise East Garo Hills District, Williamnagar
Deputy Commissioner (Excise) South Garo Hills District, Baghmara	Deputy Commissioner (Excise) South Garo Hills District, Baghmara	Superintendent of Excise South Garo Hills District, Baghmara	Deputy Superintendent of Excise South Garo Hills District, Baghmara

SUB-DIVISIONAL HEADQUARTERS			
Sub-Divisional Officer (Civil), In- charge Excise, Khliehriat	Sub-Divisional Officer (Civil), In-charge Excise, Khliehriat	Deputy Superintendent of Excise, Khliehriat	Inspector of Excise, Khliehriat
Sub-Divisional Officer (Civil), In- charge Excise, Amlaren	Sub-Divisional Officer (Civil), In-charge Excise, Amlaren	Inspector of Excise, Amlaren	Assistant Inspector of Excise, Amlaren
Sub-Divisional Officer (Civil), In- charge Excise, Sohra	Sub-Divisional Officer (Civil), In-charge Excise, Sohra	Inspector of Excise, Sohra	Assistant Inspector of Excise, Sohra
Sub-Divisional Officer (Civil), In- charge Excise, Mairang	Sub-Divisional Officer (Civil), In-charge Excise, Mairang	Inspector of Excise, Mairang	Assistant Inspector of Excise, Mairang
Sub-Divisional Officer (Civil), In- charge Excise, Mawkyrwat	Sub-Divisional Officer (Civil), In-charge Excise, Mawkyrwat	Inspector of Excise, Mawkyrwat	Assistant Inspector of Excise, Mawkyrwat
Sub-Divisional Officer (Civil), In- charge Excise, Resubelpara	Sub-Divisional Officer (Civil), In-charge Excise, Resubelpara	Inspector of Excise, Resubelpara	Assistant Inspector of Excise, Resubelpara
Sub-Divisional Officer (Civil), In- charge Excise, Ampati	Sub-Divisional Officer (Civil), In-charge Excise, Ampati	Inspector of Excise, Ampati	Assistant Inspector of Excise, Ampati
Sub-Divisional Officer (Civil), In- charge Excise, Dadengiri	Sub-Divisional Officer (Civil), In-charge Excise, Dadengiri	Inspector of Excise, Dadengiri	Assistant Inspector of Excise, Dadengiri

Name of Department: **EXCISE/REGISTRATION/TAXATION/STAMPS**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
ERTS	Secretary, ERTS Meghalaya Phone Nos. PABX 2462	Under Secretary ERTS, Phone No.2214	Superintendent ERTS Department Phone No.2255
<u>Excise Deptt.</u> Commissioner of Excise, Meghalaya, Shillong	Commissioner of Excise, Meghalaya, Shillong	Deputy Commissioner of Excise, Meghalaya, Shillong	Asst. Commissioner of Excise, Meghalaya, Shillong
DISTRICT HEADQUARTERS			
Deputy Commissioner (Excise) East Khasi Hills District, Shillong	Commissioner (Excise) East Khasi Hills District, Shillong	Asst. Commissioner Excise East Khasi Hills District, Shillong	Superintendent of Excise East Khasi Hills District, Shillong
Deputy Commissioner (Excise) West Khasi Hills District, Nongstoin	Deputy Commissioner (Excise) West Khasi Hills District, Nongstoin	Superintendent of Excise West Khasi Hills District, Nongstoin	Deputy Superintendent of Excise West Khasi Hills District, Nongstoin
Deputy Commissioner (Excise) Jaintia Hills District, Jowai	Deputy Commissioner (Excise) Jaintia Hills District, Jowai	Superintendent of Excise Jaintia Hills District, Jowai	Inspector of Excise, Jowai
Deputy Commissioner (Excise) Ri-Bhoi District, Nongpoh	Deputy Commissioner (Excise) Ribhoi District, Nongpoh	Superintendent of Excise Ri-Bhoi District, Nongpoh	Deputy Superintendent of Excise Ribhoi District, Nongpoh
Deputy Commissioner (Excise) West Garo Hills District, Tura	Deputy Commissioner (Excise) West Garo Hills District, Tura	Superintendent of Excise West Garo Hills District, Tura	Inspector of Excise, West Garo Hills District, Tura
Deputy Commissioner (Excise) East Garo Hills District,	Deputy Commissioner (Excise) East Garo	Superintendent of Excise East Garo Hills District, Williamnagar	Deputy Superintendent of Excise East Garo Hills District,

Williamnagar	Hills District, Williamnagar		Williamnagar
Deputy Commissioner (Excise) South Garo Hills District, Bagmara	Deputy Commissioner (Excise) South Garo Hills District, Bagmara	Superintendent of Excise South Garo Hills District, Bagmara	Deputy Superintendent of Excise South Garo Hills District, Bagmara
SUB-DIVISIONAL HEADQUARTERS			
Sub-Divisional Officer (Civil), In-charge Excise, Khliehriat	Sub-Divisional Officer (Civil), In- charge Excise, Khliehriat	Dy. Superintendent of Excise, Khliehriat	Inspector of Excise, Khliehriat
Sub-Divisional Officer (Civil), In-charge Excise, Amlarem	Sub-Divisional Officer (Civil), In- charge Excise, Amlarem	Inspector of Excise, Amlarem	Assistant Inspector of Excise, Amlarem
Sub-Divisional Officer (Civil), In-charge Excise, Sohra	Sub-Divisional Officer (Civil), In- charge Excise, Sohra	Inspector of Excise, Sohra	Assistant Inspector of Excise, Sohra
Sub-Divisional Officer (Civil), In-charge Excise, Mairang	Sub-Divisional Officer (Civil), In- charge Excise, Mairang	Inspector of Excise, Mairang	Assistant Inspector of Excise, Mairang
Sub-Divisional Officer (Civil), In-charge Excise, Mawkyrwat	Sub-Divisional Officer (Civil), In- charge Excise, Mawkyrwat	Inspector of Excise, Mawkyrwat	Assistant Inspector of Excise, Mawkyrwat
Sub-Divisional Officer (Civil), In-charge Excise, Resubelpara	Sub-Divisional Officer (Civil), In- charge Excise, Resubelpara	Inspector of Excise, Resubelpara	Assistant Inspector of Excise, Resubelpara
Sub-Divisional Officer (Civil), In-charge Excise, Ampati	Sub-Divisional Officer (Civil), In- charge Excise, Ampati	Inspector of Excise, Ampati	Assistant Inspector of Excise, Ampati
Sub-Divisional Officer (Civil), In-charge Excise, Dadengiri	Sub-Divisional Officer (Civil), In- charge Excise, Dadengiri	Inspector of Excise, Dadengiri	Assistant Inspector of Excise, Dadengiri
<u>Taxation Department</u> Commissioner of Taxes	Commissioner of Taxes	1. Deputy Commissioner of Taxes Ph.No.2505475	1. Superintendent of Taxes, Enforcement Branch. Ph.No.2505715

		2. Superintendent of Taxes, (Estt) Dhankheti Shillong Ph.No.2222269	1. Superintendent of Taxes, Circle I. Ph.No.2222269
			2. Superintendent of Taxes, Circle II. Ph.No.2220425

			3. Superintendent of Taxes, Circle III. Ph.No.2220395
			4. Superintendent of Taxes, Circle IV. Ph.No.2220428
			5. Superintendent of Taxes, Circle V. Ph.No.2220392
			6. Superintendent of Taxes, Circle VI. Ph.No.2220433
ERTS Department	Director of Meghalaya State Lottery.	Under Secretary ERTS Deptt.	Office Superintendent Director Meghalaya State Lottery Shillong
Office of the Meghalaya Commission on Resource Mobilisation	Secretary, ERTS Deptt. Phone No.PABX 2462	Secretary, MCRM Phone No.PABX-2671	Superintendent MCRM Phone No.2637
Inspector General of Registration	Inspector General of Registration	Registrar East Khasi Hills District, Shillong	Sub-Registrar East Khasi Hills District, Shillong
		Registrar West Khasi Hills District, Nongstoin	Sub-Registrar West Khasi Hills District, Nongstoin
		Registrar Jaintia Hills District, Jowai	Sub-Registrar Jaintia Hills District, Jowai
		Registrar Ri-Bhoi District, Nongpoh	Sub-Registrar Ri-Bhoi District, Nongpoh
		Registrar West Garo Hills District, Tura	Sub-Registrar West Garo Hills District, Tura
		Registrar East Garo Hills District,	Sub-Registrar East Garo Hills District,

		Williamnagar	Williamnagar
		Registrar South Garo Hills District, Baghmara	Sub-Registrar South Garo Hills District, Baghmara
Office of the Superintendent of Stamps, Meghalaya	Superintendent of Stamps, Shillong	Treasury Officer, East Khasi Hills District, Shillong	Accountant
		Treasury Officer, West Khasi Hills District, Nongstoin	
		Treasury Officer, Jaintia Hills District, Jowai	
		Treasury Officer, Ri-Bhoi District, Nongpoh	
		Treasury Officer, West Garo Hills District, Tura	
		Treasury Officer, East Garo Hills District, Williamnagar	
		Treasury Officer, South Garo Hills District, Baghmara	
		Sub-Treasury Officer, Ampati, West Garo Hills District, Ampati	
		Sub-Treasury Officer, Resubelpara, East Garo Hills, Williamnagar	
		Sub-Treasury Officer, Mairang, West Khasi Hills District, Mairang	
		Sub-Treasury Officer, Mawkyrwat, West Khasi Hills, Mawkyrwat	
Registrar of Societies	Registrar of Societies, Shillong	Office Superintendent	
		Joint Registrar of Societies, East Khasi Hills District, Shillong	
		Joint Registrar of Societies, West Khasi	

		Hills District, Nongstoin	
		Joint Registrar of Societies, Jaintia Hills District, Jowai	
		Joint Registrar of Societies, Ri Bhoi District, Shillong	
		Joint Registrar of Societies, West Garo Hills District, Tura	
		Joint Registrar of Societies, East Garo Hills District, Williamnagar	
		Joint Registrar of Societies, South Garo Hills District, Baghmara	

Name of Department:

FINANCE DEPARTMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Finance (Pay Revision) Department	Principal Secretary, Meghalaya Secretariat (Civil) Rilang Building Room No.340 Shillong-793001 Phone No.-2222016 PABX-2262	O.S.D. & Ex-Officio, Director Finance (Technical) Meghalaya Secretariat (Civil) Myntdu Building Room No.417B Shillong-793001 Phone No.-2500746 PABX-2620	Under Secretary, Meghalaya Secretariat (Civil) Myntdu Building Room No.125 Shillong-793001 PABX-2314
Finance Department	Principal Secretary Finance Deputy	Director of Accounts & Treasuries Treasury Officer:-	Deputy Director of Accounts & Treasuries Accountant:-

	Commissioner	<ol style="list-style-type: none"> 1. Shillong District Treasury, Shri P.Hojoon 2. Shillong South Treasury, Shri H.Syiem 3. Jowai Treasury, Shri G.H.Passah 4. Nongstoin Treasury, Shri P.Passah 5. Nongpoh Treasury, Smti P.Wanniang 6. Tura Treasury Shri D.K.Newar 7. Williamnagar Treasury Shri T.Syiem 8. Baghmara Treasury, Shri K.R.Nongrum 	<ol style="list-style-type: none"> 1. Smti B.Wahlang 2. Shri N.Diengdoh 3. Shri J.R.Wann 4. Smti R.Wahlang 5. Shri S.Syiemliah 6. Shri N.P.Hajong 7. Shri P.A.Sangma 8. Shri H.A.Sangma
	Sub-Divisional Officer (Civil)	<p>Treasury Officer:-</p> <ol style="list-style-type: none"> 1. Sohra Sub-Treasury, Shri D.F.Warjri 2. Mairang Sub-Treasury, Smti E.Wahlang 3. Mawkyrwat Sub-Treasury, Shri L.B.Thangkhiew 4. Ampati Sub-Treasury, Shri P.V.K.Marak 5. Resubelpara Sub-Treasury, Smti N.Swer 6. Khliehriat Sub-Treasury, Shri 	<p>Senior Accounts Assistant:-</p> <ol style="list-style-type: none"> 1. Shri B.S.Kharwanlang 2. Shri D.Swer 3. Smti P.Lyngdoh 4. Smti Linia Ch.Momin 5. Shri G.N.Sangma 6. Smti I.Law

		A.Papang	
Directorate of Local Accounts, Meghalaya, Shillong	Principal Secretary, Finance Department, Shillong	Examiner of Local Accounts, Meghalaya, Shillong (E.L.A.)	Deputy Examiner of Local Accounts, Meghalaya, Shillong (D.E.L.A.)
Directorate of Small Savings, Meghalaya, Shillong	Principal Secretary (Finance)	Director of Small Savings	U.D.A. Directorate of Small Savings
Directorate of Institutional Finance	Director of Institutional Finance	Deputy Director of Institutional Finance	

Name of Department:

FISHERIES DEPARTMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Fisheries Department	Commissioner & Secretary	Under Secretary	Superintendent, Fisheries Department
Directorate of Fisheries	-	Fishery Information Officer	Fishery Officer
-do-	-	Superintendent of Fisheries, Shillong	1. Fishery Officer, Shillong 2. Fishery Officer, Sohra Sub Division
-do-	-	Superintendent of Fisheries, Nongstoin	1. Fishery Officer, Nongstoin 2. Fishery Officer, Mairang Sub Division 3. Fishery Officer, Mawkyrwat Sub Division
-do-	-	Superintendent of Fisheries, Nongpoh	Fishery Officer, Nongpoh
		Superintendent of	1. Fishery Officer, Jowai 2. Fishery Officer,

-do-	-	Fisheries, Jowai	Khliehriat Sub Division
			3. Fishery Officer, Amlaren Sub Division
-do-	-	Superintendent of Fisheries, Baghmara	Fishery Officer, Baghmara
-do-	-	Superintendent of Fisheries, Tura	1. Fishery Officer, Tura
			2. Fishery Officer, Ampati Sub Division
			3. Fishery Officer, Dadenggiri Sub Division

-do-	-	Superintendent of Fisheries, Williamnagar	Fishery Officer, Williamnagar
-do-	-	Farm Superintendent, Jamge	Fishery Supervisor, Jamge

Name of Department: **FOOD CIVIL SUPPLIES & CONSUMER AFFAIRS**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Department of Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong	Secretary to the Govt. of Meghalaya, Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong	Under Secretary to the Govt. of Meghalaya, Food Civil Supplies & Consumer Affairs Department	Superintendent, Department of Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong
Directorate of Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong	Director, Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong	Joint Director, Directorate of Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong	Office Superintendent, Directorate of Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong

	Deputy Commissioner (Supply), East Khasi Hills.	Joint Director of Supply, East Khasi Hills, Shillong	Superintendent of Supply, Shillong
	Deputy Commissioner (Supply), Jaintia Hills	Deputy Director of Supply Jowai	Inspector of Supply, Jowai
	Deputy Commissioner (Supply), Ri-Bhoi District	Deputy Director of Supply, Nongpoh	Inspector of Supply, Nongpoh
	Deputy Commissioner (Supply), West Khasi Hills	Deputy Director of Supply, Nongstoin	Inspector of Supply, Nongstoin
	Deputy Commissioner (Supply), East Garo Hills District	Deputy Director of Supply, Williamnagar	Inspector of Supply, Williamnagar
	Deputy Commissioner (Supply), West Garo Hills District	Deputy Director of Supply, Tura	Inspector of Supply, Tura

	Deputy Commissioner (Supply), South Garo Hills District	Inspector of Supply, Baghmara	Sub-Inspector of Supply, Baghmara
	Director, Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong	Sub-Divisional Officer, (S) Sohra	Inspector of Supply, Sohra
	Director, Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong	Sub-Divisional Officer, (S) Khliehriat	Inspector of Supply, Khliehriat
	Director, Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong	Sub-Divisional Officer, (S) Amlarem	Inspector of Supply, Amlarem
	Director, Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong	Sub-Divisional Officer, (S) Mairang	Inspector of Supply, Mairang
	Director, Food Civil Supplies & Consumer	Sub-Divisional Officer, (S)	Inspector of Supply, Mawkyrwat

	Affairs, Meghalaya, Shillong	Mawkyrwat	
	Director, Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong	Sub-Divisional Officer, (S) Resubelpara	Inspector of Supply, Resubelpara
	Director, Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong	Sub-Divisional Officer, (S) Dadenggiri	Inspector of Supply, Dadenggiri
	Director, Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong	Sub-Divisional Officer, Ampati	Inspector of Supply, Ampati
Meghalaya State Consumer Disputes Redressal Commission	President, Meghalaya State Consumer Disputes Redressal Commission	Secretary, Meghalaya State Consumer Disputes Redressal Commission	<ol style="list-style-type: none"> 1. President, East Khasi Hills District Forum 2. President, West Khasi Hills District Forum 3. President Ri-Bhoi District Forum 4. President, Jaintia Hills District Forum 5. President, East Garo Hills District Forum 6. President, West Garo Hills District Forum 7. President, South Garo Hills District Forum

Name of Department: **FOREST & ENVIRONMENT DEPARTMENT**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>	
1	2	3	4	
Forest Department	Commissioner & Secretary, Education, Addl. Building, Phone-2226684 PABX-2222	Deputy Secretary, Forest, Addl. Building, PABX-2244	Superintendent, Forest, Addl. Building, PABX-2336	
Office of Principal Chief Conservator of Forests, Meghalaya, Sylvan House, Lower Lachumiere, Shillong	The Principal Chief Conservator of Forests, Meghalaya	Conservator of Forests (Territorial & Development)	Registrar, Office of PCCF	
Office of Principal Chief Conservator of Forests (Social Forestry & Environment)	The Chief Conservator of Forests (Social Forestry & Environment)	Conservator of Forests (Social Forestry & Environment) i/c Social Forestry Divisions, Khasi & Jaintia Hills		
		O.S.D. Social Forestry (CF Level) i/c Social Forestry Divisions, Garo Hills.		
		Divisional Forest Officer, East Khasi Hills, Social Forestry Division		Range Forest Officer, Myllem Social Forestry Range
				Range Forest Officer, Cherrapunjee Social Forestry Range
				Range Forest Officer, Pynursla Social Forestry Range
Range Forest Officer, Mawkynrew Social Forestry Range				
Range Forest Officer, Mawsynram Social Forestry Range				

Office of Principal Chief Conservator of Forests (Social Forestry & Environment)	The Chief Conservator of Forests (Social Forestry & Environment)	Divisional Forest Officer, West Khasi Hills, Social Forestry Division	Range Forest Officer, Mawkyrwat Social Forestry Range
			Range Forest Officer, Mairang Social Forestry Range
		Divisional Forest Officer, Jaintia Hills, Social Forestry Division	Range Forest Officer, Shangpung Social Forestry Range
			Range Forest Officer, Amlarem Social Forestry Range
			Range Forest Officer, Khliehriat Range
			Range Forest Officer, Namdong Social Forestry Range
		Divisional Forest Officer, North Khasi Hills, Social Forestry Division	Range Forest Officer, Kyrdem Kulai (Nongsder) Social Forestry Range
			Range Forest Officer, Byrnihat Social Forestry Range
		Divisional Forest Officer, East Garo Hills, Social Forestry Division	Range Forest Officer, Rongjeng Social Forestry Range
			Range Forest Officer, Bajengdoba Social Forestry Range
		Divisional Forest Officer, West Garo Hills, Social Forestry Division	Range Forest Officer Hollaidanga Social Forestry Range
			Range Forest Officer Betasing Social Forestry Range
		Divisional Forest Officer, South Garo Hills, Social Forestry Division	Range Forest Officer Khondok Social Forestry Range
			Range Forest Officer Masighat Social Forestry Range

Office of the Chief Conservator of Forests (Research, Training & WL)	Chief Conservator of Forests (R&T & WL)	Conservator of Forests (Wildlife) Garo Hills	
		O.S.D. Wildlife, (CF Level) i/c Wildlife and Territorial Divisions, Khasi & Jaintia Hills.	
Office of the Chief Conservator of Forests (Research, Training & WL)	Chief Conservator of Forests (R&T & WL)	Divisional Forest Officer, Khasi Hills Wildlife Division	Range Forest Officer, Nongpoh Wildlife Range
			Range Forest Officer, Nongstoin Wildlife Range
			Range Forest Officer, Wildlife Protection Range
			Range Forest Officer, Wildlife Range – Lum Nehru Park
		Divisional Forest Officer, Jaintia Hills Wildlife Division	Range Forest Officer, Jowai Wildlife Range
			Range Forest Officer, Umkiang Wildlife Range
		Divisional Forest Officer, East & West Garo Hills Wildlife Division	Range Forest Officer, Nokrek Northern Wildlife Range, Tura.
			Range Forest Officer, Williamnagar Range, Williamnagar
			Range Forest Officer, Nokrek Southern Wildlife Range, Chokpot
			Range Forest Officer, Dadengiri Wildlife Range, Dadengiri
		Divisional Forest Officer, BNP Division	Range Forest Officer, Baghmara Wildlife Range
			Range Forest Officer, Rongara Wildlife Range

			Range Forest Officer, Siju Wildlife Range,
			Range Forest Officer, Mahadeo Wildlife Range
		Conservator of Forests (Research & Training)	
		Divisional Forest Officer, Working Plan Division	
		Divisional Forest Officer, Training Division	Principal, Forest Training School, Darugiri
Office of the Chief Conservator of Forests (Research, Training & WL)	Chief Conservator of Forests (R&T & WL)	Divisional Forest Officer, Forest Reserve Survey Division	
		Divisional Forest Officer, Silviculture Division	Range Forest Officer, Umsaw Range Range Forest Officer, Rongrenggiri Range
Office of the Chief Conservator of Forests (T)	Chief Conservator of Forests (T)	Conservator of Forests, (Wildlife) Garo Hills	
		O.S.D. Wildlife (C F level) i/c Wildlife & Territorial Divisions Khasi & Jaintia Hills	
		Divisional Forest Officer, Khasi Hills Division	Range Forest Officer, Umtasor Territorial Range, Umtasor
			Range Forest Officer, Park Territorial Range, Shillong
			Range Forest Officer, Protection Territorial Range, Shillong
		Divisional Forest Officer, Jaintia Hills Division	Range Forest Officer, Saipung Territorial Range Office, Saipung
Range Forest Officer, Umkiang Territorial Range Office, Umkiang			
Range Forest Officer, Passadwar Territorial Range Office, Passadwar			

		Divisional Forest Officer, Garo Hills Division	Range Forest Officer, Kharkutta Territorial Range
			Range Forest Officer, Southern Territorial Range Baghmara
			Range Forest Officer, Simsanggre Territorial Range
			Range Forest Officer, Dainadubi Territorial Range
			Range Forest Officer, Darugre Territorial Range
Office of the Chief Conservator of Forests (T)	Chief Conservator of Forests (T)	Divisional Forest Officer, Forest Utilization Division Division	

Name of Department: GENERAL ADMINISTRATION DEPARTMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
General Administration Department (A)	Commissioner & Secretary, GAD PABX-2573	PIO-Joint Secretary, GAD (A) PABX-2287	Superintendent GAD (A) PABX-2284
General Administration Department (B)	Commissioner & Secretary, GAD	Under Secretary	
Meghalaya House New Delhi	Principal Resident Commissioner, New Delhi, Ph.No.011-23015508	Joint Resident Commissioner, New Delhi, Ph.No.011-23014341	Superintendent
Meghalaya House Kolkatta	Commissioner & Secretary, GAD, Addl. Secretariat	TADA, Kolkatta, Phone-033-2441-1937	Movement Officer, Phone-033-2441-3116

	Bldg. Ph.No.2225669 PABX-2573		
Meghalaya House Guwahati	Commissioner & Secretary, GAD, Addl. Secretariat Bldg. Ph.No.2225669 PABX-2573	O.S.D., Guwahati, Phone-0361-2632174	Liaison Officer, Phone-0361-2544343
Meghalaya House Vellore	Commissioner & Secretary, GAD, Addl. Secretariat Bldg. Ph.No.2225669 PABX-2573	Deputy Secretary, GAD (A), PABX-2267	Caretaker, Vellore, Phone-0113627155
Office of the Estate Officer, Shillong	Commissioner & Secretary, GAD	Estate Officer (GA)	
Directorate Sainik Welfare, Shillong	Commissioner & Secretary, GAD	Director Sainik Welfare	
Zila Sainik Welfare Office, Shillong	Director Sainik Welfare	Zila Sainik Welfare Officer	

Name of Department:

HEALTH & FAMILY WELFARE DEPARTMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Health Department	Commissioner & Secretary	Officer-on-Special Duty	Under Secretary
Directorate of Health Services (MI), Shillong	Directorate of Health Services (MI), Shillong	Deputy Director of Health Services (MI), O/o the DHS (MI), Shillong	Sr. M&HOs, O/o the DHS (MI), Shillong
Directorate of Health Services (MI), Shillong	Directorate of Health Services (MI), Shillong	Deputy Director (Nursing), O/o the DHS (MI), Shillong	Asstt. Director Nursing, O/o the DHS (MI), Shillong
Directorate of Health Services (MI), Shillong	Directorate of Health Services (MI),	State Food Inspector, O/o the DHS (MI),	Food Inspector, O/o the DHS (MI), Shillong

	Shillong	Shillong	
Directorate of Health Services (MI), Shillong	Directorate of Health Services (MI), Shillong	Asstt. Drugs Controller, O/o the DHS (MI), Shillong	Drugs Inspector, O/o the DHS (MI), Shillong
Directorate of Health Services (MI), Shillong	Directorate of Health Services (MI), Shillong	Superintendent/Asst.S updt. i/c Civil Hospital, Shillong, Ganesh Das Hospital, Shillong, R.P. Chest Hospital, Shillong, Jowai Civil Hospital, Tura Civil Hospital, Williamnagar CHC, Tirot Singh Memorial Hospital, Mairang, Nongpoh CHC	Medical Officer, Civil Hospital, Shillong, Ganesh Das Hospital, Shillong, R.P. Chest Hospital, Shillong, Jowai Civil Hospital, Tura Civil Hospital, Williamnagar CHC, Tirot Singh Memorial Hospital, Mairang, Nongpoh CHC
Directorate of Health Services (MI), Shillong	Directorate of Health Services (MI), Shillong	Principal, i/c Civil Hospital, Shillong, Ganesh Das Hospital, Shillong, Rongkhon, Tura	Matron i/c Civil Hospital, Shillong, Ganesh Das Hospital, Shillong, Rongkhon, Tura
Directorate of Health Services (MI), Shillong	Directorate of Health Services (MI), Shillong	DM&HO, East Khasi Hills, Lower Lachumiere, Shillong.	1. Sr.M&HO, East Khasi Hills, Shillong 2. I/c PHC & CHC, East Khasi Hills, Shillong

Directorate of Health Services (MI), Shillong	Directorate of Health Services (MI), Shillong	DM&HO, Ri-Bhoi District, Nongpoh	1. Sr. M&HO, Ri-Bhoi, Nongpoh. 2. I/c PHC & CHC, Ri-Bhoi, Nongpoh.
Directorate of Health Services (MI), Shillong	Directorate of Health Services (MI), Shillong	DM&HO, West Khasi Hills, Nongstoin	1. Sr. M&HO, West Khasi Hills, Nongstoin 2. I/c PHC & CHC, West Khasi Hills, Nongstoin
Directorate of Health Services (MI), Shillong	Directorate of Health Services (MI), Shillong	DM&HO, Jaintia Hills, Jowai	1. Sr. M&HO, Jaintia Hills, Jowai 2. I/c PHC & CHC, Jaintia Hills, Jowai

Directorate of Health Services (MI), Shillong	Directorate of Health Services (MI), Shillong	DM&HO, East Garo Hills, Williamnagar	<ol style="list-style-type: none"> 1. Sr. M&HO, East Garo Hills, Williamnagar 2. I/c PHC & CHC, East Garo Hills, Williamnagar
Directorate of Health Services (MI), Shillong	Directorate of Health Services (MI), Shillong	DM&HO, West Garo Hills, Tura	<ol style="list-style-type: none"> 1. Sr. M&HO, West Garo Hills, Tura 2. I/c PHC & CHC, West Garo Hills, Tura
Directorate of Health Services (MI), Shillong	Directorate of Health Services (MI), Shillong	DM&HO, South Garo Hills, Baghmara	<ol style="list-style-type: none"> 1. Sr. M&HO, South Garo Hills, Baghmara 2. I/c PHC & CHC, South Garo Hills, Baghmara
Directorate of Health Services (MI), Shillong	Directorate of Health Services (MI), Shillong	E.E. (Health Engineering Wing)	SDO i/c, East Khasi Hills, Shillong, West Khasi Hills, Nongstoin, Jaintia Hills, Jowai, West Garo Hills, Tura, East Garo Hills, Williamnagar
Directorate of Health Services (R)	Directorate of Health Services (R)	Sr. Medical & Health Officer, Pasteur Institute, Shillong	Sr. Medical & Health Officer, Pasteur Institute, Shillong

Directorate of Health Services (R)	Directorate of Health Services (R)	Sr. Medical & Health Officer, Pasteur Institute, Shillong	Sr. Medical & Health Officer, Pasteur Institute, Shillong
Directorate of Health Services (R)	Directorate of Health Services (R)	Sr. Medical & Health Officer, Pasteur Institute, Shillong	Sr. Medical & Health Officer, Pasteur Institute, Shillong
Directorate of Health Services (MCH&FW)	Directorate of Health Services (MCH&FW)	Deputy Director/Asstt. Director	Sr. Medical & Health Officer
Directorate of Health Services (MCH&FW)	Directorate of Health Services (MCH&FW)	Addl. DM&HO, East Khasi Hills	<ol style="list-style-type: none"> 1. Sr. M&HO, East Khasi Hills, Shillong 2. I/c PHC/CHC, East Khasi Hills,

			Shillong
Directorate of Health Services (MCH&FW)	Directorate of Health Services (MCH&FW)	DM&HO, Ri-Bhoi District, Nongpoh	1. Sr. M&HO, Ri-Bhoi, Nongpoh 2. I/c PHC/CHC, Ri-Bhoi, Nongpoh
Directorate of Health Services (MCH&FW)	Directorate of Health Services (MCH&FW)	Addl. DM&HO, West Khasi Hills, Nongstoin	1. Sr. M&HO, West Khasi Hills, Nongstoin 2. I/c PHC/CHC, West Khasi Hills, Nongstoin
Directorate of Health Services (MCH&FW)	Directorate of Health Services (MCH&FW)	Addl. DM&HO, Jaintia Hills, Jowai	1. Sr. M&HO, Jaintia Hills, Jowai 2. I/c PHC/CHC, Jaintia Hills, Jowai
Directorate of Health Services (MCH&FW)	Directorate of Health Services (MCH&FW)	Addl. DM&HO, East Garo Hills, Williamnagar	1. Sr. M&HO, East Garo Hills, Williamnagar 2. I/c PHC/CHC, East Garo Hills, Williamnagar
Directorate of Health Services (MCH&FW)	Directorate of Health Services (MCH&FW)	Addl. DM&HO, West Garo Hills, Tura	1. Sr. M&HO, West Garo Hills, Tura 2. I/c PHC/CHC, West Garo Hills, Tura
Directorate of Health Services (MCH&FW)	Directorate of Health Services (MCH&FW)	DM&HO, South Garo Hills, Baghmara	1. Sr. M&HO, South Garo Hills, Baghmara 2. I/c PHC/CHC, South Garo Hills, Baghmara
Directorate of Health Services (MCH&FW)	Directorate of Health Services (MCH&FW)	Principal	Lecturer-cum-Demonstrator
Chairman, Meghalaya Health Society	Mission Director	Joint Mission Director	Medical & Health Officer
Chairman, Meghalaya Health Society	Mission Director	Joint Mission Director	Sr. M&HO, at State Head Quarters
Chairman, Meghalaya Health Society	Mission Director	Joint Mission Director	I/c PHC/CHC at District Head Quarters
Chairman, (SCOVA)	Chairman, SCOVA	Member Secy. SCOVA	Asstt. Director (Demo)

Chairman, (SCOVA)	Chairman, SCOVA	Member Secy. SCOVA	Sr. M&HO at State Head Quarters
Chairman, (SCOVA)	Chairman, SCOVA	Member Secy. SCOVA	I/c PHC/CHC at District Head Quarters
Chairman, AIDS Control Society	Chairman, AIDS Control Society	Member Secretary, AIDS Control Society	Medical & Health Officer
Chairman, AIDS Control Society	Chairman, AIDS Control Society	Member Secretary, AIDS Control Society	Sr. M&HO, at State Head Quarters
Chairman, AIDS Control Society	Chairman, AIDS Control Society	Member Secretary, AIDS Control Society	I/c PHC/CHC at District Head Quarters
Chairman, Meghalaya State Cancer Society	Chairman, Meghalaya State Cancer Society	Member Secretary, Meghalaya State Cancer Society	Medical & Health Officer
Chairman, Meghalaya State Cancer Society	Chairman, Meghalaya State Cancer Society	Member Secretary, Meghalaya State Cancer Society	Sr. Medical & Health Officer at State Head Quarters
Chairman, Meghalaya State Cancer Society	Chairman, Meghalaya State Cancer Society	Member Secretary, Meghalaya State Cancer Society	I/c PHC/CHC at District Head Quarters
Chairman, MHAB	Chairman, MHAB	Member Secretary, MHAB	Medical & Health Officer
Chairman, MHAB	Chairman, MHAB	Member Secretary, MHAB	Sr. Medical & Health Officer at State Head Quarters
Chairman, MHAB	Chairman, MHAB	Member Secretary, MHAB	I/c PHC/CHC at District Head Quarters

Name of Department:

DIRECTORATE OF HEALTH SERVICES (MI)

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Directorate of Health Services (MI) Meghalaya, Shillong	Director of Health Services (MI)	S.D.M&HO (Deployed from DM&HO East Khasi Hills, Shillong O/o DHS (MI)	S.D.O. Engineering Wing, East Khasi Hills
		Deputy Director Malaria	S.D.O. Engineering Wing, West Khasi Hills
		Asstt. Drug Controller	S.D.O. Engineering Wing, Jaintia Hills, Jowai
		Deputy Director	S.D.O. Engineering

		(Nursing)	Wing, East Garo Hills, Williamnagar
		Executive Engineering Wing	S.D.O. Engineering Wing, West Garo Hills, Tura
		Surgeon Supdt. Civil Hospital Shillong	Sr.M&HO Sohra
		Suptd. Jowai Civil Hospital	M&HO Mawsynram
		S.M.&H.O.Mairang Hospital	M&HO Ishamati
		Supdt. Tura Civil Hospital	Sr. M&HO Nongstoin
		Suptd. R.P.Chest Hospital, Shillong	M&HO Mawkyrwat
		I/c Asstt.Psychiatrist MIMHANS	M&HO Nongkhlaw
		Principal Regional Health & Family Welfare Training Institute	Sr. M&HO Bhoilymbong
		Principal Nursing School Ganesh Das Hospital	Sr. M&HO Umsning
		Vice Principal Nursing Training School Civil Hospital Shillong	M&HO Patharkhmah
		Principal Nursing School, Tura	SDM & HO Khliehriat
		DM&HO East Khasi Hills, Shillong	M&HO Nongtalang
		DM&HO West Khasi Hills, Nongstoin	Sr. M&HO Ummulong
		DM&HO Ri-Bhoi District, Nongpoh	M&HO Sutnga
		DM&HO Jaintia Hills, Jowai	M&HO Laskein
		DM&HO East Garo Hills, Williamnagar	M&HO Ampati
		DM&HO West Garo Hills, Tura	M&HO Dadenghiri
		DM&HO South Garo Hills, Bagmara	M&HO Dalu
		T.B. Hospital, Tura	M&HO Phulbari
		Ganesh Das Superintendent	M&HO Mahendraganj

		State T.B. Officer, Shillong	M&HO Selsella
		State Leprosy Officer	Sr. M&HO Williamnagar
		Asstt. Project Director AIDS Control Society	Sr. DM&HO Resubelpara
		Secretary Cancer Society	Sr. M&HO Baghmara
			M&HO Pomlum
			M&HO Pynursla
			M&HO Sohiong
			M&HO Mawryngkneng
			M&HO Nongspung
			M&HO Laitryngew
			M&HO Balat
			Sr. M&HO Laitlyngkot
			M&HO Mawkynrew
			M&HO Mawlong
			M&HO Diengiei
			M&HO Jongksha
			M&HO Sohbar
			M&HO Swer
			M&HO Shella
			M&HO Mawphlang
			M&HO Mawsahew
			M&HO Diengpasoh
			M&HO Jatah
			Sr. M&HO Smit
			M&HO Markasa
			M&HO Riango
			M&HO Ranikor
			M&HO Mawthawpdah
			M&HO Pariong
			M&HO Shallang
			M&HO Nongthliew
			M&HO Myriaw
			M&HO Kynshi
			M&HO Kynrud
			M&HO Rambrai
			M&HO Wahrit
			M&HO Nonglang
			M&HO Mawhati
			M&HO Marngar
			Sr. M&HO Mawlasnai
			Sr. M&HO Byrnihat

		M&HO Umden
		M&HO Kyrdem
		M&HO Warmawsaw
		M&HO Umtraï
		M&HO Jorain
		M&HO Dawki
		M&HO Sahnsiang
		Sr. M&HO Mynso
		M&HO Borato
		M&HO Wapung-Pamra
		M&HO Namdong
		Sr. M&HO Nongbah
		M&HO Umkiang
		M&HO Nartiang
		M&HO Saipung
		M&HO Khliehtyrshi
		M&HO Shangpung
		M&HO Looksi
		M&HO Bataw
		M&HO Songsak
		M&HO Rongjeng
		M&HO Dhainadubi
		M&HO Bajengdoba
		M&HO Bonsongiri
		M&HO Rongrong
		M&HO Mansang
		M&HO Samanda
		M&HO Kharkutta
		M&HO Mendipathar
		M&HO Dagal-Apal
		M&HO Sualmari
		M&HO Rari
		M&HO Wageasi
		M&HO Adokgiri
		M&HO Dabu
		M&HO Asananggiri
		M&HO Zikzak
		M&HO Betasing
		M&HO Millim
		M&HO Garobadha
		M&HO Tikrikilla
		M&HO Kalaichar
		M&HO Darengiri
		M&HO Bhaitbari
		M&HO Purakhasia

			M&HO Nagarpara
			M&HO Jeldupara
			M&HO Kherapara
			M&HO Pedaldoba
			M&HO Rangsakona
			M&HO Belbari Monabari
			Sr. M&HO Chokpot
			M&HO Sibbari
			M&HO Rongara
			M&HO Nanggalbibra
			M&HO Maheshkhola
			M&HO Siju
			M&HO Silkigiri
			Sr. M&HO Laban
			M&HO Rynjah
			M&HO Pongtung
			Sr. M&HO Sastri Memorial
			Sr. M&HO Nehru Memorial
			M&HO Jirang
			M&HO Barapani
			M&HO Padu
			M&HO Saka- Boldamgiri
			M&HO Raksamgiri
			M&HO Mahadeo

Name of Department: **DIRECTORATE OF HEALTH SERVICES (RESEARCH)**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Directorate of Health Services (Research etc.), Meghalaya, Shillong	Directorate of Health Services (Research etc.), Meghalaya, Shillong	Jt. Director of Health Services (Research etc.) Meghalaya, Shillong	Senior Medical & Health Officer, Pasteur Institute, Shillong. Dr.(Mrs.) B.Mawthoh

		Dr. W.F.Dkhar	
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Name of Department: **HOME (JAILS)**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Home (Jails) Department	Commissioner & Secretary, Home (Jails)	Under Secretary, Home (Jails)	
Inspector General of Prison	Inspector General of Prison	Asstt. Inspector of Prison All Superintendent of the respective District Jails	

Name of Department: **HOME (POLICE) DEPARTMENT**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Home (Police) Department	Secretary to the Govt. of Meghalaya Home (Police) Department	Officer On Special Duty, Home (Police) Department	
Director & Inspector General of Police, Meghalaya, Shillong	Deputy Inspector General of Police, (Admn)	Asstt. I.G. of Police, (A) Asstt. I.G. of Police, (R) Asstt. I.G. of Police, (E)	
Addl. Director General of Police, CID, Meghalaya, Shillong	Spl. Superintendent of Police, (CID)	Deputy Superintendent of Police, (CID) Superintendent of Police, SCRB	
Addl. Director General of Police, (R/PR), Meghalaya, Shillong	Inspector General of Police, (R/PR)	Asstt. I.G. of Police, (R)	
Addl. Director General	Addl. Director	Inspector General of	

of Police, (L&O), Meghalaya, Shillong	General of Police, (L&O)	Police, (TAP/AP)	
Addl. Director General of Police, (Law & Order), Meghalaya, Shillong	Addl. Director General of Police, (Law & Order)	Inspector General of Police, (L&O)	
Deputy Inspector General of Police, (Western Range) Meghalaya, Tura.	Deputy Inspector General of Police, (Western Range) Meghalaya, Tura.	Deputy Superintendent of Police, (W/R)	
Deputy Inspector General of Police, (Eastern Range) Meghalaya, Shillong	Deputy Inspector General of Police, (Eastern Range) Meghalaya, Shillong	Deputy Superintendent of Police, (E/R)	

Principal Police Training School, Mawroh, Meghalaya, Shillong	Principal Police Training School	Vice Principal Police Training School	
Sr. Superintendent of Police, (MPRO), Meghalaya, Shillong	Sr. Superintendent of Police, (MPRO), Meghalaya, Shillong	Addl. Superintendent of Police, (MPRO)	
Superintendent of Police, (F & ES), Meghalaya, Shillong	Superintendent of Police, (F & ES), Meghalaya, Shillong	Divisional Fire Service Officer	
Superintendent of Police, (State Crime Records Bureau), Meghalaya, Shillong	Inspector General of Police, (CID)	Superintendent of Police, (State Crime Records Bureau)	
Director of Forensic Science Laboratory, Meghalaya, Shillong	Director of Forensic Science Laboratory, Meghalaya, Shillong	Deputy Director Biology Division	
Commandant 1 st Meghalaya Police Battalion, Mawiong	Commandant 1 st MLP.Bn	2 nd In-Commandant 1 st Bn.	
Commandant 2 nd Meghalaya Police Battalion, Goeragre, Tura	Commandant 2 nd MLP	2 nd In-Commandant 2 nd Bn.	
Commandant 3 rd	Commandant 3 rd	2 nd In-Commandant	

Meghalaya Police Battalion, Khliehtyrshi, Jowai	MLP	3 rd Bn.	
Commandant 4 th Meghalaya Police Battalion, Sohpien, Nongstoin	Commandant 4 th MLP.Bn	2 nd In-Commandant 4 th Bn.	
Commandant 5 th Meghalaya Police Battalion, Samgong, Williamnagar	Commandant 5 th MLP.Bn	2 nd In-Commandant 5 th Bn.	
Superintendent of Police, East Khasi Hills, Shillong	Superintendent of Police, East Khasi Hills, Shillong	D.S.P. (Hq), East Khasi Hills, Shillong	
Superintendent of Police, West Khasi Hills, Nongstoin	Superintendent of Police, Nongstoin	D.S.P. (Hq), Nongstoin	
Superintendent of Police, Jaintia Hills District, Jowai	Superintendent of Police, Jowai	D.S.P. (Hq), Jowai	
Superintendent of Police, Ri-Bhoi District, Nongpoh	Superintendent of Police, Nongpoh	D.S.P. (Hq), Nongpoh	
Superintendent of Police, East Garo Hills, Williamnagar	Superintendent of Police, East Garo Hills, Williamnagar	D.S.P. (Hq), Williamnagar	
Superintendent of Police, West Garo Hills, Tura	Superintendent of Police, West Garo Hills, Tura	D.S.P. (Hq), Tura	
Superintendent of Police, South Garo Hills, Baghmara	Superintendent of Police, South Garo Hills, Baghmara	D.S.P. (Hq), Baghmara	
SDPO, Amlaren, Jaintia Hills	Superintendent of Police, Jowai	SDPO, (Amlaren)	
SDPO, Khliehriat, Jaintia Hills	Superintendent of Police, Jowai	SDPO, (Khliehriat)	
SDPO, Ampati, West Garo Hills	Superintendent of Police, West Garo Hills, Tura	SDPO, (Ampati)	
SDPO, Dadenggre, West Garo Hills	Superintendent of Police, West Garo Hills, Tura	SDPO, (Dadenggre)	
SDPO, Mairang, West Khasi Hills	Superintendent of Police, West Khasi Hills, Nongstoin	SDPO, (Mairang)	
SDPO,	Superintendent of	SDPO, Mawkyrwat	

Mawkyrwat, West Khasi Hills	Police, West Khasi Hills, Nongstoin		
SDPO, Resubelpara, East Garo Hills	Superintendent of Police, East Garo Hills, Williamnagar	SDPO, (Resubelpara)	
Principal Police Public School, Mawroh	Principal Police Training School	Headmistress Police Public School, Mawroh, Shillong	
Shillong Sadar Police, Station	Superintendent of Police, East Khasi Hills, Shillong	Office-in-Charge Shillong Sadar, Police Station	
Laitumkhrah Police Station	Superintendent of Police, East Khasi Hills, Shillong	Office-in-Charge, Laitumkhrah Police Station	
Lumdiengjri Police Station	Superintendent of Police, East Khasi Hills, Shillong	Office-in-Charge, Lumdiengjri Police Station	
Laban Police Station	Superintendent of Police, East Khasi Hills, Shillong	Office-in-Charge, Laban Police Station	
Mawlai Police Station	Superintendent of Police, East Khasi Hills, Shillong	Office-in-Charge, Mawlai Police Station	
Rynjah Police Station	Superintendent of Police, East Khasi Hills, Shillong	Office-in-Charge, Rynjah Police Station	
Madanrting Police Station	Superintendent of Police, East Khasi Hills, Shillong	Office-in-Charge, Madanrting Police Station	
Mawsynram Police Station	Superintendent of Police, East Khasi Hills, Shillong	Office-in-Charge, Mawsynram Police Station	
Pynursla Police Station	Superintendent of Police, East Khasi Hills, Shillong	Office-in-Charge, Pynursla Police Station	
Sohra Police Station	Superintendent of Police, East Khasi Hills, Shillong	Office-in-Charge, Sohra Police Station	
Mawryngkneng Police Station	Superintendent of Police, East Khasi Hills, Shillong	Office-in-Charge, Mawryngkneng Police Station	
Nongstoin Police Station	Superintendent of Police, West Khasi Hills, Nongstoin	Office-in-Charge, Nongstoin Police Station	
Mawkyrwat Police	Superintendent of	Office-in-Charge,	

Station	Police, West Khasi Hills, Nongstoin	Mawkyrwat Police Station	
Mairang Police Station	Superintendent of Police, West Khasi Hills, Nongstoin	Office-in-Charge, Mairang Police Station	
Ranikor Police Station	Superintendent of Police, West Khasi Hills, Nongstoin	Office-in-Charge, Ranikor Police Station	
Jowai Police Station	Superintendent of Police, Jaintia Hills, Jowai	Office-in-Charge, Jowai Police Station	
Dawki Police Station	Superintendent of Police, Jaintia Hills, Jowai	Office-in-Charge, Dawki Police Station	
Khliehriat Police Station	Superintendent of Police, Jaintia Hills, Jowai	Office-in-Charge, Khliehriat Police Station	
Amlaren Police Station	Superintendent of Police, Jaintia Hills, Jowai	Office-in-Charge, Amlaren Police Station	
Saipung Police Station	Superintendent of Police, Jaintia Hills, Jowai	Office-in-Charge, Saipung Police Station	
Nongpoh Police Station	Superintendent of Police, Ri-Bhoi District, Nongpoh	Office-in-Charge, Nongpoh Police Station	

Umiam Police Station	Superintendent of Police, Ri-Bhoi District, Nongpoh	Office-in-Charge, Umiam Police Station	
Khanapara Police Station	Superintendent of Police, Ri-Bhoi District, Nongpoh	Office-in-Charge, Khanapara Police Station	
Tura Police Station	Superintendent of Police, West Garo Hills, Tura	Office-in-Charge, Tura Police Station	
Phulbari Police Station	Superintendent of Police, West Garo Hills, Tura	Office-in-Charge, Phulbari Police Station	
Mahendraganj Police Station	Superintendent of Police, West Garo Hills, Tura	Office-in-Charge, Mahendraganj Police Station	
Dalu Police Station	Superintendent of Police, West Garo Hills, Tura	Office-in-Charge, Dalu Police Station	

Ampati Police Station	Superintendent of Police, West Garo Hills, Tura	Office-in-Charge, Ampati Police Station	
Tikrikilla Police Station	Superintendent of Police, West Garo Hills, Tura	Office-in-Charge, Tikrikilla Police Station	
Dadengiri Police Station	Superintendent of Police, West Garo Hills, Tura	Office-in-Charge, Dadengiri Police Station	
Williamnagar Police Station	Superintendent of Police, East Garo Hills, Williamnagar	Office-in-Charge, Williamnagar Police Station	
Rongjeng Police Station	Superintendent of Police, East Garo Hills, Williamnagar	Office-in-Charge, Rongjeng Police Station	
Mendipathar Police Station	Superintendent of Police, East Garo Hills, Williamnagar	Office-in-Charge, Mendipathar Police Station	
Songsak Police Station	Superintendent of Police, East Garo Hills, Williamnagar	Office-in-Charge, Songsak Police Station	
Baghmara Police Station	Superintendent of Police, South Garo Hills, Baghmara	Office-in-Charge, Baghmara Police Station	
Chokpot Police Station	Superintendent of Police, South Garo Hills, Baghmara	Office-in-Charge, Chokpot Police Station	
Rongara Police Station	Superintendent of Police, South Garo Hills, Baghmara	Office-in-Charge, Rongara Police Station	

Name of Department: HOME GUARDS & CIVIL DEFENCE DEPARTMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Home (Civil Defence & Home Guards)	Commissioner & Secretary, (Civil Defence & Home Guards)	Deputy Secretary, (Civil Defence & Home Guards)	Superintendent, (Civil Defence & Home Guards)

1. Directorate of Civil Defence & Home Guards, Shillong	Director of Civil Defence & Commandant General of Home Guards, Shillong.	Joint Director of Civil Defence & Joint Commandant General of Home Guards, Shillong	Junior Staff Officer, Directorate of Civil Defence & Home Guards, Shillong
2. Central Training Institute, Civil Defence & Home Guards, Shillong	-do-	Commandant, Central Training Institute Civil Defence & Home Guards, Shillong	Administrative Officer, Central Training Institute, Civil Defence & Home Guards, Shillong.
3. Border Wing Home Guards Battalion, Shillong	-do-	Commander, Border Wing Home Guards Battalion, Shillong.	Second-In-Command, Border Wing Home Guards Battalion, Shillong.
4. District Home Guards, East Khasi Hills, Shillong	-do-	District Home Guards Commandant, East Khasi Hills, Shillong.	Centre Commander, District Home Guards, East Khasi Hills, Shillong
5. District Home Guards, West Garo Hills, Tura	-do-	District Home Guards Commandant, West Garo Hills, Tura	Centre Commander, District Home Guards West Garo Hills, Tura.
6. District Home Guards, Jaintia Hills, Jowai	-do-	District Home Guards Commandant, Jaintia Hills, Jowai	Centre Commander, District Home Guards Jaintia Hills, Jowai
7. Civil Defence Office, Shillong	-do-	Deputy Controller of Civil Defence, Shillong	Assistant Deputy Controller of Civil Defence, Shillong
8. Civil Defence Office, Tura	-do-	Deputy Controller of Civil Defence, Tura	Assistant Deputy Controller of Civil Defence, Tura
9. Civil Defence Office, Jowai	-do-	Deputy Controller of Civil Defence, Jowai	Assistant Deputy Controller of Civil Defence, Jowai

Name of Department: **HOUSING DEPARTMENT**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
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<p>Meghalaya State Housing Board, Shillong</p>	<p>Housing Commissioner, Laban Opp. Railway Guest House, Shillong – 793 004</p>	<p>O/o The Dy. Commissioner (Housing), Jowai, Room No. -27 Phone No. 220962</p> <p>6. District Housing Officer, West Garo Hills District, Dakopgre, Tura, Phone No. 223772</p> <p>7. Housing Inspector, East Garo Hills District, O/o the Dy. Commissioner (Housing) Williamnagar, Room No. 11</p> <p>8. Housing Inspector, South Garo Hills District, O/o the Dy. Commissioner (Housing) Bagmara, Ph. No. 222461</p> <p>Asst. Accounts Officer Meghalaya State Housing Board, Ph. No. 2227240,222925</p>	
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Name of Department: **INFORMATION TECHNOLOGY DEPARTMENT**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Information Technology	Addl. Chief Secretary, Information Technology Department, Main Building, Phone-2226349 PABX-2269	Secretary, Information Technology Deptt., Addl., Building, Phone-2226978 PABX-2401	Under Secretary, Information Technology Deptt., Addl., Building, PABX-2393

Name of Department: **INSPECTOR GENERAL OF REGISTRATION & SUPERINTENDENT OF STAMPS**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Inspector General of Registration	Inspector General of Registration	Registrar East Khasi Hills District, Shillong	Sub-Registrar East Khasi Hills District, Shillong
		Registrar West Khasi Hills District, Nongstoin	Sub-Registrar West Khasi Hills District, Nongstoin
		Registrar Jaintia Hills District, Jowai	Sub-Registrar Jaintia Hills District, Jowai
		Registrar Ri-Bhoi District, Nongpoh	Sub-Registrar Ri-Bhoi District, Nongpoh
		Registrar West Garo Hills District, Tura	Sub-Registrar West Garo Hills District, Tura
		Registrar East Garo Hills District, Williamnagar	Sub-Registrar East Garo Hills District, Williamnagar

		Registrar South Garo Hills District, Baghmara	Sub-Registrar South Garo Hills District, Baghmara
Office of the Superintendent of Stamps, Meghalaya	Superintendent of Stamps, Shillong	Treasury Officer, East Khasi Hills District, Shillong	
		Treasury Officer, West Khasi Hills District, Nongstoin	
		Treasury Officer, Jaintia Hills District, Jowai	
		Treasury Officer, Ri- Bhoi District, Nongpoh	
		Treasury Officer, West Garo Hills District, Tura	
		Treasury Officer, East Garo Hills District, Williamnagar	
		Treasury Officer, South Garo Hills District, Baghmara	
		Sub-Treasury Officer, Ampati, West Garo Hills District, Ampati	
		Sub-Treasury Officer, Resubelpara East Garo Hills, Williamnagar	
		Sub-Treasury Officer, Mairang West Khasi Hills, Mairang	
		Sub-Treasury Officer, Mawkyrwat, WestKhasi Hills, Mawkyrwat	

Name of Department:

INSPECTORATE OF ELECTRICITY

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Shri B.D. Nengnong Inspectorate of Electricity, Meghalaya, Shillong	Principal Secretary, Power Department	Senior Electrical Inspector, Horse Shoe Building, Lower Lachumiere, Shillong- 793001 Ph.No.2500756	Assistant Electrical Inspector, Horse Shoe Building, Lower Lachumiere, Shillong- 793001 Ph.No.2500756
Shri B.D. Nengnong Zonal Inspectorate of Electricity, Tura	Principal Secretary, Power Department	Ph.No.221592	

Name of Department:

INFORMATION AND PUBLIC RELATIONS

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
<u>Secretariat Level</u> Information & Public Relations Department	Commissioner & Secretary, Information & Public Relations Department Ph.No.2222765 PABX-2667 M.9436303700	<u>Public Information Officer</u> Under Secretary, Information & Public Relations.	
Directorate of Information and Public Relations, Meghalaya, Shillong	Director of Information and Public Relations	Deputy Director of Information and Public Relations	
Directorate of Information and Public Relations,	Director of Information and Public Relations	Assistant Director of Information and Public Relations, Jaintia Hills,	Sub-Divisional Public Relations Officer, Khliehriat

Meghalaya, Shillong		Jowai	
			Sub-Divisional Public Relations Officer, Amlaren
Directorate of Information and Public Relations, Meghalaya, Shillong	Director of Information and Public Relations	Assistant Director of Information and Public Relations, West Garo Hills, Tura	Sub-Divisional Public Relations Officer, Ampati
			Sub-Divisional Public Relations Officer, Dadenggre
Directorate of Information and Public Relations, Meghalaya, Shillong	Director of Information and Public Relations	Assistant Director of Information and Public Relations, East Khasi Hills, Shillong	Sub-Divisional Public Relations Officer, Sohra
Directorate of Information and Public Relations, Meghalaya, Shillong	Director of Information and Public Relations	District Public Relations Officer, Ribhoi District, Nongpoh	
Directorate of Information and Public Relations, Meghalaya, Shillong	Director of Information and Public Relations	District Public Relations West Khasi Hills, Nongstoin	Sub-Divisional Public Relations Officer, Mairang
			Divisional Public Relations Officer, Mawkyrwat
Directorate of Information and Public Relations, Meghalaya, Shillong	Director of Information and Public Relations	District Public Relations South Garo Hills, Baghmara	
Directorate of Information and Public Relations, Meghalaya, Shillong	Director of Information and Public Relations	District Public Relations East Garo Hills, Williamnagar	Sub-Divisional Public Relations Officer, Resubelpara

Name of Department: **LABOUR DEPARTMENT**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Directorate of Employment & Craftsmen Training, Labour Department, Shillong	Shri I. Jyrwa MCS., Director, Employment & Craftsmen Training, Shillong. Telephone No.2223592 (O)	<u>Directorate Level: Headquarter at Shillong</u> Shri Garod L.S.N. Dykes, Joint Director of Employment & Craftsmen Training, Shillong Ph.No.-0364-2500512/2228460	-
-do-	-do-	Shri H.Mawrie Joint Director of Employment Training, Directorate of Employment and Craftsmen Training, Shillong Ph.No.-0364-2500512	-
-do-	-do-	<u>District Level: East Khasi Hills</u> Shri A.Nath, Principal, Industrial Training Institute, Shillong Ph.No.-9436110880	-
-do-	-do-	Smti J. Lyngwa Assistant Director of Employment Divisional Employment Exchange, Shillong Ph.No.-0364-2226748	-
-do-	-do-	Smti J. Lyngwa Assistant Director of Employment Coaching-cum-guidance Centre, Shillong Ph.No.-9863142031	-

-do-	-do-	Shri A. Nath, Vice Principal, Industrial Training Institute (Women) Shillong Ph.No.-9436110880	-
Directorate of Employment & Craftsmen Training, Labour Department, Shillong	Shri I. Jyrwa MCS., Director, Employment & Craftsmen Training, Shillong. Telephone No.2223592 (O)	<u>West Khasi Hills</u> Smti B.Syiemlieh Assistant Employment Officer District Employment Exchange, Nongstoin Ph.No.-280232	-
-do-	-do-	Shri D.Kharshiing Vice Principal Industrial Training Institute, Nongstoin Ph.No.-9863198104	-
-do-	-do-	<u>Jaintia Hills</u> Shri P. Thangkhiew Employment Officer District Employment Exchange, Jowai Ph.No.-953652-220716	-
-do-	-do-	Shri P. Khongbuh Vice Principal Industrial Training Institute, Jowai Ph.No.-9436332932	-
-do-	-do-	<u>Ri Bhoi District</u> Shri N.Thangkhiew Assistant Employment Officer District Employment Exchange, Nongpoh Ph.No.-9436110775	-
-do-	-do-	Shri S. Phawa Vice Principal Industrial Training Institute, Nongpoh Ph.No.-9863089841	-
-do-	-do-	<u>East Garo Hills</u> Shri P.Majaw Employment Officer District Employment Exchange, Williamnagar	-

		Ph.No.-9436101492	
-do-	-do-	Shri K.R.Marak Vice Principal Industrial Training Institute, Williamnagar Ph.No.-9615776503	-
Directorate of Employment & Craftsmen Training, Labour Department, Shillong	Shri I. Jyrwa MCS., Director, Employment & Craftsmen Training, Shillong. Telephone No.2223592 (O)	<u>West Garo Hills</u> Shri V.M.P.Marak Employment Officer District Employment Exchange, Tura Ph.No.-30651-232006	-
-do-	-do-	Shri N.W.Momin Principal Industrial Training Institute, Tura Ph.No.-03651-232360	-
-do-	-do-	<u>South Garo Hills</u> Shri B.G.Marak Assistant Employment Officer District Employment Exchange, Baghmara Ph.No.-9436322531	-
-do-	-do-	Shri H.Massar Vice Principal Industrial Training Institute, Baghmara Ph.No.-9436749175	-
-do-	-do-	-	<u>Sub-Divisional (Civil) Level</u> Smti D.A.Shylla, Assistant Employment Officer Employment Exchange, Sohra Ph.No.- 9862786632
-do-	-do-	-	Smti A.M.Kharwanlang Assistant Employment

			Officer Employment Exchange Mairang Ph.No.- 9863576894
Directorate of Employment & Craftsmen Training, Labour Department, Shillong	Shri I. Jyrwa MCS., Director, Employment & Craftsmen Training, Shillong. Telephone No.2223592 (O)	-	Shri B.Pariat Assistant Employment Officer, Employment Exchange, Khliehriat Ph.No.- 9615032973
-do-	-do-	-	Shri T.N.K.Marak, Assistant Employment Officer, Employment Exchange, Resubelpara Ph.No.- 9436177754
-do-	-do-	-	Shri D.R.Marak Assistant Employment Officer, Employment Exchange, Ampati. Ph.No.- 9436112784
Labour Commissioner Meghalaya, Shillong	Labour Commissioner Meghalaya, Shillong Lower Lachumiere, Shillong-793001 Tel:2223445	1. Joint Labour Commissioner, for Directorate of Labour Commissioner, Meghalaya Shillong, Lower Lachumiere, Tel: 2504228 2. Labour Inspector, Shillong for East Khasi Hills District 3. Labour Inspector, Jowai for Jaintia Hills District	Nil

Chief Inspector of Boilers and Factories	-	4. Labour Inspector, Nongstoin for West Khasi Hills District	Shri B.Chyne Senior Inspector of Boilers & Factories Meghalaya, Shillong
		5. Labour Inspector, Nongpoh for Ri-Bhoi District	
		6. Labour Inspector, Tura for West Garo Hills District	
		7. Labour Inspector, Williamnagar for East Garo Hills District	
		8. Labour Inspector, Baghmara for South Garo Hills District	
		9. Labour Inspector, Khliehriat for Sub-Division Khliehriat	
		10. Labour Inspector, Incharge Labour Welfare Centre, Byrnihat Shri P.Das Deputy Chief Inspector of Boilers & Factories Meghalaya, Shillong	
Office of the Administrative Medical Officer	Labour Commissioner	Administrative Medical Officer, Employees' State Insurance Scheme, Lower Lachumiere, Meghalaya, Shillong	Insurance Medical Officer, Employees' State Insurance Dispensary, Lower Lachumiere, Meghalaya, Shillong
Directorate of Meghalaya Civil Task Force, Shillong (under Labour Department)	Shri S.Nongsiej, MCS, Commandant, Meghalaya Civil Task Force, Shillong	Shri K.C. Chyne (Assistant) Commandant, Meghalaya Civil Task Force, Shillong	Nil

Name of Department:

LAW (A) DEPARTMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Law (A) Department	Shri L.M.Sangma, Secretary, Law Department Appellate Authority	Shri A.K.Sangma, Deputy Secretary Law Department Public Information Officer	Nil

Name of Department:

LEGAL METROLOGY DEPARTMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
SECRETARIAT			
Department of Legal Metrology, Meghalaya, Shillong	Commissioner & Secretary to the Govt. of Meghalaya, Legal Metrology Department, Shillong. Ph.No.PABX 2692 SH.2226391	Joint Secretary to the Govt. of Meghalaya, Legal Metrology Department, Shillong. Ph.No.PABX-2601	Under Secretary to the Govt. of Meghalaya, Legal Metrology Department, Shillong
DIRECTORATE			
Office of the Controller of Legal Metrology, Meghalaya, Shillong	Controller of Legal Metrology, Meghalaya, Shillong Ph.No.2222576	Joint Controller of Legal Metrology, Meghalaya, Shillong Ph.No.2221537	Deputy Controller, Legal Metrology

DISTRICT/SUB-DIVISION			
Office of the Assistant Controller of Legal Metrology, Eastern Zone Shillong	Controller of Legal Metrology, Meghalaya, Shillong Ph.No.2222576	Assistant Controller of Legal Metrology, Eastern Zone Shillong	Nil
Office of the Assistant Controller of Legal Metrology, Western Zone, Tura	-do-	Assistant Controller of Legal Metrology, Western Zone, Tura, West Garo Hills. Ph.No.233022	-do-
Office of the Inspector Controller of Legal Metrology, East Khasi Hills, Shillong	-do-	Inspector of Legal Metrology, East Khasi Hills, Shillong	-do-
Office of the Inspector Controller of Legal Metrology, Ri-Bhoi District, Nongpoh	-do-	Inspector of Legal Metrology, Ri-Bhoi District, Nongpoh	-do-

Office of the Inspector Controller of Legal Metrology, Nongstoin, West Khasi Hills District	Controller of Legal Metrology, Meghalaya, Shillong Ph.No.2222576	Inspector of Legal Metrology, Nongstoin, West Khasi Hills District	-do-
Office of the Inspector Controller of Legal Metrology, Jowai, Jaintia Hills, District	-do-	Inspector of Legal Metrology, Jowai, Jaintia Hills, District	-do-
Office of the Inspector Controller of Legal Metrology, Sohra, East Khasi Hills	-do-	-do-	Inspector of Legal Metrology, Sohra, Sub-Division East Khasi Hills District.
Office of the Inspector Controller of Legal Metrology, West Garo Hills District	-do-	Inspector of Legal Metrology, West Garo Hills Tura Ph.No.232180	-do-
Office of the Inspector Controller of Legal Metrology, Williamnagar, East Garo Hills, District	-do-	Inspector of Legal Metrology, Williamnagar, East Garo Hills, Williamnagar	-do-
Office of the Inspector Controller of Legal Metrology, Baghmara, South Garo Hills	-do-	Inspector of Legal Metrology, South Garo Hills, Baghmara	-do-

District			
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Name of Department: **MEGHALAYA BHARAT SCOUTS AND GUIDES ASSOCIATION**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Meghalaya Bharat Scouts and Guides Association	Director Higher and Technical Education (DHTE) Meghalaya	State Secretary Meghalaya Bharat Scouts and Guides	Special Officer Meghalaya Bharat Scouts and Guides O/o DHTE Meghalaya, Shillong.

Name of Department: **MINING & GEOLOGY DEPARTMENT**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Mining & Geology, Meghalaya, Shillong	Commissioner & Secretary, Adtl. Building Sectt.	Under Secretary, Adtl. Building Sectt.	Superintendent, Adtl. Building Sectt.
Directorate of Mineral Resources	Directorate of Mineral Resources Risa Colony Shillong-793003 Ph.No.0364-2222285	1. Chief Chemist Directorate of Mineral Resources Risa Colony Shillong-793003 Ph.No.0364-2226681 2. Mining Engineer Directorate of	Chemist Directorate of Mineral Resources Risa Colony Ph.No.0364-2228299

		Mineral Resources Risa Colony Shillong- 793003 Ph.No.0364-2227073	
		3. Divisional Mining Officer Jowai Directorate of Mineral Resources Risa Colony Shillong- 793003 Ph.No.0364-2220147	
		4. Divisional Mining Officer Williamnagar 094361-00660	

Name of Department:

PARLIAMENTARY AFFAIRS

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Parliamentary Affairs Department	Shri S. Dykes, Secretary to the Govt. of Meghalaya, Parliamentary Affairs Department	Shri A.K.Sangma, Deputy Secretary to the Govt. of Meghalaya, Parliamentary Affairs Department	
Meghalaya Legislative Assembly	Smti W.M.Rymbai, Secretary	(1) Smti H.Mylliemngap, Additional Secretary (2) Shri Andrew Simons,	

		Officer on Special Duty	
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Name of Department: **DIRECTOR GENERAL OF PRISONS, MEGHALAYA**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Director General of Prisons, Meghalaya, Shillong	Principal Secretary Prisons Department	Shri Karmanik Syiemtwa, Asstt. Inspector General of Prisons, Meghalaya, Shillong	Shri D.N.Goswami Superintendent District Jail, Shillong
			Shri R.K.M.Sangma, Superintendent, District Jail, Tura
			Shri A.Ch.Baruah, Off. Superintendent District Jail, Jowai
			Shri J.J.Sangma, Off. Superintendent District Jail, Williamnagar

Name of Department: **PERSONNEL & AR (A) DEPARTMENT**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Personnel & AR (A) Department	Commissioner & Secretary	Officer-On-Special Duty	-Nil-
Meghalaya Public Service Commission	Commissioner & Secretary, MPSC	1. Controller of Examinations, MPSC for Examinations Section 2. a) Deputy Secretary, MPSC	1. Superintendent- Direct Recruitment

		for Establishment/Administration Section b) Deputy Secretary, Tura Cell- Establishment/Administration affairs of Tura Cell.	2. Superintende nt- Establishment and Accounts
Meghalaya Administrative Training Institute	Director, Meghalaya Administrative Training Institute Ph.No.2210132	Officer on Special Duty, Meghalaya Administrative Training Institute Ph.No.2228068	Deputy Director, Meghalaya Administrative Training Institute Ph.No.2226039

Name of Department:

PUBLIC HEALTH ENGINEERING

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Public Health Engineering Department (PHE)	Commissioner & Secretary to the Govt. of Meghalaya PHE Department	Deputy Commissioner to the Govt. of Meghalaya PHE Department	Superintendent PHE Department
1. Chief Engineer, PHE	1. Chief Engineer, PHE	-	1) C.A.O. cum Vigilance Officer
	2. Addl.Chief Engineer (PHE), Zone-1	1) Superintending Engineer PHE Greater Shillong Circle Shillong	i) SDO (TC) O/o S.E., PHE, G.S.Circle, Shillong
		2) Superintending Engineer PHE Electrical Circle, Shillong	i) SDO (TC) O/o S.E., PHE, Electrical Circle, Shillong
		3) Executive Engineer PHE Investigation Division Shillong	i) SDO (TC) O/o E.E., PHE, Investigation Division, Shillong
			ii) SDO,PHE Mechanical Sub Division Shillong

			iii) SDO,PHE Spl.Inv.Sub Division Shillong
			iv) SDO,PHE Pynursla Sub Division Pynursla
		4) Executive Engineer PHE Electrical Division Shillong	i) SDO(TC)O/o E.E.,PHE Elect.Divn, Shillong
			ii) SDO, PHE Electrical Sub Division Shillong
		5) Executive Engineer PHE. G.S.W.S. No.1 Division Shillong	i) SDO(TC),O/o E.E.,PHE GSWS No.1, Division Shillong
			ii) SDO,PHE Water Main Sub Division Shillong
			iii) SDO,PHE Colony Sub Division, Shillong
			iv) SDO,PHE Distribution Sub Division, Shillong

		6) Executive Engineer PHE. G.S.W.S. No.II Division Mawphlang	i) SDO(TC),O/o E.E.,PHE GSWS No.II, Division Mawphlang
			ii) SDO,PHE Dam Sub Division Mawphlang
			iii) SDO, Resorvoir, Sub-Division, Mawphlang
		7) Executive Engineer PHE Electrical Division Mawphlang	i) SDO(TC),O/o E.E.,PHE Elect. Divn., Mawphlang
			ii) SDO,PHE Electrical Sub Division Mawphlang
			iii) SDO,PHE Electrical Sub Division, Sohiong
		8) Executive Engineer PHE Electrical Division Jowai	i) SDO(TC),O/o E.E.,PHE Elect. Divn., Jowai
			ii) SDO,PHE Electrical Sub Division Jowai
			iii) SDO,PHE Electrical Sub Division, Rymbai
	3. Addl.Chief Engineer (PHE), Zone-III	1) Superintending Engineer PHE Rural Circle, Shillong	i) SDO(TC),O/o S.E.,PHE, Rural Circle, Shillong
		2) Executive Engineer	i) SDO(TC),O/o

		PHE Hills Division, Shillong	E.E.,PHE, Hills Division, Shillong
			ii) SDO, PHE, Hills Sub Division, Shillong
			iii) SDO,PHE,Store Sub Division, Shillong
		3) Executive Engineer PHE S&D Division Shillong	i) SDO(TC) O/o E.E., PHE, S&D Division, Shillong
			ii) SDO,PHE,S&D Sub Division, Shillong
		4) Executive Engineer PHE Jowai Division Jowai	i) SDO(TC),O/o E.E., PHE Jowai Divn., Jowai
			ii) SDO,PHE Jowai Sub Division, Jowai
			iii) SDO,PHE Khliehriat Sub Division, Khliehriat
			iv) SDO,PHE Spl.Investigation Sub Division, Jowai

		5) Executive Engineer PHE Sohra Division Sohra	i) SDO(TC)O/o E.E.,PHE, Sohra Division, Sohra
			ii) SDO,PHE, Sohra Sub Division, Sohra
			iii) SDO,PHE, Shella Sub Division, Shella
2. Superintending Engineer (PHE) Tura Circle Tura for West Garo Hills and South Garo Hills District	4. Addl.Chief Engineer (PHE), Zone-II	1) Executive Engineer (TC) O/o A.C.E.,PHE, Zone-II, Tura	i) SDO(TC),O/o A.C.E., Tura
	1. Superintending Engineer (PHE) Tura Circle Tura	1) SDO(TC) O/o S.E., Tura Circle, Tura	i) SDO(TC) O/o S.E., Tura Circle, Tura
2) Executive Engineer, PHE Tura Division, Tura			i) SDO(TC) O/o E.E., Tura Division, Tura
		ii) SDO,PHE, Tura Division, Tura	

			iii) SDO,PHE, Electrical Sub Division, Tura
			iv) SDO,PHE, Barengapara Sub Division Barengapara
		3) Executive Engineer PHE Tura North Division Tura	i) SDO(TC) O/o E.E.,PHE Tura North Division, Tura
			ii) SDO, PHE Phulbari Sub Division, Tura
		4) Executive Engineer PHE Ampati Division Ampati	i) SDO(TC),O/o E.E.,PHE, Ampati Division Ampati
			ii) SDO,PHE Ampati Sub Division, Ampati
		5) Executive Engineer PHE Baghmara Division Baghmara	i) SDO(TC),O/o Baghmara Divn., Baghmara
			ii) SDO,PHE Baghmara Sub Division Baghmara
			iii) SDO,PHE Chokpot Sub Division Chokpot
3. Superintending Engineer PHE Simsanggiri Circle, Williamnagar for East Garo Hills District	1. Superintending Engineer (PHE) Simsanggiri Circle, Williamnagar	1) SDO(TC) O/o S.E. PHE, Simsanggiri Circle, Williamnagar	i) SDO(TC) O/o S.E. PHE, Simsanggiri Circle, Williamnagar
		2) Executive Engineer (PHE) RWS Division Simsanggiri	i) SDO(TC) O/o E.E. PHE,RWS Division Simsanggiri
			ii) SDO,PHE Simsanggiri Sub Division
			iii) SDO,PHE Rongjeng Sub Division

		3) Executive Engineer (PHE) RWS Division Resubelpara	i) SDO(TC) O/o E.E. PHE,RWS Division Resubelpara ii) SDO,PHE Mendipathar Sub Division iii) SDO,PHE Kharkutta Sub Division iv) SDO,PHE Bajengdoba Sub Division
4. Superintending Engineer PHE Ri-Bhoi Circle, Nongpoh for Ri-Bhoi District	1. Superintending Engineer PHE Ri-Bhoi Circle, Nongpoh	1) SDO(TC) O/o S.E.,PHE, Ri-Bhoi Circle, Nongpoh	i) SDO(TC) O/o S.E.,PHE, Ri-Bhoi Circle, Nongpoh
		2) Executive Engineer PHE Nongpoh Division Nongpoh	i) SDO(TC) O/o E.E.,PHE, Nongpoh Division Nongpoh
			ii) SDO, PHE, Nongpoh Sub Division Nongpoh
			iii) SDO, PHE, Patharkhmah Sub-Division, Patharkhmah
		3) Executive Engineer PHE Umsning Division, Umsning	i) SDO(TC) O/o E.E.,PHE Umsning Division, Umsning ii) SDO,PHE Umsning Sub-Division, Umsning iii) SDO,PHE Umroi Sub-Division, Umroi
5. Superintending Engineer PHE Western Circle, Nongstoin for West Khasi Hills	1. Superintending Engineer PHE Western Circle, Nongstoin	1) SDO(TC) O/o S.E.,PHE Western Circle, Nongstoin	i) SDO(TC) O/o S.E.,PHE Western Circle, Nongstoin

District		2) Executive Engineer PHE Nongstoin Division Nongstoin	i) SDO(TC) O/o E.E.,PHE Nongstoin Division Nongstoin
			ii) SDO.,PHE Nongstoin Sub Division Nongstoin
		3) Executive Engineer PHE Mawkyrwat Division Mawkyrwat	i) SDO(TC) O/o E.E.,PHE Mawkyrwat Division Mawkyrwat
			ii) SDO.,PHE Mawkyrwat Sub-Division Mawkyrwat
			iii) SDO.,PHE Ranikor Sub-Division Ranikor
		4) Executive Engineer PHE Mairang Division Mairang	i) SDO(TC) O/o PHE Mairang Division Mairang
			ii) SDO, PHE Mairang Sub Division Mairang

6. Meghalaya State Pollution Control Board	Chairman, Meghalaya State Pollution Control Board	Member Secretary Meghalaya State Pollution Control Board	i) Sr.Environmental Engineer
			ii) Senior Scientist
			iii) Environmental Engineer
			iv) Scientist 'C'
			v) Establishment Officer
7. DWSM, East Khasi Hills District, Shillong	Chairman DWSM cum Deputy Commisioner East Khasi Hills District, Shillong	Superintending Engineer (PHE) Rural Circle cum Member Secretary, DWSM, East Khasi Hills District, Shillong	i) BDO, Myllem Block
			ii) BDO, Khatar Shnong Laitkroh Block
			iii) BDO, Mawkynrem Block

			iv) BDO, Mawphlang Block
			v) BDO, Shella Bholaganj Block
			vi) BDO, Pynursla Block
			vii) BDO, Mawsynram Block
			viii) BDO, Mawryngkneng Block
8. District Water & Sanitation Mission, West Khasi Hills District, Nongstoin	Chairman DWSM cum Deputy Commissioner West Khasi Hills District, Nongstoin	Member Secretary, DWSM cum Superintending Engineer (PHE) Western Circle, Nongstoin	i) BDO, Nongstoin Block
			ii) BDO, Mawkyrwat Block
			iii) BDO, Mawthadraishan Block
			iv) BDO, Mairang Block
			v) BDO, Ranikor Block
			vi) BDO, Mawsynrut Block
9. District Water & Sanitation Mission, Jaintia Hills District, Jowai	Chairman DWSM cum Deputy Commissioner Jaintia Hills District Jowai	Member Secretary, DWSM cum Executive Engineer (PHE) RWS Division, Jowai	i) BDO, Amlarem Block
			ii) BDO, Khliehriat Block
			iii) BDO, Saipung Block
			iv) BDO, Laskein Block
			v) BDO, Thadlaskein Block
			vi) SDO (PHE), Jowai Sub- Division Jowai
			vii) SDO (PHE), Spl.Inv.Sub

			Divn. Jowai
			viii) SDO (PHE), Khliehriat Sub Divn.
			ix) SDO (TC), Jowai Divn. Jowai
10. District Water & Sanitation Mission, East Garo Hills District, Williamnagar	Chairman DWSM cum Deputy Commisioner East Garo Hills District Williamnagar	Member Secretary, DWSM cum Superintending Engineer (PHE) Simsangiri Circle, Williamnagar	i) BDO, Samanda Block
			ii) BDO, Songsal Block
			iii) BDO, Dambo Rongjeng Block
			iv) BDO, Resubelpara Block
			v) BDO, Kharkutta Block
11. District Water & Sanitation Mission, West Garo Hills District, Tura	Chairman DWSM cum Deputy Commisioner West Garo Hills District Tura	Member Secretary, DWSM cum Executive Engineer (PHE) Tura Division, Tura	i) SDO (PHE), Tura Sub-Division, Tura
			ii) SDO (PHE), Barengapara Sub-Division, Barengapara
			iii) SDO (PHE), Ampati Sub- Division, Ampati
			iv) SDO (PHE), Phulbari Sub- Division, Phulbari
12. District Water & Sanitation Mission, South Garo Hills District, Baghmara	Chairman DWSM cum Deputy Commisioner South Garo Hills District Baghmara	Member Secretary, DWSM cum Executive Engineer (PHE) RWS Baghmara Divn., Baghmara	i) SDO (PHE), RWS Baghmara Sub Divn.
			ii) SDO (PHE), RWS Chokpot Sub Divn
13. District Water & Sanitation Mission, Ri-Bhoi District, Nongpoh	Chairman DWSM cum Deputy Commisioner Ri- Bhoi District Nongpoh	Member Secretary, DWSM cum Executive Engineer (PHE) RWS Divn., Nongpoh	i) SDO (PHE), RWS Sub Divn. Nongpoh
			ii) SDO (PHE), RWS Sub Divn. Pathar khmah

			iii) SDO (PHE), Umsning Sub Divn.Umsning
			iv) SDO (PHE), RWS Sub Divn.Umroi
Meghalaya State Pollution Control Board (under the administrative control of PHE Deptt., Govt. of Meghalaya)	Shri A. Biswa, Chairman	Shri D. Hooroo, Member Secretary	Shri J.H. Nengnong Sr.Environmental Engineer
			Dr.(Miss) B.Nongbri Senior Scientist
			Shri W.R. Kharkrang Environmental Engineer
			Smti J.Sawian Scientist 'C'
			Smti E. Warjri Establishment Officer

Name of Department:

PLANNING DEPARTMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Planning Department	Additional Chief Secretary, Planning Department/Commissioner & Secretary Planning Department	1. Officer on Special Duty & Ex-Officio Secretary, Planning	
		2. Under Secretary, to the Govt. of Meghalaya, Planning Department	
		3. Member Secretary RPDC Shillong	R.O., Office of RPDC, Shillong
		4. Member Secretary RPDC Tura	
		5. DC/DPO West Garo Hills District Tura	R.O./A.R.O., Office of DPO Tura
		6. DC/DPO South Garo Hills District, Baghmara	R.O./A.R.O., Office of DPO, Baghmara
		7. DPO East Garo Hills District, Williamnagar	R.O./A.R.O., Office of DPO, Williamnagar
		8. DC/DPO West Khasi	R.O./A.R.O., Office of

		Hills District, Nongstoin	DPO, Nongstoin
		9. DC/DPO Jaintia Hills District, Jowai	R.O./A.R.O., Office of DPO, Jowai
		10. DC/DPO Ri-Bhoi District, Nongpoh	R.O./A.R.O., Office of DPO, Nongpoh
		11. DC/DPO East Khasi Hills District, Shillong	R.O./A.R.O., Office of DPO, Shillong
		12. Project Director, S & T Cell Shillong	R.O./A.R.O., S & T Cell
		13. Member Secretary MREGC	

Meghalaya Rural Development Society (LIPH) (IFAD) PMU	Project Director, Meghalaya Rural Dev. Society Livelihood Improvement Finance Company of Meghalaya, Lower Cleve Colony, near Directorate of Agriculture Office, Shillong-793001, Meghalaya Ph.No.2506381/82/83	Manager-Finance, Administration & Resource Mobilization Meghalaya Rural Dev. Society LIPH-IFAD Lower Cleve Colony, near Directorate of Agriculture Office, Shillong-793001, Meghalaya Ph.No.2506381/82/83	Project Manager, District Management Unit East Khasi Hills, Jylli Shop, Nongthymmai, near Khasi Jaintia Conference Adventist, Behind Panache Saloon, Shillong:793014 Ph.0364-2227761
	Chief Executive Officer Livelihood Improvement Finance Company of Meghalaya, Meghalaya Rural Dev.Society LIPH- IFAD Lower Cleve Colony, near Directorate of Agriculture Office, Shillong-793001, Meghalaya Ph.No.2506381/82/83		Project Manager, District Management Unit-Jaintia Hills District KNB Road, Wah Nangbah, Jowai: 793150 Ph.03652-221851
			Project Manager, District Management Unit Ri-Bhoi District Opp.MTC Bus Terminus, Umlyngkdait, Nongpoh:793102 Ph.No.03638-232060
			Project Manager, District Management Unit East Garo Hills

			ABDK Youth Centre, Kusimkolgre, Williamnagar, East Garo Hills Ph.No.03658-220449
			Project Manager, District Management Unit South Garo Hills, Rangdokran, South Garo Hills, Bagmara Pin:794102 Ph.No.03639-222361

State Council of Science, Technology & Environment (SCSTE), Meghalaya	Chairman, Executive Committee (EC), SCSTE, Meghalaya	Member-Secretary, SCSTE, Meghalaya	Programme Officer, SCSTE, Meghalaya
Shillong Science Centre, (SSC)	Vice Chairman, Shillong Science Centre	Member-Secretary, SSC	Curator, Shillong Science Centre
Bio-Resources Development Centre (BRDC)	Vice Chairman, BRDC	Member-Secretary, BRDC	Scientists in-charge, BRDC
Meghalaya State Planning Board	Commissioner & Secretary, Meghalaya State Planning Board	Special Officer & Ex-Officio Under Secretary, Meghalaya State Planning Board	Research Officer, Meghalaya State Planning Board
Meghalaya Economic Development Council	Member Secretary, Meghalaya Economic Development Council	Assistant Research Officer, Meghalaya Economic Development Council	

Name of Department: **POLITICAL**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
POLITICAL	Shri B.Dhar, IAS, Secretary to the Govt. of Meghalaya.	Smti D.Syiem, MCS, Officer on Special Duty to the Govt. of Meghalaya	Nil

Name of Department: **POWER**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Power Department	Principal Secretary Power	Under Secretary, Power	Senior Electrical Inspector, Inspectorate of Electricity, Meghalaya, Shillong
Meghalaya State Electricity Board	1. Member Secretary, MeSEB, Lumjingshai	1. Deputy Secretary, MeSEB, Lumjingshai	
		2. Deputy Secretary, (Legal Cell), MeSEB, Lumjingshai	
		3. Chief Accounts Officer, MeSEB, Lumjingshai	1. Deputy Chief Accounts Officer, MeSEB, Lumjingshai
		4. Chief Security Officer-cum-Vigilance Officer,	

		MeSEB, Lumjingshai	
		5. Senior Medical Officer, MeSEB, Kyrdemkulai	
		6. Headmistress, Uiam High School, MeSEB, Uiam	

		7. Headmistress, Sumer High School, MeSEB, Sumer	
		8. Headmistress, Kyrdemkulai High School, MeSEB, Kyrdemkulai	
	2. Member (Technical), MeSEB, Lumjingshai	9. Chief Engineer(Trans) MeSEB, Lumjingshai 10. Executive Engineer(T&T), Uiam 11. Executive Engineer(T&T), MeSEB, Byrnihat	2. Assistant Executive Engineer TLM, Sub-Division, MeSEB, Khliehriat 3. Assistant Executive Engineer TLM Sub-Division, MeSEB, Nongstoin
	Member (Technical), MeSEB, Lumjingshai	12. Chief Engineer (GEN) MeSEB, Lum Jingshai	4. Superintending Engineer (GEN),MeSEB, Uiam 5. Executive Engineer, Works Centre, MeSEB Sumer
		13. Chief Engineer(RE) MeSEB, LumJingshai 14. Executive	6. Asst. Executive Engineer, Nongpoh RE Construction Sub- Division, MeSEB

		Engineer, WKH RE Construction Division 15. Executive Engineer, Jaintia Hills RE Construction Division, MeSEB, Jaintia Hills District ,Jowai.	Nongpoh
		16. Director, HRD Centre MeSEB, Umiam	7. Joint Secretary (Adm) HRD Centre, MeSEB, Umiam
		17. Principal Chief Engineer(Civil) MeSEB, Lumjingshai	8. Executive Engineer, Hydraulic Division, MeSEB Sumer 9. Executive Engineer, Stage IV Civil Maintenance Division, MeSEB Kyrdemkulai 10. Executive Engineer,(C), Roads & Buildings, MeSEB Umiam
		18. Addl.Chief Engineer (P&D) MeSEB, Lumjingshai 19. Addl. Chief Engineer(MM), MeSEB, Lumjingshai	11. Executive Engineer (Purchase), MeSEB, Lumjingshai 12. Executive Engineer, (MM),Stores MeSEB, Lumjingshai
		20. Superintending Engineer (SLDC) MeSEB, Lumjingshai	
		21. Chief Project Manager	13. Superintending Engineer, Civil),

		(MLHEPI) MeSEB, Amlarem Jaintia Hills 22. Director Technical, MeSEB, New Delhi	(MLHEPI) MeSEB, Amlarem 14. Superintending Engineer, (Civil), (MLHEPI) MeSEB, Amlarem 15. Superintending Engineer, (Elect), (MLHEPI) MeSEB, Shillong
		23. Chief Engineer(HP&SH) MeSEB, Lumjingshai	16. Addl. Chief Engineer (IDSHP), MeSEB, Umiam
		24. Chief Engineer(Dist) MeSEB, Lumjingshai 25. Chief Executive Officer, Shillong Distribution, MeSEB, Lumjingshai 26. Executive Engineer (REV) MeSEB, Shillong	17. Deputy General Manager (East) MeSEB, Shillong 18. Deputy General Manager (West) MeSEB, Lumjingshai
		27. Chief Executive Officer, Central Circle, MeSEB, Lumjingshai 28. Executive Engineer, (Central Revenue) MeSEB, Lumjingshai	19. Executive Engineer, WKHD, Nongstoin MeSEB, Nongstoin 20. Asst. Executive Engineer, (D) Sub- Division Mairang, West Khasi Hills, MeSEB 21. Asst. Executive Engineer, (D) Sub- Division Mawkyrwat West Khasi Hills, MeSEB 22. Asst. Executive Engineer, (D) Sub- Division Cherra, East Khasi Hills,

			<p>MeSEB</p> <p>23. Asst . Executive Engineer,(D) Sub – Division Pynursla East Khasi Hills, MeSEB</p> <p>24. Asst . Executive Engineer,(D) Sub – Division Mawsynram East Khasi Hills, MeSEB</p>
			<p>25. Asst . Executive Engineer,(D) Sub – Division Sohiong East Khasi Hills District, MeSEB</p>
		<p>29. Chief Executive Officer, Eastern Circle MeSEB Jowai</p> <p>30. Executive Engineer Jowai Revenue Division MeSEB Jowai</p> <p>31. Executive Engineer Khliehriat Distribution Division MeSEB, Khliehriat</p>	<p>26. Executive Engineer Jowai Distribution MeSEB Jowai</p>
		<p>32. Chief Executive Officer, Western Circle, MeSEB, Umiam</p> <p>33. Executive Engineer, Umiam Revenue Division MeSEB, Umiam</p> <p>34. Executive Engineer Distribution Division Byrnihat, MeSEB, Byrnihat</p> <p>35. Executive Engineer</p>	<p>27. Asst. Executive Engineer Distribution Sub-Division, MeSEB, Umiam</p> <p>28. Asst. Executive Engineer Distribution Sub-Division, MeSEB, Nongpoh</p> <p>29. Asst. Executive Engineer Distribution Sub-Division, MeSEB, Byrnihat</p>

		Distribution Division, Nongpoh, MeSEB, Nongpoh	
	Addl.Chief Engineer, Western Zone, MeSEB, Tura	<p>36. Chief Executive Officer, West GaroHills Circle MeSEB Tura</p> <p>37. Executive Engineer Tura Revenue Division MeSEB Tura</p> <p>38. Executive Engineer West Garo Distribution Division MeSEB, West Garo Hills</p>	<p>30. Asst. Executive Engineer Distribution MeSEB Mahendraganj</p> <p>31. Asst. Executive Engineer Distribution MeSEB Dalu</p> <p>32. Asst. Executive Engineer Distribution MeSEB Garobadha</p> <p>33. Asst. Executive Engineer Distribution MeSEB Phulbari</p>
		<p>39. Chief Executive Officer East Garo Hills Circle MeSEB Wiliamnagar</p> <p>40. Executive Engineer Revenue Division MeSEB Wiliamnagar</p> <p>41. Executive Engineer (T&T) MeSEB, Tura</p> <p>42. Executive Engineer, (RE), MeSEB, Tura</p> <p>43. Executive Engineer, (RE), MeSEB Wiliamnagar</p>	<p>34. Asst. Executive Engineer Distribution MeSEB Bajengdoba</p> <p>35. Asst. Executive Engineer Distribution MeSEB Nangalbibra</p> <p>36. Asst. Executive Engineer Distribution MeSEB Mendipathar</p> <p>37. Asst. Executive Engineer Distribution, MeSEB Baghmara</p> <p>38. Asst. Executive Engineer, Garobadha RE Construction Sub-Division, MeSEB,</p>

			<p>Garobadha.</p> <p>39. Asst. Executive Engineer, Baghmara RE Construction Sub-Division, Baghmara</p> <p>40. Asst. Executive Engineer, Mendipathar RE Construction Sub-Division, MeSEB, Mendipathar</p> <p>41. Asst. Executive Engineer, Distribution, MeSEB, Baghmara</p> <p>42. Asst. Executive Engineer, Garobadha RE Construction Sub-Division, MeSEB, Garobadha.</p> <p>43. Asst. Executive Engineer, Baghmara RE Construction Sub-Division, MeSEB, Baghmara, South Garo Hills</p> <p>44. Asst. Executive Engineer, Mendipathar RE Construction Sub-Division, MeSEB, Mendipathar</p>
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Meghalaya Non Conventional and Rural Energy Development Agency	Shri John E. Rodborne	Smt. Aprilla Ch. Marak, Senior Programme Officer	Shri S.B. Choudhury Shri Rafiqul Islam Shri George A. Lyngdoh Shri Jopthiaw Pariat Smti Josephine Sangma Shri N.S. Lee Warbah Shri Allan S. Majaw Smti Shiela K. Sangma Shri Beauford Sangma Shri Danseng Sangma
Meghalaya State Electricity Regulatory Commission, Shillong	–	Smti M. Synrem	–
Shri B.D. Nengnong Inspectorate of Electricity, Meghalaya, Shillong	Principal Secretary, Power Department	Senior Electrical Inspector, Horse Shoe Building, Lower Lachumiere, Shillong-793001 Ph.No.2500756	Asstt. Electrical Inspector, Horse Shoe Building, Lower Lachumiere, Shillong-793001 Ph.No.2500756
Shri B.D. Nengnong Zonal Inspectorate of Electricity, Tura	Principal Secretary, Power Department	Ph.No.221592	

Name of Department: **PRINTING & STATIONERY**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Printing & Stationery Department Meghalaya, Shillong.	Commissioner & Secretary, Printing & Stationery Deptt. Meghalaya (C) Sectt. Addl. Sectt Building, Shillong 0364-2226391 PABX-2692	Under Secretary, Printing & Stationery Deptt. Meghalaya (C) Sectt. Shillong PABX-2488	Superintendent, Printing & Stationery Deptt., Govt. of Meghalaya, Shillong PABX-2399
Directorate of Printing & Stationery, Meghalaya, Shillong.	Director, Printing & Stationery, Meghalaya, Shillong 0364-2227777 PABX-2343	Deputy Director, Printing & Stationery, Meghalaya, Shillong. 0364-2228634	Asstt., Director, Printing & Stationery, Meghalaya, Shillong. 0364-2223809
Govt. Branch Press Directorate of Printing & Stationery, Meghalaya, Tura		Deputy Director, Printing & Stationery, Meghalaya, Tura, West Garo Hills. 03651-232853	Asstt., Director, Printing & Stationery, Govt. Branch, Press Meghalaya, Tura, West Garo Hills. 03651-232853

Name of Department: **PROGRAMME IMPLEMENTATION & EVALUATION**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
a) Department of Programme Implementation & Evaluation Department Govt. of Meghalaya, Shillong	Commissioner & Secretary, Programme Implementation & Evaluation Department	Under Secretary, Programme Implementation & Evaluation Department	Nil, since this Department have no District offices
b) Department of Programme Implementation & Evaluation Department Meghalaya, Shillong	Director of Programme Implementation & Evaluation Department	Deputy Director of Programme Implementation & Evaluation Department	

Name of Department: **PUBLIC WORKS DEPARTMENT (ROADS & BUILDINGS)**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
PWD (R&B), Lower Lachumiere Shillong-1	Secretary PWD (R&B), Lower Lachumiere Shillong-1 Ph.No.0364-2224358 PABX-2241	Joint Secretary PWD (R&B), O/o Secretary, PWD (R&B), Lower Lachumiere Shillong-1 Ph.No.-2227838	Under Secretary PWD (R&B), Admn. O/o Secretary, PWD (R&B), Lower Lachumiere Shillong-793001 PABX-2575

		PABX-2363	
PWD (Roads)	Chief Engineer, PWD, (Roads), Meghalaya Ph.No.0364-2226481 PABX-2394	Deputy Chief Engineer, PWD, (Roads), Shillong Ph.No.0364-2222520	a) S.D.O. PWD (Roads), Bridge Design Branch, Shillong b) S.D.O. PWD (Roads), Technical Branch, Roads. PABX-2541
PWD (Roads)	Chief Engineer, National Highway, PWD (Roads), Meghalaya, Shillong Ph.No.0364-2226429	a) S.E. PWD (Roads) National Highway Circle, Shillong Ph.No.0364- 2226512 b) E.E. PWD (Roads), Shillong Central Division Ph.No.0364- 2229792 c) E.E. PWD (Roads), NH Division Shillong Ph.No.0364- 2210031	a) E.E.(TC), PWD (Roads) NH Circle Ph.No.0364- 2226512 b) SDO (TC), PWD (Roads), Shillong Central Division Ph.No.0364- 2229792 c) SDO (TC) PWD (Roads), National Highway Division Shillong Ph.No.0364- 2210031

		d) E.E. PWD (Roads), NH Shillong Bye Pass Division, Ph.No.0364- 2502676 e) E.E. PWD (Roads), Jowai Central Division, Jowai Ph.No.953652- 223783 f) S.E. PWD	d) A.E. PED (Roads), NH Shillong Bye Pass Division, Shillong Ph.No.0364- 2502676 e) SDO (TC) PWD (Roads), Jowai Central Division, Jowai Ph.No.953652- 223783 f) E.E.(TC), PWD
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		(Roads), Jowai Circle, Jowai Ph.No.953652-223733	(Roads), Jowai Circle, Jowai Ph.No.953652-223733
		g) E.E. PWD (Roads), Jowai South Division Ph.No.953652-223703	g) SDO (TC) PWD (Roads), Jowai South Division, Jowai Ph.No.953652-223703
		h) E.E. PWD (Roads), Jowai North Division Ph.No.953652-223725	h) SDO (TC) PWD (Roads), Jowai North Division Ph.No.953652-223725
		i) E.E. PWD (Roads), NEC Division, Jowai Ph.No.953652-224017	i) A.E., PWD (Roads), NEC Division, Jowai Ph.No.953652-224017
		j) E.E., PWD (Roads), Mechanical Division, Shillong Ph.No.0364-2224105	j) A.E., PWD (Roads), Mechanical Division, Shillong Ph.No.0364-2224105
		k) E.E., PWD (Roads), Mechanical Division, Jowai Ph.No.953652-223114	k) A.E., PWD (Roads), Mechanical Division, Jowai Ph.No.953652-223725
		l) Asst. Chief Engineer PWD (Roads) Central Roads Branch, Shillong PABX-2341	l) Asst. Engineer PWD (Roads) Central Roads Branch, Shillong PABX-2341
PWD (Roads)	Chief Engineer, (Standard), PWD	a) Research Officer, Road	a) Asstt. Road Research Officer,

	(Roads), Meghalaya, Shillong Ph.No.0364-2506228	Research Laboratory, O/o the Chief Engineer PWD (Roads) Shillong Ph.No.0364- 2220193	Road Research Laboratory Ph.No.0364- 2220193
		b) E.E. PWD (Roads), Nongpoh Division, Nongpoh Ph.No.953638- 232307	b) SDO (T.C), PWD (Roads), Nongpoh Division, Nongpoh. Ph.No.953638- 232307
		c) E.E. PWD (Roads), Williamnagar Division, Williamnagar Ph.No.953658- 220381	c) SDO (T.C), PWD (Roads), Williamnagar Division, Williamnagar Ph.No.953658- 220381
		d) E.E. PWD (Roads), Baghmara Division, Baghmara Ph.No.953639- 222240	e) SDO (T.C), PWD (Roads), Baghmara Division, Baghmara Ph.No.953639- 222240
PWD (Roads)	Additional Chief Engineer PWD (Roads) Eastern Zone, Shillong Ph.No.0364-2227905	a) S.E., PWD (Roads), Eastern Circle, Shillong Ph.No.0364- 2505615/2479	a) E.E. (T.C.), PWD (Roads), Eastern Circle, Shillong Ph.No.0364- 2505615/2479
		b) E.E., PWD (Roads), Shillong South Division, Shillong Ph.No.0364- 2224201/2389	b) SDO (T.C), PWD (Roads), Shillong South Division, Shillong Ph.No.0364- 2224201/2389
		c) E.E., PWD (Roads), Sohra Division,	c) SDO (T.C), PWD (Roads), Sohra Division, Sohra

		Sohra Ph.No.953637- 235620	Ph.No.953637- 235620
		d) E.E., PWD (Roads), Mawsynram Division, Mawsynram Ph.No.953637- 226313	d) SDO (T.C), PWD (Roads), Mawsynram Division, Mawsynram Ph.No.953637- 226313
		e) E.E., PWD (Roads), Nongpoh Division, Nongpoh Ph.No.953638- 232307	e) SDO (T.C), PWD (Roads), Nongpoh Division, Nongpoh Ph.No.953638- 232307
		f) E.E. PWD (Roads), Umsning Division, Umsning Ph.No.953638- 262377	f) SDO (T.C), PWD (Roads), Umsning Division, Umsning Ph.No.953638- 262377
		g) S.E. PWD (Roads), Western Circle, Nongstoin Ph.No.953654- 222440	g) E.E. (T.C), PWD (Roads), Western Circle, Ph.No.953654- 222440
		h) E.E. PWD (Roads), Nongstoin Division, Nongstoin Ph.No.953654- 222223	h) SDO (T.C), PWD (Roads), Nongstoin Division, Nongstoin Ph.No.953654- 222223
		i) E.E. PWD (Roads), Mairang Division, Mairang Ph.No.953657- 222723	i) SDO (T.C), PWD (Roads), Mairang Division, Mairang Ph.No.953657- 222723

		j) E.E. PWD (Roads), Mawkyrwat Division, Mawkyrwat. Ph.No.953656-222228	j) SDO (T.C), PWD (Roads), Mawkyrwat Division, Mawkyrwat. Ph.No.953656-222228
		k) E.E. PWD (Roads), Ranikor Division, Ranikor	k) SDO (T.C), PWD (Roads), Ranikor Division, Ranikor
PWD (Roads)	Additional Chief Engineer PWD (Roads) Western Zone, Tura Ph.No.953651-223735/222382	a) Asst. Chief Engineer PWD (Roads), Western Zone, Tura Ph.No.953651-223735/222382	a) A.E. PWD (Roads), O/o Addl.Chief Engineer PWD (Roads), Western Zone, Tura Ph.No.953651-223735/222382
		b) S.E. PWD (Roads), Williamnagar Circle, Williamnagar Ph.No.953658-220381	b) E.E. (T.C.), PWD (Roads) Williamnagar Circle, Williamnagar. Ph.No. 953658-220381
		c) E.E. PWD (Roads), Williamnagar Division, Williamnagar Ph.No.953658-220360	c) SDO (T.C), PWD (Roads), Williamnagar Division, Williamnagar Ph.No.953658-220360
		d) E.E. PWD (Roads), Resubelpara Division Resubelpara	d) SDO (T.C), PWD (Roads), Resubelpara Division Resubelpara
		e) E.E. PWD (Roads), Baghmara Division, Baghmara Ph.No.953639-222240	e) SDO (T.C), PWD (Roads), Baghmara Division, Baghmara Ph.No.953639-222240

		f) E.E. PWD (Roads), N.E.C. Division, Tura Ph.No.953651-222375	f) SDO (T.C), PWD (Roads), N.E.C. Division, Tura Ph.No.953651-222375
		g) S.E. PWD (Roads), Tura Circle, Tura Ph.No.953651-223916	g) E.E. (TC), PWD (Roads) Tura Circle, Tura Ph.No.953651-223916
		h) E.E. PWD (Roads), NH cum Tura Central Division, Tura Ph.No.953651-222347	h) SDO (T.C), PWD (Roads), NH cum Tura Central Division, Tura Ph.No.953651-222347
		i) E.E. PWD (Roads), Tura North Division, Tura Ph.No.953651-222327	i) SDO (T.C), PWD (Roads), Tura North Division, Tura Ph.No.953651-222327
		j) E.E. PWD (Roads), Barengapara Division, Barengapara Ph.No.953651-222271	j) SDO (T.C), PWD (Roads), Barengapara Division, Barengapara Ph.No.953651-222271
		k) E.E. PWD (Roads), Ampati Division, Ampati	k) SDO (T.C), PWD (Roads), Ampati Division, Ampati
		l) E.E. Mechanical, Tura Division, Tura Ph.No.953651-232448	l) A.E., PWD (Roads), Mechanical Division, Tura Ph.No.953651-232448

		m) Project Engineer,	m) SDO, PWD (Roads), Medium
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		Rongai Valley Medium Irrigation Project Chibinang Ph.No.953651- 2221316	Irrigation Project Sub-Division Chibinang Ph.No.953651- 2221316
PWD (Buildings)	Chief Engineer, PWD, (Buildings) Meghalaya, Lower Lachumiere Shillong-793001 Ph.No.2295, 2226551	1. Deputy Chief Engineer, PWD (Buildings), O/o the Chief Engineer PWD (Buildings) Fax-2540	a) S.D.O., PWD (Buildings), O/o the Chief Engineer PWD (Buildings)
		2. S.E. PWD (Buildings), Buildings Circle, Meghalaya, Shillong Ph.No.0364- 2224653	a) E.E. (TC), PWD (Buildings), O/o the S.E., PWD (Buildings), Building Circle.
		3. E.E., PWD (Buildings), Shillong Building Lower Lachumiere-1 (for building of East Khasi Hills, Ri-Bhoi District & Meghalaya House at Guwahati, New Delhi, Kolkatta, Vellore, Mumbai) Ph.No.0364- 2227144	a) S.D.O. (TC), PWD (Buildings), O/o E.E. PWD (Building) Shillong Building Division (for building of East Khasi Hills, & Meghalaya House at New Delhi, Kolkatta, Vellore, Mumbai) b) S.D.O. (TC), PWD (Buildings), Shillong Building Sub-Division II, Lower Lachumiere Shillong-79300. Ph.No.2585 (for building in Ri-Bhoi District & Meghalaya House at Guwahati)

			c) S.D.O. PWD (Buildings), Nongstoin Building Sub-Division – Nongstoin (for building in West Khasi Hills District)
		4. E.E., PWD (Buildings), Electrical Division, Meghalaya, Shillong-793001. Ph.No.2210291 (for Electrical works of buildings under East, West Khasi Hills, Ri-bhoi District, Jaintia Hills & Meghalaya House at Guwahati)	a) S.D.O. PWD (Electrical) O/o the E.E. (Buildings), Electrical Division, Meghalaya, Shillong-793001 (for Electrical works of buildings under East, West Khasi Hills, Ri-bhoi District, Jaintia Hills & Meghalaya House at Guwahati)
		5. E.E. PWD (Buildings) Jowai Building Division, Meghalaya, Jowai. Ph.No.223746 (for building in Jaintia Hills District)	a) S.D.O. (TC), PWD (Buildings), O/o the E.E. PWD (Building) Jowai Building Division, Meghalaya, Jowai. (for building in Jaintia Hills District)

		6. E.E. PWD (Buildings) Tura Building Division, Meghalaya Tura,	a) S.D.O. (TC), PWD (Buildings), O/o the E.E. PWD (Buildings) Tura Building Division, Meghalaya Tura,
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		Ph.No.224714 (for building in East, West and South Garo Hills)	Ph.No.220314 (for building in East, West and South Garo Hills) b) S.D.O. PWD (Building), Williamnagar Building Sub- Division, Meghalaya, Williamnagar, Ph.No.220314 (for building of East Garo Hills District) c) S.D.O. (Electrical) Tura Electrical Sub-Division, Meghalaya, Tura Ph.No.223162 (for Electrical works of building in East, West & South Garo Hills District)
Meghalaya Government Construction Corporation Limited	Managing Director, Meghalaya Govt. Construction Corporation Limited, Kench's Trace, Shillong 793004 Ph.No.0364-2225595	1. Project Engineer, i/c Technical Branch, MGCC Ltd. Shillong-4 Ph.No.2220965	1. Project Engineer, i/c Technical Branch, MGCC Ltd., Araimile, West Garo Hills. Ph.No.03651- 232561

Name of Department: **PUBLIC WORKS DEPARTMENT (ROADS), MEGHALAYA**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
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1	2	3	4
P.W.D. (Roads & Building)	Chief Engineer, PWD (Roads), Meghalaya, Shillong	a) Deputy Chief Engineer, PWD (Roads)	a) S.D.O. PWD (Roads), Bridge Design Branch, Shillong b) S.D.O. PWD (Roads), Technical Branch Roads, Shillong
	Chief Engineer, National Highway, PWD (Roads), Meghalaya, Shillong	a) S.E. PWD (Roads), National Highway Circle, Shillong	a) E.E.(T/C), PWD (Roads), N.H. Circle, Shillong
		b) E.E. PWD (Roads), Shillong Central Division, Shillong	b) S.D.O. (T/C) PWD (Roads), Shillong Central Division, Shillong
		c) E.E. PWD (Roads), N.H.Division, Shillong	c) S.D.O. (T/C) PWD (Roads), N.H. Division, Shillong
		d) E.E. PWD (Roads), N.H. Bye-Pass Division, Shillong	d) Asstt. Engineer, PWD (Roads), N.H. Bye-Pass Division, Shillong
		e) E.E. PWD (Roads), Jowai Central Division, Jowai	e) S.D.O. (T/C) PWD (Roads), Jowai Central Division, Shillong
		f) S.E. PWD (Roads), Jowai Circle, Jowai	f) E.E. (T/C) PWD (Roads), Jowai Circle, Jowai

	Chief Engineer, National Highway, PWD (Roads), Meghalaya, Shillong	g) E.E. PWD (Roads), Jowai South Division, Jowai	g) S.D.O. (T/C) PWD (Roads), Jowai South Division, Jowai
		h) E.E. PWD (Roads), Jowai	h) S.D.O. (T/C) PWD (Roads),

P.W.D. (Roads & Building)		North Division, Jowai	Jowai North Division, Jowai
		i) E.E. PWD (Roads), N.E.C. Division, Jowai	i) Asstt. Engineer, PWD (Roads), N.E.C. Division, Jowai
		j) E.E. PWD (Roads), Mechanical Division, Shillong	j) Asstt. Engineer, PWD (Roads), Mechanical Division, Shillong
		k) E.E. PWD (Roads), Mechanical Division, Jowai	k) Asstt. Engineer, PWD (Roads), Mechanical Division, Jowai
		l) Asstt. Chief Engineer, PWD (Roads), Central Roads Branch, Shillong	l) Asstt. Engineer, PWD (Roads), Central Roads Branch, Shillong
P.W.D. (Roads & Building)	Chief Engineer, (Standard) PWD (Roads), Meghalaya, Shillong	a) Research Officer, Road Research Laboratory, O/o the Chief Engineer, PWD (Roads), Meghalaya, Shillong	a) Asstt. Research Officer, Road Research Laboratory, O/o the Chief Engineer, PWD (Roads), Meghalaya, Shillong
	Chief Engineer, (Standard) PWD (Roads), Meghalaya, Shillong	b) E.E. PWD (Roads), Nongpoh Division, Nongpoh	b) S.D.O. (T/C) PWD (Roads), Nongpoh Division, Nongpoh
		c) E.E. PWD (Roads), Williamnagar Division, Williamnagar	c) S.D.O. (T/C) PWD (Roads), Williamnagar Division, Williamnagar
		d) E.E. PWD (Roads), Baghmara Division, Baghmara	e) S.D.O. (T/C) PWD (Roads), Baghmara Division, Baghmara

	Addl. Chief Engineer, PWD (Roads), Eastern Zone, Shillong	a) S.E. PWD (Roads), Eastern Circle, Shillong	a) E.E. (T/C), PWD (Roads), Eastern Circle, Shillong
		b) E.E. PWD (Roads), Shillong South Division, Shillong	b) S.D.O. (T/C) PWD (Roads), Shillong South Division, Shillong
		c) E.E. PWD (Roads), Sohra Division, Sohra	c) S.D.O. (T/C) PWD (Roads), Sohra Division, Sohra
		d) E.E. PWD (Roads), Mawsynram Division, Mawsynram	d) S.D.O. (T/C) PWD (Roads), Mawsynram Division, Mawsynram
		e) E.E. PWD (Roads), Nongpoh Division, Nongpoh	e) S.D.O. (T/C) PWD (Roads), Nongpoh Division, Nongpoh
		f) E.E. PWD (Roads), Umsning Division, Umsning	f) S.D.O. (T/C) PWD (Roads), Umsning Division, Umsning
		g) S.E. PWD (Roads), Western Circle, Nongstoin	g) E.E. (T/C), PWD (Roads), Western Circle, Nongstoin
		h) E.E. PWD (Roads), Nongstoin Division, Nongstoin	h) S.D.O. (T/C) PWD (Roads), Nongstoin Division, Nongstoin
		i) E.E. PWD (Roads), Mairang Division, Mairang	i) S.D.O. (T/C) PWD (Roads), Mairang Division, Mairang
	Addl. Chief Engineer, PWD (Roads),	j) E.E. PWD (Roads),	j) S.D.O. (T/C) PWD (Roads),

P.W.D. (Roads & Building)	Eastern Zone, Shillong	Mawkyrwat Division, Mawkyrwat	Mawkyrwat Division, Mawkyrwat
		k) E.E. PWD (Roads), Ranikor Division, Ranikor	k) S.D.O. (T/C) PWD (Roads), Ranikor Division, Ranikor
	Addl. Chief Engineer, PWD (Roads), Western Zone, Tura	a) Asstt. Chief Engineer, PWD (Roads), Western Zone, Tura	a) Asstt. Engineer, PWD (Roads), O/o the Addl. Chief Engineer, PWD (Roads) Western Zone, Tura
		b) S.E. PWD (Roads), Williamnagar Circle, Williamnagar	b) E.E. (T/C), PWD (Roads), Williamnagar Circle, Williamnagar
		c) E.E. PWD (Roads), Williamnagar Division, Williamnagar	c) S.D.O. (T/C) PWD (Roads), Williamnagar Division, Williamnagar
		d) E.E. PWD (Roads), Resubelpara Division, Resubelpara	d) S.D.O. (T/C) PWD (Roads), Resubelpara Division, Resubelpara
		e) E.E. PWD (Roads), Baghmara Division, Baghmara	e) S.D.O. (T/C) PWD (Roads), Baghmara Division, Baghmara
		f) E.E. PWD (Roads), N.E.C. Division, Tura	f) S.D.O. (T/C) PWD (Roads), N.E.C. Division, Tura
		g) S.E. PWD (Roads), Tura Circle, Tura	g) E.E. (T/C), PWD (Roads), Tura Circle, Tura
		h) E.E. PWD (Roads), N.H. cum Tura	h) S.D.O. (T/C) PWD (Roads), N.H. cum Tura

		Central Division, Tura	Central Division, Tura
P.W.D. (Roads & Building)	Addl. Chief Engineer, PWD (Roads), Western Zone, Tura	i) E.E. PWD (Roads), Tura North Division, Tura	i) S.D.O. (T/C) PWD (Roads), Tura North Division, Tura
		j) E.E. PWD (Roads), Barengapara Division, Barengapara	j) S.D.O. (T/C) PWD (Roads), Barengapara Division, Barengapara
		k) E.E. PWD (Roads), Ampati Division, Ampati	k) S.D.O. (T/C) PWD (Roads), Ampati Division, Ampati
		l) E.E. PWD (Roads), Mechanical Division, Tura	l) Asstt. Engineer, PWD (Roads), Mechanical Division, Tura
		m) Project Engineer, Rongai Valley Medium Irrigation Project, Chibinang	m) S.D.O. PWD (Roads), Medium Irrigation Project, Sub Division Chibinang

Name of the Department: REVENUE DEPARTMENT

Name of the Office: **DIRECTORATE OF LAND RECORDS & SURVEYS.**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
1. (a) Directorate of Land Records & Surveys, Meghalaya, Shillong	Director of Land Records & Surveys	Additional Director of Surveys	-
(b) Meghalaya Survey School, Tura	Director of Land Records & Surveys	Principal Survey School Tura	-

Name of Department:

SECRETARIAT ADMINISTRATION DEPARTMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Secretariat Administration Department	Shri P. Naik, IAS Principal Secretary	Smti R.D.Marak, IAS Secretary	<ol style="list-style-type: none"> 1. Shri F.J.Mairom, Deputy Secretary, SAD [N] 2. Shri E.Lyngdoh, Under Secretary, SAD [E] 3. Shri S.S.Dkhar, Under Secretary, SAD [R] 4. Shri T.Kharbuli, Under Secretary, SAD [A]

Name of Department:

SERICULTURE AND WEAVING, SHILLONG

<u>Name of Public Authority in the</u>	<u>Designated Appellate Authority</u>	<u>Public Information Officer (PIO) under</u>	<u>Assistant Public Information Officer</u>
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<u>Department</u>	<u>(DAA) under the Public Authority</u>	<u>each Public Authority</u>	<u>(APIO) under each PIO</u>
1	2	3	4
Sericulture & Weaving	Commissioner & Secretary, Main Secretariat Bldg. Phone - 2226102	Under Secretary, Addl. Secretariat Bldg., PABX - 2623	
Directorate of Sericulture & Weaving	Director, Sericulture and Weaving	Joint Director, Sericulture and Weaving	Research Officer, Sericulture and Weaving
District Headquarter:			
East Khasi Hills	Ditto	District Sericulture Officer, Shillong	Extension Officer, Sericulture & Weaving
	Ditto	Zonal Officer, Weaving, Shillong	Weaving Inspector, Handloom Production Centre, Shillong
Ri-Bhoi District	Ditto	District Sericulture Officer, Nongpoh	Extension Officer, Sericulture, Nongpoh
	Ditto	District Handloom Officer, Nongpoh	Weaving Inspector, Nongpoh
Jaintia Hills	Ditto	District Sericulture Officer, Jowai	Extension Officer, Sericulture, Wahjajer
	Ditto	District Handloom Officer, Jowai	Weaving Inspector, Jowai
West Khasi Hills	Ditto	District Sericulture Officer, Nongstoin	Extension Officer, Sericulture, Nongstoin
	Ditto	District Handloom Officer, Nongstoin	Extension Officer, Handloom, Nongstoin
West Garo Hills	Joint Director, Sericulture & Weaving, Tura	District Sericulture Officer, Tura	Extension Officer, Sericulture, Tura
	Joint Director, Sericulture & Weaving, Tura	District Handloom Officer, Tura	Extension Officer, Handloom, Tura
East Garo Hills	Joint Director, Sericulture & Weaving, Tura	District Sericulture Officer, Williamnagar	Extension Officer, Sericulture, Samanda
	Joint Director, Sericulture & Weaving, Tura	District Handloom Officer, Williamnagar	Extension Officer, Handloom, Williamnagar
South Garo Hills	Joint Director,	District Sericulture	Extension Officer,

	Sericulture & Weaving, Tura	Officer, i/c South Garo Hills, Baghmara.	Sericulture, Baghmara
	Joint Director, Sericulture & Weaving, Tura	District Handloom Officer, i/c South Garo Hills, Baghmara	Extension Officer, Handloom, Baghmara
Sub-Division			
Sohra Sub-Division	Director, Sericulture and Weaving	District Sericulture Officer, Shillong	Extension Officer, Sericulture, Shillong.
	Ditto	Zonal Officer, Weaving, Shillong.	Weaving Inspector, Weavers Extension Service Unit, Shillong.
Mairang Sub-Division	Ditto	District Sericulture Officer, Nongstoin	Extension Officer, Sericulture, Nongstoin
	Ditto	District Handloom Officer, Nongstoin	Extension Officer, Handloom, Nongstoin
Amlarem Sub-Division	Ditto	District Sericulture Officer, Jowai	Extension Officer, Sericulture, Jowai
	Ditto	District Handloom Officer, Jowai	Extension Officer, Sericulture, Jowai Handloom Production Centre, Jowai
Khliehriat Sub-Division	Ditto	District Sericulture Officer, Jowai	Extension Officer, Sericulture, Jowai
	Ditto	District Handloom Officer, Jowai	Weaving Inspector, Jowai
Resubelpara Sub-Division	Joint Director, Sericulture and Weaving, Tura	Sericulture Development Officer, Resubelpara	Extension Officer, Sericulture, Resubelpara
	Ditto	Handloom Development Officer, Dilma	Extension Officer, Handloom, Dilma
Ampati Sub-Division	Joint Director, Sericulture and Weaving, Tura	District Sericulture Officer, Tura	Extension Officer, Sericulture, Tura
	Ditto	District Handloom Officer, Tura	Extension Officer, Handloom, Tura
Dadenggiri Sub-Division	Joint Director, Sericulture and Weaving, Tura	Sericulture Development Officer, Tikrikilla	Extension Officer, Sericulture, Belguri
	Ditto	District Handloom Officer, Tura	Extension Officer, Handloom, Tura

Name of Department:

SOCIAL WELFARE DEPARTMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Administrative Department of Social Welfare	Commissioner & Secretary, Govt. of Meghalaya, Social Welfare Department	Under Secretary, Govt. of Meghalaya, Social Welfare Department	Superintendent, Social Welfare Department
Directorate of Social Welfare, Shillong	Director of Social Welfare Meghalaya, Shillong	Addl. Director of Social Welfare Meghalaya, Shillong	Nil
	Director of Social Welfare Meghalaya, Shillong	Joint Director of Social Welfare Meghalaya, Tura	Nil
	Director of Social Welfare Meghalaya, Shillong	District Programme Officer, Shillong	
	Director of Social Welfare Meghalaya, Shillong	District Programme Officer, Nongstoin	
	Joint Director of Social Welfare Meghalaya, Tura	District Programme Officer, Tura	
	Director of Social Welfare Meghalaya, Shillong	District Social Welfare Officer, Shillong	
	Director of Social Welfare Meghalaya, Shillong	District Social Welfare Officer, Nongstoin	Nil
	Director of Social Welfare Meghalaya, Shillong	District Social Welfare Officer, Jowai	Nil
	Director of Social Welfare Meghalaya, Shillong	District Social Welfare Officer, Nongpoh	Nil
	Joint Director of Social Welfare Meghalaya, Tura	District Social Welfare Officer, Tura	Nil

Directorate of Social Welfare, Shillong	Joint Director of Social Welfare Meghalaya, Tura	District Social Welfare Officer, Williamnagar	Nil
	Joint Director of Social Welfare Meghalaya, Tura	District Social Welfare Officer, Baghmara	Nil
	Director of Social Welfare Meghalaya, Shillong	Superintendent of Training for Self Employment of Women in need of Care & Protection, Shillong	Nil
	Director of Social Welfare Meghalaya, Shillong	Superintendent of Training for Self Employment of Women in need of Care & Protection, Jowai	Nil
	Joint Director of Social Welfare Meghalaya, Tura	Superintendent of Training for Self Employment of Women in need of Care & Protection, Tura	Nil
	Director of Social Welfare Meghalaya, Shillong	Child Welfare & Probation Officer in charge, Children's Home (Boys) Shillong	Nil
	Director of Social Welfare Meghalaya, Shillong	District Programme Officer, Shillong	Child Development Project Officer Myllem ICDS Project
	Director of Social Welfare Meghalaya, Shillong	District Programme Officer, Shillong	Child Development Project Officer Mawphlang ICDS Project
	Director of Social Welfare Meghalaya, Shillong	-do-	Child Development Project Officer Mawryngkneng ICDS Project
	Director of Social Welfare Meghalaya, Shillong	-do-	Child Development Project Officer Mawsynram ICDS Project
	Director of Social Welfare Meghalaya, Shillong	-do-	Child Development Project Officer Shella Bholaganj ICDS Project
	Director of Social Welfare Meghalaya,	-do-	Child Development Project Officer Pynursla

Directorate of Social Welfare, Shillong	Shillong		ICDS Project
	Director of Social Welfare Meghalaya, Shillong	-do-	Child Development Project Officer Mawkynrem ICDS Project
	Director of Social Welfare Meghalaya, Shillong	-do-	Child Development Project Officer Thadlaskein ICDS Project
	Director of Social Welfare Meghalaya, Shillong	-do-	Child Development Project Officer Laskein ICDS Project
	Director of Social Welfare Meghalaya, Shillong	-do-	Child Development Project Officer Amlarem ICDS Project
	Director of Social Welfare Meghalaya, Shillong	-do-	Child Development Project Officer Khliehriat ICDS Project
	Director of Social Welfare Meghalaya, Shillong	-do-	Child Development Project Officer Umling ICDS Project
	Director of Social Welfare Meghalaya, Shillong	-do-	Child Development Project Officer Umsning ICDS Project
	Director of Social Welfare Meghalaya, Shillong	District Programme Officer, Nongstoin	Child Development Project Officer Mairang ICDS Project
	Director of Social Welfare Meghalaya, Shillong	-do-	Child Development Project Officer Nongstoin ICDS Project
	Director of Social Welfare Meghalaya, Shillong	-do-	Child Development Project Officer Mawkyrwat ICDS Project
	Director of Social Welfare Meghalaya, Shillong	-do-	Child Development Project Officer Mawshynrut ICDS Project
	Director of Social Welfare Meghalaya, Shillong	-do-	Child Development Project Officer Ranikor ICDS Project
	Joint Director of Social Welfare Meghalaya, Tura	District Programme Officer, Tura	Child Development Project Officer Resubelpara ICDS Project

	Joint Director of Social Welfare Meghalaya, Tura	-do-	Child Development Project Officer Songsak ICDS Project
	Joint Director of Social Welfare Meghalaya, Tura	-do-	Child Development Project Officer Rongjeng ICDS Project
	Joint Director of Social Welfare Meghalaya, Tura	-do-	Child Development Project Officer Samanda ICDS Project
	Joint Director of Social Welfare Meghalaya, Tura	-do-	Child Development Project Officer Betasing ICDS Project
	Joint Director of Social Welfare Meghalaya, Tura	-do-	Child Development Project Officer Selsella ICDS Project
	Joint Director of Social Welfare Meghalaya, Tura	-do-	Child Development Project Officer Zikzak ICDS Project

Directorate of Social Welfare, Shillong	Joint Director of Social Welfare Meghalaya, Tura	District Programme Officer, Tura	Child Development Project Officer Dalu ICDS Project
	Joint Director of Social Welfare Meghalaya, Tura	-do-	Child Development Project Officer Dadenggre ICDS Project
	Joint Director of Social Welfare Meghalaya, Tura	-do-	Child Development Project Officer Tikrikilla ICDS Project
	Joint Director of Social Welfare Meghalaya, Tura	-do-	Child Development Project Officer Baghmara ICDS Project
	Joint Director of Social Welfare Meghalaya, Tura	-do-	Child Development Project Officer Rongram ICDS Project
	Joint Director of Social Welfare Meghalaya, Tura	-do-	Child Development Project Officer Chokpot ICDS Project
	Joint Director of Social Welfare Meghalaya, Tura	-do-	Child Development Project Officer Rongara ICDS Project
Office of the Commissioner for Persons with Disabilities	Commissioner & Secretary Govt. of Meghalaya Social Welfare Department	Commissioner for Persons with Disabilities	Nil
Office of the	Chairperson,	Secretary Meghalaya	

Meghalaya State Social Welfare Board, Shillong	Meghalaya State Welfare Board, Shillong	State Welfare Board, Shillong	Nil
Office of the Meghalaya State Commission for Women, Shillong	Chairperson, Meghalaya State Commission for Women, Shillong	Secretary State Commission for Women, Shillong	Nil

NAME OF DEPARTMENT : SOIL & WATER CONSERVATION.

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Asstt. Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Soil & Water Conservation Department	Secretary to the Govt. of Meghalaya, Soil & Water Conservation Department	Under Secretary to the Govt. of Meghalaya, Soil & Water Conservation Department	Superintendent, Soil & Water Conservation Department
Directorate of Soil & Water Conservation, Meghalaya, Shillong	Director of Soil & Water Conservation, Administrative Building, Lower Lachumiere, Room No-113, Shillong Ph. No-0364-2224551 PABX – 2277	Additional Director of Soil & Water Conservation, Administrative Building, Lower Lachumiere, Room No-120, Shillong Ph. No. 0364-2505512	Assistant Soil & Water Conservation Officer, (Extn) Directorate of Soil & Water Conservation, Shillong, Room No-112 Administrative Building, Lower Lachumiere, Shillong
Branch Directorate Soil & Water Conservation, Byrnihat	Joint Director of Soil & Water Conservation (R&T) Conservation Training Institute, Byrnihat, Meghalaya. Ph No: 03638 – 263451	Instructor (Agronomy) O/O The Joint Director of Soil & Water Conservation (R&T) Conservation Training Institute, Byrnihat, Meghalaya. Ph No: 03638 - 263451	Assistant Soil & Water Conservation Officer (Engineering) O/O The Joint Director, Soil & Water Conservation Research & Training, Conservation Training Institute, Byrnihat, Ph No: 03638 – 263451
Divisional Soil & Water Conservation Officer, Ri-Bhoi Soil & Water Conservation Division Nongpoh, Ri-Bhoi District Ph No: 03638-23257	Joint Director of Soil & Water Conservation (R&T) Conservation Training Institute, Byrnihat, Ph No: 03638 – 263451	Divisional Soil & Water Conservation Officer, Ri-Bhoi Soil & Water Conservation Division Nongpoh, Ri-Bhoi District Ph No: 03638-23257	Assistant Soil & Water Conservation Officer, Ri-Bhoi Soil & Water Conservation Division Nongpoh, Ri-Bhoi District Ph No: 03638-263451

			<p>Soil & Water Conservation Range/Beat Offices</p> <p>(1) Range Officer, Nongpoh Soil & Water Conservation Range, Nongpoh Ri Bhoi District</p> <p>(2) Range Officer, Patharkmah Soil & Water Conservation Range. Patharkmah Ri Bhoi, District</p> <p>(3) Range Officer, Marngar Soil & Water Conservation Range. Marngar Ri-Bhoi, District</p> <p>(4) Beat Officer, Umroi Soil & Water Conservation Beat Office, Umroi, Ri Bhoi</p>
Branch Directorate Soil & Water Conservation, Tura	Joint Director of Soil & Water Conservation, Tura Dakopgre – 794001, West Garo Hills Ph No-03651 – 232105	Soil & Water Conservation Officer (M&E) Unit, O/O the Joint Director of Soil & Water Conservation, Tura Dakopgre – 794001, West Garo Hills Ph No-03651 - 232105	Assistant Soil & Water Conservation Officer, Office of the Joint Director of Soil & Water Conservation, Tura, Dakopgre West Garo Hills, Ph.No.0351-232105
Tura Soil & Water Conservation Territorial Division West Garo Hills District	Joint Director of Soil & Water Conservation, Tura Joint Director of Soil & Water Conservation, Tura, Dakopgre – 794001, West Garo Hills Ph No-03651 – 232105	Divisional Soil & Water Conservation, Tura Territorial Division, Forest Tilla – 794001, West Garo Hills, Tura Ph No-03651 - 222354	Assistant Soil & Water Conservation Officer, Office of the Divisional Soil & Water Conservation, Tura Territorial Division, West Garo Hills, Forestilla, Tura – 704002. Ph.No. 03651-222354
			<p>Soil & Water Conservation Range/Beat Offices</p> <p>Range Officer, Southern</p>

			Soil & Water Conservation Range. Mechangpani, West Garo Hills
			Range Officer, Central Soil & Water Conservation. Range.Thebronggre, West Garo Hills
			Range Officer, Anoggre Soil & Water Conservation Range. Anoggre, West Garo Hills
			Range Officer, Damjonggre Soil & Water Conservation Range.Garobadha, West Garo Hills
			Range Officer, Jongchipara Soil & Water Conservation Range. Jongchipara, West Garo Hills
			Assistant Soil & Water Conservation Officer i/c Watershed Management Soil & Water Conservation Range. Tura, c/o Tura Soil & Water Conservation Territorial Division, Forestilla, Tura-794001 Ph.No.-03651-222354
Tura Soil & Water Conservation Cash Crop Division West Garo Hills	Joint Director of Soil & Water Conservation, Tura Dakopgre – 794001, West Garo Hills Ph No-03651 – 232105	Divisional Soil & Water Conservation Officer, Tura Soil & Water Conservation Cash Crop West Garo Hills, Tura, Dakopgre – 794001, West Garo Hills Ph No-03651 - 232303	Assistant Soil & Water Conservation Officer, Office of the Tura Soil & Water Conservation, Cash Crop Division West Garo Hills, Dakopgre Tura – 704001. Ph.No. 03651-232303
			Soil & Water Conservation Range/Beat Offices
			Range Officer, Danakgre

			Soil & Water Conservation Cash Crop Range. Danakgre, West Garo Hills
			Beat Officer, Ampati Soil & Water Conservation Cash Crop Beat. Ampati, West Garo Hills
			Beat Officer, Dadangre Soil & Water Conservation Cash Crop Beat. Dadangre, West Garo Hills
Simsanggre Soil & Water Conservation Division, Williamnagar, East Garo Hills District	Joint Director of Soil & Water Conservation Tura, Dakopgre, West Garo Hills, Ph No: 03651 – 232105	Divisional Soil & Water Conservation Officer, Simsanggre, Soil & Water Conservation (T) Division Williamnagar, East Garo Hills, District. Ph No: 03658 – 220228	Assistant Soil & Water Conservation Officer, Office of the Simsanggre Soil & Water Conservation Division, Williamnagar, East Garo Hills
			Soil & Water Conservation Range/Beat Offices
			Range Officer, Northern Soil & Water Conservation Range. Wageasi, East Garo Hills
			Range Officer, Eastern Soil & Water Conservation Range. Songsak, Bonegre East Garo Hills
			Range Officer, Mendipathar Soil & Water Conservation Range. Mendipathar, East Garo Hills
			Range Officer, Williamnagar Soil & Water Conservation Cash Crop Range. Williamnagar, East Garo Hills

			<p>Range Officer, Wageasi Soil & Water Conservation Cash Crop Range. Office of the Soil & Water Conservation Range Officer, Wageasi, Soil & Water Conservation Range, East Garo Hills</p>
			<p>Assistant Soil & Water Conservation Officer, i/c Watershed Management Range, Williamnagar, East Garo Hills District, c/o Simsangre Soil & Water Conservation Division, Williamnagar.</p>
			<p>Beat Officer, Bajengdoba, Soil & Water Conservation Cash Crop Beat Bajengdoba, East Garo Hills</p>
			<p>Beat Officer, Kharkutta Soil & Water Conservation Cash Crop Beat Kharkutta, East Garo Hills</p>
			<p>Beat Officer, Adokgre Soil & Water Conservation Cash Crop Beat Adokgre, East Garo Hills</p>
South Garo Hills Soil & Water Conservation Cash Crop Division, Baghmara	Joint Director of Soil & Water Conservation Tura, Dakopgre, West Garo Hills, Ph No: 03651 – 232105	Divisional Soil & Water Conservation Officer, Baghmara, South Garo Hills, Office of the Divisional Soil & Water Conservation Officer, Baghmara, Ph No: 03658 – 222139	Assistant Soil & Water Conservation Officer, O/O Divisional Soil & Water Conservation Officer, South Garo Hills District, Cash Crop Division, Baghmara, Ph.No.-03639-222139

			<p>Soil & Water Conservation Range/Beat Offices</p> <p>Range Officer, Baghmara Soil & Water Conservation Territorial Range, South Garo Hills</p> <p>Range Officer, Chockpot Soil & Water Conservation Territorial Range.Chockpot, South Garo Hills</p> <p>Range Officer, Baghmara Soil & Water Conservation Cash Crop Range. Baghmara, South Garo Hills</p> <p>Range Officer, Chockpot Soil & Water Conservation Cash Crop Range.Chockpot, South Garo Hills</p> <p>Beat Officer, Ronagara Soil & Water Conservation Cash Crop Beat. Ronagara, South Garo Hills</p>
Soil & Water Conservation Engineering Division, Meghalaya, Shillong	Director of Soil & Water Conservation, Administrative Building, Lower Lachumiere, Room No-113, Shillong Ph. No-0364-2224551	Divisional Soil & Water Conservation Officer, Soil & Water Conservation Engineering Division, Meghalaya, Shillong. Wah Dienglieng-793003 Ph..No.- 0364-2227749	Assistant Soil & Water Conservation Officer, (Mechanical) O/O Directorate of Soil & Water Conservation, Shillong, Room No-112 Administrative Building, Lower Lachumiere, Shillong-793001
Soil Survey Division, Meghalaya, Shillong.	Director of Soil & Water Conservation, Administrative Building, Lower Lachumiere, Room No-113, Shillong Ph. No-0364-2224551	Divisional Soil & Water Conservation Officer, Soil & Water Conservation Survey Division, Meghalaya, Shillong. Ganesh Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2590241	Assistant Soil & Water Conservation Officer, O/O Divisional Soil & Water Conservation Officer Soil Survey Division, Meghalaya, Shillong, Ganesh Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2590241

Project Formulation Cell for Watershed Management, Meghalaya, Shillong	Director of Soil & Water Conservation, Administrative Building, Lower Lachumiere, Room No-113, Shillong Ph. No-0364-2224551	Divisional Soil & Water Conservation Officer, Project Formulation Cell for Watershed Management, Meghalaya, Shillong. Ganesh Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2590511	Assistant Soil & Water Conservation Officer, O/O Project Formulation Cell for Watershed Management, Meghalaya, Shillong. Ganesh Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2590511
Shillong Soil & Water Conservation Cash Crop Division, East Khasi Hills District, Shillong.	Director of Soil & Water Conservation, Administrative Building, Lower Lachumiere, Room No-113, Shillong Ph. No-0364-2224551	Divisional Soil & Water Conservation Officer, Shillong Cash Crop Division, Meghalaya, Shillong. Ganesh Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2590361	Assistant Soil & Water Conservation Officer, O/O Shillong Cash Crop Division, Meghalaya, Shillong. Ganesh Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2590361
			Range Officer, Shillong Soil & Water Conservation Cash Crop Range, East Khasi Hills Ganesh Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2590511
Shillong Soil & Water Conservation Territorial Division, East Khasi Hills District, Shillong.	Director of Soil & Water Conservation, Administrative Building, South Block, Lower Lachumiere, Room No-113, Shillong Ph. No-0364-2224551 PABX-2277	Divisional Soil & Water Conservation Officer Shillong, Soil & Water Conservation Territorial Division, East Khasi Hills Ganesh Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2591085	Assistant Soil & Water Conservation Officer, O/O Shillong Soil & Water Conservation Territorial Division, East Khasi Hills Ganesh Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2591085
			Soil & Water Conservation Range/Beat Offices
			Range Officer, Shillong Soil & Water Conservation Range.East Khasi Hills, Ganesh Das Hospital Road, Polo Hills, Shillong-793002
			Range Officer, Southern Soil & Water Conservation Range Mawphlang, East Khasi

			Hills District.
			Range Officer, Laitlyngkot Soil & Water Conservation Range Laitlyngkot, East Khasi Hills District.
			Asstt. Soil & Water Conservation i/c Water Management Range, Shillong, Ganesh Das Hospital Road, Polo Hills, Shillong-793002
			Range Officer, Sohra Soil & Water Conservation Range, Sohra East Khasi Hills District.
			Beat Officer, Weiloi Soil & Water Conservation Beat, Weiloi, East Khasi Hills District.
Nongstoin Soil & Water Conservation Division, West Khasi Hills District, Nongstoin	Director of Soil & Water Conservation, Administrative Building, South Block, Lower Lachumiere, Room No-113, Shillong Ph. No-0364-2224551 PABX-2277	Divisional Soil & Water Conservation Officer, Nongstoin Division, West Khasi Hills District, Nongstoin Ph.No.03654-235236	Assistant Soil & Water Conservation Officer, O/O Nongstoin Soil & Water Conservation Division, West Khasi Hills District, Nongstoin Ph.No.03654-235236
			Soil & Water Conservation Range/Beat Offices
			Range Officer, Mawkyrwat Soil & Water Conservation Range, Mawkyrwat, West Khasi Hills District.
			Range Officer, Sonapahar Soil & Water Conservation Range, Riangdo, West Khasi Hills District,
			Range Officer, Mairang Soil & Water Conservation Range. Mairang West Khasi Hills District, Nongstoin.
			Range Officer, Border Areas Soil & Water

			Conservation Range, Ranikor West Khasi Hills District.
			Asstt. Soil & Water Conservation i/c Water Management Range, Nongstoin, c/o Divisional Soil & Water Conservation Officer, Soil & Water Conservation Division West Khasi Hills District, Nongstoin Ph.No.03654-235236
			Beat Officer, Sonapahar Soil & Water Conservation Beat, Sonapahar, West Khasi Hills District, Nongstoin
			Range Officer, Nongstoin Soil & Water Conservation Range.Nongstoin, West Khasi Hills District, Nongstoin
Jaintia Hills Soil & Water Conservation Territorial Division, Jaintia Hills District, Jowai	Director of Soil & Water Conservation, Administrative Building, Lower Lachumiere, Room No- 113, Shillong Ph. No-0364-2224551 PABX-2277	Divisional Soil & Water Conservation Officer, Jaintia Hills Soil & Water Conservation Territorial Division, Jowai, Jaintia Hills District, Ph.No.03652-223858	Assistant Soil & Water Conservation Officer, O/O Jaintia Hills Soil & Water Conservation Territorial Division, Jaintia Hills District, Ph.No.03652-223858
			Soil & Water Conservation Range/Beat Offices
			Range Officer, Jowai Soil & Water Conservation Territorial Range Thadlaskein, Jaintia Hills District,
			Range Officer, Khliehriat Soil & Water Conservation Territorial Range Khliehriat, Jaintia Hills District,
			Range Officer,

			<p>Lumshnong Soil & Water Conservation Territorial Range Lumshnong, Jaintia Hills District,</p> <p>Range Officer, Amlarem Soil & Water Conservation Territorial Range Amlarem, Nongstoin, Jaintia Hills District,</p> <p>Asstt. Soil & Water Conservation i/c Water Management Range, Jowai, O/O Jaintia Hills Soil & Water Conservation Territorial Division Jaintia Hills District, Jowai Ph.No.03652-223991</p>
Jaintia Hills Soil & Water Conservation Cash Crop Division, Jaintia Hills District, Jowai	Director of Soil & Water Conservation, Administrative Building, South Block, Lower Lachumiere, Room No-113, Shillong Ph. No-0364-2224551 PABX-2277	Divisional Soil & Water Conservation Officer, Jowai Soil & Water Conservation Cash Crop Division, Meghalaya, Jowai, Jaintia Hills District, Jowai Ph.No.03652-223991	<p>Assistant Soil & Water Conservation Officer, O/O Jowai Soil & Water Conservation Cash Crop Division, Jaintia Hills District, Jowai Ph.No.03652-223991</p> <p>Soil & Water Conservation Range/Beat Offices</p> <p>Range Officer, Amlarem Soil & Water Conservation Cash Crop Range, Amlarem Jaintia Hills District,</p> <p>Range Officer, Namdong Soil & Water Conservation Cash Crop Range Namdong, Jaintia Hills District,</p> <p>Range Officer, Lumshnong Soil & Water Conservation Cash Crop Range Lumshnong, Jaintia Hills District,</p>
Meghalaya Commercial Crop Development Board	Chief Executive Officer, Meghalaya Commercial Crop	Executive Officer, MCCDB, Office of the MCCDB, Shillong,	

	Development Board, Lower Lachumiere, Room No-120, Shillong - 793001 Ph. No 0364-2505512	Lower Lachumiere, Shillong 793001 Ph.No. 0364 – 2505512	
Meghalaya Commercial Crop Development Board	Chief Executive Officer, Meghalaya Commercial Crop Development Board, Lower Lachumiere, Room No-120, Shillong - 793001 Ph. No 0364-2505512	Office of the Executive Officer, MCCDB, Nucleus cell, Tura, West Garo Hills. Ph.No. 03651-221298	

Name of Department: **SPORTS & YOUTH AFFAIRS**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
1) Smti M.War Nongbri	Director Sports & Youth Affairs, Meghalaya, Shillong	Assistant Director Directorate of Sports & Youth Affairs, Meghalaya, Shillong	Special Officer Directorate of Sports & Youth Affairs, Meghalaya, Shillong.
	District Sports Officer in 7 (seven) District	1. District Sports Officer East Khasi Hills District	Physical Training Instructor
		2. District Sports Officer West Khasi Hills District	Physical Training Instructor
		3. District Sports Officer, Ribhoi District	Physical Training Instructor
		4. District Sports Officer Jaintia Hills District	Physical Training Instructor

		5. District Sports Officer West Garo Hills District	Physical Training Instructor
		6. District Sports Officer, East Garo Hills District	Physical Training Instructor
		7. District Sports Officer South Garo Hills District	Physical Training Instructor

Name of Department: **STATE INSTITUTE OF RURAL DEVELOPMENT, MEGHALAYA, NONGSDER**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
State Institute of Rural Development	Director, State Institute of Rural Development, Meghalaya, Nongsder	Smti G.S.Lyndem Principal Extension Training Centre, SIRD, Meghalaya, Nongsder	Shri A.Ch.Sangma Faculty Member, SIRD, Meghalaya, Nongsder

Name of Department: **TAXATION DEPARTMENT**

<u>Name of Public Authority in</u>	<u>Designated Appellate</u>	<u>Public Information Officer (PIO) under each Public</u>	<u>Assistant Public Information Officer (APIO) under each</u>
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<u>the Department</u>	<u>Authority (DAA) under the Public Authority</u>	<u>Authority</u>	<u>PIO</u>
1	2	3	4
Commissioner of Taxes	Commissioner of Taxes	1. Deputy Commissioner of Taxes Ph.No.2505475	1. Superintendent of Taxes, Enforcement Branch Ph.No.2505715
		2. Superintendent of Taxes, (Estt) Dhankheti Shillong Ph.No.2222269	1. Superintendent of Taxes, Circle I Ph.No.2222269
			2. Superintendent of Taxes, Circle II Ph.No.2220425
			3. Superintendent of Taxes, Circle III Ph.No.2220395
			4. Superintendent of Taxes, Circle IV Ph.No.2220428
			5. Superintendent of Taxes, Circle V Ph.No.2220392
			6. Superintendent of Taxes, Circle VI Ph.No.2220433
		3. Superintendent of Taxes, Tura Ph.No.953651-222394	7. Inspector of Taxes, Tura
		4. Superintendent of Taxes, Williamnagar Ph.No.953658-220689	8. Inspector of Taxes, Williamnagar
		5. Superintendent of Taxes, Ri-Bhoi District Ph.No.953638-232151	9. Inspector of Taxes, Ri-Bhoi District
6. Superintendent of Taxes, Jowai Ph.No.95365-2220889	10. Inspector of Taxes, Jowai		
7. Superintendent of Taxes, Byrnihat Taxation Checkgate Ph.No.953638-263500	-		
8. Superintendent of Taxes, Nongstoin Ph.No.953654-280046	-		

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Name of Department:

TOURISM DEPARTMENT

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
1. Tourism Department	Commissioner & Secretary, Tourism Department, Additional Secretariat Building, Shillong	Officer on Special Duty, Tourism Department, Additional Secretariat Building, Shillong	1. Superintendent, Tourism Department, Additional Secretariat Building, Tel.No.PABX-2621
			2. <u>East Khasi Hills & West Khasi Hills District</u> :- Tourist Officer, Shillong. Directorate of Tourism, Nokrek Building, Lachumiere, Shillong, Tel No.SH-2226054
			3. <u>Ri-Bhoi District</u> Tourist Officer, Nongpoh
			4. <u>Jaintia Hills District</u> Tourist Officer, Jowai, Kynruh Sohphlang, Jaintia Hills, Jowai. Tel.No.03652-221902
			5. <u>West Garo Hills & East Garo Hills District</u> :-

			Deputy Director of Tourism, Tura, Tourist Information Centre, West Garo Hills, Tura. Tel.No. 03651-232394
			6. <u>South Garo Hills District</u> Tourist Officer, Tourist Information Centre, South Garo Hills District, Bagmara. Tel.No. 03639-222141
2. Directorate of Tourism, Government of Meghalaya, Shillong	Director of Tourism, Meghalaya, Office of the Director of Tourism, Nokrek Building, Lower Lachumiere, Shillong-1 Tel.No.2226054	1. Deputy Director of Tourism, Meghalaya, Shillong, Nokrek Building, Lower Lachumiere, Shillong-1 Tel.No.2226054	1. Information-cum-Publicity Officer, Directorate of Tourism, Nokrek Building, Lower Lachumiere, Shillong-1. Tel.No.2500736
			2. <u>East Khasi Hills & West Khasi Hills District :-</u> Tourist Officer, Shillong. Directorate of Tourism, Nokrek Building, Lachumiere, Shillong Tel.No.SH-2226054
			3. <u>Jaintia Hills District</u> Tourist Officer, Jowai, Kynruh Sohphlang, Jaintia Hills,

			Jowai. Tel.No.03652-221902
			4. <u>Ri-Bhoi District</u> Assistant Manager, Orchid Lake Resort, Umiam. Tel.No.2570258
		2. <u>West Garo Hills & East Garo Hills District</u> :- Deputy Director of Tourism, Tura, Tourist Information Centre, West Garo Hills, Tura. Tel.No.03651-232394 502166	5. South Garo Hills District Tourist Officer, Tourist Information Centre, South Garo Hills District, Baghmara. Tel.No.03639-222141
3. Meghalaya Tourism Development Corporation Ltd., Shillong	Managing Director, Meghalaya Tourism Development Corporation, Orchid Hotel, Polo, Shillong. Tel.No.SH-2222731(Office) Fax :: 0364-2222731	The Assistant Manager (Publicity), Meghalaya Tourism Development Corporation, Orchid Hotel, Polo, Shillong. Tel.No.SH-0364-2505012 (Office) 2536713 (Res.) Fax:0364-2222731	1.) Assistant Manager, Orchid Lake Resort, Umiam 2.) Assistant Manager, Pinewood Hotel, Shillong 3.) The Assistant Manager, Orchid Hotel, Shillong 4.) The Assistant Engineer, Meghalaya Tourism Development Corporation Ltd., Shillong
			5.) The Administration Assistant, Meghalaya

			Tourism Development Corporation Ltd., Shillong
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Name of Department: **TRANSPORT**

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Transport Department	Commissioner & Secretary/Secretary, Transport Addl.Sectt.Bldg.	Under Secretary, Transport Department, Meghalaya (Civil) Secretariat.	Superintendent, Transport Add.Secretariat, Bldg.
Commissioner of Transport	Commissioner of Transport, Meghalaya, Sawlad, Shillong-21	Assistant Commissioner of Transport, Meghalaya, Sawlad, Shillong-21	Superintendent, Office of the Commissioner of Transport, Meghalaya, Sawlad, Shillong-21
State Transport Authority (STA)	Assistant Commissioner & Chairman, State Transport Authority, Addl., Secretariat Bldg.	Secretary, State Transport Authority, Sawlad, Shillong-21	Superintendent, State Transport Authority, Sawlad, Shillong-21
Regional Transport Authority, Jowai	Deputy Commissioner and Chairman, Regional Transport Authority Jaintia Hills District, Jowai	District Transport Officer/Secretary, Regional Transport Authority, Jaintia Hills District, Jowai	Head Assistant, Office of the DTO and Secretary, Regional Transport Authority, Jaintia Hills District, Jowai
Regional Transport Authority, Shillong	Deputy Commissioner and Chairman, Regional Transport Authority East Khasi Hills District, Shillong	District Transport Officer/Secretary, Regional Transport Authority, East Khasi Hills District, Shillong	Head Assistant, Office of the DTO and Secretary, Regional Transport Authority, East Khasi Hills District, Shillong
Regional Transport Authority, Nongpoh	Deputy Commissioner and Chairman, Regional	District Transport Officer/Secretary, Regional Transport	Head Assistant, Office of the DTO and Secretary, Regional

	Transport Authority Ri-Bhoi District, Nongpoh	Authority, Ri-Bhoi District, Nongpoh	Transport Authority, West Khasi Hills District, Nongstoin
Regional Transport Authority, Tura	Deputy Commissioner and Chairman, Regional Transport Authority West Garo Hills District, Tura	District Transport Officer/Secretary, Regional Transport Authority, West Garo Hills District, Tura	Head Assistant, Office of the DTO and Secretary, Regional Transport Authority, West Garo Hills District, Tura

Regional Transport Authority, Williamnagar	Deputy Commissioner and Chairman, Regional Transport Authority East Garo Hills District, Williamnagar	District Transport Officer/Secretary, Regional Transport Authority, East Garo Hills District, Williamnagar	Head Assistant, Office of the DTO and Secretary, Regional Transport Authority, East Garo Hills District, Williamnagar
Regional Transport Authority, Bagmara	Deputy Commissioner and Chairman, Regional Transport Authority South Garo Hills District, Bagmara	District Transport Officer/Secretary, Regional Transport Authority, South Garo Hills District, Bagmara	Head Assistant, Office of the DTO and Secretary, Regional Transport Authority, South Garo Hills District, Bagmara
Meghalaya Transport Corporation	Managing Director, Meghalaya Transport Corporation, Police Bazaar, Shillong- 793001	Assistant General Manager (A), MTC, Police Bazaar, Shillong-793001	<ol style="list-style-type: none"> 1. Depot Manager, S.G. Route Depot, Police Bazaar, Shillong-793001 2. Automile Engineer, MTC, General Workshop, Shillong-793021 3. Depot Manager, MTC, Guwahati Depot, Paltan Bazaar, Guwahati- 781008 4. Assistant Engineer i/c Tura Depot, MTC, Tura- 794001 Tel.953651- 222220 5. Assistant

			Engineer i/c Jowai Depot, MTC, Iawmusiang Jowai-793150
			6. Assistant General Manager i/c SJK-SDT Depot, Mawlonghat, Shillong-793002

Name of Department:

URBAN AFFAIRS

<u>Name of Public Authority in the Department</u>	<u>Designated Appellate Authority (DAA) under the Public Authority</u>	<u>Public Information Officer (PIO) under each Public Authority</u>	<u>Assistant Public Information Officer (APIO) under each PIO</u>
1	2	3	4
Urban Affairs Department	Secretary to the Govt. of Meghalaya, Urban Affairs Department	Under Secretary to the Govt. of Meghalaya, Urban Affairs Department	1. Superintendent, Urban Affairs Department 2. Extra Assistant Commissioner Amlarem (C) Sub Division 3. Extra Assistant Commissioner Dadenggiri Sub Division 4. Extra Assistant Commissioner Resubelpara Sub Division 5. Extra Assistant Commissioner Ampati Sub Division 6. Extra Assistant Commissioner Mairang Sub Division

			7. Extra Assistant Commissioner Sohra Sub Division
			8. Extra Assistant Commissioner Khliehriat Sub Division
			9. Extra Assistant Commissioner Mawkyrwat Sub Division

			10. Extra Assistant Commissioner i/c Patharkhmah Administrative Unit
			11. Extra Assistant Commissioner i/c Mawshynrut Administrative Unit
			12. Assistant Engineer, O/o Executive Engineer, Urban Affairs, Jaintia Hills, Jowai
			13. Assistant Engineer, O/o Executive Engineer, Urban Affairs, Garo Hills, Tura
			14. Assistant Engineer, O/o Executive Engineer, Urban Affairs, Nongpoh
			15. Assistant Engineer, O/o Executive Engineer, Urban Affairs, Williamnagar
			16. Assistant Engineer, O/o Executive Engineer, Urban Affairs, Nongstoin
			17. Assistant Engineer, Baghmara O/o Executive Engineer, Urban Affairs,

			Baghmara
Directorate of Urban Affairs	Director, Directorate of Urban Affairs, Meghalaya, Shillong	1. Joint Director-I, Director, Directorate of Urban Affairs, Meghalaya, Shillong	1. Registrar, Directorate of Urban Affairs, Raitong Building, Secretariat Hill, Shillong
		2. Joint Director-II, Director, Directorate of Urban Affairs, Meghalaya, Shillong	2. Assistant Engineer-1 O/o Executive Engineer, Urban Affairs, Khasi Hills, Raitong Building, Secretariat Hill, Shillong.
		3. Executive Engineer, O/o Executive Engineer, Urban Affairs, Khasi Hills, Raitong Building, Secretariat Hill, Shillong	3. Assistant Engineer-1 O/o Executive Engineer, Urban Affairs, Jaintia Hills, Moosalynghat, Jowai
		4. Executive Engineer, O/o Executive Engineer, Urban Affairs, Jaintia Hills, Moosalynghat, Jowai	4. Assistant Engineer-1 O/o Executive Engineer, Urban Affairs, West Garo Hills, Dakopgiri, Tura
		5. Executive Engineer, O/o Executive Engineer, Urban Affairs, West Garo Hills, Dakopgiri, Tura	5. Research Assistant, O/o District Urban Planner, Urban Affairs, Khasi Hills, Raitong Building, Secretariat Hill, Shillong
		6. District Urban Planner, O/o District Urban	6. Research Assistant, O/o District Urban

		Planner, Urban Affairs, Khasi Hills, Raitong Building, Secretariat Hill, Shillong	Planner, Urban Affairs, Jaintia Hills, Moosalynghat, Jowai
		7. District Urban Planner, O/o District Urban Planner, Urban Affairs, Jaintia Hills, Moosalynghat, Jowai	7. Assistant Architect, O/o District Urban Planner, Urban Affairs, West Garo Hills, Dakopgiri, Tura
		8. District Urban Planner, O/o District Urban Planner, Urban Affairs, West Garo Hills, Dakopgiri, Tura	8. Assistant Engineer-1 O/o District Urban Affairs Unit, D.C. Complex, West Khasi Hills, New Nongstoin
			9. Assistant Engineer-1 O/o District Urban Affairs Unit, Ri-Bhoi District, Nongpoh
			10. Assistant Engineer-1 O/o District Urban Affairs Unit, East Garo Hills, Williamnagar
			11. Assistant Engineer-1 O/o District Urban Affairs Unit, South Garo Hills, Bagmara
			12. Extra Assistant Commissioner, Amlarem (C) Sub-Division, Amlarem District Jaintia

			Hills
			13. Extra Assistant Commissioner, Dadenggiri (C) Sub-Division, Dadenggiri, West Garo Hills
			14. Extra Assistant Commissioner, Resubelpara (C) Sub-Division, East Garo Hills
			15. Extra Assistant Commissioner, Ampati (C) Sub-Division, West Garo Hills

			16. Extra Assistant Commissioner, Mairang (C) Sub-Division, West Khasi Hills
			17. Extra Assistant Commissioner, Sohra (C) Sub-Division, East Khasi Hills
			18. Extra Assistant Commissioner, Khliehriat (C) Sub-Division, Jaintia Hills
			19. Extra Assistant Commissioner, Mawkyrwat (C) Sub-Division, West Khasi Hills
			20. Extra Assistant Commissioner, i/c Patharkmah Administrative Unit, Patharkmah District Ri-Bhoi
			21. Extra Assistant Commissioner, i/c Mawshynrut Administrative Unit, Mawshynrut

			District West Khasi Hills
Meghalaya Urban Development Agency	Director, Meghalaya Urban Development Agency, Meghalaya, Shillong	1. Accountant, Meghalaya Urban Development Agency, Shillong	1. Stenographer, Meghalaya Urban Development Agency, Shillong
		2. District Coordinator-cum-District Urban Planner, Tura	2. Community Organizer, Shillong Municipal Board
		3. District Coordinator-cum-District Urban Planner, Jowai	3. Accountant, O/o Williamnagar Municipal Board
		4. District Coordinator-cum-District Urban Planner, Tura	4. Community Organizer, O/o Jowai Municipal Board
		5. Assistant Engineer, Urban Affairs-cum-District Coordinator, Williamnagar	5. Community Organizer, O/o Jowai Municipal Board
		6. Assistant Engineer, Urban Affairs-cum-District Coordinator, Baghmara	6. Community Organizer, O/o Baghmara Municipal Board
			7. Community Organizer, O/o Resubelpara Municipal Board
			8. Assistant Engineer, O/o Assistant Engineer, Urban Affairs Nongstoin
			9. Assistant Engineer, O/o Assistant Engineer, Urban Affairs Nongpoh

			10. Extra Assistant Commissioner, Dadengiri, Sub-Division
			11. Extra Assistant Commissioner, Ampati, Sub-Division
			12. Extra Assistant Commissioner, Mairang, Sub-Division
			13. Extra Assistant Commissioner, Sohra, Sub-Division
			14. Extra Assistant Commissioner, Khliehriat, Sub-Division
			15. Extra Assistant Commissioner, Mawkyrwat, Sub-Division

			16. Extra Assistant Commissioner, i/c Patharkhmah Administrative Unit
			17. Extra Assistant Commissioner, i/c Mawshynrut Administrative Unit
	Secretary, Meghalaya Urban Development Authority	1. Monitoring Officer, Meghalaya Urban Development Authority	1. Assistant Engineer, Meghalaya Urban Development Authority, Shillong
		2. Town Planning Officer, District Urban Affairs Unit, Jaintia Hills, Jowai	2. Assistant Engineer, Meghalaya Urban Development Authority, Shillong
		3. Town Planning Officer, District Urban Affairs Unit,	3. Enforcement Inspector, Meghalaya Urban Development Authority, Shillong

		West Garo Hills, Tura	
			4. Enforcement Inspector, Meghalaya Urban Development Authority, District Urban Affairs Unit, West Garo Hills, Tura
			5. Enforcement Inspector, Meghalaya Urban Development Authority, District Urban Affairs Unit, Jaintia Hills, Jowai
			6. Extra Assistant Commissioner, Amlarem (C) Sub-Division, Amlarem District Jaintia Hills
			7. Extra Assistant Commissioner, Dadenggiri (C) Sub-Division, Dadenggiri, West Garo Hills
			8. Extra Assistant Commissioner, Resubelpara (C) Sub-Division, East Garo Hills
			9. Extra Assistant Commissioner, Ampati (C) Sub-Division, West Garo Hills
			10. Extra Assistant Commissioner, Mairang (C) Sub-Division, West Khasi Hills
			11. Extra Assistant Commissioner, Sohra (C) Sub-Division, East Khasi Hills
			12. Extra Assistant Commissioner, Khliehriat (C) Sub-

			Division, Jaintia Hills
			13. Extra Assistant Commissioner, Mawkyrwat (C) Sub-Division, West Khasi Hills
			14. Extra Assistant Commissioner, i/c Patharkhmah Administrative Unit, Patharkhmah District Ri-Bhoi
			15. Extra Assistant Commissioner, i/c Mawshynrut Administrative Unit, Mawshynrut District West Khasi Hills
Shillong Municipal Board	Chief Executive Officer, Shillong Municipal Board	Executive Officer-1 Shillong Municipal Board	Assistant Engineer, Shillong Municipal Board
Tura Municipal Board	Chairman, Tura Municipal Board	Chief Executive Officer, Tura Municipal Board	Assistant Engineer, Tura Municipal Board
Jowai Municipal Board	Chief Executive Officer, Jowai Municipal Board	Executive Officer, Jowai Municipal Board	Sectional Officer, Grade-1, Jowai Municipal Board

Williamnagar Municipal Board	Chairman, Williamnagar Municipal Board	Chief Executive Officer, Williamnagar Municipal Board	Executive Officer, Williamnagar Municipal Board
Baghmara Municipal Board	Chief Executive Officer, Baghmara Municipal Board	Executive Officer, Baghmara Municipal Board	Community Organizer Baghmara Municipal Board
Resubelpara Municipal Board	Executive Officer, Resubelpara Municipal Board	Junior Engineer, Resubelpara Municipal Board	Community Organizer, Resubelpara Municipal Board

The experience gained so far indicates that Govt. Servants/public officials and people living in the urban areas of the State, have been benefited from the RTI Act. In the Rural areas of the State, the RTI Act has made a very limited impact. There has been very little awareness of the Act and its benefits in the rural areas of the State.

The RTI Act creates an obligation on the State Govt. under Section 26 to create public awareness of the Law and its provisions among public in general. In order to create such public awareness it is very essential that special programmes be developed and conducted to be supported with adequate budget provision especially in the rural areas of the State so that all sections of the society reap the benefits of the Act. So far, (since the last Annual Report), there has not been any meaningful awareness programme organized by the Govt. in the State, especially in the rural areas. It is, therefore, recommended that:

- (i) Specific awareness programmes be developed supported by adequate budget provisions and such programmes should be organized/conducted all over the State especially at the district headquarters, sub-divisional headquarters and Block Headquarters and in some other central places in the rural areas of the State.
- (ii) The 12th day of October, the date on which the Right to Information Act was first made operational, should, each year, be celebrated in the form of awareness campaigns in schools and colleges involving teachers, students and NGOs and local Govt. officials.
- (iii) From experience gathered so far, it appears that the NGOs are better equipped to organize and conduct awareness campaigns on RTI especially in the rural areas. Govt may, therefore, make necessary provisions for grant-in-aids to NGOs for RTI awareness campaigns.

5.2 **Publication of a users guide in the local languages:**

The users' guide in English language has already been compiled by the Govt. earlier. This guide had to some extent benefited citizens with the knowledge of the English language. The circulation of the guide has been very limited and it appears that circulation has been mostly limited to Govt. officials. As a result, members of the public in general who are the primary users of the Act do not have access to the users guide even in the urban areas. It is, therefore, recommended that:

- (i) The users' guide be reprinted with sufficient copies for circulation among public in the urban areas.
- (ii) Sufficient copies of the users guide should also be published in the associated official languages of the State viz., in Khasi and Garo, for distribution to the rural areas of the State.

5.3 **Capacity building for functionaries under the RTI Act:**

The PIO is the kingpin in the implementation of the RTI Act. He should, therefore, be fully trained and equipped both with rules and procedures for implementing the Law. Successful implementation of the RTI Act rests in the efficiency of disposal of information requests by the PIO. During hearings of complaints and appeals, the Commission noticed that a large section of the PIOs and APIOs are lacking in basic and practical knowledge of the relevant provisions of the Law and the procedures to be followed in dealing with information applications. There are about 1220 PIOs in the State at present and only a small cross section of them have received any exposure to the provisions of the RTI Act. It is, therefore, recommended that:

- (i) Govt. should develop and organize short duration training programmes for all PIOs, APIOs and DAAs. Since all the PIOs and other functionaries cannot remain in the same position for many years due to the Govt. policy of shifting assignments on all officers through the process of transfer and posting, it would be necessary that such training programmes be

conducted every year to enable the new incumbents to receive proper exposure to the provisions and the procedure of the Law.

- (ii) Adequate budget provisions should be earmarked for the purpose of such training.
- (iii) Since the real work in compiling information etc in various public authorities rests with the staff of such public authorities, it would be very desirable that all staff of each public authority be exposed to the provisions of the RTI Act through appropriate departmental training etc on the provision of the Law. At present a very few public authorities/ departments have conducted such in-house training to their officers and staff.

5.4 **Providing support to the State Public Information Officers:**

Some of the problems frequently voiced by the PIOs before the Commission, both at the time of hearings and during interactive sessions conducted at the district headquarters, have been lack of adequate budgetary provisions under office expenses to meet the expenditure involved in making copies of documents to be furnished to the information applicants. The normal budgetary provision under contingency expenses available with the PIOs, which always run short even for meeting regular office expenses, will not sustain implementation of the RTI Act unless properly enhanced. This is a genuine problem which sometimes stands on the way of providing timely information to the applicants. Apart from insufficiency of fund under the appropriate head of accounts, there is also lack of facilities like photocopier and even manpower which are very essential for supply of timely information to the applicants. It is, therefore, recommended that:

- (i) While earmarking funds for contingency expenses in the budget, department concerned should make an assessment of the genuine requirement of funds by the PIO to implement effectively the provisions of the RTI Act. In case enhancement of budgetary provisions is not possible the PIO should be authorized to meet the expenditure on charges for

making copies of documents etc out of fees/costs, charged/collected by them.

- (ii) Concerned departments of the Govt. should take steps to make available to the PIOs adequate facilities for making copies of the documents etc. at the local level so that no time is wasted in search of facilities here and there for making copies.

5.5 **Incentives to PIOs:**

The RTI Act provides very strict time frame for execution and there is a personal liability on PIOs for failure to stick to such time frame. With acceptance of the Law by the public in general, there will be significant increase in the quantum of applications to be received by the PIOs. This will result in significant increase in workload of the officers dealing with the RTI matters. While pursuing matters in compliance with the provisions of the Law they may sometimes, have to incur the displeasure of their seniors even. Further, the culpability of the PIOs is clearly defined when they come before the Commission to account for the delay and failure to provide the information within the time frame provided by Law in the second appeal and complaints. It is, therefore, undeniable that the job of the PIO is becoming a very high risk assignment which not only placed upon him a heavy additional burden of work but also exposing him to penalties personal to him. In view of this, it is recommended that:

- (i) All the PIOs in the State should be given token honorarium at a scale commensurate with the quantum of applications received and disposed of by the PIOs concerned.

5.6 **RTI activities should find mentioned in the ACRs of officers:**

The RTI has come to stay and its implementation will be carried out on a continuous basis through the legal functionaries of the DAAs/PIOs/APIOs. Being such a continuous process, RTI activities should be viewed as part and parcel of official activities. All such official activities generally got reflected in performance assessment of the officers in the annual confidential report. In view of the high profile of the RTI Act and its role in achieving transparency, accountability, good governance and eliminating corruption; it is absolutely important that the assessment of performances of such officers involved in RTI activities should also find a reflection on the ACRs of the concerned officers. It is, therefore recommended that:

- (i) Specific items/item should be incorporated in the ACR form or assessment reports prescribed which will substantial refers to the officer's attitude towards implementation of RTI Act.
- (ii) The decisions on all departmental proceedings against officers recommended by the Commission be entered into service book/records of the officers concerned.

5.7 **Review of designation of PIOs/APIOs by public authorities:**

While all Govt Departments and public authorities have already designated officers like DAAs/PIOs/APIOs as indicated at para 4.6 of the Report, the Commission feels that there is still scope for review the activities of the existing PIOs/public authorities for effective functioning, keeping in view the time frame prescribed by Law. Since the RTI Act has placed more burden on the shoulders of the PIOs, it would be in the best interest of each and every departments/public authorities to have an equitable distribution of the additional workload imposed by RTI among the officers of the departments. While all departments of the Govt. are required to conduct their own review, the following departments needs immediate streamlining and the Commission recommends accordingly viz.,

- (i) **Home (Police) Department:**

At present all Police Stations in the State operates at the APIOs level. Since the Officers-in-charge of the Police Stations holds the information at the local Police Stations and the Out Posts level, it will be necessary to examine the need for designating Officers-in-charge as PIOs and Officers-in-charge, Police Out Posts as APIOs with the Superintendents of Police of the districts, retaining the First Appellate Authority.

(ii) **Education Department:**

At present the Headmasters of all Secondary Schools are PIOs but the Headmasters of all Upper Primary/ Primary Schools are APIOs under the D.I. of Schools as PIOs. The department has to examine the need for designating the Headmasters of the Secondary Schools as PIOs of Upper Primary Schools in all institutions where an Upper Primary /or Primary Schools is amalgamated to a Secondary Schools.

(iii) **Health & F.W. Department:**

At present the District Medical & Health Officer (DMHO) is the PIO for the whole district and the in-charge of all other units i.e. CHCs, PHCs have been designated as APIOs. Since the CHCs/PHCs are manned by senior officers of the Govt. there is a need to examine whether the Medical Health Officer in-charge CHCs and PHCs be designated as PIOs with the DMHO as the First Appellate Authority.

ANNEXURE – I

**GOVERNMENT OF MEGHALAYA
INFORMATION AND PUBLIC RELATIONS DEPARTMENT**

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NOTIFICATION

Dated Shillong, the 1st August, 2007

No.IPR.112/96/Pt.IV/331 - In exercise of the powers conferred by section 27 and 28 read with sub-section (10) of Section 19 of the Right to Information Act, 2005 the Governor of Meghalaya is pleased to make the following rules namely:-

1. **Short title and commencement** – These rules may be called the Right to Information (Appeal & Procedures of the State Information Commission) Rules, 2007.

(2) They shall come into force from the date of their publication in the Official Gazette.

2. **Definitions:** - In these rules unless the context otherwise requires –

(a) “Act” means the Right to Information Act, 2005;

(b) “Appeal” means a second appeal as specified under sub-section (3) of section 19 of the Act;

(c) “Chief Information Commissioner” means the State Chief Information Commissioner appointed under sub-section (3) of section 15 of the Act;

(d) “Designated Appellate Authority” means the Authority constituted under sub-section (1) of section 19 of the Act;

(e) “State Information Commission” means the Commission constituted under section 15 of the Act; and

(f) “Section” means section of the Act.

3. **Appeal:** - (1) An appeal under sub-section (3) of section 19 of the Act, can filed with the State Information Commission within 90 days from the date on which the decision under sub-section (1) of section 19 was received.

(2) An appeal can filed with the Commission –

(a) by any person or party either by presenting personally or through an agent duly authorized or by post.

(b) against the order/decision of the Designated Appellate Authority.

- (c) in the prescribed formats which can be obtained from the office of the Commission or in plain paper duly signed with all particulars and address of the Appellants; and
 - (d) by stating the grounds for relief and redressal.
 - (3) An appeal not complying with the conditions under sub-rule (2) (a), (b), (c) and (d) of these rule will be summarily rejected.
4. **Documents to accompany appeal** – Every appeal made to the State Information Commission shall be in triplicate accompanied by the following documents, namely,-
- (a) self-attested copies of the orders or documents against which the appeal being preferred;
 - (b) copies of documents relied upon by the appellant and referred to in the appeal; and
 - (c) an index of the documents referred to in the appeal.
5. **Procedures in deciding appeal** – In deciding the appeal, the State Information Commission may;
- (a) hear oral, or written evidence on oath or on affidavit from concerned interested person;
 - (b) peruse or inspect documents, public record or copies thereof;
 - (c) inquire through authorized officer further details or facts;
 - (d) hear the Designated Appellate Authority or such Senior Officer who decided the first appeal, or such against whom the complaint is made, as the case may be;
 - (e) hear third party if, any and
 - (f) receive evidence on affidavits from Designated Appellate Authority, or such other Senior Officers who decided the first appeal or such person against whom the complaint or the third party.
6. **Service of notice by Commission** - Notice to be issued by the State Information Commission may be served in any of the following modes, namely,
- (a) service to the party itself;
 - (b) by hand delivery (dusty) through process server;
 - (c) by registered post with acknowledgement due; or
 - (d) through Head of Office or Department;
 - (e) by fax; or
 - (f) by e-mail.
7. **Personal presence of the appellant or complainant** –
- (1) The appellant/complainant, as the case may be, shall in every case be informed of the date of hearing at least ten clear days before the date.
 - (2) The appellant/complainant, as the case may be, may at his discretion at the time of hearing of the appeal or complaint by the State Information Commission be present in person or through his duly authorized representative or may not be present.
 - (3) Where the State Information Commission is satisfied that the circumstance exist due to which the appellant/complainant, as the case may be, is being prevent from attending the hearing before the State Information Commission, the State Information

Commission may afford the appellant/complainant, as the case may be, another opportunity of being heard before a final decision is taken or take any other appropriate action as it may deem fit.

(4) Appellant/complainant, as the case may be, may seek the assistance of any person in the process of the appeal while presenting his points and the person representing him may not be a legal practitioner.

8. **Order of the State Information Commission** - Order of the State Information Commission shall be in written and be pronounced in open proceedings. Such order shall be duly authenticated by the Under Secretary or any other officer authorized by the State Information Commission for this purpose.
9. **Payment of the penalty amount imposed by the Commission** – The amount of the penalty imposed by the Commission under Section 20 of the Act shall be deposited by the concerned Public Information Officer etc with the Commission within a period of 30 days. The Commission will issue necessary receipts for the payment made in the prescribed form. Alternatively, the Public Information Officer may make the payment by Treasury Challans to the State Bank of India under the head of account to be supplied by the Commission.

Failure to pay the amount of penalty within the specified period of 30 days, the amount shall be deemed to be a public demand as defined under section 3 of the Bengal Public Demands Recovery Act, 1913 read with “Para 3 of the Schedule I to the above Act” at Annexure I.

Sd/-

(Arindam Som)

Commissioner & Secretary to the Govt. of Meghalaya,
Information & Public Relations Department.

Memo.No.IPR.112/96/Pt.IV/331-B

Dated Shillong, the 1st August, 2007

Copy to:-

1. Private Secretary to the Chief Minister for information of the Chief Minister.
2. Private Secretary to the Minister, I/c IPR for information of the Minister, I/c IPR.
3. Private Secretary to the State Chief Information Commissioner for information of the State Chief Information Commissioner.
4. Private Secretary to the Chief Secretary for information of the Chief Secretary.
5. All Principal Secretary, Commissioner & Secretary, Secretary_____ for information and necessary action.
6. Secretary, Meghalaya Information Commission with reference to letter No. MIC.5/2006/16 dated 21-9-2006.
7. Director of Information and Public Relations, Meghalaya, Shillong.
8. All Administrative Department/Heads of Department for information and necessary action.

9. Director of Printing and Stationery, Meghalaya, Shillong with a request to kindly publish the above Notification in the next issue of the Meghalaya Gazette and to supply 1000 printed copies of the above Notification to this Department.

By order etc.,
Under Secretary to the Govt. of Meghalaya,
Information & Public Relations Department.

THE BENGAL PUBLIC DEMANDS RECOVERY ACT, 1913
(Bengal Act 3 of 1913)

Preamble: Whereas it is expedient to consolidate and amend the law relating to the recovery of public demands in Bengal;

And whereas the previous sanction of the Governor-General has been obtained under Section 5 of the Indian Councils Act, 1892 to the passing of this Act;

It is hereby enacted as follows:

NOTES

Preamble: This Act was enacted to consolidate and amend the law relating to the recovery of public demands in Bengal and by virtue of this enactment, the Public Demands Recovery Act, 1895 and the Bengal Public Demands Recovery (Amendment) Act, 1897 were repealed. The provisions of this Act were extended under the Scheduled Districts Act, 1874 to the Province of Assam subject to certain restrictions and modifications by Notification No.10-R, dated the 3rd January, 1920.

It will not be out of place to mention that the Land and Revenue Regulations, 1886 also provide the mode of recovering the arrears. By virtue of the Assam Land Revenue Regulation and under Section 2 thereof the provisions of recovery of public demands, so far as it relates to recovery of arrears of land revenue, were repealed.

PART – I

PRELIMINARY

1. **Short Title, commencement and extent:**

- (1) This Act may be called the Bengal Public Demands Recovery Act, 1913,
- (2) It shall come into force on such date as the State Government may appoint by notification in the official Gazette; and
- (3) It extends to the whole of Assam;

2. **Repeals:** The following enactments are hereby repealed namely;

- (a) The Public Demands Recovery Act, 1895 (Bengal Act 1 of 1895);

(b) The Bengal Public Demands Recovery (Amendment) Act, 1897 (Bengal Act 1 of 1897);

3. **Definitions:** In this Act, unless there is anything repugnant in the subject or context –

(1) “certificate debtor” means the persons named as debtor in a certificate filed under this Act, and includes any person whose name is substituted or added as debtor by the Certificate Officer;

(2) “certificate holder” means the Government or person in whose favour a certificate has been filed under this Act, and includes any person whose name is substituted or added as creditor by the Certificate Officer;

(3) “certificate Officer” means a Collector, a Sub-Divisional Officer, and any officer appointed by a Collector, with the sanction of the Commissioner, to perform the functions of a Certificate Officer under this Act;

(4) “moveable property” includes growing crops;

(5) “prescribed” means prescribed rules;

(6) “public demand” means any arrear or money mentioned or referred to in Schedule I and includes any interest which may, by law, be chargeable thereon up to the date on which a certificate is signed under Part II; and

(7) “rules” means rules and forms contained in Schedule II or made under Section 39.

NOTES

In *M/s. Balimar Tea Co. v. Collector of Assam* (1974 ALR 1961), the question arose whether the appointment of Extra Assistant Commissioner, Dibrugarh by the Deputy Commissioner under the notification issued in this respect under Section 3, sub-section (3) of this Act was valid or not. The Hon’ble High Court held that the appointment by the Deputy Commissioner was valid under sub-section (3) of Section 3.

The same High Court in the same case was also concerned with the definition of certificate holder as defined under sub-section (2) of Section 3 of this Act, which means the Government or person in whose favour a certification has been filed under this Act, and includes any person whose name is substituted or added as creditor by the Certificate Officer. The Hon’ble High Court held, if, after examination of the certificate issued by the Agricultural Income Tax Officer accompanied by challans, the Certificate Officer has inserted the Agricultural Income Tax Officer to be certificate holder, no objection can be taken on this core. The Hon’ble High Court further held that the amount will be undoubtedly payable in the treasury on the Government Account and showing of the name of the Agricultural Income Tax Officer as the certificate holder does not make the certificate invalid. It is not that the certificate holder is a private person. The Agricultural Income Tax Officer is performing his functions only as agent of the Government.

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P A R T I I
FILING, SERVICE AND EFFECT OF CERTIFICATE AND
HEARING OF OBJECTIONS THERETO

4. Filing of certificate for public demand payable to Collector:

When the Certificate Officer is satisfied that any public demand payable to the Collector is due, he may sign a certificate in the prescribed Form, stating that the demand is due and shall cause the certificate to be filed in his office.

NOTES

This section deals with filing of certificates for public demand payable to Collector and prescribes that the Certificate Officer when satisfied that the public demand payable to the Collector is due, he may sign a certificate. In *M/s. Balimar Tea Company v. The Collector of Assam* (1974 ALR 1961), the Hon'ble Gauhati High Court was concerned with the question as to whether inclusion in one certificate or demands for two years will make the certificate invalid? The Hon'ble High Court held that in view of the nature of the demand and the parties being same, the argument that the certificate which included the demands for two years would be invalid, cannot be accepted.

This section contemplates that there should be satisfaction of the Certificate Officer that a public demand payable to the Collector is due. What is payable to the Collector must be legally payable to the Collector and should be so payable at the time of issuing the certificate.

5. Requisition for certificate in other cases: (1) When any public demand payable to any person other than Collector is due, such person may send to the Certificate Officer a written requisition in the prescribed Form:

Provided that no action shall be taken under this Act on a requisition made by a liquidator in pursuance of an order under Cl. (b) or Cl. (d) of sub-section (2) of Section 42 of the Cooperative Societies Act, 1912, unless the requisition be countersigned by the Registrar of Cooperative Societies, Bengal.

(2) Every such requisition shall be signed and verified in the prescribed manner, and in such cases as may be prescribed, shall be chargeable with the fee of the amount which would be payable under the Court-Fees Act, 1870 (VII of 1870) in respect of a plaint for the recovery of a sum of money equal to that stated in the requisition as being due.

6. **Filing of certificate on requisition**: On receipt of any such requisition the Certificate Officer, if he is satisfied, that the demand is recoverable and that recovery by suit is not barred by law, may sign a certificate, in the prescribed form, stating that the demand is due; and shall include in the certificate the fee (if any) paid under Section 5, sub-section (2) and shall cause the certificate to be filed in his office.

NOTES

On receipt of any requisition, the Certificate Officer is to satisfy himself (1) that the demand is recoverable; (2) that the recovery of the demand by suit is not barred by law. On being so satisfied, he may sign the certificate in the prescribed form stating that the demand is due.

7. **Service of notice and copy of certificate on certificate debtor**: When a certificate has been filed in the office of a Certificate Officer under Section 4 or Section 6 he shall cause to be served upon the certificate debtor, in the prescribed manner, a notice in the prescribed form and copy of the certificates.

NOTES

Under this section, the Certificate Officer shall cause a notice to be served upon the Certificate debtor.

56. Application of the Indian Limitation Act, 1908 (IX of 1908).
(1) Sections 6 to 9 of the Indian Limitation Act, 1908, shall not apply to suits, appeals or applications under this Act.

(2) Except as declared in sub-section (1), the provisions of the Indian Limitation Act, 1908, shall apply to all proceedings under this Act as if a certificate filed hereunder were a decree of a Civil Court.
57. Certificate Officer deemed to be a Court. A Certificate Officer shall be deemed to be a Court, and any proceeding before him shall be deemed to be a civil proceeding within the meaning of Section 14 of the Indian Limitation Act, 1908 (IX of 1908).
58. Penalties: Whoever fraudulently removes, conceals, transfers or delivers to any person any property or any interest therein, intending thereby to prevent that property or interest therein from being taken in execution of a certificate, shall be deemed to have committed an offence punishable under Section 206 of the Indian Penal Code (XLV of 1860).
59. Signature of documents by Ministerial Officers:

(1) any certificate officer may, by written order, authorize any Ministerial Officer to sign, on behalf of the Certificate Officer, any copy, issued by the Certificate Officer under this Act, of any document referred to therein.

(2) The State Government may, by notification in the official Gazette empower Certificate Officers to authorize Ministerial Officers, by written order, to sign on behalf of Certificate Officers any classes or original notices, summons or proclamations issued by Certificate Officer, under this Act which are specified in such notification.

NOTES

Sections 60 to 64 have not been extended to Assam.

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SCHEDULE - I **(See Sections 3(6) and 34(b))**

PUBLIC DEMANDS

1. Any arrears of revenue which remains due in the following circumstances, namely:
When under the provisions of the Bengal Land Revenue Sales Act, 1859 (XI of 1859) or the Bengal Land Revenue Sales Act, 1868, (VII of 1868) or any other law for the time being in force, an estate or tenure, or any share of an estate or tenure, has been sold for the recovery of arrears of revenue due thereupon, and, after deducting the expenses of such sale, the balance of sale proceeds remaining is insufficient to liquidate the arrears of revenue in discharge of which such sale proceeds may, under the said provisions, be applied.
2. Any arrears of revenue which is due from a farmer on account of an estate held by him in farm and is not paid on the last day of payment fixed under Section 3 of the said Bengal Land Revenue Sales Act, 1859 (XI of 1859).
3. Any money which is declared by any law for the time being in force to be recoverable or realizable as an arrear of revenue or land revenue, or by the process authorized for the recovery of arrears of revenue or of the public revenue or of Government revenue.
4. Any money which is declared by any enactment for the time being in force -
(i) to be a demand or a public demand; or
(ii) to be recoverable as arrears of a demand or public demand, or as a demand or public demand; or
(iii) to be recoverable under the Bengal Land Revenue Sales Act, 1868 (VII of 1868).
5. Any money due from the sureties of a farmer in respect of the revenue of the estate formed by him.

6. Any money awarded as fees or costs by a revenue authority under any law or any rule having the force of law.
7. Any demand payable to the Collector by a person holding any interest in land, pasturage, forest-rights, fisheries or the like, whether such interest is or is not transferable, when such demand is a condition for use and enjoyment of such land, pasturage, forest-rights, fisheries or other thing.
8. In the case of property which, under the provisions of any law for the time being in force, is under the charge of, or is managed by the Court or Wards, or the revenue authorities on behalf of a private individual any arrear of rent or any demand which is recoverable as rent, whether such arrears became due before or after the management developed upon such Court or such authorities.
9. Any money payable to an officer of the Government or any Local authority, in respect of which the person liable to pay the same has agreed, by a written instrument, duly registered, that it shall be recoverable as a public demand.
- 9-A. Any money payable to the Government or to an officer to the Government in payment of a loan in cash or kind, in respect of which money, the person to whom the loan in cash or in kind was advanced, has agreed by written instrument that such money shall be recoverable as a public demand.
10. Any stamp duty payable by a proprietor in respect of a paper of partition prepared under the Estates Partition Act, 1897 (Bengal Act V of 1897).
11. In the case of a person to whom the collection of tolls has been formed under Section 8 of the Canals Act, 1864 (Bengal Act V of 1864), or of the sureties of such person any money due in respect of such firm.
12. Any money awarded as compensation under Section 2 of the Bengal Land Sales Revenue Act, 1868 (Bengal Act VII of 1868).
- 12-A Any sum ordered by a liquidator appointed under sub-section (1) of Section 42 of the Cooperative Societies Act, 1912 (II of 1912) to be recovered as a construction to the assets of a Society or as the cost of liquidation.
13. Any money due from a purchaser at a sale held in execution of a certificate under this Act, whether the sale is subsisting or not.

ANNEXURE – II
Copy
GOVERNMENT OF MEGHALAYA
INFORMATION & PUBLIC RELATIONS DEPARTMENT

NOTIFICATION

Dated Shillong, the 8th October, 2005.

No.IPR.112/96/Pt.IV/275: In exercise of the powers conferred by clauses (b) and (c) of sub-section (2) of section 27 of the Right to Information Act, 2005 (22 of 2005), the Government of Meghalaya hereby adapts the Right to Information (Regulation of Fee and Cost) Rules, 2005 made by the Central Government and published vide Notification No. GSR.34012/8(s)/2005 – Estt.(B), dated 16th September, 2005 in Part – II, Section 3, sub-section (1) of the Gazette of India.

Sd/-

(H.Marwein)

Commissioner & Secretary to the Govt. of
Meghalaya, Information & Public Relations
Department.

Dated Shillong, the 8th October, 2005

Memo.No.IPR.112/96/Pt.IV/275-A

Copy to:-

1. P.S. to the Chief Minister, for favour of information of the Chief Minister.
2. P.S. to the Deputy Chief Minister, for favour of information of the Deputy Chief Minister.
3. P.S. to all Ministers, for favour of information of the Minister.
4. P.S. to the Chief Secretary, Meghalaya for favour of information of the Chief Secretary.
5. P.S. to the Addl. Chief Secretary, for favour of information of the Addl. Chief Secretary.
6. All Principal Secretaries/Commissioner & Secretaries/Secretaries.
7. The Joint Secretary, (AT&A), Government of India, Department of Personnel & Training, Ministry of Personnel, Public Grievances & Pensions, North Block, New Delhi – 110001.
8. All Heads of Departments.
9. All Deputy Commissioners.
10. All Administrative Departments.
11. Director Printing & Stationery, Meghalaya, Shillong for favour of printing in the Meghalaya Gazette and to supply 500 copies to this Department.

12. The State Informatics Officer, NIC, Shillong for favour of information and necessary action.
13. Copy for File No. IPR.48/2005/Pt.I.

By Order etc.,
Deputy Secretary to the Govt. of Meghalaya,
Information & Public Relations Department.
COPY

(TO BE PUBLISHED IN PART-II, SECTION 3, SUB-SECTION (1) OF THE GAZETTE OF INDIA)

Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

....

New Delhi, dated the 16th September, 2005

Notification

G.S.R.....In exercise of the powers conferred by clauses (b) and (c) of sub-section (2) of section 27 of the Right to Information Act, 2005 (22) of 2005. The Central Government hereby makes the following rules, namely:-

1. Short title and commencement – (1) These rules may be called the Right to Information (Regulation of Fee and Cost) Rules, 2005.
(2) They shall come into force, on the date of their publication in the official Gazette.
2. Definitions – In the rules, unless the context otherwise requires,
(a) ‘Act’ means the Right to Information Act, 2005;
(b) ‘Section’ means section of the Act;
(c) all other words and expressions used herein but not defined and defined in the Act shall have the meanings assigned to them in the Act.
3. A request for obtaining Information under sub-section (1) of section 6 shall be accompanied by an application fee of rupees ten by way of cash against proper receipt or by demand draft or bankers cheque payable to the Accounts officer of the public authority.
4. For providing the information under sub-section (1) of section 7, the fee shall be charged by way of cash against proper receipt or by demand draft or bankers cheque payable to the Accounts officer of the public authority at the following rates:-
(a) rupees two for each page (In A-4 or A-3 size paper) created or copied;

- (b) actual charge or cost price of a copy in larger size paper; actual cost or price for samples or models' and
(c) for inspection of records no fee for the first hour; and a fee of rupees five for each fifteen minutes (or fraction thereof) thereafter.
5. For providing the Information under sub-section (5) of section 7, the fee shall be charged by way of cash against proper receipt or by demand draft or bankers' cheque payable to the Accounts officer of the public authority at the following rates;
(a) for information provided in diskette or floppy rupees fifty per diskette of floppy and
(b) for information provided in printed form at the price fixed for such publication or rupees two per page of photocopy for extracts from the publication.

Sd/-
(Hari Kumar)
Director.

(F.No.34012/8(s)/2005-Estt(B)

To

The Manager,
Government of India Press,
Mayapuri, New Delhi.

(COPY)
GOVERNMENT OF MEGHALAYA
DEPARTMENT OF INFORMATION & PUBLIC RELATIONS

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NOTIFICATION

Dated Shillong, the 13th October, 2006

No.IPR.48/2005/Pt.II/28: In exercise of the power conferred by clauses (b) and (c) of sub-section (2) of section 27 of the Right to Information Act, 2005 (22 of 2005), the Government hereby adapts the Right to Information (Regulation of Fee and Cost) Amendment Rules 2006, made by the Central Government published vide Notification No. GSR.294(E) dated 17-5-2006 in Part – Section 3(i) of the Gazette of India.

Sd/-
Secretary,
Information & Public Relations Department.

Memo.No.IPR.48/2005/Pt.II/28-A

Dated Shillong, the 13th October, 2006

Copy to:-

1. P.S. to the Chief Minister, for favour of information of the Chief Minister.
2. P.S. to the Deputy Chief Minister, for favour of information of the Deputy Chief Minister.
3. P.S. to all Ministers, for favour of information of the Minister.
4. P.S. to the Chief Secretary, Meghalaya for favour of information of the Chief Secretary.
5. P.S. to the Addl. Chief Secretary, for favour of information of the Addl. Chief Secretary.
6. All Principal Secretaries/Commissioner & Secretaries/Secretaries.
7. The Joint Secretary, Govt. of India, Department of Personnel & Training, Ministry of Personnel, Public Grievances & Pensions, North Block, New Delhi – 110001.
8. Secretary, Meghalaya Information Commission.
9. Director of Information & Public Relations, Meghalaya, Shillong.
10. All Head of Departments.
11. All Deputy Commissioner.
12. All Administrative Departments.
13. Director of Printing & Stationery, Meghalaya, Shillong for favour of printing in the Meghalaya Gazette and to supply 500 copies to this Department.

14. The State Informatics Officer, NIC, Shillong for favour of information & necessary action.

By Order etc.,
Deputy Secretary to the Govt. of Meghalaya,
Information & Public Relations Department.

THE GAZETTE OF INDIA; EXTRAORDINARY (Part II-Section 3(i)

MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES AND PENSIONS

(Department of Personnel & Training)

NOTIFICATION

New Delhi, the 17th May, 2006

G.S.R. 294(E) – In exercise of the powers conferred by clauses (b) and (c) of Sub-section (2) of Section 27 of the Right to Information Act, 2005 (22 of 2005), the Central Government hereby makes the following rules further to amend the Right to Information (Regulation of Fee and Cost) Rules, 2005, namely –

1. Short Title and Commencement – (1) These rules may be called the Right to Information (Regulation of Fee and Cost) Amendment Rules, 2006;
(2) They shall come into force on the date of their publication in the Official Gazette.
2. In the Right to Information (Regulation of Fee and Cost) Rules, 2005
 - (a) in rule 3, after the word ‘bankers cheque’, the words ‘or Indian Postal Order’ shall be inserted;
 - (b) in rule 4, after the words ‘bankers cheque’, the words ‘or Indian Postal Order’ shall be inserted;
 - (c) in rule 5, after the words ‘bankers cheque’, the words ‘or Indian Postal Order’ shall be inserted;

[F.No.34012/8(s)/2005-Estt(B)]
C.B.PALIWAL, Jt Secy.

Note:- The principles rules were published in the Gazette of India, Part II, Section 3, sub-section (i), dated the 1st October, 2005 vide number G.S.R. 336 dated the 16th September, 2005 and were amended vide number G.S.R. 649 (E) dated the 27th October, 2005.

ANNEXURE – III

**GOVERNMENT OF MEGHALAYA
POLITICAL DEPARTMENT**

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ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Shillong, the 26th September, 2005

No.POL.155/2005/Pt/16 – In pursuance of Section 24(4) of the Right to Information Act, 2005, the Governor of Meghalaya is pleased to notify that the following Organizations are exempted from the purview of the aforesaid Act in the State of Meghalaya.

1. The State Police Special Branch, Meghalaya, Shillong.
2. The District Special Branches of all the seven districts of Meghalaya.

Sd/-

(Smti. R.V.Suchiang)

Commissioner & Secretary to the Govt. of Meghalaya,
Political Department.

Memo. No. POL.155/2005/Pt/16-A

Dated Shillong, the 26th September, 2005

Copy to:-

1. Private Secretary to the Chief Minister, Meghalaya, Shillong for information of the Chief Minister.
2. Private Secretary to the Deputy Chief Minister, I/c Information & Public Relations for information of the Deputy Chief Minister, Meghalaya, Shillong.
3. Private Secretary to the Deputy Chief Minister, I/c Home (Police), Meghalaya, Shillong.
4. Private Secretary to the Chief Secretary, for information of the Chief Secretary.
5. The Commissioner & Secretary, Home (Police), Govt. of Meghalaya for information and necessary action.
6. The Director General & Inspector General of Police, Meghalaya, Shillong for information.
7. The Deputy Secretary, Information & Public Relations for information and necessary action.

8. The Director, Printing & Stationery, Meghalaya, Shillong for favour of publication in the Gazette.

By order etc.,
Under Secretary to the Govt. of Meghalaya,
Political Department.